



ASSOCIATE Membership Application

An individual may apply for recognition as an **Associate** of the Society who,

- i. has completed a degree in Landscape Architecture that is approved by the Board; or
- ii. has been employed for 6 (six) years in the field of Landscape Architecture to the approval of the Board; or
- iii. has an equivalent combination of degree and employment in an allied discipline.

Upon acceptance by the Board and payment of all fees when due, such individuals are entitled to use the designation "BCSLA Associate" and receive all general communications of the Society, attend general meetings as a non-voting Associate, attend continuing education programs and sessions at BCSLA rates and benefit from information resources of the Society available to Members. BCSLA Associates are bound by the Principles and Standards of the Society, and the Bylaws as applicable.

APPLICATION PROCEDURES:

- 1) Please review this material carefully. BCSLA Membership application deadlines are **January 31st** and **June 30th** of each year. The Credentials Committee reviews all applications and makes their recommendations to the Board of Directors for final approval. If required, the Credentials Committee may meet more frequently to review applications.
- 2) Complete the application in full. Incomplete applications will delay application processing.
- 3) Required documentation. Proof of academic qualifications:
 - a) Academic record transcript (original **or** certified copy sent directly to BCSLA from the learning institution). The transcript will confirm successful completion of a Bachelor or Masters program in Landscape Architecture at an accredited university, **and**
 - b) Academic degree, certificate or diploma (copy).

Application information for internationally trained professionals is available at www.bcsla.org

- 4) Attach a current resume in chronological order starting with your most recent employer.
- 5) Submit your completed application form and all required documentation electronically at www.bcsla.org, by email to admin@bcsla.org or by regular mail to the BCSLA office.
- 6) Candidates who are not accepted for membership will be advised in writing of reasons for deferment and the next step in the Admission Process.
- 7) Candidates who are accepted for membership will be notified in writing and will be advised to begin the Admission Program.

To safeguard and protect any personal information provided to us, the BCSLA/BCSLA adheres to 'Ten Principles of Privacy Protection' which addresses the requirements for handling "personal information" as defined in both the federal 'Personal Information Protection and Electronic Documents Act', and the 'BC Personal Information Protection Act'. Visit www.bcsla.org for a complete copy of the Policy. Your application will be processed upon receipt of your signature on the application form.



Suite 110 - 355 Burrard Street
Vancouver, British Columbia V6C 2G8
T 604.682.5610 F 604.681.3394
E admin@bcsla.org www.bcsla.org

APPLICATION FOR ASSOCIATE MEMBERSHIP

(please print clearly in black ink)

NAME: _____

RESIDENTIAL ADDRESS: _____

CITY: _____ PROV: _____ POSTAL CODE: _____

EMPLOYER NAME: _____

EMPLOYER ADDRESS: _____

CITY: _____ PROV: _____ POSTAL CODE: _____

TEL: (____) _____ FAX: (____) _____ EMAIL: _____

Address for Correspondence: Residence or Business

PART A. Education *(original or certified copy sent directly to BCSLA from the learning institution)*

INSTITUTION DEGREE/DIPLOMA RECEIVED: _____ YEAR: _____

INSTITUTION DEGREE/DIPLOMA RECEIVED: _____ YEAR: _____

Bachelor of Landscape Architecture Degree from a CSLA or ASLA Accredited Program or

Master of Landscape Architecture Degree from a CSLA or ASLA Accredited Program

Please contact the BCSLA office if you have a diploma/degree from an allied discipline or that is not from a CSLA or ASLA Accredited Program.

PART B. Volunteer or Community Service

Name and Address of Organization: _____

Activities: _____



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PART C. Reasons for Membership Application

- I wish to apply for BCSLA Associate Membership. I have read and understand the BCSLA Ten Principles of Privacy Protection Policy. Dues will be pro-rated upon acceptance. A schedule of dues is available at www.bcsla.org.

Signature of Applicant

Date: yy / mm / dd

Information that you have provided above will be used to update the BCSLA websites and in other publications upon acceptance of the application. If you do not wish to be listed please contact our offices.

ASSOCIATE MEMBERSHIP APPLICATION CHECK LIST

- BCSLA Application Form completed in full
- Resume in chronological order starting with most recent employer
- Original transcripts sent directly to BCSLA by educational institution

NOTE: Annual member dues will be prorated upon acceptance of your application. Please visit www.bcsla.org for fee schedule. Applications for Associate Membership will only be reviewed if the application is COMPLETE and all of the above information is submitted. Please submit your completed application using the online option or by mail to:

ATTN: Registrar
BC Society of Landscape Architects
#110, 355 Burrard Street
Vancouver, BC V6C 2G8

For further information contact BCSLA:
Tel: (604) 682-5610 / Fax: (604) 681-3394
Email: admin@bcsla.org