

2024 BCSLA SHOWCASE OF PRODUCTS & SERVICES EXHIBITOR BOOTH & PROGRAM SUPPORT INFORMATION KIT

Diamonds in Design

CELEBRATING 60 YEARS OF LANDSCAPE ARCHITECTURE IN B.C.

Marriott Pinnacle Hotel, Vancouver, B.C.

April 20, 2024



2024 BCSLA SHOWCASE OF PRODUCTS AND SERVICES & PROGRAM SUPPORT INFORMATION KIT - UPDATED

April 5, 2024

Dear Valued BCSLA Friends and Supporters:

***Showcase your expertise and innovation in products and services for landscape architects.
Bring your brand to life and meet hundreds of attendees!***

We welcome this opportunity to invite you to participate in the BC Society of Landscape Architects Annual General Meeting, Showcase of Products and Services and 60th Anniversary Celebration - ***Diamonds in Design: Celebrating 60 Years of Landscape Architecture in BC***. Join us on April 20, 2024, at the Vancouver Marriott Pinnacle Hotel, 1128 West Hastings Street. We anticipate that approximately 200 delegates, speakers and exhibitors will gather for this premier celebration event for landscape architects and allied design professionals in BC.

The BCSLA is fortunate to see so many returning exhibitors. We also welcome several new companies and product lines. BCSLA Showcase Exhibitors and Sponsors enjoy the informal atmosphere to increase their company profile and remind our design professionals about quality services, new and innovative products, and leading-edge technology that can be used by landscape architects in their offices and projects. BCSLA Affiliates and previous exhibitors have priority choice of booth space until **February 29, 2024**. Please note that the BC Land Summit will take the place of our Annual Conference – see <https://www.bclandsummit.com/>. Program Support details start on page 9. In-kind sponsorship options are available - provide plant material, lighting, stage decor, and more. You will be gratefully recognized and acknowledged for your support. Give us a call today!

Volunteers have curated a unique one-day program featuring a hybrid webinar on the BCSLA and the Professional Governance Act, awards presentation, the 2024 Annual General Meeting (hybrid). This will be followed by our spectacular ***Diamonds in Design: Celebrating 60 Years of Landscape Architecture in BC Reception***. The preliminary program included lots of surprises! In the interests of ensuring the highest quality program content, times, and speakers/presenters are subject to change. Check www.bcsla.org for updates.

Since 1964, the BCSLA has been dedicated to upholding public health, safety and welfare as it relates to the professional practice of Landscape Architecture. BCSLA Members are leaders in the planning, design, development, preservation, protection, restoration, reclamation, rehabilitation, enhancement and management of both natural and built environments in education and public and private practice. The BCSLA Members, Associates and staff appreciate your interest in supporting the ***Diamonds in Design: Showcase of Products & Services*** and for helping to make this unique and special event a tremendous success. Please review the information package which includes commitments of how we can acknowledge your good support, and do not hesitate to contact the BCSLA office with any questions.

Warmest regards,
BC Society of Landscape Architects



Tara Culham, Executive Director

The BCSLA offices are located on unceded Coast Salish territories of the xʷməθkʷəy̓əm (Musqueam), Skwxwú7mesh (Squamish), and səliłwətaʔ (Tsleil-Waututh) First Nations. We recognize and respect the history, languages, and cultures of the First Nations, Métis, Inuit, and all First Peoples of Canada, whose presence continues to enrich our organization, our lives and our country.

Diamonds in Design: Celebrating 60 Years of Landscape Architecture in BC

SPONSORSHIP PACKAGES	Diamond \$10,000	Platinum \$5,000	Gold \$3,000	Silver \$2,000	Bronze \$1,000	Supporter \$500	Exhibitor
Address the Attendees	10 minutes						
Showcase Exhibitor Booth	✓						✓
Acknowledgment in the BCSLA Friday File, website, social media and at the conference.	✓	✓	✓	✓	✓	✓	✓
Dedicated onsite colour signage acknowledging your support.	✓	✓	✓	✓	✓	✓	
Company logo on the day program.	✓	✓	✓	✓	✓	✓	✓
Company logo on the digital program that you support as space allows.	✓	✓	✓	✓	✓	✓	
Tickets to Both Coffee Breaks	6	4	2	2	2	1	2
Tickets to the Diamond Reception	6	4	2	2	2	1	2

TERMS OF PAYMENT

Once your program/exhibit booth selections(s) have been confirmed, the BCSLA will issue you an invoice and details of payment options. Please scan and email a copy of this Showcase Opportunities Order Form to Tara Culham at admin@bcsla.org

Payment for the full amount of your participation selections is due March 20, 2024. Due to high demand, if payment is not received by this date, the program component will be released for resale. No refunds after March 20, 2024. No exceptions.

MATERIAL DEADLINES

Exhibitors must provide the BCSLA office with a high-resolution, digital copy of their company logo for inclusion on conference promotional material. All logos should be submitted in PDF, JPG, GIF, or PCT/PCIT format. Suggested logo sizes:

- PDF - 6 x 6" (15 x 15cm) min. or JPG, GIF, PCT/PCIT - 400 x 400 pixels min., 2000 x 2000 pixels max.
- Please coordinate your artwork requirements with Tara Culham at (604) 682-5610 | admin@bcsla.org. All artwork must be delivered by **March 20, 2024**, to be included in the Showcase floor plan and signage.

BCSLA SHOWCASE OPPORTUNITIES ORDER FORM

We encourage close collaboration with you - our partners and we greatly appreciate your support and contributions. To get started as a partner, please indicate which exhibitor booth(s) or program component that you wish to support and email pages 4 and 5 to the BCSLA office, at admin@bcsla.org or mail #450, 355 Burrard Street, Vancouver, BC V6C 2G8. Sorry no refunds after March 20, 2024.

SHOWCASE BOOTH OPTIONS

Please see the Showcase Floor Plans on page 13 Booth spaces will be clearly marked and exhibitors are requested to adhere to these guidelines. Multiple booths are available. All exhibitor booths are subject to BCSLA approval and restrictions. If your first choice of space is not available, we will be happy to work with you to identify another location. BCSLA Affiliates and previous exhibitors have priority choice of booth space until **February 29, 2024**. Booths will not be confirmed until all paperwork has been submitted.

LEVEL	SIZE *	COLOUR	COST **	FLOOR PLAN #
LARGE BOOTH (12)	10' x 10'	BLUE	\$1,400	3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14
MEDIUM BOOTH (8)	10' x 8'	PINK	\$1,300	15, 16, 17, 28, 29, 30, 31, 32
DOUBLE REGULAR (1)	12' x 7'	YELLOW	\$2,200	27 (includes 6' fixed table)
REGULAR BOOTH (5)	6' x 7'	YELLOW	\$1,100	22, 23, 24, 25, 26
SMALL BOOTH (2)	8' x 8'	GREEN	\$1,000	1, 2
EXTRA SMALL BOOTH (4)	4' X 5'	PINK	\$800	18, 19, 20, 21

* Sizes are approximate and are subject to change by the organizers.

** 5%GST will apply to all booth rental fees.

BOOTH #(S):	FIRST CHOICE	SECOND CHOICE	THIRD CHOICE
CONTACT NAME		COMPANY (PRINT FULL NAME OF COMPANY FOR NAME TAG)	
ADDRESS	CITY	PROVINCE/STATE	POSTAL/ZIP CODE
PHONE	EMAIL		

An authorized company signatory must sign below.

The British Columbia Society of Landscape Architects, its members, employees, and agents ('the BCSLA') assume no responsibility for the security, loss, or damage of any materials or merchandise stored or used at the 2024 Showcase of Products & Services. The participants, the company, its employees, and agents ('the Participant') shall indemnify and save harmless 'the agencies' for injury or damage or loss from partaking in the 2024 BCSLA Showcase of Products & Services. 'The Participant' assumes the responsibility of restoring the booth space to its original condition. 'The Participant' will pay for any damage that 'The Participant' causes directly to the hotel. Speakers listed at each time slot are not guaranteed. Where required, replacement speakers may be substituted at the discretion of the conference organizers. **Exhibit booths are subject to change by the organizers.**

I have read and acknowledge and abide by all BCSLA Showcase Guidelines, Policy and Terms.

COMPANY REPRESENTATIVE NAME (PRINT)	SIGNATURE	DATE (MM/DD/YYYY)
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To safeguard and protect your personal information, the BCSLA will only use this information for the purpose(s) specified. It will not be re-used or distributed in any form other than for its specified purpose in compliance with [BCSLA Privacy Protection Policy](#), [PIPEDA PIPA](#), [Federal ANTI-Spam Legislation](#) and [GDPR](#). For a complete copy of the Policy please visit www.bcsla.org.

2024 BCSLA SHOWCASE INFORMATION

CATERING

Your booth rental includes premium catering for two people per booth including the: Diamond Reception and two deluxe coffee breaks. Please order additional tickets for exhibitor staff by completing the information below. Note that all taxes and fees are included in the price. The Showcase opens at 1:00 pm on April 20, 2024 and will run until 8:30 pm the same day. We recommend that your booth be staffed during delegate arrival, coffee breaks and the diamond reception. Please note there is no storage on site.

QUANTITY	DESCRIPTION	PRICE	TOTAL
	One-Day Meal Ticket	\$160.00	
AMOUNT DUE:			

NAME BADGES

Please provide booth personnel names for name tags. **Limit: two staff per exhibitor booth**

NAME	NAME

NAME	NAME

SHOWCASE BOOTH ACCESSORIES

All banquet accessory orders must be submitted at the time you reserve your booth to facilitate logistics. Encore Event Services will be on-site to assist with all your audio-visual equipment requirements throughout the day. If you require other banquet accessories that are not listed below, please contact us and we will do our best to accommodate you. Exhibitors are solely responsible for all costs and the safe return of the accessories. **Return this page by noon on MARCH 20 2024.**

QUANTITY	DESCRIPTION	PRICE**	TOTAL
	Standard Electrical Power Drop	\$32.00	
	Wi-Fi Internet Connection	INCLUDED	INCLUDED
	Skirted Table and Two Chairs (indicate your preferred size)	INCLUDED	INCLUDED
	_____ 4' x 2' table		
	_____ 6' x 2' table		
	_____ 8' x 2' table		
	_____ Highboy/cocktail table (3' radius-limited availability)		
AMOUNT DUE:			\$00.00

- Booth numbers 4, 5, 6, 8, 9, 10, 12, 13 and 14 will require the installation of a power drop for standard electrical access. Power drops must be ordered in advance by completing the above section. You may not be able to access power without ordering via this form. If you order power or accessories on set-up day the on-site supplier rate will apply.
- Access to standard power outlets are included with Showcase booths on the perimeter of the ballroom and in the foyer.
- You should be prepared to bring power bars and extension cords.
- Order a skirted table and 2 chairs above at no additional cost.
- You must bring non-stick tape and/or carpet to avoid trip hazards.
- All lines and cords must be taped and secured.

SHOWCASE LIAISON: Tara Culham and volunteers will be available to assist you with your requests.

BCSLA SHOWCASE GUIDELINES AND POLICIES

SCHEDULE

As the April 20, 2024 **60th Anniversary Celebration - Diamonds in Design: Celebrating 60 Years of Landscape Architecture in BC** Program is constantly evolving, visit www.bcsla.org for the latest updates.

DIAMONDS IN DESIGN: CELEBRATING 60 YEARS OF LANDSCAPE ARCHITECTURE IN BC	
8:30 am to 1:00 pm	Showcase Exhibitor Move in and Set-up
1:00 pm to 8:00 pm	Showcase of Products and Services
1:00 pm to 1:30 pm	Delegate Arrival
1:30 pm to 2:45 pm	BCSLA & the Professional Governance Act Webinar (hybrid)
2:45 pm to 3:30 pm	Nutrition Break
2:45 pm to 3:30 pm	Annual General Meeting Sign-in
3:30 pm to 5:30 pm	BCSLA Annual General Meeting
5:30 pm to 8:30 pm	<i>Diamonds in Design Celebration Reception</i>
8:30 pm to 11:00 pm	Showcase Exhibitor Tear Down*

SET UP

- Your setup **must be complete by** 1:00 pm on April 20, 2024.
- All Exhibitors must assume all liability for any damage in the Hotel caused by the delivery, use, or installation of their own equipment. All load-in/load-out of equipment must go through the loading dock area.
- All damages to the hotel's walls, ceilings, doors, and electrical system resulting from an Exhibitor will be the sole responsibility of the Exhibitor. Outside must wear suitable attire and carry proper identification while on the property.
- Please remove cardboard, florals and all other items that are used in setup/teardown. Note there is no garbage disposal on-site. A fee of \$200 per hour will be charged by the Hotel if the area is not returned in the same condition as at load in.
- Prior to leaving the Hotel premises, all exhibitors must inspect their exhibit space. Cleaning fees required will be determined on an individual basis with vendors, based on the condition that the space was left.
- Any use of "front of the house" (guest) elevators or residence elevators will not be permitted by an Exhibitor unless expressly authorized by the hotel in emergency situations.
- All labour requirements for move-in and move-out and set-up of areas shall be the sole responsibility of the Exhibitor.
- The Exhibitor is responsible for the actions of any person attached or associated with their booth.

SHIPPING, STORAGE & MATERIALS HANDLING

- The shipping label template is available from the BCSLA office.
- Shipped items will only be received by the hotel three days prior to our event.
- Drayage fees for boxes shipped to the hotel: up to 10 boxes received complimentary, 11 boxes or more \$25 drayage fee for every 20 boxes. Skids are \$ 85 each. Taxes and service charges will apply.
- The hotel will not accept any COD shipments nor clear any items through customs.
- You must arrange your own Customs broker.
- For any items left to be shipped out you must arrange immediate pick up the next business day after the event
- Please note the hotel does not have secure storage for any leftover items unless a meeting room is rented. Pallets held outside of this two-day window are subject to a \$75/ pallet storage fee.
- Other hotel and service fees and taxes will apply.

BCSLA SHOWCASE GUIDELINES AND POLICIES

Loading In and Out

- Access to the Showcase space before or after the designated move-in times will not be permitted.
- In order to minimize waiting times and to facilitate larger deliveries, exhibitors must book a move-in time. We appreciate your patience in adhering to the schedule. Designated move-in times must be arranged by contacting Tara Culham at admin@bcsla.org or 604.682.5610.
- If you can hand carry in the material you may set up between 10:00 am and 1:00 pm on April 20, 2024.
- The Vancouver Marriott Pinnacle Downtown Hotel is located at 1128 West Hastings Street, Vancouver, BC. South side of Hastings Street between Thurlow and Bute Streets. The parkade entrance is to the right of the vehicle pull-through.
- All loading in and out of the hotel must be done through the hotel receiving area located in the parkade.
- You can leave your vehicle in the receiving area to unload and load but it cannot remain in the receiving area throughout the event – maximum 15 minutes per exhibitor. ** There are only 2 spots so this is first come first served **
- The height to enter our receiving area is a maximum of 12ft. The dock will fit most 1 ton or 3 ton trucks. Some 5 ton and oversized vehicles will not fit in our dock.
- Loading dock hours are Monday to Friday between 7:00am to 3:30pm. If you arrive outside of these hours and the white gate is closed, please call 778-231-9435 (banquet captain cell) to have the gate opened.
- PRIOR TO starting set up: you must see a banquet manager on our 3rd floor to sign in before entering exhibit space.
- If a scissor lift is required, please submit request in writing to Stacey Bartfai, Marriott Event Manager, at stacey.bartfai@marriott.com, as all scissor lift rentals must be approved by hotel. To ensure the safety and security of hotel and properties, only hotel engineers are permitted to transport scissor lift to and from loading dock.
- The hotel has a limited supply of dolly/carts within the building the hotel cannot guarantee that there will be one upon your arrival. Should you require assistance from hotel staff with transporting materials to event space, additional charges may apply.

Service Elevators

- ✓ There are two service elevators located inside the receiving area and they are regular size (not freight). For any oversized items you must advise beforehand for special load in***
- ✓ Dimensions of the service elevators are:
 - door frame: 3.5ft wide and 7ft high,
 - inside elevator: 4.75ft wide, 6.5ft in length and 7.9ft in height.
- *** Maximum weight load for each service elevator is 3,000 lbs
- ✓ DO NOT block the elevator door when loading as this will shut down the elevator. Hold the “door open” button or request independent service through banquets. If the elevator shuts down, a serviceman is required to be called to get it back working which may result in additional charges and lost time loading in.

Parking

- ✓ The clearance to enter the parking is 6' 8" (2.03m).
- ✓ Parking is at your own cost as the hotel does not own or manage the parkade. Any parking infractions will need to be disputed with Diamond Parking directly.
- ✓ There is no in and out privileges for all parking. Should you require overnight parking, please see the front desk.
- ✓ Parking is \$8.50 per hour or \$45 per day on Saturday. These prices are subject to change as per Diamond Parking.
- ✓ The parkade is regularly patrolled and there are self-paid stations on P3 – P5 level (credit card only). The hotel is NOT responsible for any tickets as well as any lost or stolen items from vehicles.

TEAR DOWN - NO EARLY TEARDOWNS ARE PERMITTED

Showcase Exhibitor Tear Down – PLEASE DO NOT dismantle booths prior to the appointed time – anyone doing so will not be invited to next year’s show. Move-out proceeds on a first-come, first-serve basis for access to the loading.

BCSLA SHOWCASE GUIDELINES AND POLICIES

The BCSLA Showcase Guidelines and Policies are the same as most other shows. These guidelines will be strictly enforced.

- Food and beverage stations and networking areas will be incorporated throughout the Showcase area to encourage traffic and engagement. We recommend that you staff your booth on delegate arrival, during all breaks and at the Diamond Reception
- BCSLA reserves the right at any time, without prior notification, to alter exhibits, aisles, common areas, feature sizes and locations. The decision in this regard will be final.
- Neither BCSLA nor the Vancouver Marriott Pinnacle Downtown Hotel will accept responsibility for injury to persons, loss of, or damage to, products, exhibits, equipment or decorations, by fire, accident, theft, or any other causes while onsite. Exhibitors, or their agents, must provide adequate insurance for their own personnel, the public, exhibits and materials against all such hazards. **PLEASE ENSURE YOU INSURE YOUR OWN MERCHANDISE, DISPLAY ITEMS AND EXHIBIT SPACE!**
- All exhibitors **MUST** ensure that staff, suppliers, contractors and volunteers are focused on best safety practices while building, operating, and dismantling booth space and displays.
- Every exhibitor is responsible for the protection of the attendees as it relates to any hazard that exists within the exhibit space, i.e. shock, electrocution, heat, fire, sharp objects, machinery, etc. Adequate screening or protection must be in place and the BCSLA reserves the right to declare any exhibit unsafe and order its correction or removal. Lack of such declaration does not release the exhibitor from final responsibility for any harm or damage to the public and/or their property.
- Banners must be free-standing, self-supporting and base-weighted to ensure safety and security. Banners/backdrops must not block the view of your neighbouring exhibitor booth. Exhibitors will be accountable if they obstruct the visibility of neighboring booths. Please ensure all material stays within the confines of your booth.
- All exhibits must be free-standing and self-supporting. Free-standing bulletin boards, signs, etc. may be used providing exhibits are not hidden from view. Unfinished sides or backgrounds must be draped. Racks and display shelves must not unduly obstruct the visibility of adjacent exhibits.
- Any attention-arousing devices, such as noisemakers, flashing lights, movies, music, broadcasting, television, drawings, etc. are prohibited. No approval will be given to devices that are obviously distracting and annoying to other exhibitors.
- Promotions, draws, and competitions conducted by exhibitors in conjunction with their display must be free of any obligation on the part of the winner. Prize winners must not be required to place an order before collecting the prize offered. The schedule of prizes and terms of the competitions must be approved by BCSLA at least two weeks before the Event and comply with all the existing government regulations. Contest winner must be drawn at the show. Any contests conducted must not violate any provincial or federal laws or regulations in effect at that time.
- Distributing literature or general solicitation of business is forbidden outside your exhibit area. All business must be conducted within the booths that have been assigned to you.
- No handwritten signs or posters are permitted anywhere on the Hotel property. Signage must be professional, and placement is restricted to the function space floors. No signage is allowed in the main lobby area unless otherwise approved by the Hotel.
- Use removable double-sided carpet tape to secure carpets and all other materials to the floor. The exhibitor is also liable for the removal of all adhesive tapes or materials from the property.
- The BCSLA reserves the right to refuse admission to the Showcase to any exhibitor, or exhibitor's employee who, in the opinion of management, is unfit, intoxicated, or is in any way creating a disruption to the show. All costs incurred for damaged floors and walls will be passed on to the exhibitor.
- Packing materials (cartons, etc.) may be stored in your booth or offsite. There is no onsite storage.
- **There have been challenges with noise from the exhibitors in past shows. Please respect the delegates and keep noise to a minimum while presentations are underway. Anyone not doing so will not be invited to next year's show.**

BCSLA SHOWCASE GUIDELINES

HOTEL FACILITIES

The Vancouver Marriott Pinnacle Downtown Hotel will provide a clean and clear function room for exhibit move-in/production company setup. For trade shows and exhibits, the exhibitor are responsible for coordinating clean-up of the function space during load-in and cleaning of the aisles during show dates.

It is the exhibitor's responsibility to take proper care and diligence while moving equipment and materials through all areas of the hotel. Exhibitors are responsible for any damage incurred and will be charged accordingly. All booth equipment, furniture, and carpeting must be confined to the measured limits of the booth. No nails or bracing wires used in the exhibit display may be attached to the building. Any tape and adhesives applied to walls, floors and furnishings must be removable. The use of nails, staples, push pins, and any other material that will penetrate or mark walls, floors, furniture, or fixtures is prohibited. The Showcase will be set up in the Pinnacle Ballroom and the Foyer. See the floorplan on the last page of this package.

HOTEL GUEST ROOM GROUP RATES

The [Vancouver Marriott Pinnacle Downtown Hotel](#) is offering a courtesy group rate of \$299 per night plus taxes. Contact Marriott Reservations at 1.800.207.4150 or 604.684.1128 by March 20, 2024 and mention the BCSLA Group Rate will apply. Note that there is a hotel shortage in the Lower Mainland. As such there may be limited availability of guest rooms and the rates may be quite high based on demand.

ALTERNATIVE ACCOMMODATION

There is a local promotional program called [Stay Vancouver](#). Stay two nights at your choice of over 44 hotels at a reduced rate from now until April 30, 2024 (free cancellation okay until April 18, 2024). Book your hotel and you may select a gift card (Amazon, Apple, Mastercard, Starbucks and more) in the amount of \$25 to \$250 until April 30, 2024. Neighbouring properties include Coast Coal Harbour, Delta Suites, Exchange, Harbourfront Pinnacle, Paradox, and more.

Tara Culham, Executive Director

E: admin@bcsla.org

BC Society of Landscape Architects

#450, 355 Burrard Street

Vancouver, BC V6C 2G8

T: 604.682.5610

TF: (US & Canada) 855.682.5610

<https://www.bcsla.org/>

BCSLA PROGRAM SPONSOR DETAILS

Diamonds in Design: *Celebrating 60 Years of Landscape Architecture in BC*

Our *Diamonds in Design* sponsors will enjoy the highest and most prominent sponsorship branding throughout this unique celebration. You and your company will be recognized at the event and in all event promotional material, on our website and in media releases. Sponsorships are designed so that each sponsor enjoys exclusive, prominent opportunities. In addition to the logo placement, social media mentions, and exhibit space we offer our sponsors high profile brand placement during the program component that you support. Our valued sponsors are provided with full registration to programming and the opportunity to enjoy delicious gourmet food and beverages while networking with landscape architects, emerging professionals and allied professionals. *Thank you!*

Make the most of your participation by becoming a supporter. We welcome this occasion to offer our valued supporters a wide choice of options that will provide your company with an opportunity that will fit with your marketing message and keep you on budget. Please see the Event Support information on page 3 for more details. [The program is constantly evolving check here for updates.](#)

1. DIAMONDS IN DESIGN – DIAMOND - \$10,000 – PRESENTING SPONSOR

As the presenting sponsor, your company will send a clear message to landscape architects, allied professionals and the public by demonstrating your company's support of the thriving profession of landscape architecture that works collaboratively to realize healthy, resilient, and beautiful landscapes and open spaces. Your company name and logo will be placed on a large colour panel and on a large screen which will be prominently displayed during the event. Volunteers have created an exciting program including music, the BCSLA Awards, and a very special retrospective presentation. We will look back on our first 60 years of practice within our professional society, and toast the vision, expansion, and exploration that the next 60 years can bring.

2. DIAMOND JUBILEE OPENING TOAST BEVERAGE SPONSOR – PLATINUM – **SOLD**- [T. Moscone & Bros.](#)

A Jubilee would seem incomplete without a glass to celebrate! Your company name and logo will be placed on a large colour panel and featured on a large screen which will be prominently displayed during the event. A representative from your company will help lead the first toast along with BCSLA Past Presidents. We have designed a special cocktail and mocktail to commemorate the 60th Anniversary of the BCSLA. You will have the opportunity to connect with senior practitioners, emerging professionals, presenters, supporters and exhibitors while marking this special day.

3. DIAMOND JUBILEE PRESENTATION – PLATINUM – **SOLD** – [Wishbone Site Furnishings](#)

Our profession is diverse, exciting and evolving. This is the best chance to brand your company as well as celebrate the BC Society of Landscape Architect's Diamond Jubilee. Your company name and logo will be placed on a large colour panel which will be prominently displayed during the event. This part of the program includes a special media slideshow of projects and professionals and expanded into the retrospective presentation delivered by key BCSLA Members. We also have plenty of surprises planned for the event!

4. DIAMONDS IN DESIGN REFRESHMENT SPONSOR – GOLD – \$3,000 -THREE STATIONS

Meet and greet the attendees by sponsoring coffee/tea during the breaks. Dedicated colour signage featuring your logo will be placed at the central catering area. This is a great chance to say hello to delegates and chat about your innovative products and quality services.

4A. Delegate Arrival-1:00 pm – **SOLD** - [Alka Pool Construction Ltd.](#)

4B. Afternoon Break-2:30 pm – **SOLD** - [Axis Insurance](#)

4C. Afternoon Break-3:30 pm

Diamonds in Design:

Celebrating 60 Years of Landscape Architecture in BC

BCSLA PROGRAM SPONSOR DETAILS

5. BCSLA AWARDS PRESENTATION – GOLD – \$3,000

We will honour winners of the BCSLA Awards that recognizes some of our best citizens that include community leaders, volunteers, emerging professionals and more. These are people who making a lasting contribution to the community, the profession and the public. Dedicated colour signage featuring your logo will be placed at the central stage in the Ballroom.

6. A) VIDEOGRAPHER – GOLD - \$3,000

Support the professional photographer/videographer who will snap photos and film memorable moments of our guests, dignitaries and supporters as they celebrate the 60th Anniversary of the BCSLA! Design a backdrop with your company branding options are available from the supplier at your cost. Dedicated colour signage featuring your logo will be placed at the central stage in the Ballroom.

B) CLASSIC PHOTO BOOTH – SILVER – SOLD - [Maglin Site Furniture](#)

Support the professional photographer/videographer who will snap photos and film memorable moments of our guests, dignitaries and supporters as they celebrate the 60th Anniversary of the BCSLA.

7. ENTERTAINMENT SPONSOR – SILVER – SOLD - [Vectorworks Inc.](#)

Volunteers have identified a sparkling entertainment program that will provide lively music selections to entertain our guests. Dedicated colour signage featuring your logo will be placed at the central stage in the Ballroom.

8. CLIVE JUSTICE BOOK AWARDS – SILVER- SOLD - [Cedar Crest Lands \(B.C.\) Ltd.](#)

The late Clive Justice, MBCSLA#003, initiated this program many years ago by presenting a book to each new member at his own expense. BCSLA is proud to continue the tradition in his name. Scott Watson, Registrar, will have the honour of introducing you and you will be invited to share the word about your products and services at the meet and greet following the book presentation.

9. DIAMOND BY DESIGN: PRODUCT BRANDING: BRONZE – \$1,000: This is an opportunity to raise your profile when you provide conference support such as notebooks, lanyards and other branded merchandise. All items to be discussed with BCSLA staff for approval. Generally, avoid large printed materials (books, magazines), unnecessary plastics and single-use items. We encourage functional/useful items that are eco-friendly.

Lanyards- [Belgard Pavers and Hardscapes](#)

Specialty Lighting Effects - [CDm2 LIGHTWORKS](#)

Specialty Lighting Effects - [Symmetry Lighting](#)

10. DIAMOND BY DESIGN: FRIEND - \$500- \$999.

As a Friend and Supporter we welcome your support that will help defray event costs. Your company name and logo will be published in the BCSLA Friday File, on our websites, on media releases, on social media and on all event related material. You will be offered discounted tickets to the reception. Please contact the BCSLA office.

Décor - [Swick's Landscaping Ltd.](#)

11. IN-KIND: We welcome and appreciate in-kind support of stage décor, centerpieces, table décor, printing, plant material, signage, lighting and more.

Diamonds in Design:

Celebrating 60 Years of Landscape Architecture in BC

BCSLA PROGRAM SUPPORT AGREEMENT

CONTACT NAME

COMPANY

ADDRESS

CITY

PROVINCE/STATE POSTAL/ZIP CODE

PHONE

MOBILE PHONE

EMAIL

BILLING CONTACT NAME (IF DIFFERENT FROM ABOVE)

PROGRAM TITLE

FIRST CHOICE

SECOND CHOICE

Submission of this signed form indicates agreement to pay 100% of the support fee and applicable taxes. Payment in full must be received with the signed form. The BCSLA reserves the right to cancel event support for non-payment. No refunds will be issued. This agreement is considered confidential communication between the BCSLA and the Sponsor.

FORM OF PAYMENT

- Interac E-Transfer (Canada Only): Log on to the website of your financial institution and follow the prompts for Interac transfers. Please the email address admin@bcsla.org.
 - CAUTION: Please be sure to double check that the email address is correct so that funds are not misdirected to the wrong account.
 - A cheque payable to BCSLA
 - Visa – Sorry no other cards are accepted due to the high banking fees. Call Tara at the BCSLA office
-

AUTHORIZATION

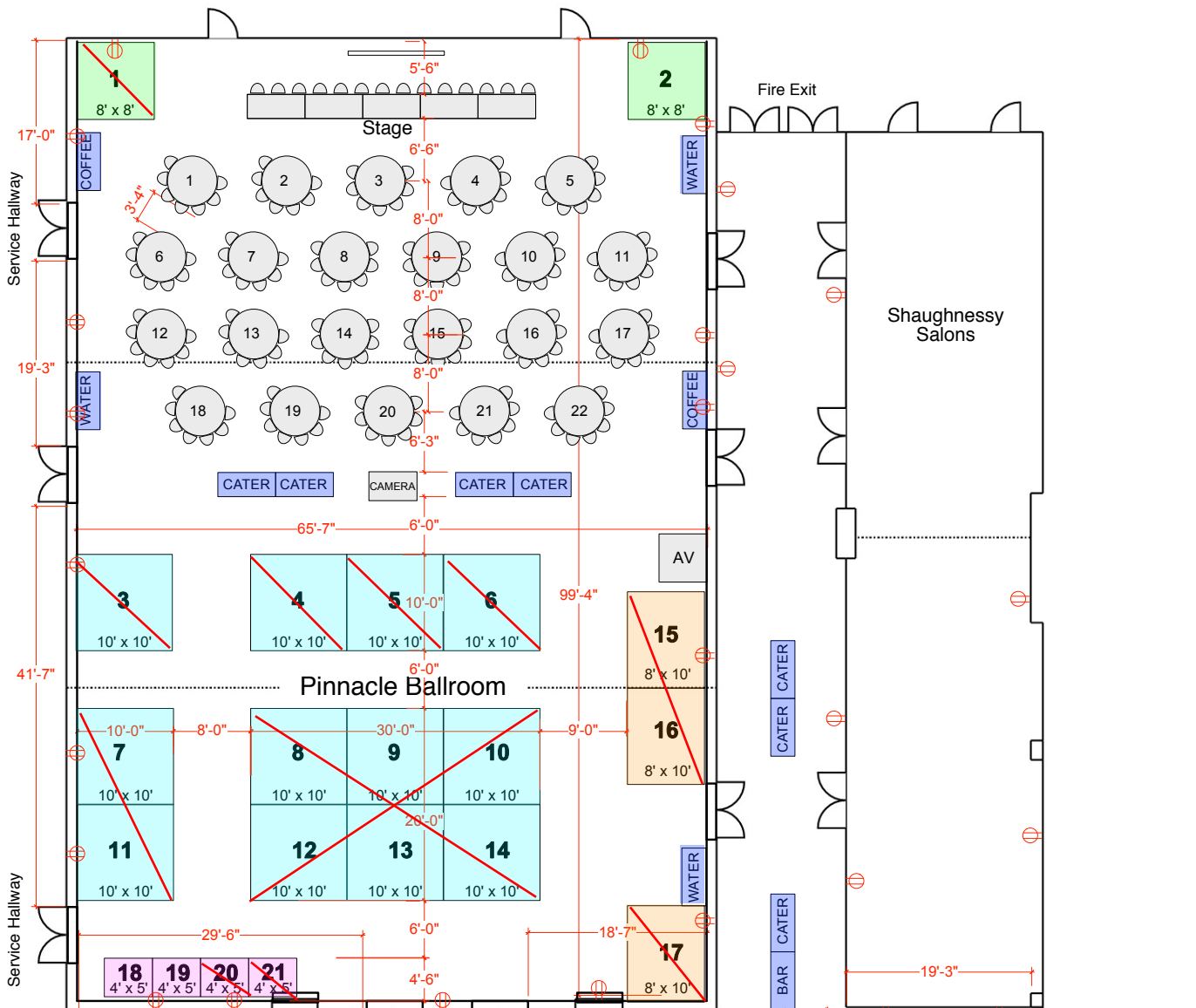
To safeguard and protect your personal information, the BCSLA will only use this information for the purpose(s) specified. It will not be re-used or distributed in any form other than for its specified purpose in compliance with [BCSLA Privacy Protection Policy](#), PIPEDA, PIPA, Federal ANTI-Spam Legislation and GDPR. For a complete copy of the Policy please visit www.bcsla.org.

- I authorize the BCSLA to use the contact information listed for the purpose(s) specified.

COMPANY REPRESENTATIVE NAME (PRINT)

SIGNATURE

DATE (MM/DD/YYYY)



Trade Show Booth Key

- 10' x 10' 12 booths
- 10' x 8 8 booths
- 8' x 8' 2 booths
- 6' x 7 5 booths and 1 double booth
- 4' x 5' 4 booths

Total 32 booths

- catering table 6' x 2.5'
- electrical outlet
- seating

