

## DETAILED TERMS OF REFERENCE:

### Study References for Interview:

TOPIC	LINK
<b>Architects (Landscape) Act, BCSLA Bylaws, Policies and Standards of Practice</b>	<p><a href="http://www.bclaws.ca/Recon/document/ID/freeside/00_96018_01">http://www.bclaws.ca/Recon/document/ID/freeside/00_96018_01</a>  <a href="http://bcsla.org/profession/bylaws-standards">http://bcsla.org/profession/bylaws-standards</a>  <a href="http://bcsla.org/profession/policies-and-procedures">http://bcsla.org/profession/policies-and-procedures</a>  <a href="http://bcsla.org/profession/acts">http://bcsla.org/profession/acts</a></p>
<b>Public Interest (BC focus)</b>	<p><i>General knowledge (non-specific) and awareness of topics only. The following list is suggested areas of study that may help you prepare or anticipate a question relating to public interest that could include (but not be limited to) elements relating to:</i></p> <p><b><u>Municipal Governance:</u></b></p> <ul style="list-style-type: none"> <li>- Awareness of process of research of Municipal bylaws and requirements as part of standard design process (e.g. tree protection)</li> <li>- Awareness of the role applications play as part of design process and approvals in design and construction (e.g. Building Permit Applications)</li> </ul> <p><b><u>Provincial Acts, Policies and Regulations</u></b>  Examples include (<i>general knowledge only</i>):</p> <p>Riparian Area Regulation  <a href="http://www.bclaws.ca/civix/document/id/complete/statreg/376_2004">http://www.bclaws.ca/civix/document/id/complete/statreg/376_2004</a>  <a href="http://www2.gov.bc.ca/gov/content/environment/plants-animals-ecosystems/fish/riparian-areas-regulation">http://www2.gov.bc.ca/gov/content/environment/plants-animals-ecosystems/fish/riparian-areas-regulation</a></p> <p>Agricultural Land Reserve  <a href="http://www.alc.gov.bc.ca/alc/content/home">http://www.alc.gov.bc.ca/alc/content/home</a></p> <p>Integrated Pest Management  <a href="http://bclaws.ca/Recon/document/ID/freeside/00_03058_01">http://bclaws.ca/Recon/document/ID/freeside/00_03058_01</a>  <a href="http://www2.gov.bc.ca/gov/content/environment/pesticides-pest-management">http://www2.gov.bc.ca/gov/content/environment/pesticides-pest-management</a></p> <p>First Nations Relations and Communications  <a href="http://www2.gov.bc.ca/gov/content/environment/natural-resource-stewardship/consulting-with-first-nations">http://www2.gov.bc.ca/gov/content/environment/natural-resource-stewardship/consulting-with-first-nations</a></p> <p><b><u>Federal Acts and Government Agencies</u></b>  Acts which can effect on provincial and local requirements. General knowledge and awareness only. Examples include:</p> <ul style="list-style-type: none"> <li>- Species at Risk Act (SARA)</li> <li>- Migratory Birds Convention Act, 1994 (MBCA)</li> <li>- Canadian Wildlife Act</li> <li>- Fisheries Act</li> <li>- Environmental Assessment Act</li> <li>- Canada Health Act</li> </ul> <p><a href="https://www.ec.gc.ca/default.asp?lang=En&amp;n=E826924C-1">https://www.ec.gc.ca/default.asp?lang=En&amp;n=E826924C-1</a></p> <p>Government Agencies with statutes, regulations and policies that can affect provincial and local requirements. General knowledge and awareness only. Examples include:</p> <ul style="list-style-type: none"> <li>- Department of Fisheries and Oceans</li> <li>- Environment and Climate Change Canada</li> </ul>

<b>The Canadian Landscape Standard (BC focus)</b>	<a href="http://www.csla-aapc.ca/standard">http://www.csla-aapc.ca/standard</a>
<b>Insurance (BC focus)</b>	<a href="http://www.worksafebc.com/">http://www.worksafebc.com/</a> <a href="https://canadabusiness.ca/managing-your-business/day-to-day-operations/protecting-your-business/insurance/insurance-for-your-small-business/">https://canadabusiness.ca/managing-your-business/day-to-day-operations/protecting-your-business/insurance/insurance-for-your-small-business/</a>
<b>The Builder's Lien Act of BC</b>	<a href="http://www.bclaws.ca/civix/document/id/complete/statreg/97045_01">http://www.bclaws.ca/civix/document/id/complete/statreg/97045_01</a> <a href="http://www.lawsonlundell.com/media/news/253_BCBuildersLienAct.pdf">http://www.lawsonlundell.com/media/news/253_BCBuildersLienAct.pdf</a> <a href="http://www.bcli.org/law-reform-resources/builders-lien-act/chapter-10">http://www.bcli.org/law-reform-resources/builders-lien-act/chapter-10</a>
<b>Contracts and construction administration (BC focus)</b>	<p><i>Study in general:</i></p> <ul style="list-style-type: none"> <li>▪ Bidding Requirements and Process</li> <li>▪ Alternatives and Substitutions</li> <li>▪ Site Activities and Progress Claim Reviews</li> <li>▪ Certificate of Payment</li> <li>▪ Changes in the Work</li> <li>▪ Dispute Resolution</li> <li>▪ Construction Insurance</li> <li>▪ Construction Surety Bonds</li> <li>▪ Guaranties and Warranties</li> <li>▪ Project Submittals</li> <li>▪ Field Services and Quality Control</li> <li>▪ Contract Close-Out</li> <li>▪ Commissioning</li> <li>▪ Copyright and Privacy Rights</li> </ul>