



# 2021 BCSLA Annual General Meeting Package





# Welcome

## 2021 ANNUAL GENERAL MEETING PACKAGE

Saturday, July 10, 2021 – Resolve Collaboration Service Corp.

Registration: 9:30 am – AGM: 10:00 am

This package includes:

- 1) Notice of the 2021 AGM
- 2) Notice of Special Resolution #1
- 3) Notice of Special Resolution #2
- 4) Notice of Special Resolution #3
- 5) 2021 AGM Agenda
- 6) 2019 Annual General Meeting Minutes (Draft)
- 7) Directors and Officers Reports
- 8) 2021 Approved Budget
- 9) Committee & Sub-Committee Reports
- 10) Special Resolution #1
- 11) Special Resolution #2
- 12) Special Resolution #3
- 13) Call For Nominations

DATED AT Vancouver, British Columbia, this 10 day of June 2021

### BCSLA OFFICE CONTACTS:

#450, 355 Burrard Street

Vancouver, BC V6C 2G8

T: 604-682-5610

E: [admin@bcsla.org](mailto:admin@bcsla.org) / [office@bcsla.org](mailto:office@bcsla.org)

*The BCSLA offices are located on unceded Coast Salish territories of the xʷməθkʷəy̓əm (Musqueam), Skwxwú7mesh (Squamish), and səliłwətaʔt (Tsleil-Waututh) First Nations. We recognize and respect the history, languages, and cultures of the First Nations, Métis, Inuit, and all First Peoples of Canada, whose presence continues to enrich our organization, our lives and our country.*

Cover image: Connect Landscape Architecture, Cornelia Hahn Oberlander, Sharp & Diamond Landscape Architecture and Perkins Will Architects. Photographer - Brett Hitchins  
Left: Hapa Collaborative and Nick Milkovich Architects.  
Photographer - Ema Peter

 British Columbia Society of  
LANDSCAPE ARCHITECTS

# NOTICE OF THE 2021 ANNUAL GENERAL MEEETING

## BRITISH COLUMBIA SOCIETY OF LANDSCAPE ARCHITECTS (the "Society")

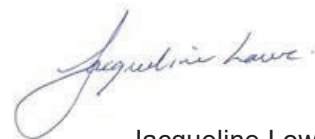
### NOTICE OF THE 2021 ANNUAL GENERAL MEETING OF MEMBERS

TAKE NOTICE THAT THE 2021 ANNUAL GENERAL MEETING will be broadcast by Resolve Collaboration Services Corp, a company specializing in virtual meetings and electronic voting, on Saturday, July 10, 2021 at 10:00 am PDT.

1. To receive and approve the following:
  - a. Financial statements of the Society for 2020 and
  - b. Reports of the Directors and Committees to the Members for 2019 and 2020
2. To appoint auditors/accountants for the ensuing year.
3. To transact and to discuss the 2021 Special Resolution #1
  - a. Proposed Bylaw Amendment: Associates
4. To transact and to discuss the 2021 Special Resolution #2
  - a. Proposed Landscape Architecture Project VI Funding
5. To transact and to discuss the 2021 Special Resolution #3
  - a. Term Deposit Allocations
6. To elect directors and officers to hold office until the conclusion of the next Annual General Meeting of the Society.
7. Other business, as required.

DATED AT Vancouver, British Columbia, this 10 day of June 2021

BY ORDER OF THE BOARD



Jacqueline Lowe  
President

# NOTICE OF SPECIAL RESOLUTION #1

## BRITISH COLUMBIA SOCIETY OF LANDSCAPE ARCHITECTS (the “Society”)

### 2021 ANNUAL GENERAL MEETING OF MEMBERS NOTICE OF SPECIAL RESOLUTION #1

TAKE NOTICE THAT THE BCSLA Board of Directors will put forward THREE Special Resolutions at the 2021 ANNUAL GENERAL MEETING that will be broadcast by Resolve Collaboration Services Corp, a company specializing in virtual meetings and electronic voting, on Saturday, July 10, 2021 – at 10:00 am PDT.

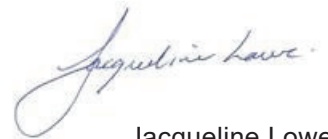
#### **Special Resolution #1:**

The Special Resolution #1 brought forward:

- a) Proposed Bylaw Amendment – BCSLA Associates

DATED AT Vancouver, British Columbia, this 10 day of June 2021

BY ORDER OF THE BOARD



Jacqueline Lowe  
President

*The BC Society of Landscape Architects (BCSLA) was formed in 1962 and registered in 1964 under the BC Societies Act. BCSLA regulates the profession of landscape architecture according to provincial statute. Landscape architecture is a comprehensive discipline involving land analysis, planning, design, management and conservation and rehabilitation. Typical projects include site design, urban planning, environmental impact studies, parks and recreation planning and residential garden design. The BCSLA promotes continuing education and high standards of professional practice in order to assure the health, safety and welfare of the public in British Columbia.*



# NOTICE OF SPECIAL RESOLUTION #2

## BRITISH COLUMBIA SOCIETY OF LANDSCAPE ARCHITECTS (the “Society”)

### 2021 ANNUAL GENERAL MEETING OF MEMBERS NOTICE OF SPECIAL RESOLUTION #2

TAKE NOTICE THAT THE BCSLA Board of Directors will put forward THREE Special Resolutions at the 2021 ANNUAL GENERAL MEETING that will be broadcast by Resolve Collaboration Services Corp, a company specializing in virtual meetings and electronic voting, on Saturday, July 10, 2021 – at 10:00 am PDT.

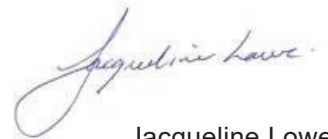
#### **Special Resolution #2:**

The Special Resolution #2 brought forward:

- a) Proposed Landscape Architecture Project VI Funding

DATED AT Vancouver, British Columbia, this 10 day of June 2021

BY ORDER OF THE BOARD



Jacqueline Lowe  
President

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# NOTICE OF SPECIAL RESOLUTION #3

## BRITISH COLUMBIA SOCIETY OF LANDSCAPE ARCHITECTS (the “Society”)

### 2021 ANNUAL GENERAL MEETING OF MEMBERS NOTICE OF SPECIAL RESOLUTION #3

TAKE NOTICE THAT THE BCSLA Board of Directors will put forward THREE Special Resolutions at the 2021 ANNUAL GENERAL MEETING that will be broadcast by Resolve Collaboration Services Corp, a company specializing in virtual meetings and electronic voting, on Saturday, July 10, 2021 – at 10:00 am PDT.

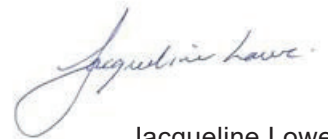
#### **Special Resolution #3:**

The Special Resolution #3 brought forward:

- a) Term Deposit Allocations

DATED AT Vancouver, British Columbia, this 10 day of June 2021

BY ORDER OF THE BOARD



Jacqueline Lowe  
President

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# 2021 ANNUAL GENERAL MEETING AGENDA

Saturday, July 10, 2021 – Resolve Collaboration Service Corp.

Registration: 9:30 am - AGM: 10:00 am

- |    |   |          |
|----|---|----------|
| 1) | Welcome and Introductions, Jacqueline Lowe/Justin Schmid  | 10:00 am |
| 2) | First Nations Acknowledgement                             | 10:05 am |
| 3) | Declaration of a Quorum, Al Neufeld                       | 10:10 am |
| 4) | Virtual Meeting Guidelines, Jacqueline Lowe/Justin Schmid | 10:15 am |
| 5) | Approval of the Agenda, Jacqueline Lowe                   | 10:20 am |
| 6) | Adoption of the Draft 2019 AGM Minutes, Jacqueline Lowe   | 10:25 am |
| 7) | Officers Reports*   | 10:30 am |
|    | a. President's Report, Jacqueline Lowe                    |          |
|    | b. Past Presidents Report, Stephen Vincent                |          |
|    | c. Registrar's Report, Al Neufeld                         |          |
|    | d. Treasurer's Report, Wai-Sue Louie                      |          |
|    | i. 2019 and 2020 Audit                                    |          |
|    | ii. Appointment of Auditors                               |          |
|    | iii. 2021 Approved Budget                                 |          |
| 8) | Directors Reports*  | 11:00 am |
| 9) | Committee Reports*  | 11:30 am |

BREAK – 11:40 am to 12:00 pm

- |     |  |          |
|-----|--|----------|
| 10) | Regulatory Review Task Force, Jacqueline Lowe/Al Neufeld         | 12:00 pm |
| 11) | Special Resolution #1 (75% Super Majority Required)              | 12:30 pm |
|     | a. Bylaw Revision, Jacqueline Lowe/Al Neufeld                    |          |
| 12) | Special Resolution #2 (75% Super Majority Required)              | 12:45 pm |
|     | a. Landscape Architecture Project, Jacqueline Lowe/Wai-Sue Louie |          |
| 13) | Special Resolution #3 (75% Super Majority Required)              | 1:00 pm  |
|     | a. Term Deposit Allocation, Al Neufeld/Wai-Sue Louie             |          |

# 2021 ANNUAL GENERAL MEETING AGENDA (CONT.)

Saturday, July 10, 2021 – Resolve Collaboration Service Corp.

- |     |  |         |
|-----|--|---------|
| 14) | Elections                                  | 1:15 pm |
|     | a. President Elect (one-year term)         |         |
|     | b. Treasurer (one-year term)               |         |
|     | c. Registrar (two-year term)               |         |
|     | d. Directors (4 positions – one-year term) |         |
|     | i. Director – Vancouver Island Chapter     |         |
|     | ii. Director – CSLA Representative         |         |
|     | iii. Director at Large #1                  |         |
|     | iv. Director at Large #2                   |         |
|     | e. Directors (3 positions – two-year term) |         |
|     | i. Director – BC Interior Chapter          |         |
|     | ii. Director at Large #3                   |         |
|     | iii. Director at Large #4                  |         |
| 15) | New Business                               | 1:45 pm |
| 16) | Adjournment                                | 2:15 pm |

*\*Written Reports are included in this package. Please review the reports prior to the meeting as oral reports will be brief due to time constraints. Questions and comments are welcome.*



# 2019 BCSLA ANNUAL GENERAL MEETING MINUTES

The British Columbia Society of Landscape Architects 2019 Annual General Meeting was held at 2:30 pm on April 27, 2019 at the Coal Harbour Ballroom, Coast Coal Harbour Hotel, 3rd Floor 1180 West Hastings Street, Vancouver, BC.

**1) Welcome & Introductions, Stephen Vincent, President:** Stephen introduced himself and thanked Members and Associates for their attendance and reminded everyone to sign in. He reported that eligible Members would receive a voting card once they had signed in. Stephen introduced Eli Mina, Msc, PRP, the Registered Parliamentarian who would facilitate the meeting. He introduced Mahmoud Virani, the principal of Mahmoud Virani Inc, the firm that conducted the annual audit and noted that Mahmoud would answer questions related to the audit. The BCSLA Board of Directors introduced themselves.

Stephen noted that the BCSLA acknowledge and respect that this meeting is held on the unceded Coast Salish territories of the xʷməθkʷəy̓əm (Musqueam), Skwxwú7mesh (Squamish), and səliłwətaʔt (Tsleil-Waututh) First Nations.

**2) Declaration of a Quorum: Jacqueline Lowe, Registrar:** Jacqueline reported that in compliance with BCSLA Bylaws, the 2019 AGM Notice, Director and Committee Reports and all other documents were circulated by mail and email on March 27, 2019, four weeks in advance of the meeting. The documents were also published on the website. Copies of the 2018 audited financial statements and the 2019 AGM package were available at the door.

There were 460 eligible voting Members including: 362 Registered Landscape Architects, 15 Landscape Architect Members, 64 Inactive Members and 19 Retired Members. BCSLA Bylaws require that a quorum of twenty (20) voting Members be present, and the quorum requirement was met as there were 84 voting Members in attendance at the meeting. One BCSLA Intern was also in attendance.

Eli Mina explained the main rules for the meeting.

**3) Approval of the Agenda, Stephen Vincent:** The Agenda was reviewed.

**MOTION #1:** It was moved and seconded that the 2019 AGM Agenda be adopted as circulated.

**CARRIED**

**4) Adoption of Draft 2018 AGM Minutes, Stephen Vincent:** The 2018 Minutes were reviewed.

**MOTION #2:** It was moved and seconded that the Minutes of the 2018 AGM be approved as circulated.

**CARRIED**

**5) Officers Reports, Stephen Vincent:** The Officers had provided written reports that were included in the AGM package. Questions were invited from the floor.

**a. President's Report, Stephen Vincent:** Stephen reported that his written report was included in the AGM package and invited feedback.

# 2019 BCSLA ANNUAL GENERAL MEETING MINUTES (CONT.)

**b. Registrar's Report, Jacqueline Lowe:** Jacqueline reported that the written Registrar Report was included in the AGM package and invited feedback.

**c. Treasurer's Report, Wai-Sue Louie:** The 2019 budget was restrained due to the current economic climate. The budget addressed the uncertainty related to hosting the 2019 CSLA Conference in BC. BCSLA and CSLA have signed an agreement to share risks and rewards from the conference. Finances will become clearer after the May event. Also, the BCSLA Board of Directors launched the BCSLA Five-Year Strategic Plan in 2017. The 2019 Adopted Budget was aligned to allow BCSLA volunteers to work on the tasks that were developed in that process. It was reported that there may be some costs related to the Professional Governance Act-2018 in the future.

- i. 2018 Audit:** Mahmoud Virani reviewed the 2018 audit in detail. He reported that while page 5 of the audit shows a deficiency of \$12,418 the operations side of the audit shows a slight surplus in the amount of \$13,654.

**MOTION #3:** It was moved and seconded to adopt the financial statements as circulated.

**CARRIED**

**ii. Appointment of the Auditors:**

**MOTION #4:** It was moved and seconded that Mahmoud Virani Inc. be appointed as the BCSLA auditor for 2019.

**CARRIED**

Wai-Sue thanked Mahmoud and his staff for their work on behalf of the BCSLA.

- iii. 2019 Approved Budget:** It was reported that the 2019 Budget was approved by the BCSLA Board of Directors and questions were invited. A suggestion was made to consider increasing BCSLA scholarships to support emerging professionals. A related item to the budget is included in the Special Resolution, Proposed Landscape Architecture Project V Funding, which was scheduled to be discussed later in the meeting.

**MOTION #5:** It was moved and seconded to adopt the Officers Reports as presented.

**CARRIED**

**6) Directors Reports, Stephen Vincent:** Stephen noted that written reports were included in the AGM package and invited questions from the floor. There were no questions.

**MOTION #6:** It was moved and seconded to adopt the Directors Reports as presented.

**CARRIED**

**7) Committee Reports, Stephen Vincent:** Stephen noted that written reports were included in the AGM package and invited questions from the floor. There were no questions.

**MOTION #7:** It was moved and seconded to adopt the Committee Reports as presented.

**CARRIED**



# 2019 BCSLA ANNUAL GENERAL MEETING MINUTES (CONT.)

**8) Special Resolution #1, Stephen Vincent:** Notice of Special Resolution #1 was circulated by mail and email. It was also posted to the BCSLA website on March 27, 2019, more than four weeks in advance of the 2019 AGM. The complete Special Resolution #1 was included in the AGM package. In accordance with BCSLA Bylaw 3.26, Special Resolutions require a majority of 75% to pass or fail.

In November 2018 the BC Government passed *Bill 49-2018: Professional Governance Act (PGA)*, which will consolidate government oversight of the five professional regulators representing engineering and geoscience, forestry, agrology, applied biology and applied science technology under a new Office of the Superintendent of Professional Governance (OSPG). Many of the details are being worked through at the legislative level and at the time of publishing it is not known how Landscape Architects will be represented under the new Bill. The BCSLA recognizes the benefits of government oversight and the addition of new regulatory tools to protect the public interest and we are working to determine the impact of the legislation for our profession.

The BCSLA established the Regulatory Review Task Force to address issues related to Bill 49. While the details of changes in governance are yet to be fully understood it is anticipated that BCSLA may be invited by the Government of BC to join the other professions under the Office of the Superintendent in three to five years. We have engaged legal and government relations consultants to provide guidance as required. Volunteers are working to:

- a. Review BCSLA constating documents including: Bylaws and Standards of Professional Conduct and Practice in consultation with the BCSLA Membership.
- b. Develop supporting material to provide stakeholders with information on landscape architecture in BC
- c. Understand if there is potential that landscape architects might be excluded from certain work.
- d. Determine how the BCSLA's governance may change.

In March 2019 BCSLA responded to the Engage BC initiative on important issues that will form the framework of the changes to regulations. This includes regulation of firms, competency declarations and conflict of interest declarations and independent practice rights of professions.

Government can designate other professional regulators as regulatory bodies under the PGA, following an investigation and recommendation by the Superintendent. The PGA will also allow the Superintendent to make recommendations on whether to amalgamate existing regulatory bodies. Detailed discussion followed regarding the risks and rewards joining the PGA. It was agreed by consensus that the BCSLA should continue to conduct research to better understand the implications of the PGA.

It was reported that there was \$28,386 in the Special Levy Account (\$7,708 in the Chequing Account and \$20,768 in a Term Deposit that will mature on May 23, 2021). These funds must only be used for initiatives consistent with the Landscape Architecture Project and can only be released from the account by a Special Resolution as approved by the membership.

**MOTION #8:** It was moved and seconded to adopt the Special Resolution #1 as circulated. The vote was facilitated by Eli Mina using voting cards. Eli declared that:

# 2019 BCSLA ANNUAL GENERAL MEETING MINUTES (CONT.)

## Special Resolution #1

**On April 27, 2019 it was *RESOLVED*** that the BCSLA allocate a maximum of \$28,000 from the Special Levy fund for the period 2019 to 2021 in support of the Landscape Architecture Project V. The funds will be used at the discretion of the Board of Directors to conduct a review of Bill 49 and the issues related to: Architects (Landscape) Act, Bylaws and Standards of the Profession, labour mobility and governance. Funds may also be expended for contractors to provide legal and government relations advice as required.

**9) Elections:** Stephen invited Eli Mina to facilitate the elections. Eli provided guidance on election procedures.

**Election of Officers, Stephen Vincent/Eli Mina:** It was reported that President-Elect Yolanda Leung stepped down for personal reasons. Jacqueline Lowe allowed her name to stand as President to fill the vacancy created by the resignation. Jacqueline also stepped in to serve as Interim Registrar prior to the AGM earlier when Patrick Harrison resigned earlier in the year. The Registrar position was open for nominations. Al Neufeld has allowed his name to stand for a two-year term as Registrar.

**President:** Jacqueline Lowe allowed her name to stand for a two-year term as President for one year and Past President for one year. Nominations were invited from the floor. There were no further nominations and Jacqueline was acclaimed as President. She reported that she would continue to work on the Bylaw Review, Professional Governance Act, and other important projects. Jacqueline invited Members and Associates to contact her anytime with input or questions.

**President Elect:** Erik Mustonen allowed his name to stand as President Elect. Nominations were invited from the floor. There were no further nominations. Erik Mustonen was elected by acclamation to the position of President Elect and he addressed the members noting that as PPR Chair he would assist Committee volunteers on several initiatives including the Regulatory Review Task Force initiatives.

**Registrar:** Al Neufeld allowed his name to stand as Registrar for a two-year term. Nominations were invited from the floor. There were no further nominations. Al Neufeld was elected by acclamation to the position of Registrar, and he addressed the members noting that he had served in several roles on the Board and that he was looking forward to continuing to work on behalf of Members and Associates.

**Directors:** Teri Cantin, BCSLA Interior Chapter Chair, Kathy Dunster, CSLA Representative, Liane McKenna and Donna Rodman had one year remaining in their terms as Directors. Debra Barnes and Jordan McAuley completed their Directors terms and would step down. Illarion Gallant, BCSLA Vancouver Island Chapter Representative, completed his two-year term and allowed his name to stand again. Stephen thanked everyone for their dedication and service to the Society and the Members.

There were two vacancies for BCSLA Directors. Somaye Hooshmand and Scott Watson allowed their name to stand as Directors for a two-year term. Nominations were invited from the floor. There were no further nominations. Somaye Hooshmand and Scott Watson were elected by acclamation as BCSLA Directors.

## 2019 BCSLA ANNUAL GENERAL MEETING MINUTES (CONT.)

**Vancouver Island Chapter Representative:** Illarion Gallant allowed his name to stand as the BCSLA Vancouver Island Chapter Representative. Nominations were invited from the floor. There were no further nominations. Illarion Gallant was elected by acclamation to the position of Vancouver Island Representative.

It was noted that the following non-voting positions are appointed by the BCSLA Board: Susan Herrington is the UBC Representative, and Alix Tier is the Student Representative. Susan would continue in her position. Alix will be succeeded by a nominee who will put forward by the UBC SALA Students Association. The BCSLA Intern and Associate Representative will also be appointed following the AGM. Stephen thanked Emily Hamilton who served as the BCSLA Intern and Associate Representative for several years. Thanks also to Alix for her service. Stephen thanked all candidates who allowed their name to stand. He also thanked the volunteers for their assistance with the election. Stephen congratulated all the Directors. He thanked Eli Mina for his advice and guidance.

Stephen invited Jacqueline to receive the BCSLA Talking Stick and Jacqueline assumed the Chair. She thanked Stephen for his dedication to the BCSLA and his hard work. Jacqueline thanked the Members and Associates for their confidence in her and noted that she would continue to work hard on behalf of all BCSLA Members and Associates.

**10) New Business, Jacqueline Lowe:** Jacqueline invited new business.

**Continuing Education (CE) Committee, Kathy Dunster:** Kathy encourage Members and Associates to join the CE Committee. Volunteers continue to bring good ideas for professional development opportunities and events.

**11) Adjournment, Jacqueline Lowe:** There being no further new business, Jacqueline thanked everyone for attending and encouraged Members and Associates to be involved as a BCSLA volunteer as it is a rewarding experience.

**MOTION #9:** It was moved and seconded to adjourn the 2019 Annual General Meeting of the BC Society of Landscape Architects.

**CARRIED**

The meeting adjourned at 3:30 pm.

# PRESIDENT'S REPORT

## Welcome

To start off the 2019 to 2021 summary, I would like to say thank you for taking the time to review this package and attend our first virtual AGM. The world and local events that have happened between 2019 to current day have been immense and transformative for us as people and professionals, and for this Society. Enclosed is a summary of some of the key topics that have been in focus for the Board of Directors during this time. Please feel free to connect with me if you have any questions or would like to know any further information, and I look forward to any questions or comments you may wish to express at our upcoming AGM.

## Strategic Update

Our existing strategic plan is a five-year vision, with the first three years identified for core action. The Board had the responsibility to review the progress to date and determine the priorities for the remaining two years of the vision. Towards the end of 2019, and in early 2020, our Board of Directors met to evaluate and discuss the success of the work to date. We met to workshop prior to the start of our monthly meetings and identified additional specific action items and goals based on existing vision, and emergence of need. Several of these key priorities were met through the 2020 calendar year, and at the start of 2021 we commenced an additional review of the Strategic Plan to provide a Strategic Update report, included with this AGM package. Some of the key items achieved included:

- Development of a New Board Member Welcoming Package, which included role and responsibility definitions, conduct and emergency protocols
- A condensed Emergency Plan for managing short term emergencies (0-3 months) where opportunity to access the office may be limited. This also included development of protocol and security measures in emergency scenarios.

- Start of a framework for an office staff Succession Plan

In 2022, the Board of Directors will need to engage members in discussion for a new vision and plan moving forward. The timing of this new visioning exercise will occur at a key moment when we will have a better sense of the status of BCSLA's application to join the Professional Governance Act. As you review the Strategic Update report, please feel free to share comments and feedback with the Board at the AGM. I would also like to thank Liane McKenna, Donna Rodman, and Devon Francis for their support in the development of the report.

## Office Renewal

In early 2020, the office lease was completing its cycle. The projected increase of costs was leading to strategic discussions on location. However, the emergence of COVID-19 impacted the commercial real estate market and a new opportunity emerged to remain in the same location at a very competitive rate. A ten-year lease was signed to keep the office in the Marine Building. With the upcoming office fund account reaching maturity in 2022, the membership will have the opportunity to determine how to best utilize the savings in the future.

## COVID-19 Response

The Board meetings converted to be fully virtual in early 2020 with the emergence of new protocols and restrictions related to COVID-19. The BCSLA staff worked remotely for most of 2020. Several responses occurred to support Board function, staff safety, and membership reach out at the onset of the pandemic. Some of the highest priorities included:

- Cancellation of the summer 2020 AGM and conference, in accordance with provincial health guidelines and emergency legislation that allowed for delay of AGMs



## PRESIDENT'S REPORT (CONT.)

- Restructuring the forecasted budget of 2020, based on the removal of the conference and AGM
- Motion to hold the Board in place (as the AGM could not occur) instead of rotating in 2020. This has led to the need of a double rotation at this AGM, except for the president roles, in accordance with review by our Parliamentarian, Justin Schmid
- Development of new staff safety protocols, including review of building safety protocols
- A new Work from Home policy, based on recommendations from WorkSafe BC
- Computer and virtual infrastructure upgrades needed to support virtual and commuter work-styles
- BCSLA Friday File announcements and updates providing information on provincial guidelines
- Research of virtual AGM platforms and preparation for the 2021 AGM

### Diversity, Equity and Inclusion

"The BCSLA Board of Directors is engaging in on-going conversation, both internally and externally, to determine our actions moving forward. We at the BCSLA are committed to take action to support the membership in any way possible as a regulatory body. Between the BCSLA, CSLA, the academic community, public and private practice, and advocacy networks, we all have an important part to play in dismantling racism, colonialism, and discrimination within the field of landscape architecture and by extension the design community. What remains important right now is that we provide a platform for all bodies to intersect and communicate so that we are not duplicating, but rather completing a complementary series of actions and initiatives moving forward."

The above excerpt came from a statement from the board as a result of a workshop and discussion on ways to address the global movement that was amplified in 2020. Focus on diversity, equity and inclusion occurred

through Board meetings, member discussions, and developing plans through the increased call to action. Some of the developments that occurred within the BCSLA are as follows:

- BCSLA members that were part of a collective signed call-to-action of the CSLA/OALA were invited to discuss observed systemic oppression, bias, and racism experienced and observed in practice in BC. Two virtual meetings occurred to begin an initial conversation. There was discussion on ways to attract diversity and intersectionality within the profession through early education and access to knowledge about landscape architecture (i.e. at the elementary and high school level) as a chosen profession.
- The BCSLA provided a \$5,000 contribution towards the CSLA retaining a consultant for the development of a framework focused on diversity and inclusion. The framework would be provided in two formats: first, as a National plan for CSLA to follow through the JEDI (Justice, Equity, Diversity and Inclusion) committee, and second, in a format suitable for a component organization and regulator to adapt.
- The result of the above-mentioned commitment, as well as a commitment for measurable and provincially focused objectives led the board to pass a motion to form a DEI committee within the BCSLA.
- In alignment with a request by CSLA that all boards receive Indigenous training, the board passed a motion to find a local consultant that would focus on educating both the Board and core standing committee members. After initial research, a consultant team was hired and the first training session will occur in September 2021, with Sky Spirit Studio + Consulting.
- The training commencing in the fall will be the first of several opportunities being planned. Discussions have also occurred on Continuing Education opportunities and training for members.

## PRESIDENT'S REPORT (CONT.)

Funding was also applied for to support 2021 actions, and the REFBC (Real Estate Foundation of British Columbia) has donated \$5,000 from a Small Contributions Fund and expressed interest in collaborating with the BCSLA on similar initiatives in the future. The REFBC has supported many BCSLA programs, services and activities for many years and we look forward to continuing our relationship with them.

- In relation to the work of the Credentials Committee, the BCSLA was successful in receiving funding from the CAIF (Credentials Assessment Improvement Fund), from the BC Ministry of Municipal Affairs for a Pathway to Accessible Licensure Project. The objective of the application was to receive funding support to update the BCSLA's existing multilingual webpages, create a secure online application process, and create a pathway to accessible licensure for application review. A component of the project also includes gender-based analysis+ (GBA+), which is utilized through the information survey. The 2020-2021 funding received was in the value of \$20,000. Application for a second part of funding is underway. The request for 2021-2022 is in the value of \$33,000. We are thankful for the support of Ministry staff and the team at Luna Design for their role in the success of this project.

**New DEI Task Force:** The result of the developments between 2020 through 2021 have led the Society to create a new task force focused on Diversity, Equity and Inclusion. The task force will work directly with the Board of Directors in the development of strategy based on the following:

- Use of the CSLA and Component focused framework, by adapting it and expanding it to suit the needs specific to British Columbia, and BCSLA as a regulator
- Engaged discussions with the CSLA Committee and

Task Force chairs to understand national objectives and where support could be applied in a local context through BCSLA

- Training on Indigenous rights and history
- Engagement and consultation with the membership

**Call for Volunteers:** The call for volunteers is officially open. Please contact the BCSLA office and inform Tara or Devon of your interest to join the taskforce. The call for volunteers will be open through the summer of 2021, however, anyone can join any taskforce or committee at anytime. A follow-up engagement session with members wishing to join the committee or speak in a precursory level about goals and objectives are welcome to join an upcoming Town Hall. This discussion is intended to be an orientation opportunity for new task force members to become acquainted and develop a sense of core interests from the membership.

### Professional Governance Act and the Regulatory Review Task Force (RRTF)

By now the membership would have received opportunity for orientation about the Professional Governance Act, through the Mandatory Continuing Education Webinar. Following the 2019 AGM, the following actions occurred to lead the Society to this place, through the collaborative efforts of the Regulatory Review Task Force and Board of Directors:

- The 2019 AGM included a pre-AGM session for orientation about the Professional Reliance Review, Bill 49, and the creation of the Office of the Superintendent of Professional Governance (OSPG) and the Professional Governance Act (PGA). A Special Project account was approved via motion at the AGM to support consulting costs needed to research the opportunity of BCSLA to join.
- The regular 3-year Bylaws review was placed on-

## PRESIDENT'S REPORT (CONT.)

hold in recognition of the application to the PGA. The Bylaws Committee will still meet through 2021 to review the existing bylaw watch-list and anticipate additional changes required.

- Counsel Public Affairs (CPA) was retained in fall of 2019 for an 8-month contract to provide general intelligence about areas of research, fit, and approach for applying to the PGA. CPA's contract was renewed in 2020 for the balance of the year on an additional 6-month contract. The value of services equated to \$20,300 for each contract.
- Through initial contact by Counsel Public Affairs, the BCSLA connected with the OSPG in early 2020. A few general discussions occurred in spring and early summer regarding the profession of landscape architecture and BCSLA's interest in joining the PGA
- In summer of 2020, the Board passed a motion in favour of applying to the PGA. A letter of intent was submitted to the OSPG.
- Based on early timelines for enactments of parts of the PGA, the OSPG was planning to be able to receive an application in fall of 2020. However, the BC Election became the focus within government during this time.
- Discussions with the presidents and CEOs and executive staff with the other regulatory bodies currently in the PGA (or being added to the PGA) occurred in fall and winter of 2020.
- In early 2021, discussions resumed with OSPG, and it was confirmed that it was an appropriate time to apply.
- The BCSLA initial draft application is complete and currently under review.
- Members will receive additional Town Hall opportunities in 2021, and FAQ and other important information about the outcome of the application will be made available.

I would like to thank the RRTF team for their vast contributions. The team includes **Adrienne Brown**

(Co-chair), **Frank Basciano, Catherine Berris, Larry Diamond, Cynthia Girling, Al Neufeld, Meredith Mitchell, Erik Mustonen, and Donna Rodman.** I would also like to extend special thanks for support and contributions from **Tara Culham, Devon Francis, David Bieber, Illarion Gallant, Doron Fishman, David Fushtey, Erik Lees, and Stephen Vincent.**

### Closing

In closing, I would like to extend thanks to the Board of Directors, our outgoing Past President Stephen Vincent, Tara Culham and Devon Francis, Committees and Sub-Committees, and Task Force members for your time and dedication to the Society, and your collaboration through 2019 to 2021. I would also like to thank the membership for your trust in me as your president for this double term. I believe that we all came together and supported each other, held space for the health and safety and well being of each other and our peers, and conducted ourselves with an openness to recognize how much further our profession and this Society can advance in the years moving forward.

I would also like to thank members from the above-mentioned groups and additional colleagues in the Society for your time and connection over the past years. Getting to hear how people were doing, sharing stories and points of connection, and sharing critical thinking on ways to move the profession forward were day-to-day aspects of this role that I will never forget. As your Past President for 2021-2022 I will remain committed to finding space for our Society to connect in this capacity as we approach opportunities to meet in person.

Thank you and respectfully submitted:  
Jacqueline Lowe, President  
RRTF Co-Chair  
June 2021



# PAST PRESIDENT'S REPORT

## Board of Examiners

The BCSLA Board of Examiners consists of the BCSLA President, the BCSLA Past President, and four or more persons appointed by the Lieutenant Governor in Council for British Columbia. The Board of Examiners is empowered by the Architects (Landscape) Act RSBC 1996, Chapter 18, S8 in order to uphold public health, safety and welfare as it relates to the professional practice of landscape architecture in British Columbia. The role of the Board of Examiners is to set and administer the examinations necessary for the registration of Members in the Society and to review the applicant's qualifications and to determine acceptability.

In 2019 The BC Society of Landscape Architects welcomed 31 new Registered Landscape Architects as a result of five administrations of the Board of Examiners. Additional administrations were added to address a backlog of candidates due to delays in examiner appointments at the government level. Three exam administrations were held over the summer and fall in 2020. In 2020 19 new Registered Landscape Architects and two new Landscape Architects were added to the Membership Roster. Some examinations were administered using a virtual platform. There will be four exam administrations in 2021. The exams will be held on a virtual platform until it is safe to gather in person.

The Board is comprised of qualified examiners including **Stephen Vincent**, Past President and Chair; **Jacqueline Lowe**, President; **Catherine Evans** is the person nominated to represent the public interest; **Susan Herrington**, was nominated by the head of Landscape Architecture program of the University of British Columbia; **Matthew Soules**, was nominated by the School of Architecture and Landscape Architecture of the University of British Columbia and **Maria Valana**, nominated by Kwantlen Polytechnic University. **Al**

**Neufeld**, Registrar, is not a member of the Board of Examiners however does observe and provide support to the Board of Examiners during their deliberations, without participating directly in decisions of examination recommendations. We thank everyone for their dedication and expertise. All four appointments will be open for re-nomination in 2022.

Thank you to **Kathy Dunster, Greg Johnson, Thomas Llewellyn, Patrick Mooney, David Thompson and Scott Watson** who filled in for Examiners who were unavailable. They graciously helped to ensure a full panel was on hand for all examination administrations. in the development and maintenance of proper standards of professional practice in landscape architecture in British Columbia.

Respectfully Submitted:

Stephen Vincent, BCSLA Past President  
June 2021





# REGISTRAR'S REPORT

## BCSLA Members, Associates, and Affiliates

Membership continued to grow steadily during 2019 - 2020. BCSLA professional stamps #627 to #679 were issued during 2019 - 2020. BCSLA stamps are not issued to Landscape Architect Members.

### Membership (as of March 23, 2021)

Registered Landscape Architect (includes 8 Life Members)	382
Inactive Landscape Architect	68
Retired Landscape Architect (includes 6 Life Members)	34
Landscape Architect	16
Intern	165
Associate	27
Students	24
Affiliate	44
TOTAL	760

## Board of Examiners

After delays due to changing Covid-19 regulations and delays in the Examiner Appointment process at the provincial government level, nine administrations of the BCSLA Board of Examiners were held in 2019 and 2020. Please refer to the Past President's Report.

## Delinquent Dues

As defined in our Bylaw 2.45, Members who fail to pay dues within 60 days of notification shall cease

to be a member of the Society. All dues are invoiced on November 30 and are payable by December 31 of the same year. In accordance with BCSLA Policy for Payment of BCSLA and CSLA Professional Dues the

- first notice to be sent January 15;
- second notice to be sent February 1 – reminder that professional dues are in arrears and that if dues are not received, the person will cease to be a Member on such a date;
- third notice to be sent March 1 informing the member that they are a member Not in Good Standing.

## Not in Good Standing

March 1, 2021, the following individuals were deemed not in good standing for nonpayment of 2021 BCSLA and CSLA Professional dues:

BCSLA Registered Landscape Architects:

Harris, George

BCSLA Inactive Members:

Fox, Kris

BCSLA Interns:

Wang, Jing

Yamshikova, Yelena

Several new forms were developed in 2020 to be used for Members and Associates when they are requesting a change in status to assist in administration in keeping with standard accounting practices.

# REGISTRAR'S REPORT (CONT.)

## Council of Landscape Architectural Registration Boards (CLARB)

The Registrar and the Executive Director represent BC at CLARB meetings that are held via teleconference, online and once a year in person. In September of 2019, Al and Tara represented BC at the CLARB AGM in St Louis, Missouri. The intensive discussions included licensure, LARE, foresight, DEI training and more. CLARB shared research and tools to support regulatory efforts and strategic planning. CLARB also organizes several online opportunities for Member Board Members and Member Board Executives to share information and experiences. The new CLARB CEO, Matt Miller was also introduced at this meeting. The 50th Anniversary CLARB AGM was cancelled due to Covid-19. An online Regional Meeting was held in February of 2021.

The CLARB Board of Directors concluded that the organization's current governance structure and processes needed additional flexibility. At the 2019 AGM a new governance structure was adopted that allows for more strength-based appointments on the Board of Directors rather than only regional representation.

Al Neufeld was able to attend the 3-day NCARB (National Council of Architectural Registration Boards) training for new Member Board Members held in Washington DC in February of 2020. The costs were covered by CLARB. The training was informative on the various multi-disciplinary boards that make up the majority of regulatory governance in the US. This is more reflective of the model that the PGA has set up in BC and towards which the BCSLA aspires to become part of.

## Landscape Architectural Registration Exams (LARE)

The LARE is a four-part fully computerized examination designed to determine whether applicants for landscape architectural licensure possess sufficient knowledge, skills and abilities to provide landscape architectural services without endangering the health, safety and welfare of the public. It is prepared and scored by Council of Landscape Architectural Registration Boards (CLARB) in accordance with all current standards for fairness and quality of licensure exams.

For many years BCSLA has been recommending that CLARB identify more test centres in BC in order to accommodate candidates from across the province. In the past few years the number of test centres has increased from one to four. Testing centres are located in Burnaby, Surrey, Vancouver and Victoria. We will continue to encourage CLARB to open additional test centres across BC. In 2020, BC, Ontario and Alberta volunteered to test remote proctoring of Sections 1 & 2 of the LARE. The test was successful and remote proctoring of these sections is now available as an option to everyone taking the LARE for sections 1 & 2. It is anticipated the Sections 3 & 4 will be available via remote proctoring in 2022 if the current testing is successful.

## LARE Resources

CLARB has provided sample questions and answers to help LARE candidates prepare for the exams. Several of the questions were retired from recent examination administrations. These were created to provide a sample of what candidates will experience when they take the LARE. Download the questions and other resources for free at [www.bcsla.org](http://www.bcsla.org). AALA, OALA and BCSLA have joined forces to offer online open LARE study sessions for up to 500 candidates. Thank you to Tamara Bonnemaïson,

## REGISTRAR'S REPORT (CONT.)

### LARE Pass Rates 2015 to 2020: BCSLA

BCSLA	Section 1	Section 2	Section 3	Section 4
December 2020	75%	88%	57%	67%
August 2020*	79%	70%	80%	93%
June 2020**				
December 2019	79%	80%	64%	50%
August 2019	100%	75%	71%	75%
April 2019	60%	75%	67%	82%
December 2018	75%	70%	81%	53%
August 2018	100%	88%	50%	50%
April 2018	89%	67%	100%	75%
December 2017	55%	88%	78%	80%
August 2017	60%	57%	50%	33%
April 2017	100%	67%	100%	63%
December 2016	80%	89%	100%	67%
August 2016	71%	100%	100%	67%
April 2016	55%	50%	75%	64%
December 2015	80%	67%	86%	62%
August 2015	86%	80%	78%	80%
April 2015	88%	100%	82%	67%

\*\* No April 2020 LARE Administration in BC due to COVID

### LARE Pass Rates 2015 to 2020: CLARB

CLARB	Section 1	Section 2	Section 3	Section 4
December 2020	58%	67%	64%	67%
August 2020	67%	65%	64%	64%
June 2020**	75%	72%	83%	65%
December 2019	66%	70%	64%	68%
August 2019	68%	68%	64%	60%
April 2019	71%	71%	66%	68%
December 2018	77%	71%	70%	65%
August 2018	69%	71%	64%	70%
April 2018	72%	74%	70%	69%
December 2017	72%	72%	70%	71%
August 2017	72%	72%	70%	69%
April 2017	73%	74%	70%	63%
December 2016	71%	75%	74%	66%
August 2016	70%	77%	79%	64%
April 2016	72%	72%	72%	61%
December 2015	76%	74%	72%	63%
August 2015	72%	73%	73%	67%
April 2015	78%	71%	76%	56%

\*\* Limited exam availability due to COVID

# REGISTRAR'S REPORT (CONT.)

## BCSLA Website

The online database is a powerful tool that is administered by staff with the guidance of the BCSLA Board of Directors and a professional webmaster. The database has the ability to: monitor CE credits, assist BCSLA Interns in tracking their work experience and progress through the LARE, update contact information and membership status, link firms and services offered, online event registration, and more. Volunteers are collaborating with the webmaster to update the websites to be "Mobile Friendly" as defined in the BCSLA Five-Year Strategic Plan.

## Digital Stamp

Many BCSLA Registered Landscape Architects reported that an increasing number of public sector agencies required documents be sealed digitally. In 2018 the BCSLA Board of Directors approved the implementation of a digital seal option for BCSLA members. Modern legislation (the Electronic Transactions Act) is in place in BC that makes electronic documents as enforceable as printed documents, and allows for digital production and electronic delivery of landscape architectural instruments of service. After extensive evaluation of the Digital Signature market, BCSLA Board approved the selection of Notarius to provide the BCSLA Digital Seal to Members. Please note that use of a digital seal (and the associated costs) are totally voluntary; no other form or process of digital seal is permissible. Rubber stamp or approved digital seal will be the only approved methods of sealing documents in BC. Many other professional associations including the AAPQ, AALA, AIBC, AIC-BC, BCIA, EGBC, MALA and more have moved to a digital seal option. You may also choose to continue to use your physical stamp and ink.

## Complaints

In 2019 - 2020 we received several complaints regarding misuse of title. The BCSLA aggressively monitors the use of title in this Province and does inform these individuals of the conditions of the Architects (Landscape) Act. We request that individuals or firms who use the name in error cease and desist using the title and to revise all promotional material that imply the individual was a landscape architect or that a landscape architect was on staff. Thank you to Members for keeping the Society informed when they learn of misuse of title.

## Credentials Assessment Improvement Fund

A grant was received in 2020 from the Province of BC to improve our membership application processes including Internationally Trained Workers. The grant monies will offset the costs for updating the multi-lingual licensure website, allow for secure online applications, develop secure portals for application review by the Credentials Committee and the Board of Examiners to expedite the application process and reduce barriers to licensure for Internationally Trained Workers. At press time a follow-up grant was submitted to continue work on this project.



# REGISTRAR'S REPORT (CONT.)

## In Memoriam

### Eric Clough

1930 - 2019

Eric began practice in 1954 in California, one of the first Landscape Architects to recognize the need for drought tolerant species in xeric landscapes. He brought that sensibility north in the late 60's where he and his family built a community three miles from the closest power. Building a practice without power or a phone was but one of many challenges Eric overcame during his 65 years as a Landscape Architect. When he began receiving his old age pension and CPP he pledged to work at least 50% of his time pro bono. Two major community housing projects for seniors in the Slokan Valley are but a small part of that legacy.

### David Fushtey

1955 - 2019

A true renaissance man, Dave was a landscape architect, sculptor and multi-talented lawyer. His first degree in landscape architecture led to his work on EXPO '86 but his fascination with the law and words led him to pursue a law degree at UBC and work in international commercial organizations and transactions. Dave successfully pursued his passion for stone sculpture but his commitment to words and the rule of law drew him back to create The Governance Counsel in 2002 and his career thereafter focussed on governance - the effective exercise of informed authority.

Dave worked tirelessly on behalf of the BCSLA. He was instrumental in leading workshops that resulted in our Bylaws and Standards of Professional Conduct and Practice and many Policies that are in place today. He provided excellent guidance on legal matters, governance, strategic oversight, discipline, compliance and more recently Bill 49: The Professional Governance Act.

Dave always showed leadership, kindness and courage. He worked tirelessly in his pursuit of justice whether for politics or humanitarian causes including support for women and diversity of culture. Dave is dearly missed.

### Ismet Olcay

1924 - 2019

Ismet T. Olcay passed away peacefully at the age of 95 in New Westminster in March 2019. He was a professional Landscape Architect, who had a stellar career, working in various levels of government in park planning and design including Coquitlam, Canadian National Parks, Provincial Parks in Ontario and BC. He was proud to have been on the Canadian contingent to IFLA congress numerous times and also helped organize a conference for IFLA in Victoria BC.

### Clive Lionel Justice

1926 - 2020

Clive Justice, LMBCSLA #003, FCSLA, Landscape Architect, Planner, Author and Garden Historian, died in his sleep at his home in Vancouver. Clive used his WWII veteran's education allowance to study Landscape Architecture at the University of California, Berkeley, where he met and married Wanda Peckinpah.

Clive blazed a trail in his professional life in BC as one of the first registered landscape architects in the province, mentoring a number of enthusiastic interns and employees. Among the firm's notable projects were Park & Tilford Gardens and UBC Botanical Garden. Clive was a founding member of the Vancouver Rhododendron Society and active in protecting local parks and Vancouver's heritage trees. A volunteer with Canadian Executive Services Organization, he spent several years after retirement working with park planners in a number of developing countries. Clive was elected a Fellow of the Canadian Society of Landscape Architects and was an American Rhododendron Society Gold Medal recipient.

## REGISTRAR'S REPORT (CONT.)

Ever up for a challenge, Clive entered a PhD program at SFU to study garden history, receiving his doctorate in 2002 at the age of 76. He was a prolific and creative builder and designer and a gifted communicator. He will be remembered for his insatiable appetite for knowledge, sartorial flair (Stetson, western suit and boots, then later, Scottish kilt and related kit), and irrepressible energy, but especially for his service to the community and indomitable force of personality.

### **Keith Koroluk** **1954 - 2020**

Keith Koroluk. MBCSLA #116, passed away suddenly from natural causes on November 24, 2020 at his home in Vancouver. He completed his undergraduate degree at the University of Saskatchewan in Saskatoon. Keith then relocated to Winnipeg where he took his professional training at the University of Manitoba earning a Master of Landscape Architecture. He received several academic awards including the Manitoba Association of Landscape Architects Award of Excellence in the study of Landscape Architecture. Keith was a proud member of the British Columbia Society of Landscape Architects and left an impressive legacy of beautiful award-winning projects that will be enjoyed for many years to come. He was a uniquely creative individual who took great pride in his work.

Respectfully Submitted:  
Al Neufeld, Registrar

June 2021



# TREASURER'S REPORT

*Due to the COVID-19 Pandemic there was no 2020 BCSLA Annual General Meeting. This report covers 2019 and 2020. If you have any questions or comments, please contact Wai-Sue Louie, Treasurer and Tara Culham at the BCSLA office.*

## 2019 Revenue

The actual revenue line item was close to the 2019 budget forecast. BCSLA Membership numbers remained steady and dues revenue met the budget forecast. In 2019 the BCSLA hosted the CSLA Annual Conference in Vancouver from May 7-8, 2019. The revenue and expense line items were adjusted to address uncertainties related to the risks and rewards of co-hosting the event. Upon reconciliation of Conference financials, the BCSLA portion of the revenue share was \$13,794.

As a founding Member of the BC Land Summit Society the BCSLA was one of the organizers of the 2019 BC Land Summit that was held from May 8-10 in Vancouver, BC. Each Member organization recovered \$15,000 in costs when the BC Land Summit financials were reconciled. BCSLA continues to earn a royalty of 12.5% on sales of the Canadian Landscape Standard.

## 2019 Expense

Most of the 2019 budget line items were within their budget allocations. CSLA Professional dues and fees in the amount of \$65,383.00 were submitted on behalf of BC Members and Associates. The Counsel Public Relations costs slightly exceeded the forecast for government relations consultation services related to Bill 49-Professional Governance Act. These costs were offset as the clerical assistant line item and other employment expenses were under the forecast as clerical assistant staff were not hired until 2020. BCSLA

granted several requests for funding support including the UBC Garden Design Lecture Series, regional events and advocacy.

BCSLA continued to support emerging professionals through scholarships, LARE Workshops, Student Outreach Programs, the UBC Book Program and more. Pauline Moskal was the recipient of the John Wesley Neill Scholarship in the amount of \$1,000 for the 2019 term. The Philip Tattersfield Essay Writing Scholarship for \$1,000 was awarded to Duncan Chambers. In 2019 the BCSLA Robillard Scholarship in the amount of \$1,000 was awarded to Mason Lam. Due to sound investment decisions by the LACF, who administers this scholarship, the award will increase to \$1,500 in 2021.

## 2019 Audit

Mahmoud Virani Inc. conducted the annual audit. The audited 2019 year-end financial reports show a surplus in the amount of \$12,095. The audited financial statements were published to the BCSLA website upon the completion of the audit.

## 2020 Revenue

In 2020 revenue was impacted by COVID-19. All in-person events were cancelled and there was no BCSLA Conference and Showcase in 2020. The conference will be held when Public Health Orders are lifted, and it is safe to meet again. As a not-for-profit organization the BCSLA automatically qualified for a 10% reduction in source deductions (eg. CPP, EI and Income Tax) in the amount of \$3,153. The Source Deduction payment to the Canada Revenue Agency was adjusted to reflect CEWS. At the time this report was prepared, the annual audit process had just begun.

# TREASURER'S REPORT (CONT.)

Sitelines Magazine transitioned to a new format in 2020. BCSLA pays for Naylor Publications \$650 for each set of four additional pages for each issue of the magazine. Naylor Publications provides \$1,000 per issue to BCSLA as a share of the advertising, Naylor Publications also provides a revenue share of advertising in the amount of \$5,000 for the BCSLA Annual Membership and Firm Roster.

CSLA began offering complimentary copies of the Canadian Landscape Standard to CSLA and CNLA Members at no cost. This deeply impacted the royalty that BCSLA and BCLNA earn as the original owners of the document. A royalty of 12.5% of the sale price per copy will be paid to each the BCLNA and BCSLA. This royalty payment will end in 2025.

## 2020 Expenses

In 2020 expenses were impacted by COVID-19. All in-person events were cancelled, and meetings pivoted to an online platform. As such there were no expenses such as meeting room rental, catering, travel and more. In 2020 CSLA professional dues and fees in the amount of \$79,276 were submitted on behalf of BC Members and Associates. The Counsel Public Relations contract was renewed in 2020. In 2021 it was agreed to retain Counsel Public Relations on an as-required basis. BCSLA continues to support emerging professionals through scholarships, LARE Workshops, Student Outreach Programs, the UBC Book Program and more. In 2020 the BCSLA Robillard Scholarship in the amount of \$1,000 was awarded to Vicky Cen. With thanks to LACF and wise investments the Robillard Fund was increased to \$1,500 in 2021. Jessica Udal was the recipient of the John Wesley Neill Scholarship in the amount of \$1,000 for the 2020 term. The Philip Tattersfield Essay Writing Scholarship for \$1000 was awarded to Beau Wuthrich.

## 2020 Audit

At press time the 2020 audit was being finalized by Mahmoud Virani Inc. Upon review and approval by the BCSLA Board of Directors the results will be available on the BCSLA website.

## Special Levy Account

At the April 27, 2019 AGM it was resolved by a Special Resolution of the Members that the BCSLA allocate a maximum of \$28,000 from the Special Levy fund for the period 2019 to 2021 in support of the Landscape Architecture Project V. The funds will be used at the discretion of the Board of Directors to conduct a review of Bill 49 and the issues related to: Architects (Landscape) Act, Bylaws and Standards of the Profession, labour mobility and governance. Funds may also be expended for contractors to provide legal and government relations advice as required

On March 31, 2021 there was \$7,711 in the Special Levy Account. There was \$20,491 in the Term Deposit that is linked to the account. At their April 2021 meeting the BCSLA Board of Directors passed a Motion to allocate \$10,000 from the Special Levy Term Deposit to the Special Levy Account and reinvest the balance and the interest to a 12 Month Non-Redeemable Term at the best interest available. Please see Special Resolution 2.

## Emergency Fund

BCSLA continues to invest funds in the Emergency Fund on an annual basis. As of March 31, 2021 there was \$154,111 in the dedicated term deposit. The term deposit principal and interest was renewed in May 23, 2021 in a 12 Month Non-Redeemable Term at the best interest available. Note that \$40,000 of the Term Deposit was transferred into the general account. Please see



# TREASURER'S REPORT (CONT.)

Special Resolution #3 for complete details. Standard Accounting Practices recommend that approximately 30% of the budget be set aside for use in emergencies. This would cover the costs of relocating the office and contents due to fire, theft, etc. and other operational costs. The fund is not available to cover shortfalls.

## Building Fund

At the 2000 AGM the membership approved the purchase of strata titled office. The Office Space Sub-Committee was tasked with making recommendations to the Board of Directors. Upon identifying a suitable property volunteers and staff met with the bank manager with the goal of determining what financing the BCSLA could acquire for an office purchase. A preliminary assessment indicated that the BCSLA was not able to proceed with the purchase of strata titled office. The 2011 Strategic Initiatives Survey indicated that less than 4% of the Members supported the purchase of strata titled office space. The current office lease expires on November 31, 2030. Over time the funds were invested in dedicated term deposits. Today the Building Fund is \$63,063 and will mature on August 11, 2022 maturity date. Please see Special Resolution #3 for a recommendation by the BCSLA Board of Directors.

## BCSLA Office Staff

Tara Culham continued to serve as the BCSLA Executive Director. In January 2020, Devon Francis was hired as the BCSLA Member Services Coordinator. Since that time, in recognition of her work, Devon's salary was increased to match industry standards. In 2021, Devon was provided with extended medical benefits. Staff performance reviews are held throughout the year. The BCSLA Board of Directors is currently seeking a Regulatory Coordinator to assist the Registrar and support efforts of the Regulatory Review Task Force. Please see the President's Report for complete information.

## Living Wage for Families

The living wage is a bare-bones calculation that looks at the amount that a family of four needs to earn to meet their expenses. The living wage includes costs like rent and groceries as well as items like extended health care and two weeks savings for each adult. It does not include debt repayment or savings for future. BCSLA adheres and goes above the guidelines to encourage continuity in staffing levels and match industry standards.

## 2021 Budget

In accordance with our Bylaws, the BCSLA Board of Directors approved the budget that is included in the 2021 AGM package. The Board continues to take a cautious approach to the budget forecasting procedures, and this is reflected in the 2021 budget. The 2021 revenue and expenditure line items were reduced due to the uncertainty related to COVID-19 including hosting the 2021 BCSLA Conference and Showcase of Products and Services. The Board will proceed with initiatives, as defined by the updated Five-Year Strategic Plan. While the Vision, Mission and Values of the BCSLA continue to guide the Society. Please see the Strategic Plan Report. The 2021 budget shows a balanced budget of revenue and expenses.

At the November 18, 2020 Board of Directors meeting, the Bank of Canada had established the Consumer Price Index as 0.7% (see <http://www.bank-banque-canada.ca/en/index.html>). The Board approved a Motion to increase the BCSLA portion of the 2021 professional fees by 0.7%. CSLA Member fees remained at \$200. The CSLA Intern and Associate fees remained at \$20.

The 2021 Approved Budget is included with this report. The BCSLA Board of Directors will continue to be accountable with the funds provided by the Membership and other initiatives. Thanks to the decisions of previous Boards and the Membership, the BCSLA has the

## TREASURER'S REPORT (CONT.)

financial capacity to continue with projects that will benefit the Society and the profession without undue financial strain. The Board welcomes new initiatives from the Membership that will continue this growth.

Respectfully Submitted:

Wai-Sue Louie, Treasurer  
Tara Culham, Executive Director

June 2021



# 2021 BUDGET

Adopted March 23, 2021 (Unaudited)

REVENUE	Proposed 2021	Actual 01/01/20 to 12/31/20	Budget 01/01/20 to 12/31/20
Membership Registered	332,000.00	329,504.01	320,000.00
Membership Non-Registered	14,000.00	13,146.69	12,000.00
Membership Intern	38,000.00	38,183.45	40,000.00
Membership: Associate	5,000.00	5,281.15	4,500.00
Membership Inactive	8,000.00	8,590.00	8,000.00
Membership Retired	3,000.00	2,220.00	1,600.00
Membership Affiliate	13,000.00	13,237.50	14,000.00
Membership Applications	3,000.00	3,050.04	2,500.00
<b>MEMBERSHIP TOTAL</b>	<b>416,000.00</b>	<b>413,212.84</b>	<b>402,600.00</b>
Other: Firm Project Signs	0.00	0.00	300.00
Other: Sitelines	2,000.00	1,418.35	2,000.00
Other: BCSLA Annual Roster	5,000.00	5,438.50	5,000.00
Other: Landscape Standard	1,000.00	952.00	5,000.00
Other: Term Deposit Bank Interest	5,000.00	5,891.30	5,000.00
Other: Interest	100.00	178.68	100.00
Other: Admin. Expenses Recovery	1,000.00	666.01	1,500.00
Other: Late Pmt Fee	500.00	300.80	1,000.00
CEWS - Wage Subsidy	0.00	3,153.69	0.00
Other: Miscellaneous	1,000.00	567.73	6,000.00
<b>OTHER INCOME TOTAL</b>	<b>15,600.00</b>	<b>18,567.06</b>	<b>25,900.00</b>
Conference: Registration	1,000.00	0.00	0.00
Conference: Showcase	1,000.00	0.00	0.00
Conference: Awards Luncheon	1,000.00	0.00	5,000.00
<b>CONFERENCE TOTAL</b>	<b>3,000.00</b>	<b>0.00</b>	<b>5,000.00</b>
CE Courses	500.00	0.00	600.00
Solutions to Access	20,000.00	0.00	0.00
New Member Book Awards	0.00	0.00	2,000.00
Advertising (Media Kit)	1,000.00	0.00	0.00
<b>SPECIAL TOTAL</b>	<b>21,500.00</b>	<b>0.00</b>	<b>2,600.00</b>
<b>REVENUE TOTAL</b>	<b>456,100.00</b>	<b>431,779.90</b>	<b>436,100.00</b>

## 2021 BUDGET (CONT.)

Adopted March 23, 2021 (Unaudited)

EXPENSES	Proposed 2021 Budget	Actual 01/01/20 to 12/31/20	Budget 01/01/20 to 12/31/20
Membership - Profes. Development	0.00	481.73	0.00
Membership - Sitelines	6,000.00	118.85	2,600.00
Membership - Committee Expenses	4,000.00	3,777.71	10,000.00
Membership - Social Events	0.00	0.00	10,000.00
Membership: Firm Project Signs	0.00	0.00	300.00
Membership - Interior Chapter	0.00	0.00	3,000.00
Membership - Island Chapter	0.00	150.00	3,000.00
Membership - Whistler Chapter	0.00	0.00	500.00
Membership: Community Outreach	4,000.00	6,541.58	6,000.00
<b>MEMBERSHIP EXPENSES TOTAL</b>	<b>14,000.00</b>	<b>11,069.87</b>	<b>35,400.00</b>
Admin - Executive Administrator	97,000.00	95,413.06	90,000.00
Admin - Employee Benefits & WCB	4,000.00	1,745.71	5,000.00
Admin - EI Expense	3,000.00	2,088.44	2,500.00
Admin - CPP Expense	6,000.00	4,834.82	4,000.00
Admin - Clerical Assistant	41,000.00	40,214.20	35,000.00
Admin- Regulatory Coordinator	35,000.00	0.00	0.00
Admin - Accounting/Audit	15,000.00	3,500.00	15,000.00
<b>ADMIN &amp; ACCOUNTING TOTAL</b>	<b>201,000.00</b>	<b>147,796.23</b>	<b>151,500.00</b>
Admin - Office Rent	45,000.00	35,387.41	37,000.00
Admin - Locker Rent	1,500.00	1,460.04	1,500.00
Admin - Telephone	2,600.00	2,511.20	2,500.00
Admin - Internet/E-Mail	3,500.00	3,200.61	5,000.00
Admin - WEB Host	500.00	303.32	1,000.00
Admin - Office Supplies	2,000.00	1,116.84	3,000.00
Admin - Postage	2,000.00	195.30	5,000.00
Admin - Photocopies	550.00	214.46	500.00
Admin - Couriers	600.00	583.47	600.00
Admin - Bank & VISA Charges	1,000.00	2,536.18	10,000.00
Admin - Leasing (Photocopier)	2,500.00	3,037.88	2,900.00
Admin - Leasing (Postage Machine)	900.00	840.37	1,000.00
<b>OFFICE TOTAL</b>	<b>62,650.00</b>	<b>51,387.08</b>	<b>70,000.00</b>

## 2021 BUDGET (CONT.)

Adopted March 23, 2021 (Unaudited)

Admin - Legal	10,000.00	2,442.43	10,000.00
Admin - Bylaw Revisions	1,500.00	0.00	2,500.00
Admin GR Contractor	1,000.00	20,300.00	15,600.00
Admin - Office Insurance	1,500.00	1,452.50	1,500.00
Admin - Board Expenses	5,000.00	4,769.58	10,000.00
Admin - Registrar	0.00	0.00	1,000.00
Admin - Directors' Insurance	1,250.00	1,222.00	1,200.00
Admin - Amortization	100.00	0.00	100.00
Admin - Miscellaneous	0.00	351.84	0.00
<b>ADMIN. EXPENSES TOTAL</b>	<b>20,350.00</b>	<b>30,538.35</b>	<b>41,900.00</b>
Marketing - Advertising & Promotion	0.00	0.00	1,000.00
Marketing - Community Awards	300.00	0.00	1,000.00
<b>MARKETING EXPENSES TOTAL</b>	<b>300.00</b>	<b>0.00</b>	<b>2,000.00</b>
CSLA - BOD Meetings	0.00	0.00	2,000.00
CSLA - Membership Dues	73,000.00	75,476.18	80,000.00
<b>CSLA EXPENSES TOTAL</b>	<b>73,000.00</b>	<b>75,476.18</b>	<b>82,000.00</b>
CLARB- Membership Dues	8,400.00	8,079.09	8,000.00
CLARB - Meetings	0.00	0.00	4,000.00
<b>CLARB EXPENSES TOTAL</b>	<b>8,400.00</b>	<b>8,079.09</b>	<b>12,000.00</b>
Registration - Board of Examiners	4,000.00	3,769.19	2,000.00
Scholarship - P. Tattersfield	1,000.00	1,000.00	1,000.00
Scholarship - John Neill	1,000.00	1,000.00	1,000.00
Scholarship - Robillard	1,000.00	1,000.00	1,000.00
Registration - Stamps/Certificates	2,000.00	1,804.76	2,000.00
Registration - Scholarships/Books	0.00	0.00	2,000.00
<b>REGISTRATION EXPENSES TOTAL</b>	<b>9,000.00</b>	<b>8,573.95</b>	<b>9,000.00</b>
UBC Book Program	500.00	500.00	500.00
UBC Student Outreach	500.00	0.00	500.00
<b>UBC TOTAL</b>	<b>1,000.00</b>	<b>500.00</b>	<b>1,000.00</b>
CE /On-Line WEB Section	9,000.00	16,661.84	16,900.00
CE - Courses	1,000.00	300.00	2,000.00
Communication Sub-Committee	0.00	285.16	0.00
<b>CE/WEBSITE- TOTAL</b>	<b>10,000.00</b>	<b>17,247.00</b>	<b>18,900.00</b>



## 2021 BUDGET (CONT.)

Adopted March 23, 2021 (Unaudited)

AGM	16,000.00	0.00	12,000.00
Emergency Fund	0.00	0.00	0.00
BC Land Summit Society Dues	400.00	400.00	400.00
Solutions To Access	20,000.00	0.00	0.00
Special Projects (DEI/Training)	20,000.00	5,000.00	0.00
<b>SPECIAL TOTAL</b>	<b>56,400.00</b>	<b>5,400.00</b>	<b>12,400.00</b>
Special Levy Expenses	0.00	0.00	0.00
<b>SPECIAL LEVY TOTAL</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>EXPENSES TOTAL</b>	<b>456,100.00</b>	<b>356,067.75</b>	<b>436,100.00</b>
<b>NET INCOME</b>	<b>0.00</b>	<b>75,712.15</b>	<b>0.00</b>
<b>Generated On: 03/23/21</b>			

# CSLA 2019 REPORT

The CSLA is the national voice of the profession in Canada. In 2019 CSLA membership grew to over 2,800 landscape architects, intern and associate landscape architects, and landscape architecture students.

In 2019 CSLA engaged in a pilot project to raise the profile of the profession in Canada. Called L.A.W. (Land Air + Water) various outreach techniques were used including social media and face-to-face meetings with Members of Parliament and civil servants to expand the CSLA presence in Ottawa and raise awareness about what our profession does and what we can do for the country (Canadian Landscape Charter). Board members received a training in government relations in September, and we were sent home to reach out to our own MPs to talk about the profession in our home riding. The Election Toolkit prepared by CSLA in anticipation of the October 2019 Canadian election was useful, and pre-and post-election saw various CSLA committees undertaking advocacy actions including commenting on federal budget briefs, preparing a submission to the Standing Committee on Finance, and reviewing various policy documents.

IFLA declared a Climate and Biodiversity Emergency at the Oslo World Congress in 2019 and set up a Climate Change Working Group chaired by CSLA members Colleen Mercer Clarke and Hope Parnham to implement a 2019-2021 climate action plan. CSLA followed by making a similar declaration and setting up a Committee on Climate Change that includes BCSLA members Bev Windjack and Nicci Theroux. The CSLA web site has dedicated pages to climate change and has many resources and tools are available online to members.

Following cross-country research in 2018 by various component working groups from the Indigenous Issues Task Force, CSLA approved creation of a Reconciliation Advisory Committee chaired by Chris Grosset and approved an action plan for Reconciliation. The findings

of the IITF helped us frame the theme for the 2019 joint CSLA/BCSLA Congress in Vancouver, which is discussed in more detail in the CE report. Again, the CSLA web site has dedicated pages to Indigenous issues and Reconciliation.

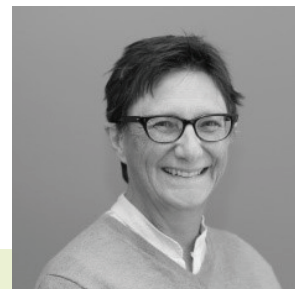
CSLA published four issues in Volume 21 of Landscapes/Paysages in 2019: 1) Lo! Carbon; 2) Awards of Excellence; 3) Reconciliation 3) Beauté.

In 2019 CSLA was accepted as an NGO member of the Canadian Committee of the International Union for the Conservation of Nature (CC-IUCN), opening pathways for collaborations with other conservation-minded government and non-government agencies in Canada and beyond. I was appointed to be the CSLA member representative and attended my first meeting in Ottawa in January 2020.

I invite all members to visit the CSLA website <https://www.csla-aapc.ca/csla-aapc> which has been organized around the various committees and is constantly being updated with information and tools to help us in our work.

Respectfully submitted,

Kathy Dunster, CSLA Representative  
June 2021



# CSLA 2020 REPORT

The CSLA Board prepared a new Strategic Plan for 2021-2023 that was approved at the 2020 AGM. It builds on results from a member survey and evolving into specific seven mission areas including some ongoing committees, and the creation of three new\* missions to address new areas of concern to the profession:

- Urban Canopy Working Group
- Climate Change Committee
- Reconciliation Advisory Committee
- \* Diversity & Equity in the Profession Task Force
- \* Cultural + Historic Landscapes Committee
- \* Human Health & Well-Being Committee

In June 2020 the Black Lives Matter movement intersected with our profession. Directly affected and concerned members formed the Common Space Coalition and called on the CSLA and components to respond to the need for greater equity and diversity in the profession. CSLA condemns discrimination and all forms of racism that permeate our society. Prior to the AGM meetings were convened for discussions between provincial, regional, and territorial component associations and the Landscape Architecture Canada Foundation. The Strategic Plan was amended to add Diversity and Equity as a priority mission area, and this was approved on June 18. A formal statement was issued in August 2020, and the Diversity & Equity in the Profession Task Force was established in November and tasked with hiring a consultant to guide the development of a national and provincial action plan for the profession.

Going forward, changes have been made to composition of the Awards of Excellence jury, ensuring that the jury is balanced in terms of diversity, age, gender, and geographic representation.

The CSLA and provincial, territorial, and regional component associations collaborated on a diversity survey in November 2020, results will be available in

2021. This survey will be circulated to members every year to update the data on the profession.

Web pages for each of the mission areas had been set up, and in the case of new missions, chairs were appointed and calls for interested members were extended through eNews and the website. We are grateful for the response from members that have volunteered their time to the committees, working groups, and task forces. Check out the webpages for more information about mission statements and work plans. <https://www.csla-aapc.ca/mission-areas/mission-areas>

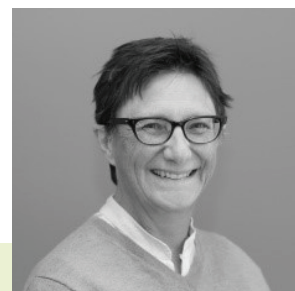
I am chairing the Human Health + Well-being Committee and am also serving as the Board Champion on the Landscape Architecture Accreditation Council (LAAC).

Since March 2020 all CSLA Board and committee work moved to meeting virtually using Zoom and other platforms, which has proven to be a positive experience that replaces the dial-in teleconference system used for many years. When it became clear that the 2020 CSLA congress and AGM scheduled for Calgary would not take place due to the pandemic, CSLA shifted its AGM online and held a very efficient and well-attended virtual video AGM on June 18th. A decision was also made in 2020 to hold the 2021 Congress virtually from May 27-29 rather than meeting face-to-face in Ottawa.

Landscapes/Paysages: four issues were published in Volume 22, 2020: (1) Spirit; (2) Awards of Excellence; (3) Collaboration; (4) Trees. All are available electronically.

Respectfully submitted,

Kathy Dunster, CSLA  
Representative  
June 2021



# CHAPTER REPORTS

## Interior Chapter

2020 continued to be a strong year of land development and economic growth throughout the BC Interior Region, even after a softer Spring due to Covid.

The BCSLA Interior Chapter Members and Associates unfortunately was not able to host the regional meeting in Kelowna due to Covid, nor were we able to have an annual holiday party. There was a virtual webinar series on “Building Climate Resilience in the Okanagan” presented by the South Okanagan Real Estate Board, Okanagan Nation Alliance and Regional District of Okanagan-Similkameen that was circulated to the membership.

We also had some dialogue with the City of Kelowna's Parks and Planning groups in the Fall, with regard to an annual pocket park display along Bernard Avenue in 2021. We are hoping that this proceeds into the new year as planned.

The Kamloops area group has unfortunately not been very active either due to Covid, but we thank Raymond Visser for his continued dedication to the BCSLA Interior Chapter.

The BCSLA Interior Chapter representative Teri Cantin, stepped down after more than 2 years of service and we would like to thank her for her dedication to the role.

Respectfully submitted by:

Byron Douglas, Director  
BCSLA Interior Chapter  
June 2021



## Whistler/Squamish Chapter

The BCSLA Whistler/Squamish Chapter is a small energetic group. BCSLA Members and Associates meet from time to time to share ideas and solutions. In December 2019 Tom Barratt, MBCSLA, and Annie Oja, BCSLA Intern, organized the 7th Annual Whistler Fiesta that was well attended.

In 2020 the Whistler/Squamish Chapter Members and Associates did not meet due COVID-19. When it is safe to gather we will meet again to informally discuss landscape architecture issues that are unique to the Sea to Sky Corridor.

Respectfully Submitted By:

Tom Barratt, Squamish/Whistler Chapter  
June 2021



# CHAPTER REPORTS

## Vancouver Island Chapter

Membership,

Please find following my Vancouver Island Chapter Report for 2019, 2020, and 2021 to date.

In the spring of 2019 Blair Ketcheson generously presented his Photographic work to the membership in both at the Nanaimo Art Gallery and The Royal Victoria Yacht Club in Oak Bay. Blair is a senior practitioner with a strong memorable portfolio. HE has a Damm Good Eye.

The Island chapter was pleased to host the October 2019 Board Meeting at the Empress Hotel at Victoria's Inner Harbour. We were fortunate to have a strong slate of speakers with an enthusiastic membership in attendance It was delightful to have such a robust membership support at the event.

Covid 19 has curtailed any events for 2020 and to date in 2021. We are look forward to a resumption of Island Chapter events when Dr. Bonnie Henry says it is safe to do so. That will be a shot in the arm.

Illarion Gallant  
Vancouver Island Chapter Chair  
June 2021





# UBC SCHOOL OF ARCHITECTURE AND LANDSCAPE

## ARCHITECTURE REPORT

### 2019-2020 SALA Lecture Series

The School of Architecture and Landscape Architecture provides a valuable service to the British Columbia professional community with a series of free public lectures held in downtown venues as well as lectures held at UBC. We endeavor to invite people whose work is on the cutting edge of practice to invigorate the local community.

Garden Design Lecture: Teresa Moller – Teresa Moller y Asociados  
Nov 15, 2019, 800 Robson Square, Vancouver

Paul Sangha Lecture: Mia Lehrer – Studio-MLA  
Sep 19, 2019, 50 Water Street—Inform Interiors, Vancouver

Book Launch: Patrick Condon: 5 Rules for Tomorrow's Cities  
Jan 23, 2020, 50 Water Street—Inform Interiors, Vancouver

Book Launch: Patrick Mooney: Planting Design - Connecting People and Place  
Jan 14, 2020, 50 Water Street—Inform Interiors, Vancouver

Apéritif: Julia Jamrozik  
Jan 31, 2020, 104 Lasserre, UBC

Apéritif: Jeremy Hartley  
February 28, 2020, 104 Lasserre, UBC

Remainder of the Apéritif series was cancelled due to COVID-19.

### Master of Landscape Architecture Program

In the 2019 to 2020 academic year we admitted 21 new students into the MLA Program from an applicant pool of about 95. During this year we had 59 full time students in the MLA program as well as 4 students completing the dual degree (Master of Architecture and Master of Landscape Architecture). 22 MLA students graduated in June 2020.

### Faculty Updates

Sara Jacobs joined the MLA Program and SALA as an Assistant Professor, starting Fall 2020. Sara has a PhD in History and Theory of the Built Environment from the University of Washington, a Master in Landscape Architecture from Harvard University, and a BA from the University of California, Berkeley. Prior to joining the SALA, Sara was a designer at SCAPE, taught at the University of Washington and was the Myles H. Thaler Visiting Assistant Professor in Landscape Architecture at the University of Virginia.

Assistant Professor Fionn Byrne was the recipient of the Excellence in Studio Teaching Award (Junior Level) at the 2020 Council of Educators in Landscape Architecture (CELA) Awards.

We would like to thank David Zielnicki for all his hard work and dedication to the MLA Program over the past three years! David joined the MLA Program in 2016 as an Instructor and has been instrumental in reworking the curriculum of a number of core courses, including the Introduction Design Studio, Grading & Drainage, and Site Planning & Analysis. We wish David best of luck in his new position as Principal at Unknown Studio in Baltimore, MD.

# UBC SCHOOL OF ARCHITECTURE AND LANDSCAPE

## ARCHITECTURE REPORT (CONT.)

### Adjunct Faculty

We continue to receive valued support from wonderful adjunct faculty in the program. Doug Justice, Sophie Maguire, Jeff Cutler, Alison Maddaugh, Douglas Robb, and Rachel Lazio served as adjunct faculty members and taught courses or sections of courses in the 2019/2020 academic year. Many other BCSLA members contribute their time and expertise as thesis reviewers, guest critics and lecturers. All of these contributions make the program a richer experience for our students.

### Philip Tattersfield Essay Competition

The BCSLA and the Landscape Architecture Program jointly run the Tattersfield Essay Competition each January. The winner of this competition receives a \$1000 scholarship funded by the BCSLA and has the winning article featured in the student- edited issue of Sitelines. The essay "Stanley Park: Crystallized Wilderness" by Beau Wuthrich was chosen as the winner of the 2019/20 edition of the Philip Tattersfield Scholarship, his essay can be found here: <https://www.bcsla.org/sites/default/files/Tattersfield-Beau%20Wuthrich.pdf>

### Landscape Architecture Student Association

The Landscape Architecture Student Association (LASA) continues its key roles of: representing the landscape architecture students in SALA, developing student events, and practicing leadership and mentorship with the students. LASA continued past years' work toward its goal of becoming more integrated with the architecture and environmental design students by: increasing activity on the School's Student Executive Committee, occasionally attending each other's student body meetings, aligning each other's goals, and working together through various initiatives, particularly when it

comes to wellness and curriculum. In 2019 - 2020 LASA has continued and revamped past traditional events and added smaller events and initiatives that enrich the day to day experiences for the students.

### Events/ Initiatives:

1. Fundraiser: LASA continued Plant Sales as a fundraising and wellness initiative. We completed one plant sale of small tropical plants at the Corn Roast. These initiatives supported our wellness goals by greening our studio space and therefore making it a more pleasant space to work.
2. Wellness Initiatives: Programming focused on providing opportunities for students to take physical and mental health breaks as well as healthy eating.
  - a. Physical Activity: Monthly lunchtime yoga and walks around campus gardens were organized
  - b. Healthy Eating: Using money from the LASA budget, fresh fruit has been purchased for students, particularly first years, every month.
  - c. Wellness Survey: A wellness survey was conducted and expanded to include Architecture students to gain insight into the mental and physical health of the LASA student body. Results were compiled and shared with faculty. The information from the survey is being discussed in order to understand what LASA can do to better contribute to the mental and physical health of students in the program.
  - d. A result of the survey included recommendations to form a SALA-wide wellness committee. Sahar Khelifa (LASA Wellness rep) pursued this initiative with assistance from Architecture's wellness rep.

# UBC SCHOOL OF ARCHITECTURE AND LANDSCAPE

## ARCHITECTURE REPORT (CONT.)

5. Mentorship Program: LASA matched up each 1st year students with a 2nd or 3rd year student mentor to help with any questions or concerns they had, particularly at the start of the academic year.
6. MLA Fall welcome event: The Corn Roast. The Corn Roast continued the tradition of Harvest Times by bringing the students together for a harvest themed event. This year, this celebration was focused specifically on MLA students, so that new students could better integrate with their upper years, who had their studios in a different building than the first years. LASA catered the event with freshly harvested corn, and other harvest cuisine. The Landscape Annex was decorated with all manner of corn-related paraphernalia, including a giant corn-cob mascot that LASA named "Cornelia." The event was a huge success, and inaugurated LASA's new Garry-Oake machine.
7. Garry-Oake Nights. In an effort to introduce more regular social events for MLA students, a casual Garry-Oake night was hosted monthly after studio. LASA encouraged students to destress by singing their worries away into a newly acquired karaoke machine.
8. Annual Harvest Times: The annual Harvest Times, this year rebranded as "Garden Times," took place in November 2019. This event continued the tradition of earlier harvest times by bringing all SALA students together. Students were encouraged to green up their studio space with our plant sale, and our new "Garry-Oake" machine led the entertainment for the night. The event was a huge success, which saw a large attendance from the Environmental Design students, Architecture Students and Landscape Architecture students.
9. SALA GALA: The annual SALA Gala took place at The Emerald Room on March 7, 2020. It was very well attended, and themed "Murder Mystery." Participants were invited to dress in monochromatic colour schemes. For many, this was the last social event before the realities of the COVID 19 pandemic reached Vancouver.
10. Landscape Lunchtime Talks: LASA has continued the lunch lecture series with four lectures held this year. Our Vice President Internal, Julia Higson, curated four speakers with diverse experience in the landscape and planning disciplines. Our presenters this year were:
  - a. Andrew Pask, Public Space Network, October 2, 2019
  - b. Katie McPherson, Chief Resilience Officer, November 6, 2019
  - c. Vanessa Barr, Stewardship and Advocacy with Beyond Boarding, January 28, 2020
  - d. Ellen Beate Hansen Sandseter, Risky Playscapes, March 4, 2020

Respectfully Submitted:

Kees Lokman, Chair, Landscape Architecture  
Scott Archer, MLA Student, School of Architecture and  
Landscape Architecture  
June 2021



# BCSLA INTERN & ASSOCIATE REPRESENTATIVE'S REPORT

The BCSLA Intern & Associate Sub-Committee is comprised of:

- Sarah Thomas – BCSLA Intern & Associate Rep on the BCSLA Board of Directors (non-voting)
- Arlene Gillman – Sub-Committee Member
- Aaron Li – Sub-Committee Member

Sarah Thomas transitioned into the role of BCSLA Intern and Associate Rep in October of 2019 along with Sub-Committee members Aaron Li and Arlene Gillman. Our sincere thanks to the previous Intern & Associate Rep, Emily Hamilton, as well as Executive Director, Tara Culham, for welcoming our new Sub-Committee Members to the team. Emily provided us with a general overview of the role of the Sub-Committee and the upcoming tasks our team might have the opportunity to be involved with. The BCSLA Board and office also generously offered advice on navigating the registration process and our volunteer endeavours.

## Initiatives for the 2019/2020 and 2020/2021 years:

- Meeting and networking with other Interns.
- Attending and promoting LARE Study Workshops / Webinars.
- Organizing a LARE Study Group
- Reviewing ways to assist Interns & Associates locate work and find mentors, especially for those who have recently moved to BC and may be unfamiliar with the membership and / or not have many connections. Ideally through meet and greets and other networking events.
- Providing opportunities for Interns & Associates to achieve the required CE credits.
- Working together as a team of three (3) to accomplish tasks set forth. It has been a great help to have other interns to work through problems and discuss topics.

- Responding to the changing needs and requirements of interns during the pandemic. Have they had any difficulty fulfilling their experience hours (for example, if working from home are they able to have successful virtual meetings with their mentors, reduced site visits due to pandemic restrictions, etc.)

## BCSLA Regional Meeting & Idea Exchange

Sarah Thomas attended the BCSLA Regional Meeting & Idea Exchange in Victoria in October 2019 and was introduced to the Board of Directors and Island Members and Associates who attended the event. Sarah thoroughly enjoyed attending the three (3) seminars that were offered, the tour of the Empress Hotel and its grounds along with the casual networking events. It was also a great introduction to how the BCSLA Board runs their meetings and the important work they take on for the membership.

## BCSLA / UBC Library Book Donation Program

Each year the BCSLA contributes \$500 to the program which is matched by the UBC Library. The books will assist emerging professionals who are on the road to licensure as landscape architects. The BCSLA will be recognized in the online book catalogue and a bookplate as the book donor. The Sub-Committee worked with UBC Music, Arts and Architecture Librarian, Paula Farrar, to develop a suggested book purchase list for the UBC Library. In 2019/2020 under the guidance of Tara Culham and UBC SALA Representative, Susan Herrington, we selected 17 hardcopy titles to add to the Landscape Architecture Collection. In 2020/2021 under the guidance of Tara Culham and UBC SALA Representative, Kees Lokman, we selected a total of 12 titles that were a mixture of e-books and hardcopy books.

# BCSLA INTERN & ASSOCIATE REPRESENTATIVE'S REPORT (CONT.)

The pandemic has created a certain urgency in the need to look at strategies to offer students access to resource materials when they cannot be on campus to access the library. Not all books are available via e-book (online) and the pricing for e-books can vary drastically. Quite often they are more expensive than the hardcopy versions and there are further complications such as the number of licensed downloads they are allowed for each e-book. We think an inclusion of some e-books for the library book purchase list each year would be beneficial to the students.

The Intern & Associate Sub-Committee discussed starting a book club as a possible CE credit activity for Members and Associates. This task was put aside but may be looked at again in the coming months, depending on interest. Anyone who is interested in receiving the list of books chosen in 2019 or 2020, please feel free to get in touch with the Sub-Committee, as we would be more than enthusiastic to share the great reads that we settled on in our final list of titles.

## **BCSLA Philip Tattersfield Essay Competition**

The BCSLA and the UBC SALA Architecture Program jointly run the Philip Tattersfield Essay Competition. The winner of the competition receives a \$1,000 scholarship funded by the BCSLA and the student work is promoted in the BCSLA Friday File.

In 2019/2020, Sarah Thomas assisted UBC SALA Rep, Susan Herrington, with running the essay competition. There were two (2) student entries. The jury members were Susan Herrington (UBC SALA Rep), Somaye Hooshmand (BCSLA Director), David Thompson (MBCSLA and CE Committee Member), Fionn Byrne (UBC SALA Assistant Professor) and Sarah Thomas (BCSLA Intern & Associate Rep). Beau Wuthrich was announced the winner and Christen Oakes was given

an honorable mention. Congratulations!

In 2020/2021 the winner is yet to be announced. Four (4) entries were submitted by the deadline. The jury members were Byron Douglas (BC Interior Chapter Chair), Patrick Mooney (UBC SALA Associate Professor), Erik Mustonen (BCSLA President-Elect & Professional Relations Committee Chair), Ron Rule (MBCSLA and FCSLA) and Sarah Thomas (BCSLA Intern & Associate Rep). This year, under the advisement of Kees Lokman (UBC SALA Rep), we changed the topic to only be a suggestion to use the UBC or BC archives, rather than a mandatory requirement, to document a local (B.C.) landscape over time and discuss how the design of that landscape took into account change. Due to Covid-19, many UBC students were not in BC and were unable to use or access these services. Both the UBC SALA and BCSLA offices sent out email blasts, Friday File postings and used their social media accounts to bring attention to the competition. It was suggested by Kees Lokman, that we may wish to review the timing of the competition for the 2021 / 2022 schedule to see if there is a less busy time of the year for students to potentially increase the number of entries. It was noted that the quantity of entries often changes from one year to the next. Moving forward we will work towards bringing more attention to the scholarship competition and see if we can do more to promote the Landscape Architect award which is named after, Philip Tattersfield, as the winning essay is no longer promoted in the Sitelines Magazine.

Link to the BCSLA website for more information on the scholarship: <https://www.bcsla.org/initiatives/bcsla%E2%80%933ubc-landscape-architecture-scholarships>



# BCSLA INTERN & ASSOCIATE REPRESENTATIVE'S REPORT

## (CONT.)

### BCSLA Lower Mainland Annual Festive Season Party

In 2019/2020 Our Sub-Committee assisted Tara Culham with set up for the party at Fairmont Hotel Vancouver. We welcomed guests at the sign-in table and enjoyed finally getting to put faces to some of the familiar names. The party was well attended. Other regional events were held throughout BC.

In 2020/2021 the BCSLA did not hold a Festive Season Party due to Covid-19 restrictions. The Sub-Committee looks forward to assisting in the future should plans for a party emerge.

### Landscape Architecture Registration Exams (LARE)

The main focus of Interns is to gain their experience hours and write their exams. In addition to the information found on the BCSLA and CLARB websites, we have found the LARE Workshops hosted by the BCSLA / AALA / OALA on the second Saturday of the month (when available) to be the most beneficial source for learning about the exam format and provide opportunities to form study groups and become familiar with exam content.

In 2019/2020 our Sub-Committee Members attended several LARE Workshops / Study Prep Webinars, learning great tips and tricks from the guest hosts. The information we learned in these workshops was later shared with other BCSLA Interns who contacted the Sub-Committee looking for recommendations on where to find resource material and how to get started studying for the exams.

In 2020/2021 we continued attending the LARE Prep Webinars hosted by the BCSLA / AALA / OALA. In October 2020, Tamara Bonnemaison (MBCSLA) volunteered to put together an engaging presentation which was co-hosted by Todd Reade (AALA Executive Director), Tara Culham (BCSLA Executive Director) and Sarah Thomas (BCSLA Intern & Associate Rep). It was an honour to introduce Tamara to the online audience and to hear the approach she used to get ready for the Section 1 exam. A successful presentation, we heard much positive feedback from those who attended. Tamara's presentation can be found on YouTube at the following link: <https://www.youtube.com/watch?v=DcYDfZOjs8Q>

The BCSLA office continues to encourage attendance to these workshops and is also seeking volunteers who are willing to step up and share some of their study tips. Anyone interested in preparing a workshop, please reach out to the BCSLA office.

In 2020/2021, our Sub-Committee Members along with one other BCSLA Intern, Fayez Rawas, started a LARE study group. Meeting on several occasions to discuss study material and questions for each chapter. Our team has put calls out in the Friday File for other Interns who may be interested in joining, however, there has been little to no response. We endeavor to work on providing more opportunities to establish relationships with other Interns on the road to licensure.

2020 proved to be a challenging year with the pandemic. AALA, BCSLA and OALA participated in a CLARB Pilot Program which provided Interns with the opportunity to write Section 1 and 2 of the LARE's with remote proctoring. A positive move that may provide options for our young professionals who are not based in the Lower Mainland or Victoria even after

# BCSLA INTERN & ASSOCIATE REPRESENTATIVE'S REPORT (CONT.)

the pandemic ends. The Pilot Program was a success. Section 1 and 2 of the LARE are now available to all LARE candidates. CLARB is testing options that will provide a platform to write all LARE in a remote setting. Additional information can be found under the Registrar's report. Also, please see the Registrar's Report for LARE pass rates.

## Intern Social Gatherings

In the early months of 2020, our Sub-Committee was making plans to organize a spring / summer social gathering for Interns. We had the idea of a walking tour involving a discussion of public landscapes along the sea wall with a pub night or picnic at the end. This event was deferred due to public health restrictions that were put into place with the ongoing pandemic.

We also promoted an online gathering via Zoom, however, the response was poor and it was only attended by Sub-Committee Members. We recently discussed attempting to hold another online social night to give Interns and Associates the opportunity to network and get to know one another. In our involvement of working together on the Sub-Committee, we have found it most helpful to make connections with other interns as we each have a different background of experiences and education to draw upon, which can be beneficial when preparing for the exams. We remain optimistic that later this year (2021) an outdoor meet-up may be possible, however, this will be dependent on the guidelines and recommendations set forth by the Public Health Minister.

## Outdoor Learning in BC Schools Working Group

The unexpected challenges of Covid-19 have made the world rethink how we use our surroundings and about

the positive impact the natural environment can have in our daily lives. Our Sub-committee came across several articles outlining various BC Public Schools that were attempting to respond to the pandemic by finding ways to increase the amount of time children spent outside as well as the use of temporary outdoor classrooms. We were also interested in the USA based National Covid-19 Outdoor Learning Initiative, a program that is working to facilitate outdoor learning in schools across the United States. We began compiling a resource document with various articles and links to information on outdoor learning. We presented our research to the Board and a call was put out to the general membership for volunteers who wanted to participate in exploring the feasibility of expanding outdoor learning in BC Public Schools. Find more information about our initiative on the BCSLA Website: <https://www.bcsla.org/content/outdoor-learning-bc-schools-volunteers-wanted-working-group>

We had several Registered Members and Interns show interest in the volunteer initiative and we met on a monthly basis to review ideas for the types of projects (e.g. research writing) that we could take on and what some of the potential outcomes of our work could be. Currently the group is comprised of four (4) Interns, Arlene Gillman, Aaron Li, Faye Rawas and Sarah Thomas, two (2) Registered Landscape Architects, Donna Rodman (BCSLA Director) and Josh Bernsen (MBCSLA), as well as an inspirational educator, Victor Elderton (non-BCSLA Member), who has worked closely with Donna on a project in the past. Donna graciously offered to assume the role of mentoring our working group. As it became clearer that the Interns involved in the project needed to define the type of work they could take on and participate in, we worked with Donna Rodman (BCSLA Director) and Al Neufeld (Registrar and Credentials Committee Chair) to define the limits of our work to a research-based writing project that could potentially be published in *Sitelines* or a similar

# BCSLA INTERN & ASSOCIATE REPRESENTATIVE'S REPORT (CONT.)

magazine. We are currently working on establishing our research questions and investigating potential BC Public Schools that could be used as case studies for how they responded to the pandemic in the last year. We are also exploring options to see if our work will qualify for an LACF grant in the future.

We look forward to sharing our research with the general membership when complete and hope to increase public awareness of the key role Landscape Architect's take on in enhancing people's experiences where they live, work and play. We also wish that our work may broaden views of what a typical school could look like. The subject also has the potential to tie into environmental themes as well as meaningful reconciliation with Indigenous communities in BC, there is much we can learn from Indigenous perspectives on the environment and their sense of connection, community and place. We continue to promote and recruit Interns and Members to join our working group and participate in this valuable research project.

The subject of liability for mentors and interns was brought up through the discussions of this volunteer group as a way for the interns to understand the limits of the scope of work they should be taking on at this point in the careers. This topic was already under review by several board members and committees, so timing was appropriate. The Intern & Associate Sub-Committee was asked to provide feedback and comments on a report that was being prepared by BCSLA Director, Donna Rodman, and Registrar, Al Neufeld. We thank the Board for including us in the discussions on this topic. The ongoing discussions and investigation will ensure all members understand the limits of their liability. See the Registrar's report for more information.

## BCSLA 2019 & 2020 AGM

The upcoming AGM will be held July 10, 2021 using a virtual platform. This will be the first opportunity for all

three (3) Sub-Committee Members to attend. We are looking forward to the program.

## Moving Forward for 2021/2022

- We will continue to promote activities that are relevant to the professional aspirations of the Interns & Associates.
- The Intern & Associate Sub-Committee will renew planning for LARE Workshops with the assistance of Tara Culham, as well as the respective representatives from the AALA, MALA, and OALA.
- We will continue our work on the research writing project the Outdoor Learning In BC Schools Working Group has undertaken.
- We will pursue opportunities to connect with Interns & Associates and support them in their goals of becoming Registered Members.
- We will research ideas for promoting historic BC Members of our profession, for e.g. Philip Tattersfield with the new generation of Interns & Associates. We will review this work with other Committees to see how we might best accomplish this goal.

Aaron, Arlene and Sarah have created a strong cohesive team and have thoroughly enjoyed the opportunity of working together and creating a support network through these unusual times.

Thank you to the Tara Culham, Devon Francis, the BCSLA Board and our mentors who all continue to provide us with excellent support and guidance and without whom we wouldn't be able to pursue our aspirations of becoming Registered Landscape Architects. Please contact the BCSLA Intern and Associate team at [BCSLAInternAssociateRep@gmail.com](mailto:BCSLAInternAssociateRep@gmail.com).

Respectfully Submitted By:  
Sarah Thomas, BCSLA Intern &  
Associate Representative



# 2019 CONTINUING EDUCATION COMMITTEE REPORT

2019 saw the end of the 2017-2018-2019 CE Reporting Cycle and with it a few changes approved for the 2020-2021-2022 including the elimination of credits for work to align with allied professions. The CE Committee and Registrar will be rigorously pursuing members deficient in meeting the deadline for reporting and applying the penalties for both not filing and late-filing. Again, we remind Members that continuing professional education is a mandatory requirement to maintain membership in good standing. Members found to be not in good standing will be struck from the membership and will not be allowed to use the title "Landscape Architect".

## 2019 Event Highlights

CSLA/BCSLA Congress 2019: Your CE Committee co-hosted the 2019 CSLA/BCSLA Annual Congress held at the Vancouver Westin Bayshore May 7-8. Planning the Congress around the theme of Acknowledgement, Awareness, and Engagement – Landscape Architecture and Reconciliation was an eight-month effort and we were grateful to Grant Fahlgren, BCSLA Intern, for joining us from the CSLA Indigenous Issues Task Force to help us. We thank again Audrey Seigl of the xʷməθkʷəy̓əm (Musqueam) First Nation for her opening welcome, and Lorelei Williams for raising awareness about the National Missing and Murdered Women and Girls Inquiry and Butterflies in Spirit, an Indigenous women's group that uses dance to raise awareness about MMIWG. We are grateful to the three Indigenous keynote speakers that helped frame, focus, and broaden our awareness of the ongoing challenges and threats to Indigenous people in this country: Grand Chief Stewart Phillip, Julian Napoleon, and Wanda Dalla Costa. Within the conference program, all speakers co-presented with Indigenous elders, knowledge keepers, and/or designers that travelled from their territories to tell their stories alongside their CSLA project collaborators. Walking, cycling, and paddling tours were organized to connect congress participants to the unceded land

beneath the city, and understand how land use layers have been overlaid since European contact. The very hard work of the committee members resulted in a very successful conference in perfect Vancouver spring weather. The committee members were Kathy Dunster (Chair), Grant Fahlgren, Nancy Paul, Dave Thompson, Nastaran Moradinejad, Bahareh Nassiri, Dorsai Sharif, Cindy Hsu Becker, Patricia Gooch, Emily Hamilton, and José Gonzales who cheerfully worked for their fine skills in strategic planning and logistics – both visible and invisible alongside staff support from Michelle Legault (CSLA ED) and Tara Culham (BCSLA ED)

BC Land Summit: As a partner in the BC Land Summit Society, BCSLA participated in the successful 2019 BC Land Summit Collaborations + Connections, held May 8-10 at the Vancouver Westin Bayshore with keynote speakers Sheila Watt-Cloutier and Edward Glaeser, and featured dinner presenter, Mark Critch. The BC Land Summit is held every five years (next one in 2024) as a cross-pollinating collaboration between partner members: Appraisal Institute of Canada – BC, BC Institute of Agrologists, BC Society of Landscape Architects, Planning Institute of BC, and the Real Estate Institute of BC.

2019 saw the revival of the BCSLA Public Sector Sub-Committee, who began hosting public-realm related events eligible for CE credits open to all members. Read the Friday File and check the BCSLA web calendar for future events.

On behalf of your CE Committee,

Kathy Dunster, Chair  
June 2021



# 2020 CONTINUING EDUCATION COMMITTEE REPORT (CONT.)

Your CE Committee grew in 2020 and I would like to acknowledge and thank those long-time members that continue to serve and welcome the new members to the committee. It is a delight to chair CE meetings with Nancy Paul, David Thompson, Nastaran Moradinejad, Dorsai Sharif, José Gonzales, Cindy Hsu Becker, Kelly Kang, Qing Li, Bahareh Nassiri, and Pearl Yip.

## CE Policy Changes (2020-2021-2022 Cycle)

On May 18, 2021 the BCSLA Board approved a CE Policy change recommended by the CE Committee. The BCSLA CE Policy will now shift from a 3-year 30 credit reporting cycle to a 1-year 10-credit reporting cycle. Members will be required to file their annual CE credits (10) prior to, or with payment of their annual dues.

- In consideration of the stress of the COVID-19 global pandemic and difficulty many members have had in reporting CE for 2020, the 2020 CE requirements will be waived. Many thanks to those that filed by December 31, 2020.
- In 2021, all members and associates must attend a mandatory PGA webinar in May or June 2021, worth 10 credits. Members must log in to [www.bcsla.org](http://www.bcsla.org) and report their attendance (details provided in the Friday File).
- 2022 will be the first regular 1-year reporting year.

## Continuing Education (CE) Credits

Beginning in 2020 BCSLA Members may no longer claim credit for employment. All BCSLA Registered Landscape Architects, Landscape Architects, Inactive Landscape Architects, and BCSLA Interns must submit CE credits to the BCSLA office using the online CE Form by logging in at [www.bcsla.org](http://www.bcsla.org) Please contact

the office if you need help. Continuing education is a mandatory requirement for membership in the BCSLA and members that fail to file CE before the end of this cycle will be subject to penalties, fines, and potential removal from the register of members in good standing.

The pandemic has created different opportunities for gaining CE credits, and in the next few months the CE Committee will be reviewing credit categories and making necessary changes to ensure that the many (151) ways to obtain CE credits are clearly articulated. We welcome suggestions and contributions from all members.

## Pivot to on-line CE: Webinar Wednesdays

By April 2020 it became clear that life would not get back to normal in the immediate future and the conference and all contemplated CE events were postponed and pushed towards late 2020.

In the meanwhile we began gleaning free online learning events on all topics related to the breadth areas of our profession, and with the help of Devon Francis, BCSLA Member Services Coordinator started a Webinar Wednesday email to members that rounds up our weekly findings of CE opportunities available online via various platforms. On the one hand the pandemic has made it easy for everyone to connect to events and others without incurring travel costs. On the other hand, we are all looking forward to again hosting face-to-face events both for the educational content as well as the opportunities to network and socialize. If you know of an online or local event please contact Devon Francis, Member Services Coordinator.



# 2020 CONTINUING EDUCATION COMMITTEE REPORT

## Events

**Buildex 2020:** Many BCSLA members enthusiastically attended a day-long symposium hosted by ABT + Permavoid at the Hotel Vancouver on October 17, 2019 (topics covered Global and Local Water Challenges, Water Balance Modeling, Storm Water First Irrigation, Storm Water Structural Subbases, Connected Blue-Green Roofs, and Urban Tree Solutions). BCSLA CE was given the opportunity by Buildex to team with ABT, Permavoid and Basalite and hosted a free well-attended educational session at Buildex 2020 (Feb 13) on Resilient Landscapes and Stormwater Management. We are working with BUILDDEX on an educational event that will occur during BUILDDEX 2021 scheduled for the Vancouver Convention Centre in September, or if public health orders change, will be pushed to February 2022.

## 2020 and 2021 Conferences

In Fall 2019, your CE Committee began planning for the 2020 June 11-13 Conference by selecting the theme “Back to the Garden” in recognition of the half century anniversary of Joni Mitchell’s iconic song “Woodstock” which touched on the utopian ideal of getting back to the original garden in an intensely dystopian time of unwanted war, wacky American politics, and generational differences about life, destiny, and the universe. After Board approval in November 2019 the Call for Papers and Presentations went out and we received a richness of proposals from across Canada by the January 31 deadline. The committee met at the Pinnacle Hotel Harbourfront to finalize floor plans on January 16, 2020. Planning continued apace with presenter acceptances, tour topics, and the program was starting to come together at our last face-to-face meeting on March 5. On March 16, 2020 everything ground to a full halt as the WHO declared a global pandemic and we moved to lockdown. With

a conference ready to go, your CE committee took a much-needed break and waited for the re-opening of large-crowd events which never happened. June 11-13, 2020 came and went, and we still have a conference ready to go whenever we get the go-ahead.

## CE Events Planned and Currently on Hold

Construction Law and Landscape Architecture workshop with lawyers Catherine Coakley and Stephanie Streat, specialists in construction and commercial litigation with Brooks Tomchenko Morrison. We look are looking forward to this session, either in late 2021 or 2022.

## Looking ahead to 2022

The Registrar of Companies extended the date by which a society must hold its annual general meeting under section 71(3) of the Societies Act. The Board has decided to hold both the 2019 and 2020 AGMs virtually and concurrently on July 10, 2021 to meet statutory requirements, freeing up the conference to occur face-to-face when public health orders allow.

The CE Committee meets regularly via Zoom to discuss policy and potential events. We have been working with the RRTF to deliver the PGA mandatory CE events. We are monitoring public health orders closely and due to the uncertainty of the pandemic, our current preference is to look ahead to 2022 when we may be able to have the conference originally planned for 2020.

On behalf of your committee,

Katherine Dunster, Chair  
June 2021



# PUBLIC & PROFESSIONAL RELATIONS COMMITTEE REPORT

## Committee Members:

Erik Mustonen – Chair, Adrienne Brown, Stephen Vincent, Celia Winters, Caelan Griffiths, Sophie MacNeill, Pearl Yip, Kendra Scanlon, Scott Watson (until September 2020), Shaun Smakal (until October 2020)

## Adjunct members:

- Miriam Plishka – Sitalines Editorial Advisory Board (SEAB) Chair
- Bev Windjack – Climate Change Action Working Group (CCAWG) and BCSLA Representative to the Professional Association Adaptation Working Group, chaired by the Fraser Basin Council:

The Public & Professional Relations (P&PR) Committee meets monthly and was active in 2019 and 2020, on a variety of new and ongoing initiatives. P&PR benefitted from the addition of active, talented and energetic new members who stepped forward to join the committee. Thank you to those who have donated their time for the continuing development of the work of the committee.

The following is a summary of some of the more significant accomplishments in the past two years:

## Sitalines Magazine

As a result of a survey conducted by a task force exploring potential new directions for the BCSLA's flagship publication:

- The Sitalines Editorial Advisory Board (SEAB) was established as an energetic volunteer group to guide the creation of a re-imagined, more substantial professional publication with two full-size, full-colour issues per year rather than six half-size, black and white.

- SEAB solicited editorial content in the form of articles and graphics and worked in collaboration with Naylor Association Solutions to assemble, edit and publish the first three issues, Spring and Fall 2020 and Spring 2021 issue.
- Sitalines is circulated to a mailing list of 1,700 that includes BCSLA Members, allied professions, developers and all three levels of government. The updated mailing list is provided by the BCSLA.
- Sitalines is supported partly by advertisers and partly by funding provided by BCSLA. The contract with Naylor as publisher is in effect until 2022.
- The new Sitalines has become a valuable and effective means for showcasing the research, ideas and projects of landscape architects as well as others outside the profession. It has been recognized with a Gold Award in the Association Publishing category in the international MarCom marketing and communications Awards competition.
- The Sitalines Editorial Advisory Board includes Miriam Plishka, Lauren Cherzekoff, Divine Ndemeye, Jergus Opsal, Jack Tupper, Don Vaughan, Celia Winters, Belinda Chan, Sophie MacNeil, Teena Aujla, and Erik Mustonen. Thank you to Thomas Llewellyn who was on the original Board until 2020.



# PUBLIC & PROFESSIONAL RELATIONS COMMITTEE REPORT (CONT.)

## BCSLA Annual Membership and Firm Roster

The *Sitelines Annual Membership and Firm Roster* was renamed “*BCSLA Annual Membership and Firm Roster*” in 2020, to clarify its purpose and avoid confusion with *Sitelines* magazine. Naylor Publications organizes, plans, prints, and produces the Roster in exchange for the advertising revenue. BCSLA was provided with a \$3,000 signing bonus when the current five-year agreement was signed in 2019. The BCSLA earns an annual royalty of \$5,000 plus a bonus for other advertisements. The BCSLA provides Naylor publications with a mailing list of 1,900 that includes BCSLA Members, Associates and Affiliates, allied organizations, developers, all three levels of government and more. The P&PR Committee volunteers selected an image for the cover of its 2021 issue that features a Vancouver Island Project. In 2019 the cover featured a project from the Sea to Sky Corridor, the 2020 edition featured a project from Northern BC. Thank you to David Rose for his hard work on this initiative for so many years!

Naylor continues to publish the Roster as well as *Sitelines* magazine. It has proven to be an effective tool to connect suppliers and clients with Members and Associates BCSLA Landscape Architects.

## BCSLA Websites

The previous two websites were consolidated with [sitelines.org](http://sitelines.org) being absorbed into [bcsla.org](http://bcsla.org), which was upgraded with the assistance of Luna Design:

- The platform was updated to a new Drupal interface that allows images to be easily replaced.
- Navigation of the website is now easier and more intuitive.

- The Web Atlas of BCSLA Members projects, now has a more user-friendly Google Map-based location function for the projects.
- There is now a quarterly call for new Feature Project submissions for the Web Atlas. The themes so far have been as follows:
  - Summer 2020: Park Planning
  - Fall 2020: Collaborations with Architects, Engineers, and other Professionals.
  - Winter 2020/2021: Commemoration: Memorials, Cemeteries and Cenotaphs
- The Climate page featuring climate change issues, was added to the website (linked to the homepage) and launched on July 30, 2020.

## Diversity, Equity and Inclusion

Members of the P&PR are strongly committed to issues of Diversity, Equity and Inclusion. This was relayed to the Board, which being equally engaged, voted to create a DEI Task Force that after establishing its strategic direction with the Board, will become a subcommittee under P&PR.

## Graphic Standards

Graphic Standards developed by Brett Hitchins, BCSLA Associate, to provide a consistent graphic image for BCSLA, have been applied as templates to guide the creation of attractive fliers and programs – both online and printed, for regional meetings, the annual conference, AGM and other events.

# PUBLIC & PROFESSIONAL RELATIONS COMMITTEE REPORT (CONT.)

## P&PR Binder

The committee has had an on-boarding information binder for several years, to guide new members and chairs, in the functioning of the P&PR including responsibilities, typical activities and timelines. This binder is periodically updated.

## Union of BC Municipalities Annual Conference

In 2019, as it has previously, P&PR operated a BCSLA booth at the trade show that was part of the UBCM Conference. There was no booth in 2020 due to the pandemic, but the P&PR Binder has been updated with information on the logistics of setting up and running the booth to aid future committee members.

## Construction Site Signs

The BCSLA construction site signs were established in 2001. More than 50 large and small signs were ordered by BCSLA Members. The current construction site signs were developed by PPR volunteers in 2017. The sales of the BCSLA construction site signs have been slow.

## BCSLA Media Kit

The majority of BCSLA revenue is generated by member dues and the Showcase of Products and Services at the annual conference. The BCSLA reviewed methods to diversify revenue sources and the BCSLA Media Kit was drafted and launched with a view to earning revenue by career opportunity advertising for non-Members, webinar and event support, logo placement and advertising in the BCSLA Friday File

and more. As the scheduling of events is uncertain at this time due to COVID, the BCSLA cannot accept any booking for sponsorships for in-person BCSLA events at this time. When authorities have deemed it safe to gather again, staff will contact our generous sponsors.

## Focus for 2021 / 2022:

- Assisting with webinars on the Professional Governance Act for BCSLA Members led by the BCSLA Regulatory Review Task Force (RRTF.)
- Strengthening the relationship between the BCSLA and the School of Architecture and Landscape Architecture SALA at UBC.
- Work with the Diversity, Equity and Inclusion Task Force once its direction has been established with the Board and set out in the updated BCSLA Strategic Plan.

Respectfully Submitted By:

Erik Mustonen, Chair, Public and Professional Relations Committee

June 2021



# ENVIRONMENT AND CLIMATE CHANGE SUB-COMMITTEE REPORT

2020 was a banner year for the BCSLA with respect to Environment and Climate Change! With the help of Andrew Wasson at Luna Design, the subcommittee established a well-rounded and easily accessible Climate page on the BCSLA web site (<https://www.bcsla.org/initiatives/climate-change-awareness>). The page includes the 'Professional Leadership in a Changing Climate: Joint Statement' which the BCSLA adopted alongside the Association of BC Forest Professionals, The College of Applied Biology, the Association of Professional Biology, and the Planning Institute of BC, as well as six climate inspired 'boxes' that are filled with information on climate change, adaptation, research, green infrastructure, sustainable materials, tools/resources, and current educational opportunities. There are over 900 entries so far! The site is curated – new information is regularly added, and as posted information becomes obsolete it is removed. Suggestions and feedback are encouraged – please email Bev with your ideas: [bwindjack@ladrla.ca](mailto:bwindjack@ladrla.ca).

The BCSLA has been very active in the Adaptation Learning Network (ALN) and is represented on the Advisory Committee by Kathy Dunster, Bev Windjack, Jaqueline Lowe and Tara Culham. The ALN is for all BC professionals who work in climate adaptation and are trying to integrate adaptation competencies into their professional practice, through education, training and networking. The web site is managed by the Resilience by Design Innovation Lab at Royal Roads University, and is an excellent resource for climate and environment related courses, publications, maps, reports and guidelines. Check it out and sign up for the monthly newsletter: <https://adaptationlearningnetwork.com/>.

The BCSLA continues to be represented by Bev Windjack on PAAWG (BC's Professional Associations Adaptation Working Group). Chaired by the Fraser Basin Council, this group brings together a diverse

range of professionals from across the province to engage in inter-disciplinary dialogue around climate change adaptation. The group represents biologists, foresters, planners, agrologists, engineers, landscape architects, accountants, educators, and lawyers, and meets approximately 5 times per year to discuss pre-arranged topics, and to hear from and engage with pre-arranged speakers. In 2020, PAAWG members Christine Callihoo, RPP, Megan Hanacek, RPF, RPBio, Harshan Radhakrishnan, P.Eng, and Bev Windjack, BCSLA, collaborated on the article 'Is Planting Trees the Solution to Climate Change?'; it was published in PIBC's Fall 2020 issue of *Planning West*.

Respectfully submitted by:

Bev Windjack,  
Environment & Climate Change Sub-Committee Chair

June 2021





# PUBLIC SECTOR SUB-COMMITTEE REPORT + CREDENTIALS COMMITTEE REPORT

## BCSLA Public Sector Sub-Committee

This Sub-Committee is led by Adam Vasilevich. A big thank you to Lydia Mynott who recently stepped down as Co-Chair. We are grateful for your time and dedication to this group.

Adam helps to organize tours and meet and greet sessions to share ideas and solutions that focus on the public sector. At the BCSLA Annual Conference a special section is set aside for public sector Members and Associates. They have the option to informally share lunch over a story or two. The activities have been limited due to COVID-19 consideration. We hope to come together soon.

Respectfully Submitted By:

Adam Vasilevich, June 2021



## Credentials Committee

### Application Reviews

Application deadlines are January 31 and June 30 of each year. All applications are reviewed by the BCSLA Credentials Committee who makes their recommendations to the BCSLA Board of Directors who have the final approval. In 2019 the BCSLA welcomed 31 new Registered Landscape Architects. In 2020 the BCSLA welcomed 19 new Registered Landscape Architects and 2 Landscape Architects. Several candidates were invited to appear before the Board of Examiners as reciprocity or senior practitioner candidates. In addition over this two year period, 68 BCSLA Interns and Associates, and 10 Students, were added to the Roster. We are proud to have individuals with such a high level of knowledge and skills within our ranks, and look forward to working together to promote a high standard of practice in BC, across Canada, and around the world.

### Mentor Program Task Force

The Credentials Committee has established a task force that includes Daniel Roehr and Mark Vaughan. They are reviewing the BCSLA Intern and Mentor program to update communications regarding the responsibilities of mentoring and provide a training opportunity for mentors.

# CREDENTIALS COMMITTEE REPORT (CONT.)

## BCSLA Associate Policy Update

The Board of Directors approved a recommendation by the Credentials Committee to revise the BCSLA Associate Policy to clarify the requirements to be an Intern Associate versus a Pre-intern Associate. A Pre-intern Associate is now defined as: An Associate who is in the process of meeting all the requirements needed to apply as an Intern of the BCSLA:

- i. has been employed for less than six (6) years in the field of Landscape Architecture; or
- ii. has a degree in an allied discipline; or
- iii. work experience in a related field; or
- iv. has an equivalent combination of degree and employment in an allied discipline.

Upon acceptance the applicant is entitled to use the designation "BCSLA Pre-intern".

## BCSLA Intern Work Experience Forms

The BCSLA Credentials Committee through the leadership and initiative of Somaye Hooshmand reviewed the BCSLA Intern Work Experience Forms and online input portal to update categories of work experience to be more inline with the latest CLARB Task Analysis. The Board of Directors approved the changes to the Work Experience Forms. A group of Interns have volunteered to test the new forms and suggest any further improvements. These changes will be incorporated in the updated online application portal as part of the Credentials Assessment Improvement Fund project funded in part by a grant from the Province of BC. One of the goals of this project is to facilitate the review of membership applications online by both the Board of Examiners and the Credentials Committee to expedite the application process and reduce barriers for Internationally Trained Workers.

## Change of Status Form

While the Credentials Committee typically meets twice a year, with the additional project specific work the committee has met more frequently to complete specific tasks. We are fortunate to count Illarion Gallant, Somaye Hooshmand, Al Neufeld, Daniel Roehr, Dimitri Samaridis and Mark Vaughan as volunteers on the Credentials Committee. They bring a wealth of information and experience to the Committee. Their time and energy are key to the success of the Society. We want to also acknowledge the contributions of long-time member Damon Oriente who has stepped down from volunteering on this Committee after many years. Cynthia Hildebrand is also thanked for her past contributions to the Committee.

Respectfully Submitted:

Al Neufeld, Registrar & Credentials Committee Chair

June 2021



# ADVISORY DESIGN PANEL SUB-COMMITTEE REPORT

Of course at this point in time it would be an understatement to say this has been the most difficult past year we all have experienced due to the coronavirus restrictions and health concerns.

Fortunately this 'new normal' (tho hopefully a temporary one) has meant the design panels have been able to continue based on online technologies (who would have thought). The positive is that like all 'remote' activities of this type it has eliminated extensive travel time to attend outside meetings. Our members deserve a very big thanks of gratitude for continuing to carry us forward by stepping up and in many cases literally and figuratively leading the way. The responses we continue to hear back from municipalities it how important our members have been!

Local Government	BCSLA Registered Landscape Architect	Term Ending
City of Chilliwack	Jessica Thiessen	December, 2022
City of Delta - Renewed (1 yr terms)	Blair Arbutnot Avril Woodend	January, 2022 January, 2022
City of Duncan	Graham Gidden	September, 2021
City of Esquimalt	Elizabeth Balderston Bev Windjack (2)	June 30, 2022 June 30, 2023
City of Langley (new)	Chad Neufeld Clark Kavolinas	December, 2022 December, 2022
District of Maple Ridge	Stephen Heller (2) Meredith Mitchell (2)	December, 2021 December, 2022
City of Nanaimo	Kate Stefiuk (2)	February, 2023
City of New Westminster	Bryce Gauthier Micole Wu	January, 2023 January, 2022

## ADVISORY DESIGN PANEL SUB-COMMITTEE REPORT (CONT.)

City of North Vancouver	Marlene Messer (2) Keith Ross (2)	January, 2022 January, 2023
District of North Vancouver	Nancy Paul Carolyn Kennedy (2)	December, 2021 December, 2021
City of Parksville	Cara MacDonald	December, 2022
District of Pitt Meadows	Rory Defoe	March, 2022
City of Richmond	Christopher Lee Shaun Smakal (2)	December, 2021 December, 2022
District of Saanich	Illarion Gallant (2) Megan Walker	December, 2022 December, 2021
District of Squamish	Julian Pattison Kristina Salin	September, 2022 September, 2021
Squamish Nation	Grant Brumpton	Ongoing
City of Surrey	Mike Derksen Michael Patterson (2) Ruchir Dhall (alternate)	December, 2022 December, 2022 December, 2021
Vancouver (1st Shaughnessy)	Dean Gregory (2) Alexa Gonzalez (2)	December, 2021 December, 2022
City of Vancouver	Margot Long Jennifer Stamp (2)	December, 2021 December, 2022
City of Victoria (18 mo. terms)	Sean Partlow Brad Forth (2)	December, 2021 December, 2021

## ADVISORY DESIGN PANEL SUB-COMMITTEE REPORT (CONT.)

District of West Vancouver	Jennifer Mahoney Jason McDougal (2)	January, 2023 January, 2022
Resort Municipality of Whistler (1yr terms)	Grant Brumpton (3) Paul Dupont (2)	December, 2021 December, 2021
City of White Rock	Ruchir Dhall	December, 2021
UEL	Paul Sangha Karin England	February, 2022 February, 2023
UBC	Sophie MacNeil Bob Lily (2)	September, 2021 September, 2022

- Numbers in brackets ( ) indicates term reappointment.
- 'Pending' are appointments not finalized in time prior to the AGM Report submission.

We usually also take this opportunity, on a yearly basis, to remind our members that all ADP positions must be made through the BCSLA directly even when municipal staff reach out to our members or if positions are advertised in media announcements. If there is ever any uncertainty please contact the BCSLA with any questions on procedures.

To all those who have come forward offering to participate on Advisory Design Panels - once again a very big thank you for taking the time helping to make the advisory design panels the successes they are!

Respectively Submitted:

Al Tanzer, ADP Sub-Committee Chair  
June 2021





# INSURANCE OPTIONS REPORT

## General Insurance Products for BCSLA Members

These broad range of products are available from Mumby Insurance Brokers Inc., a Division of HUB International, who have worked with landscape architects for more than 25 years. This voluntary program is a benefit of your BCSLA Membership. You can choose from the following options:

- i. VIP service for your home, and other personal insurance needs. Plus, you may be eligible for additional discounts such as mature driver, multi-policy, home alarm system, conviction-free, and more.
- ii. Long term disability, office overhead insurance, extended health care and dental insurance, term life insurance and personal accident insurance or any other life or health insurance protection need you may have.
- iii. Business Insurance protection – professional liability, office insurance, cyber liability insurance protection, directors and officer's insurance, and more!

Professional employees such as technologists, arborists, planners, etc, working for landscape architectural firms are also eligible for benefits, within the BCSLA Group Insurance program. To find out more, please contact Mumby Insurance a Division of HUB International by telephone at (800) 446-5745 or by visiting <https://mumby.com/get-insurance-quote/>

## Group Liability Insurance & Errors and Omission Insurance

Metrix Insurance Brokers Inc. and XL Insurance (underwriter) continue to provide competitively priced

group liability insurance to our Members and firms. This group policy is customized to include many features unique to landscape architecture. Premiums have remained stable for the past five years. Firms with fees less than \$300,000 / year can expect no premium increase. Firms with greater than \$300,000 in fees can anticipate a premium increase between 2% and 3%, depending on the fee growth and whether projects are domestic or foreign countries.

Participating firms are encouraged to enroll in a professional liability education program (PLEP) to increase their knowledge and awareness of liability insurance issues. Each firm that successfully completes various short programs receives a 10% discount on their premium. Metrix continues to host a yearly one day seminar, which qualifies for the 10% discount and BCSLA continuing education program credits. Contact Rob McLeod for more information.

Claims specific for Landscape Architects:

- iv. General and often unfounded allegations related to overland drainage and resulting damages
- v. 'trip and fall' claims where the allegation is that the landscape architect's design caused parties to slip and injure themselves
- vi. condominium ground water erosion which caused damage, and
- vii. underground parkades and roof top gardens where the envelope failed causing water seepage / ingress to parkade/building. The landscape architect was not responsible for the envelope failure but named in the action. Insurer must defend the landscape architect.

In addition, Metrix Insurance offers Cyber Liability coverage as a result of rising amount of cybercrime. This policy can be specifically written to offer protection

## INSURANCE OPTIONS REPORT (CONT.)

to specific risks faced by landscape architectural firms, such as cyber liability, business interruption, extortion, computer crime, and social engineering fraud losses. For further details, free quotes, and particulars relating to your needs, please contact Rob McLeod at Metrix Professional Insurance Brokers Inc. by telephone at (604) 629-2680 or by email at [rmcleod@mpib.com](mailto:rmcleod@mpib.com).

Submitted By:

Tara Culham, Executive Director  
June 2021

# 2021 AGM BCSLA SPECIAL RESOLUTION #1

## PROPOSED BYLAW AMENDMENT: ASSOCIATES

### Background

The BCSLA Credentials Committee reviews all applications, and they make recommendations to the BCSLA Board of Directors who have the final approval of applications. The current BCSLA Bylaws define three categories of Associates of the Society: 1) BCSLA Student, 2) BCSLA Intern and 3) BCSLA Associate. The Credentials Committee recommended that the Board of Directors adopt the draft Associate Policy to provide clarity on the definitions of each of the three categories. At the January 26, 2021 Board of Directors meeting the Motion to adopt the Revised Associate Policy was approved. The language in the current Bylaws should be revised to correlate with the Revised Associate Policy. Please see the next page.

### Discussion

The Associate Policy revisions will provide direction on how to evaluate applications from candidates who come from a varied educational and experience background. It also provides direction on how to recognize candidates with degrees and/or work experience outside the field of Landscape Architecture and recommend a reduction to the six-year work experience requirement per the Associate Policy excerpted:

	In an Unrelated Program or Field	In a Related Program or Field
Degree	One Year	Two Years
Diploma	6 months	One year (for a 2-year program)
Masters	6 months	One year
Work Experience		Up to 1 year (at a rate of 1 year for every 4 years worked)

**Note #1:** The amount of the reduction can be combined.

**Note #2:** It is up to the discretion of the Credentials Committee to determine the quality and relevancy of the degrees and experience earned in their recommendation of the amount of the reduction applied.

The Policy is under review by the Credentials Committee to clarify unrelated programs or field. If adopted, the amended Bylaw would not take effect until the proposed Special Resolution is filed and accepted by the BC Registrar of Companies following the 2021 AGM. At the April 27, 2021 BCSLA Board of Directors meeting, after careful consideration, the BCSLA Board of Directors approved a Motion to propose an amendment to the Bylaws. **Please see the next page for current Bylaw wording and the proposed amendments.** A complete copy of the BCSLA Bylaws is available at [www.bcsla.org](http://www.bcsla.org).

**Special Resolution #1:** *That the BCSLA Bylaws be amended to clarify the BCSLA Associate entry stream.*

**NB:** Special Resolutions require a vote of seventy-five percent (75%) to pass.

Prepared By:



Al Neufeld, Registrar  
Jacqueline Lowe, President  
June 2021

# 2021 AGM BCSLA SPECIAL RESOLUTION #1 (CONT.)

## PROPOSED BYLAW AMENDMENT: ASSOCIATES

### BCSLA Associate Bylaw Excerpt (current)

#### 2.20 Associates

The following are the categories of the Associates of the Society:

- a. **BCSLA Student:** An individual who is registered in an accredited post-secondary school Landscape Architecture program of study, may apply for recognition as an Associate of the Society, and upon acceptance by the Board and payment of all fees when due, the individual is entitled to use the designation “BCSLA Student”.
- b. **BCSLA Intern:** An Intern is an Associate who has been accepted by the Board into the admission program for Membership in the Society, and on such acceptance the applicant is entitled to use the designation “BCSLA Intern”.
- c. **BCSLA Associate:** An individual may apply for recognition as an Associate of the Society who,
  - i. has completed a degree in landscape architecture that is approved by the Board; or
  - ii. has been employed for six (6) years in the field of Landscape Architecture to the approval of the Board; or
  - iii. has an equivalent combination of degree and employment in an allied discipline,

Upon acceptance by the Board and payment of all fees when due, such individuals are entitled to use the designation “BCSLA Associate”, receive all general communications of the Society, attend general meetings as a non-voting Associate, attend continuing education programs and sessions at BCSLA rates, and benefit from information resources of the Society available to Members. BCSLA Associates are bound by the Principles and Standards of the Society, and the Bylaws as applicable.

# 2021 AGM BCSLA SPECIAL RESOLUTION #1 (CONT.)

## PROPOSED BYLAW AMENDMENT: ASSOCIATES

### BCSLA Associate Bylaw Excerpt - Proposed

#### 2.20 Associates

The following are the categories and definitions of the Associates of the Society:

- a. **BCSLA Student:** An individual who is registered in an accredited post-secondary school Landscape Architecture program of study, may apply for recognition as an Associate of the Society, and upon acceptance by the Board and payment of all fees when due, the individual is entitled to use the designation “BCSLA Student”.
- b. **BCSLA Intern:** An intern is an Associate who has been accepted by the Board into the admission program for Membership in the Society, meeting the following requirements:
  - i. has completed a degree in landscape architecture that is approved by the Board; or
  - ii. has been employed for six (6) years in the field of Landscape Architecture to the approval of the Board or
  - iii. has an equivalent combination of degree and employment in an allied discipline,

Upon acceptance the applicant is entitled to use the designation “BCSLA Intern”.

- c. **BCSLA Pre-intern:** A Pre-intern is an Associate who is in the process of meeting all the requirements needed to apply as an Intern of the BCSLA:

- i. has been employed for less than six (6) years in the field of Landscape Architecture; or
- ii. has a degree in an allied discipline; or
- iii. work experience in a related field; or

Upon acceptance the applicant is entitled to use the designation “BCSLA Pre-intern”.

Upon Acceptance by the Board and payment of all fees when due, all categories of Associates of the Society are entitled to use the appropriate designation, receive all general communications of the Society, attend general meetings as a non-voting Associate, attend continuing education programs and sessions at BCSLA rates, and benefit from information resources of the Society available to Members. BCSLA Associates are bound by the Principles and Standards of the Society, and the Bylaws as applicable.



# 2021 AGM BCSLA SPECIAL RESOLUTION #2

## PROPOSED LANDSCAPE ARCHITECTURE PROJECT VI

### Background

The Landscape Architecture Project (LAP) began in 1995 to update the Architects (Landscape) Act, BCSLA Bylaws and Code of Ethics to streamline and improve the day-to-day operation of the Society. At that time, the membership had expressed a desire to focus on the following areas:

- Advocacy - develop material that would promote the BCSLA and the contributions its members make to communities throughout British Columbia.
- BCSLA Act/Bylaws - continue the ongoing review and refinement of the acts, objects and Bylaws that govern the society and its members.
- Membership Review - explore opportunities to expand membership in the BCSLA and continue to assess current membership needs to ensure the Society's activities reflect the interests of BCSLA members.

### History of the Landscape Architecture Project

	Project	Outcome
LAP I: 1995-1998	The Landscape Architecture Project began to update the Architects (Landscape) Act, BCSLA Bylaws and Code of Ethics to streamline and improve the day-to-day operation of the Society	Creation of the Professional Practice Handbook
LAP II: 2001-2002	Bylaws & Standards Review	Revised Bylaws and Standards of Professional Conduct and Practice adopted at the March 2002 AGM
LAP III: 2004	Volunteers legal counsel and a communications consultant to research updates to the Architecture (Landscape) Act	BCSLA volunteers met with provincial government officials to request a review of revisions to our Act. The government indicated that revisions would not be on the legislative agenda for some time. Unspent funds were invested in term deposits.
LAP IV: 2014 - 2017	Develop and enhance relationships with government officials and agencies.	At the 2014 BCSLA AGM the Members agreed by Special Resolution to allocate funding from the Special Levy Account in the amount of \$10,000 for the Landscape Architecture Project IV for 2015 to 2017. Expenses allocated to the LAP IV were approximately \$4,000 for the 2015 Meetings with MLA's and BCSLA volunteers in Victoria and for staff labour mobility training. Unspent funds were invested in term deposits.
LAP V: 2018-2021	Proposed legal reviews of the Architects (Landscape) Act, Bylaws and Standards of the Profession to work towards labour mobility and foreign credentials recognition in provinces.	BCSLA established the Regulatory Review Task Force (RRTF) to address issues related to Bill 49. Volunteers took on active role to influence the outcome of the Bill and develop supporting documents. Members agreed to allocate \$28,000 for the period 2019-2021 to support the project. No funds were expended. Unspent funds were invested in term deposits.

# 2021 AGM BCSLA SPECIAL RESOLUTION #2 (CONT.)

## PROPOSED LANDSCAPE ARCHITECTURE PROJECT VI

On May 23, 2021 the Special Levy Account was:

Special Levy Account	17,711.51
Special Levy Term Deposit	12,168.82
TOTAL:	\$29,880.33

### Discussion

The Bill 19: Professional Governance Act (PGA) was brought into force as of February 5, 2021. The Professional Governance Act provides a consistent governance framework for self-regulating professions that incorporates best practices of professional governance. The PGA currently governs the five regulatory bodies overseeing agrologists, applied biologists, applied science technologists and technicians, engineers and geoscientists, and forest professionals. Architecture will be included in the Act soon. BCSLA formally expressed interest in joining the PGA and it is anticipated that the application will be reviewed later this year. Bill 19: Professional Governance Act (PGA) was brought into force as of February 5, 2021.

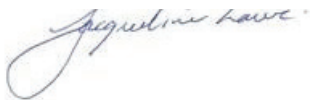
### Special Resolution #2

*That the BCSLA allocate a maximum of \$30,604.04 from the Special Levy fund for the period 2021 to 2025 in support of the Landscape Architecture Project VI. The funds will be used at the discretion of the Board of Directors for consultants to conduct a review of Bill 49 and the issues related to: Architects (Landscape) Act, Bylaws and Standards of the Profession, labour mobility and governance. Funds may also be expended for contractors to provide legal and government relations advice as required.*

**NB:** Special Resolutions require a vote of seventy-five percent (75%) to pass.

Please see Special Resolution #3 for other funding recommendations.

Prepared By:



Jacqueline Lowe, President  
Wai-Sue Louie, Treasurer

June 2021

# 2021 AGM BCSLA SPECIAL RESOLUTION #3

## TERM DEPOSIT ALLOCATIONS

### Background

At the 2000 AGM the membership approved the idea of the purchase of a strata titled office with the requirement that the Office Space Sub-Committee return to the Board of Directors with a comprehensive business plan. The Members approved an expenditure of up to \$25,000 for the purchase of the strata-titled office. The plan was to present a purchase proposal along with the details of how the purchase would be funded and a debt management/retirement plan. The plan was to also include a detailed operating budget, which would include the “office space” expenditure item as a part of the overall operating budget of the BCSLA. This was to ensure that the significant debt obligation could be professionally managed within the framework of the BCSLA annual operating budget.

The BCSLA Office Space Sub-Committee was established in 2000 with Barry Potvin, Adrienne Brown and Tara Culham as leads on the project. They generated a detailed search criterion and reviewed several potential new office space locations. Volunteers met with the bank manager to discuss the office space purchase. A preliminary assessment of our finances indicated that the BCSLA was not able to proceed with the purchase of a strata titled office. The BCSLA continued to contribute \$3,000 annually from General Revenue to the Building Fund and associated term deposit until 2011. The 2011 Strategic Initiatives Survey indicated that less than 4% of the BCSLA Members supported the purchase of a strata titled office space as the BCSLA budget did not accommodate an office purchase due to the real estate market. On the advice of a mortgage broker the BCSLA renewed the office lease in 2020 until November 31, 2030.

### Discussion

On April 27, 2021, the Board of Directors passed the following Motion:

**MOTION #8:** It was moved and seconded to reserve \$40,000 of the Emergency Fund for a) the Office Transition Program in the amount of \$20,000 and b) \$20,000 for Landscape Architecture Project VI. The balance and the related interest in the amount of approximately \$114,11.41 to be invested in a 12 Month Non-Redeemable Term at the best interest available. When the Building Fund Term Deposit matures the \$40,000 will be returned to the Emergency Fund. CARRIED

The BCSLA Building Fund Term Deposit in the amount of \$63,063.55 (plus interest) will mature on August 22, 2022. The Emergency Fund Term Deposit was maturing and needed direction prior to encumbering it for another long-term investment. The BCSLA Board of Directors are proposing that Members approve the re-allocation of the BCSLA Building Fund to replenish the Emergency Fund at the end of its deposit term in 2022.

**Special Resolution #3:** *That the BCSLA reallocate the Building Fund Term Deposit in the amount of \$63,063.55 (plus interest) into the Emergency Fund at expiration of the term in 2022.*

**NB:** All Special Resolutions require a vote of seventy-five percent (75%) to pass.

Prepared By:

Al Neufeld, Registrar  
Wai-Sue Louie, Treasurer  
June 2021

# NOMINATIONS COMMITTEE REPORT

The BCSLA encompasses many energetic volunteers who provide guidance on important issues. The Board of Directors are elected by the Membership to attend to Society business in accordance with our Bylaws and Standards of the Professional Conduct and Practice. Following an urgent meeting of the BCSLA Board of Directors Executive Officers on March 16, 2020 the Board made the difficult decision to cancel the BCSLA 2020 Conference, Showcase of Product & Services and AGM originally scheduled for June 11 - 13, 2020 due to the COVID-19 Pandemic. Board volunteers graciously agreed to continue in their role until the next AGM could be scheduled. On March 23, 2021 the BCSLA Board of Directors passed a Motion to hold the 2020/2021 Annual General Meeting using an online format on Saturday, July 10, 2021. At the 2021 Annual General Meeting on July 10, 2021, we are in a unique position with all positions except Past President and President open for nomination.

## BCSLA Awards

There were no awards in 2020. The Board of Directors will determine a nomination process for 2021 BCSLA Awards soon.

## CSLA Juror

In 2020 Illarion Gallant, MBCSLA #500, represented BC on the CSLA Awards of Excellence Jury. In 2021 the CSLA Juror selection process changed. Please contact CSLA for details.

## BCSLA Committees

BCSLA Committees and Sub-Committees are always looking for volunteers. The BCSLA Core Committees are:

- |                                   |  |
|-----------------------------------|--|
| a) Bylaws & Standards Committee   | d) Finance Committee                         |
| b) Continuing Education Committee | e) Nominations Committee                     |
| c) Credentials Committee          | f) Public & Professional Relations Committee |

A complete list of BCSLA Committees and Sub-Committees and their volunteers is available on our website. Thank you all for your service to the Society on behalf of the Members.

# NOMINATIONS COMMITTEE REPORT (CONT.)

## Board of Directors Nominations

Several Directors terms expired in 2020 as no elections were held as the 2020 AGM was postponed. Erik Mustonen, President Elect will succeed Jacqueline as President upon the election of a President Elect at the 2021 AGM. Jacqueline will become Past President and Stephen will have completed his term. As per the Bylaws there must be elections for ten Directors positions including the President Elect for a three-year term at the 2021 AGM. The elections for Treasurer, Vancouver Island Chapter Representative, CSLA Representative and two Directors will be for a one-year term. The Registrar, Interior Chapter Representative and two Directors will be up for nomination for a two-year term. Kees Lokman will continue to serve as UBC SALA Representative (non-voting). Sarah Thomas will continue as the BCSLA Intern and Associate Representative (non-voting), The Student Representative (non-voting) will be appointed in the Fall 2021.

We urge you to consider putting your name forward to serve on the Board as it is a rewarding experience. Applications and / or nominations should be submitted to Stephen Vincent, Nominations Committee Chair, in care of the BCSLA office at [admin@bcsla.org](mailto:admin@bcsla.org) until **July 2, 2021**. Nominations will also be accepted from the floor at the AGM. Elections will take place at the AGM from the list of Members who have put their names forward or who accept a nomination. At press time several Members were considering running for President-Elect.

POSITION	Nominee #1	Nominee #2
President-Elect (one-year term)	Scott Watson	
Treasurer (one-year term)	Wai-Sue Louie	
Registrar (two-year term)	Al Neufeld	
Director 1 (one-year term) Vancouver Island Chapter Chair	Illarion Gallant	
Director 2 (one-year term)	Lianne McKenna	
Director 3 (one-year term)	Somaye Hooshmand	
Director 4 (one-year term) CSLA Representative	Kathy Dunster	
Director 5 (two-year term) BC Interior Chapter Chair	Byron Douglas	
Director 6 (two-year term)	Donna Rodman	
Director 7 (two-year term)	Pearl Yip	

Respectfully Submitted:

Stephen Vincent, Nominations Committee Chair  
June 2021



# BCSLA PHOTOS



