

| <b>BC Society of Landscape Architects</b> |                             |                                    |                                    |
|---|-----------------------------|------------------------------------|------------------------------------|
| <b>2021 PROPOSED BUDGET (unaudited)</b>   |                             |                                    |                                    |
| <b>ADOPTED - March 23, 2021</b>           |                             |                                    |                                    |
|   | <b>Proposed 2021</b>        | <b>Actual 01/01/20 to 12/31/20</b> | <b>Budget 01/01/20 to 12/31/20</b> |
| <b>REVENUE</b>                            |                             |                                    |                                    |
| Membership Registered                     | 332,000.00                  | 329,504.01                         | 320,000.00                         |
| Membership Non-Registered                 | 14,000.00                   | 13,146.69                          | 12,000.00                          |
| Membership Intern                         | 38,000.00                   | 38,183.45                          | 40,000.00                          |
| Membership: Associate                     | 5,000.00                    | 5,281.15                           | 4,500.00                           |
| Membership Inactive                       | 8,000.00                    | 8,590.00                           | 8,000.00                           |
| Membership Retired                        | 3,000.00                    | 2,220.00                           | 1,600.00                           |
| Membership Affiliate                      | 13,000.00                   | 13,237.50                          | 14,000.00                          |
| Membership Applications                   | 3,000.00                    | 3,050.04                           | 2,500.00                           |
| <b>MEMBERSHIP TOTAL</b>                   | <b>416,000.00</b>           | <b>413,212.84</b>                  | <b>402,600.00</b>                  |
| Other: Firm Project Signs                 | 0.00                        | 0.00                               | 300.00                             |
| Other: Sitelines                          | 2,000.00                    | 1,418.35                           | 2,000.00                           |
| Other: BCSLA Annual Roster                | 5,000.00                    | 5,438.50                           | 5,000.00                           |
| Other: Landscape Standard                 | 1,000.00                    | 952.00                             | 5,000.00                           |
| Other: Term Deposit Bank Interest         | 5,000.00                    | 5,891.30                           | 5,000.00                           |
| Other: Interest                           | 100.00                      | 178.68                             | 100.00                             |
| Other: Admin. Expenses Recovery           | 1,000.00                    | 666.01                             | 1,500.00                           |
| Other: Late Pmt Fee                       | 500.00                      | 300.80                             | 1,000.00                           |
| CEWS - Wage Subsidy                       | 0.00                        | 3,153.69                           | 0.00                               |
| Other: Miscellaneous                      | 1,000.00                    | 567.73                             | 6,000.00                           |
| <b>OTHER INCOME TOTAL</b>                 | <b>15,600.00</b>            | <b>18,567.06</b>                   | <b>25,900.00</b>                   |
| Conference: Registration                  | 1,000.00                    | 0.00                               | 0.00                               |
| Conference: Showcase                      | 1,000.00                    | 0.00                               | 0.00                               |
| Conference: Awards Luncheon               | 1,000.00                    | 0.00                               | 5,000.00                           |
| <b>CONFERENCE TOTAL</b>                   | <b>3,000.00</b>             | <b>0.00</b>                        | <b>5,000.00</b>                    |
| CE Courses                                | 500.00                      | 0.00                               | 600.00                             |
| Solutions to Access                       | 20,000.00                   | 0.00                               | 0.00                               |
| New Member Book Awards                    | 0.00                        | 0.00                               | 2,000.00                           |
| Advertising (Media Kit)                   | 1,000.00                    | 0.00                               | 0.00                               |
| <b>SPECIAL TOTAL</b>                      | <b>21,500.00</b>            | <b>0.00</b>                        | <b>2,600.00</b>                    |
| <b>REVENUE TOTAL</b>                      | <b>456,100.00</b>           | <b>431,779.90</b>                  | <b>436,100.00</b>                  |
| <b>EXPENSES</b>                           |                             |                                    |                                    |
|   | <b>Proposed 2021 Budget</b> | <b>Actual 01/01/20 to 12/31/20</b> | <b>Budget 01/01/20 to 12/31/20</b> |
| Membership - Profes. Development          | 0.00                        | 481.73                             | 0.00                               |
| Membership - Sitelines                    | 6,000.00                    | 118.85                             | 2,600.00                           |
| Membership - Committee Expenses           | 4,000.00                    | 3,777.71                           | 10,000.00                          |
| Membership - Social Events                | 0.00                        | 0.00                               | 10,000.00                          |
| Membership: Firm Project Signs            | 0.00                        | 0.00                               | 300.00                             |
| Membership - Interior Chapter             | 0.00                        | 0.00                               | 3,000.00                           |
| Membership - Island Chapter               | 0.00                        | 150.00                             | 3,000.00                           |
| Membership - Whistler Chapter             | 0.00                        | 0.00                               | 500.00                             |
| Membership: Community Outreach            | 4,000.00                    | 6,541.58                           | 6,000.00                           |
| <b>MEMBERSHIP EXPENSES TOTAL</b>          | <b>14,000.00</b>            | <b>11,069.87</b>                   | <b>35,400.00</b>                   |

|                                     |                   |                   |                   |
|-------------------------------------|-------------------|-------------------|-------------------|
| Admin - Executive Administrator     | 97,000.00         | 95,413.06         | 90,000.00         |
| Admin - Employee Benefits & WCB     | 4,000.00          | 1,745.71          | 5,000.00          |
| Admin - EI Expense                  | 3,000.00          | 2,088.44          | 2,500.00          |
| Admin - CPP Expense                 | 6,000.00          | 4,834.82          | 4,000.00          |
| Admin - Clerical Assistant          | 41,000.00         | 40,214.20         | 35,000.00         |
| Admin- Regulatory Coordinator       | 35,000.00         | 0.00              | 0.00              |
| Admin - Accounting/Audit            | 15,000.00         | 3,500.00          | 15,000.00         |
| <b>ADMIN &amp; ACCOUNTING TOTAL</b> | <b>201,000.00</b> | <b>147,796.23</b> | <b>151,500.00</b> |
| Admin - Office Rent                 | 45,000.00         | 35,387.41         | 37,000.00         |
| Admin - Locker Rent                 | 1,500.00          | 1,460.04          | 1,500.00          |
| Admin - Telephone                   | 2,600.00          | 2,511.20          | 2,500.00          |
| Admin - Internet/E-Mail             | 3,500.00          | 3,200.61          | 5,000.00          |
| Admin - WEB Host                    | 500.00            | 303.32            | 1,000.00          |
| Admin - Office Supplies             | 2,000.00          | 1,116.84          | 3,000.00          |
| Admin - Postage                     | 2,000.00          | 195.30            | 5,000.00          |
| Admin - Photocopies                 | 550.00            | 214.46            | 500.00            |
| Admin - Couriers                    | 600.00            | 583.47            | 600.00            |
| Admin - Bank & VISA Charges         | 1,000.00          | 2,536.18          | 10,000.00         |
| Admin - Leasing (Photocopier)       | 2,500.00          | 3,037.88          | 2,900.00          |
| Admin - Leasing (Postage Machine)   | 900.00            | 840.37            | 1,000.00          |
| <b>OFFICE TOTAL</b>                 | <b>62,650.00</b>  | <b>51,387.08</b>  | <b>70,000.00</b>  |
| Admin - Legal                       | 10,000.00         | 2,442.43          | 10,000.00         |
| Admin - Bylaw Revisions             | 1,500.00          | 0.00              | 2,500.00          |
| Admin GR Contractor                 | 1,000.00          | 20,300.00         | 15,600.00         |
| Admin - Office Insurance            | 1,500.00          | 1,452.50          | 1,500.00          |
| Admin - Board Expenses              | 5,000.00          | 4,769.58          | 10,000.00         |
| Admin - Registrar                   | 0.00              | 0.00              | 1,000.00          |
| Admin - Directors' Insurance        | 1,250.00          | 1,222.00          | 1,200.00          |
| Admin - Amortization                | 100.00            | 0.00              | 100.00            |
| Admin - Miscellaneous               | 0.00              | 351.84            | 0.00              |
| <b>ADMIN. EXPENSES TOTAL</b>        | <b>20,350.00</b>  | <b>30,538.35</b>  | <b>41,900.00</b>  |
| Marketing - Advertising & Promotion | 0.00              | 0.00              | 1,000.00          |
| Marketing - Community Awards        | 300.00            | 0.00              | 1,000.00          |
| <b>MARKETING EXPENSES TOTAL</b>     | <b>300.00</b>     | <b>0.00</b>       | <b>2,000.00</b>   |
| CSLA - BOD Meetings                 | 0.00              | 0.00              | 2,000.00          |
| CSLA - Membership Dues              | 73,000.00         | 75,476.18         | 80,000.00         |
| <b>CSLA EXPENSES TOTAL</b>          | <b>73,000.00</b>  | <b>75,476.18</b>  | <b>82,000.00</b>  |
| CLARB- Membership Dues              | 8,400.00          | 8,079.09          | 8,000.00          |
| CLARB - Meetings                    | 0.00              | 0.00              | 4,000.00          |
| <b>CLARB EXPENSES TOTAL</b>         | <b>8,400.00</b>   | <b>8,079.09</b>   | <b>12,000.00</b>  |
| Registration - Board of Examiners   | 4,000.00          | 3,769.19          | 2,000.00          |
| Scholarship - P. Tattersfield       | 1,000.00          | 1,000.00          | 1,000.00          |
| Scholarship - John Neill            | 1,000.00          | 1,000.00          | 1,000.00          |
| Scholarship - Robillard             | 1,000.00          | 1,000.00          | 1,000.00          |
| Registration - Stamps/Certificates  | 2,000.00          | 1,804.76          | 2,000.00          |
| Registration - Scholarships/Books   | 0.00              | 0.00              | 2,000.00          |
| <b>REGISTRATION EXPENSES TOTAL</b>  | <b>9,000.00</b>   | <b>8,573.95</b>   | <b>9,000.00</b>   |

|                                 |                   |                   |                   |
|---------------------------------|-------------------|-------------------|-------------------|
| UBC Book Program                | 500.00            | 500.00            | 500.00            |
| UBC Student Outreach            | 500.00            | 0.00              | 500.00            |
| <b>UBC TOTAL</b>                | <b>1,000.00</b>   | <b>500.00</b>     | <b>1,000.00</b>   |
| CE /On-Line WEB Section         | 9,000.00          | 16,661.84         | 16,900.00         |
| CE - Courses                    | 1,000.00          | 300.00            | 2,000.00          |
| Communication Sub-Committee     | 0.00              | 285.16            | 0.00              |
| <b>CE/WEBSITE- TOTAL</b>        | <b>10,000.00</b>  | <b>17,247.00</b>  | <b>18,900.00</b>  |
| AGM                             | 16,000.00         | 0.00              | 12,000.00         |
| Emergency Fund                  | 0.00              | 0.00              | 0.00              |
| BC Land Summit Society Dues     | 400.00            | 400.00            | 400.00            |
| Solutions To Access             | 20,000.00         | 0.00              | 0.00              |
| Special Projects (DEI/Training) | 20,000.00         | 5,000.00          | 0.00              |
| <b>SPECIAL TOTAL</b>            | <b>56,400.00</b>  | <b>5,400.00</b>   | <b>12,400.00</b>  |
| Special Levy Expenses           | 0.00              | 0.00              | 0.00              |
| <b>SPECIAL LEVY TOTAL</b>       | <b>0.00</b>       | <b>0.00</b>       | <b>0.00</b>       |
| <b>EXPENSES TOTAL</b>           | <b>456,100.00</b> | <b>356,067.75</b> | <b>436,100.00</b> |
|                                 |                   |                   |                   |
| <b>NET INCOME</b>               | <b>0.00</b>       | <b>75,712.15</b>  | <b>0.00</b>       |
|                                 |                   |                   |                   |
| <b>Generated On: 03/23/21</b>   |                   |                   |                   |