



BCSLA

2022 Annual General Meeting



British Columbia Society of
LANDSCAPE ARCHITECTS



Welcome

2022 ANNUAL GENERAL MEETING PACKAGE

SATURDAY, JUNE 25, 2022 – VIA ZOOM

REGISTRATION: 10:00 AM AGM: 10:30 AM

This package includes:

- 1) Notice of the 2022 AGM
- 2) Notice of Special Resolution #1
- 3) Virtual AGM Rules of Order
- 4) 2022 AGM Agenda
- 5) 2021 Annual General Meeting Minutes (Draft)
- 6) Directors and Officers Reports
- 7) 2022 Approved Budget
- 8) Committee & Sub-Committee Reports
- 9) Special Resolution #1
- 10) Call for Nominations

DATED AT Vancouver, British Columbia, this 20 day of May 2022

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The BCSLA offices are located on unceded Coast Salish territories of the xʷməθkʷəy̓əm (Musqueam), Skwxwú7mesh (Squamish), and səílwətaʔ (Tsleil-Waututh) First Nations. We recognize and respect the history, languages, and cultures of the First Nations, Métis, Inuit, and all First Peoples of Canada, whose presence continues to enrich our organization, our lives and our country.

Images by Brett Hitchins

Notice of the 2022 Annual General Meeting

BRITISH COLUMBIA SOCIETY OF LANDSCAPE ARCHITECTS

(THE “SOCIETY”)

TAKE NOTICE THAT THE 2022 ANNUAL GENERAL MEETING will be broadcast by Zoom. Justin Schmid will facilitate the meeting on Saturday, June 24, 2022 at 10:30 am PDT.

1. To receive and approve the following:

a) Financial statements of the Society for 2021 and

b) Reports of the Directors and Committees to the Members for 2021

2. To appoint auditors/accountants for the ensuing year.

3. To transact and to discuss the 2022 Special Resolution #1

a) Professional Dues and Assessments

4. To elect directors and officers to hold office until the conclusion of the next Annual General Meeting of the Society.

5. Other business, as required.

DATED AT Vancouver, British Columbia, this 20 day of May 2022

BY ORDER OF THE BOARD



Erik S. Mustonen
President

Notice of Special Resolution #1

BRITISH COLUMBIA SOCIETY OF LANDSCAPE ARCHITECTS

(THE "SOCIETY")

TAKE NOTICE THAT THE BCSLA Board of Directors will put forward ONE Special Resolution at the 2022 ANNUAL GENERAL MEETING that will be broadcast by Zoom on Saturday, June 25, 2022 at 10:30 am PDT.

Special Resolution #1:

The Special Resolution #1 brought forward:

- a) Proposed Bylaws Amendment - BCSLA Professional Dues and Assessments

DATED AT Vancouver, British Columbia, this 20 day of May 2022

BY ORDER OF THE BOARD



Erik S. Mustonen
President





Virtual AGM Rules of Order

1) QUORUM

The presence of a quorum will be established announced by the Registrar based on the number of connected voting members.

2) TECHNICAL REQUIREMENTS AND MALFUNCTIONS

Each attendee is responsible for their own electronic connection; no action will be invalidated on the grounds that the loss, or poor quality, of an attendee's individual connection prevented them from participating.

3) IDENTIFICATION

Attendees will ensure they are properly identified and non-voting attendees will put an asterisk (*) in front of their name.

4) MUTING

Attendees may only unmute themselves once recognized by the Chair.

5) ASSIGNMENT OF THE FLOOR

To seek recognition by the chair, a member must use the *Raise Hand* tool. The chair will allow a member to unmute once recognized.

6) INTERRUPTING MOTIONS

Members wishing to make the interrupting motions Point of Order and Appeal from the Decision of the Chair, must use the Red X reaction or directly message the Chair.

7) IDENTIFICATION OF SPEAKER

When recognized by the Chair, Members will state their name and purpose of being recognized.

8) DEBATE

A member may speak no more than twice, for no more than two minutes each time, on a debatable motion.

9) VOTING

Voting for the election of the Directors and the Special Resolution will use the *Poll* tool. Non-voting attendees will be moved to a break-out room during such votes. The anonymous option will be turned on for the election votes. All other votes may be taken using the *Raise Hand* tool, *Yes/No* reactions or *Polls*, unless a secret ballot vote is requested and approved by a majority of those present and entitled to vote, in which case a *Poll* with the anonymous option turned on will be used.

10) NOMINEES' SPEECHES

At the close of nominations, each nominee (or designee) will have two minutes of remarks. Nominees will speak in the order of their last names in alphabetical order.

2022 Annual General Meeting Agenda - Revised

SATURDAY, JUNE 25, 2022 – VIA ZOOM

REGISTRATION: 10:00 AM – AGM: 10:30 AM

- | | | |
|------------------------------|--|----------|
| 1) | Welcome and Introductions, Erik Mustonen/Justin Schmid | 10:30 am |
| 2) | First Nations Acknowledgment | 10:35 am |
| 3) | Declaration of a Quorum, Al Neufeld | 10:40 am |
| 4) | Virtual Meeting Guidelines, Erik Mustonen/Justin Schmid | 10:45 am |
| 5) | Approval of the Agenda, Erik Mustonen | 10:50 pm |
| 6) | Adoption of the Draft 2021 AGM Minutes, Erik Mustonen | 10:55 am |
| 7) | Officers Reports* | 11:00 am |
| | a. President's Report, Erik Mustonen | |
| | b. Past Presidents Report, Jacqueline Lowe | |
| | c. Registrar's Report, Al Neufeld | |
| | d. Treasurer's Report, Wai-Sue Louie | |
| | a) 2021 Audit | |
| | b) Appointment of Auditors | |
| | c) 2022 Approved Budget | |
| 8) | Directors Reports* | 11:20 am |
| 9) | Committee Reports* | 11:50 am |
| BREAK – 12:15 pm to 12:30 pm | | |
| 10) | Regulatory Review Task Force, Jacqueline Lowe/Adrienne Brown | 12:30 pm |
| 11) | Special Resolution #1 (75% Super Majority Required) | 1:00 pm |
| | a. Bylaw Revision, Erik Mustonen | |

2022 ANNUAL GENERAL MEETING AGENDA (CONT'D)

- | | | |
|-----|--|---------|
| 12) | Elections | 1:15 pm |
| | a. President Elect (one-year term) | |
| | b. Treasurer (two-year term) | |
| | c. Directors (4 positions – two-year term) | |
| | a) Director – Vancouver Island Chapter | |
| | b) Director – CSLA Representative | |
| | c) Director at Large #1 | |
| | d) Director at Large #2 | |
| 15) | New Business | 1:45 pm |
| 16) | Adjournment | 2:15 pm |

**Written Reports are included in this package. Please review the reports prior to the meeting as oral reports will be brief due to time constraints. Questions and comments are welcome.*

2021 BCSLA ANNUAL GENERAL MEETING MINUTES

The British Columbia Society of Landscape Architects virtual 2021 Annual General Meeting was held at 10:00 am via Zoom on July 10, 2021.

1) WELCOME, JACQUELINE LOWE

Jacqueline introduced herself and called the meeting to order at 10:10 am. She noted that in compliance with BCSLA Bylaws, the 2021 AGM Notice, Notices of three Special Resolutions, the three Special Resolutions, Director and Committee Reports and all other documents were circulated by mail and email on June 8, 2021 more than four weeks in advance of the meeting. The documents were also published on the BCSLA website on June 8, 2021. Copies of the 2020 audited financial statements and the 2021 AGM Meeting Package were available on the BCSLA website. Jacqueline invited the BCSLA Board of Directors to introduce themselves.

2) DECLARATION OF A QUORUM, AL NEUFELD

Al reported that the BCSLA Bylaws require that a quorum of twenty (20) voting Members be present. He declared that the quorum requirement had been satisfied as there were 109 voting Members and three non-voting members in attendance.

3) FIRST NATIONS ACKNOWLEDGEMENT, JACQUELINE LOWE

For the purposes of the AGM, the meeting is deemed at our office. Consequently, we begin the meeting by acknowledging that the lands on which we gather is held on the unceded Coast Salish territories of the xʷməθkʷəy̓əm (Musqueam), Skwxwú7mesh (Squamish), and səliłwətaʔt (Tsleil-Waututh) First Nations.

4) SPECIAL RULES OF ORDER, JACQUELINE LOWE

Jacqueline introduced Justin Schmid and Mahmoud Virani. Justin would facilitate the meeting. Mahmoud Virani was the principal of the firm that conducted the annual audits. Justin provided a detailed explanation of the Special Rules of Order.

5) INTRODUCTIONS, JACQUELINE LOWE

Jacqueline recognized the BC contingent of the CSLA Fellows who were present. She welcomed BCSLA Past Presidents and thanked them for their service.

In Memoriam: Jacqueline noted that several members and friends passed away since the last annual meeting, and she called for a Moment of Silence in their honour.

6) APPROVAL OF THE AGENDA, JACQUELINE LOWE

Jacqueline reported that the AGM Agenda was included the AGM package and asked for suggestions for amendments.

MOTION #1: It was moved and seconded that the 2021 AGM Agenda be approved as circulated. **CARRIED**

2021 BCSLA ANNUAL GENERAL MEETING MINUTES (CONT'D)

7) ADOPTION OF DRAFT 2019 AGM MINUTES, JACQUELINE LOWE

The 2019 AGM minutes were reviewed.

MOTION #2: It is moved and seconded to adopt the draft minutes of the 2019 AGM as circulated. **CARRIED**

8) OFFICERS REPORTS, JACQUELINE LOWE

Jacqueline noted that the President, Past President, Registrar and Treasurer provided a written reports that were included in the AGM package and invited questions or feedback.

Treasurer, Wai-Sue Louie: Wai-Sue noted that 2020 revenue and expenses were impacted by COVID-19. All in-person events were cancelled, and meetings pivoted to an online platform. She reported that the 2021 budget was reserved due to the current economic climate and the unknowns related to COVID-19. Wai-Sue invited questions. There were no questions.

2019 and 2020 Audit, Wai-Sue Louie: The 2019 and 2020 Audited Financial Statements were published to the BCSLA website. The Members and Associates were invited to ask questions or provide comment. Mahmoud was present to assist with questions. There were no questions.

MOTION #4: It was moved and seconded that Mahmoud Virani Inc. be appointed as the BCSLA auditor for 2021. **CARRIED**

2021 Approved Budget, Wai-Sue Louie: Wai-Sue reported that the 2021 Budget was approved by the BCSLA Board of Directors and invited questions. There were no questions. Wai-Sue noted that there were two items related to the budget would be discussed later in the meeting.

9) Directors Reports, Jacqueline Lowe: It was reported that the Directors Reports were included in the AGM package. Questions and comments were invited. There were no questions.

MOTION #5: It is moved and seconded to adopt the Directors Reports as presented. **CARRIED**

10) COMMITTEE REPORTS, JACQUELINE LOWE

It was noted that the Committee Reports were included in the AGM package. Questions and comments were invited. There were no questions.

MOTION #6: It is moved and seconded to adopt the Committee Reports as presented. **CARRIED**

2021 BCSLA ANNUAL GENERAL MEETING MINUTES (CONT'D)

11) REGULATORY REVIEW TASK FORCE (RRTF), JACQUELINE LOWE AND ADRIENNE BROWN, CO-CHAIRS

Jacqueline noted that the RRTF, Continuing Education (CE) Committee and the Board of Directors have worked hard on tasks associated with the Professional Governance Act (PGA). The BCSLA application to be accepted into the PGA was submitted to the Office of the Superintendent of Professional Governance (OSPG) on July 8, 2021. The OSPG has confirmed receipt and if an investigation to determine if and how the professional regulation and the governance of landscape architecture professionals should be fully designated under the PGA.

12) SPECIAL RESOLUTIONS, JACQUELINE LOWE

In compliance with BCSLA Bylaws the Notices of Special Resolutions and the three Special Resolutions were circulated by mail and email on June 8, 2021 more than four weeks in advance of the meeting. The documents were also published on the BCSLA website on June 8, 2021. It was reported that the BCSLA Bylaws require a 75% majority for a Special Resolution to pass or fail.

A) SPECIAL RESOLUTION #1: PROPOSED BYLAW AMENDMENT: ASSOCIATE, AL NEUFELD

The BCSLA Associate Policy was reviewed by the Board of Directors and the Credentials Committee to clarify entry streams. The Policy revisions were meant to provide direction when the Credentials Committee and the Board of Directors evaluate applications from candidates who come from a varied educational and experience background. It also provides direction on how to recognize candidates with degrees and/or work experience outside the field of Landscape Architecture and recommend a reduction to the six-year work experience requirement per the Associate Policy. The Bylaw excerpt:

“2.20 Associates

The following are the categories and definitions of the Associates of the Society:

a) **BCSLA Student:** An individual who is registered in an accredited post-secondary school Landscape Architecture program of study, may apply for recognition as an Associate of the Society, and upon acceptance by the Board and payment of all fees when due, the individual is entitled to use the designation “BCSLA Student”.

b) **BCSLA Intern:** An intern is an Associate who has been accepted by the Board into the admission program for Membership in the Society, meeting the following requirements:

- i. has completed a degree in landscape architecture that is approved by the Board; or
- ii. has been employed for six (6) years in the field of Landscape Architecture to the approval of the Board; or
- iii. has an equivalent combination of degree and employment in an allied discipline,

2021 BCSLA ANNUAL GENERAL MEETING MINUTES (CONT'D)

Upon acceptance the applicant is entitled to use the designation "BCSLA Intern".

c) **BCSLA Pre-intern:** A Pre-intern is an Associate who is in the process of meeting all the requirements needed to apply as an Intern of the BCSLA:

- i. has been employed for less than six (6) years in the field of Landscape Architecture; or
- ii. has a degree in an allied discipline; or
- iii. work experience in a related field; or

Upon acceptance the applicant is entitled to use the designation "BCSLA Pre-intern".

Upon Acceptance by the Board and payment of all fees when due, all categories of Associates of the Society are entitled to use the appropriate designation, receive all general communications of the Society, attend general meetings as a non-voting Associate, attend continuing education programs and sessions at BCSLA rates, and benefit from information resources of the Society available to Members. BCSLA Associates are bound by the Principles and Standards of the Society, and the Bylaws as applicable."

A Member noted that the Associate entry stream was originally designed for individuals who wanted an association with the BCSLA but would not pursue licensure. As such, it was anticipated that existing BCSLA Associates may resign as they may not be comfortable using the title "BCSLA Pre-Intern Associate".

Special Resolution #1

On JULY 10, 2021 it was RESOLVED that the BCSLA Bylaws be amended to clarify the BCSLA Associate entry stream.

b) Special Resolution #2: Proposed Landscape Architecture Project VI Funding, Wai-Sue Louie and Jacqueline Lowe: The Landscape Architecture Project (LAP) began in 1995 to update the Architects (Landscape) Act, BCSLA Bylaws and Code of Ethics to streamline and improve the day-to-day operation of the Society.

On May 23, 2021 the Special Levy Account was:

Special Levy Account	17,711.51
<u>Special Levy Term Deposit</u>	<u>12,168.82</u>
TOTAL:	\$29,880.33

2021 BCSLA ANNUAL GENERAL MEETING MINUTES (CONT'D)

Bill 19: Professional Governance Act (PGA) was brought into force as of February 5, 2021. The Professional Governance Act provides a consistent governance framework for self-regulating professions that incorporates best practices of professional governance. The PGA currently governs the five regulatory bodies overseeing agrologists, applied biologists, applied science technologists and technicians, engineers and geoscientists, and forest professionals. Architecture will be included in the Act soon. BCSLA formally expressed interest in joining the PGA and it is anticipated that the application will be reviewed later this year.

Special Resolution #2

On JULY 10, 2021 it was **RESOLVED** that the BCSLA allocate a maximum of \$29,880.33 from the Special Levy fund for the period 2021 to 2025 in support of the Landscape Architecture Project VI. The funds will be used at the discretion of the Board of Directors for consultants to conduct a review of Bill 49 and the issues related to: Architects (Landscape) Act, Bylaws and Standards of the Profession, labour mobility and governance. Funds may also be expended for contractors to provide legal and government relations advice as required.

c) Special Resolution #3: Term Deposit Allocations, Wai-Sue Louie and Al Neufeld: At the 2000 AGM the membership approved the idea of the purchase of a strata titled office with the requirement that the Office Space Sub-Committee return to the Board of Directors with a comprehensive business plan. A preliminary assessment of our finances indicated that the BCSLA was not able to proceed with the purchase of a strata titled office. The BCSLA continued to contribute \$3,000 annually from General Revenue to the Building Fund and associated term deposit until 2011. The 2011 Strategic Initiatives Survey indicated that less than 4% of the BCSLA Members supported the purchase of a strata titled office space as the BCSLA budget did not accommodate an office purchase due to the real estate market. On the advice of a mortgage broker the BCSLA renewed the office lease in 2020 until November 31, 2030.

The BCSLA Building Fund Term Deposit in the amount of \$63,063.55 (plus interest) will mature on August 22, 2022. The BCSLA Board of Directors proposed that Members approve the re-allocation of the BCSLA Building Fund to replenish the Emergency Fund at the end of its deposit term in 2022.

Special Resolution #3

On JULY 10, 2021 it was **RESOLVED** that the BCSLA reallocate the Building Fund Term Deposit in the amount of \$63,063.55 (plus interest) into the Emergency Fund at expiration of the term in 2022.

Jacqueline thanked everyone for their input and noted that a short break was scheduled.

BREAK 10:30 AM TO 11:50 PM

14) DECLARATION OF A QUORUM, AL NEUFELD

Al reported that the BCSLA Bylaws require that a quorum of twenty (20) voting Members be present. He declared that the quorum requirement had been satisfied as there were more than 92 voting Members who returned to the meeting following the break.

2021 BCSLA ANNUAL GENERAL MEETING MINUTES (CONT'D)

15) ELECTION OF OFFICERS, JACQUELINE LOWE

Jacqueline reported that Erik Mustonen, President Elect would succeed her as President upon the election of a President Elect. Jacqueline would become Past President and Stephen Vincent will have completed his term on the Board.

Non-Voting Appointed Directors: Jacqueline announced that Kees Lokman would continue as the UBC SALA Representative and Sarah Thomas would continue as the BCSLA Intern and Associate Representative. The Student Representative would be appointed in the Fall of 2021.

As per the Bylaws there must be elections for ten Directors positions including the President Elect for a one-year term at the 2021 AGM as there were no elections in 2020 due to COVID. The elections for Treasurer, Vancouver Island Chapter Representative, CSLA Representative and two Directors will be for a one-year term. The Registrar, Interior Chapter Representative and two Directors will be up for nomination for a two-year term. It was noted that all elected Directors must have vote of 50% in favour to be elected.

Officers: Scott Watson has completed his term as a Director and he allowed his name to stand as a President Elect for a one-year term. Adrienne Brown has also allowed her name to stand as President Elect. Wai-Sue Louie allowed her name to stand for a one year remaining as Treasurer. Al Neufeld has allowed his name to stand for a two-year term as Registrar.

Directors (one year term): Illarion Gallant has allowed his name to stand as the BCSLA Vancouver Island Chapter Chair. Kathy Dunster has put her name forward to serve as the CSLA Representative. Liane McKenna and Donna Rodman have allowed their names to stand as Directors.

Directors (two-year term): Byron Douglas has allowed his name to stand as the BCSLA Interior Chapter Chair. Somaye Hooshmand and Pearl Yip have allowed their names to stand as Directors.

Jacqueline thanked everyone who has served on the BCSLA Board for their dedication and hard work on behalf of the Members, Associates and the profession.

President Elect: Adrienne Brown and Scott Watson allowed their names to stand as President Elect for a one-year term. Nominations were invited from the floor. There were no further nominations. Adrienne and Scott each provided a two-minute presentation detailing their background information and reasons for allowing their names to stand. Adrienne was elected as President Elect.

2021 BCSLA ANNUAL GENERAL MEETING MINUTES (CONT'D)

Treasurer: Wai-Sue allowed her name to stand as Treasurer for a one-year term. Nominations were invited from the floor. There were no further nominations. Wai-Sue Louie was elected by acclamation to the position of Treasurer, and she addressed the members noting that she was looking forward to continuing work on behalf of Members and Associates.

Registrar: Al Neufeld allowed his name to stand as Registrar for a two-year term. Nominations were invited from the floor. There were no further nominations. Al Neufeld was elected by acclamation to the position of Registrar, and he addressed the members noting that he had served in several volunteer roles on the Board and that he was looking forward to continuing to work on behalf of the Society.

Directors – One-Year Term: There were four positions open for Directors for a one-year term including the CSLA Representative, Vancouver Island Representative and two Directors at Large.

Vancouver Island Representative: Illarion Gallant has allowed his name to stand. Nominations were invited from the floor. There were no further nominations. Illarion was elected by acclamation to the position of Vancouver Island Representative.

CSLA Representative: Kathy Dunster has allowed her name to stand. has allowed his name to stand. Nominations were invited from the floor. There were no further nominations. Kathy was elected by acclamation to the position of CSLA Representative.

Director at Large 3 and 4: Liane McKenna and Donna Rodman allowed their names to stand. Scott Watson put his name forward from the floor. Following a vote using the Zoom Poll there was not a majority vote. Scott Watson withdrew his name. Liane McKenna and Donna Rodman were acclaimed as Director 3 and 4.

Directors – Two-Year Term: There were three positions open for Directors for a two-year term including the Interior Chapter Representative and two Directors at Large.

BC Interior Chapter Representative: Byron Douglas has allowed his name to stand. Nominations were invited from the floor. There were no further nominations. Byron was elected by acclamation to the position of BC Interior Chapter Representative.

Director at Large 6 and 7: Somaye Hooshmand and Pearl Yip allowed their names to stand. Nominations were invited from the floor. There were no further nominations. Somaye Hooshmand and Pearl Yip were elected by acclamation.

Jacqueline thanked all the nominees for allowing their name to stand. She congratulated the new BCSLA Board of Directors and noted that she was looking forward to working with everyone. Jacqueline thanked Justin for his assistance with the elections.

2021 BCSLA ANNUAL GENERAL MEETING MINUTES (CONT'D)

MOTION #7: It was moved and seconded to destroy the ballots. **CARRIED**

Jacqueline Lowe noted the BCSLA tradition of passing the Talking Stick to each incoming President was not possible in a virtual meeting format. The BCSLA Talking Stick will continue to be stored at the BCSLA office for safe keeping. Many thanks to Jane Durante and Peter Kreuk for designing and paying for the stand and to Doug Paterson for paying for and donating the Talking Stick.

Jacqueline Lowe thanked the Board of Directors for their dedication and support. She thanked BCSLA Members and Associates for their confidence in her through the challenging and changing times during COVID-19. Jacqueline thanked Justin Schmid and Mahmoud Virani for providing their expertise. She turned the meeting over to Erik Mustonen. Erik thanked the Members for their support and noted that he would work with the BCSLA Board of Directors and Committees to support BCSLA programs, services and activities.

16) NEW BUSINESS, ERIK MUSTONEN

Erik invited new business. There was no new business. Erik thanked Members and Associates for their attendance. He noted that he was looking forward to seeing everyone at the next BCSLA event.

MOTION #8: It was moved and seconded to adjourn the meeting. **CARRIED**

17) ADJOURNMENT, ERIK MUSTONEN

There being no further business, the 2021 Annual General Meeting of the BC Society of Landscape Architects was adjourned. The meeting adjourned at 12:30 pm



President's Report

Erik S. Mustonen, BCSLA President

Welcome

Thank you for taking the time to review the 2022 BCSLA Annual General Meeting Report Package in preparation for our June 25, 2022 AGM. In 2021, COVID-19 pandemic continued to be a global challenge. Public health orders restricted many indoor activities such as social gatherings, travel, indoor recreation, sports, and other pursuits. As a result, we saw increased interest in outdoor activities as people sought new ways to enhance and improve their physical and mental health. Communities everywhere began to connect with nature by cycling or hiking on trails and in parks, walking with friends through neighborhoods and green spaces, and discovering day trips for destination-based activities. Remote working challenged people to discover a new lifestyle while some focused on home improvements and spending time in their own backyards.

The public is experiencing a heightened awareness of public spaces and the profession of landscape architecture. Recently the importance of both natural and built landscapes on climate, health and well-being have increased the demand for landscape architects who are highly educated and experienced in the development of a resilient and sustainable design. In BC and abroad, landscape architects are often called upon to provide advice on how to address wildfires, flooding, coastal erosion, and pollution. Awareness of the need to protect and enhance the environment is growing.

This BCSLA AGM Report package includes a review of several initiatives and projects that the Board of Directors, Committees and Sub-Committees have been working on in 2021 and beyond. Please feel free to connect with me if you would like any further information, or if you are willing to contribute your ideas and efforts to the work of the Society. On behalf of the Board of Directors, we look forward to any questions or comments you may have now or at the AGM.

BCSLA and the Pandemic

Like much of the rest of the world, the BCSLA has been using Zoom for meetings of the Board of Directors, committees, and task forces and for this year and last, the AGM. Staff have also been mostly working remotely. While some things are lost in the absence of in-person meetings, Zoom has also kept us safe, and it has saved the time, expenses, and fossil fuels that would have otherwise been required for people travelling from outside the Lower Mainland for meetings.

Professional Governance Act

The Regulatory Review Task Force (RRTF) of the BCSLA was created to review and act on, matters related to the Professional Governance Act (PGA.) This Act received Royal Assent on November 27, 2018, with the purpose of legislating best practices for professional governance. The Office of the Superintendent of Professional Governance (OSPG) is the centre of expertise for these matters in BC, and has the authority to carry out various functions as required or authorized by the PGA. The Superintendent as the head of the OSPG, is responsible for oversight of systemic or general matters relating to governance of the professional regulatory bodies under the PGA to protect the public interest. By 'systemic' it is meant that the Superintendent will not be looking at individual registrants or professionals or taking on the duties or functions of regulatory bodies. They will rather, establish standards and guidelines, which these bodies must follow. Please see the RRTF Report for details.

Strategic Plan Update

The 2017 BCSLA Strategic Plan is a five-year vision, with the first three years identified for core action. In 2021 the Board of Directors further updated the Plan to inform BCSLA Members and Associates on the progress of strategic initiatives and efforts that were undertaken from 2017 to 2019, and the specific actions from 2020 to 2021. In 2022, the Board of Directors will engage members in discussion for a new vision and plan moving forward to address emerging issues. Volunteers from the Board have already identified key action items on some strategic priorities that should be implemented with or without the Professional Governance Act. Other portions of the plan can be developed once we know the status of BCSLA's application to join the PGA. Please feel free to share your comments and feedback with the Board at the AGM. Thank you to Jacqueline Lowe, Al Neufeld, Liane McKenna and Donna Rodman for continuing their work on this important project.

2021-2022 BCSLA Pathway to Accessible Licensure Phase I and Phase II

In 2021 and 2022 the BCSLA received financial support from the Ministry of Municipal Affairs which provided funding to update the Bridge to Licensure Program that was established in 2007. The multi-lingual web pages provide licensure application details in English, French, Simplified Chinese, Farsi, Korean and Spanish. Applicants can now apply online via a secure website. Previously applications were reviewed three to four times a year. One new portal will allow applications to be reviewed by the Credentials Committee upon completion by the applicant, thereby removing barriers to licensure and reducing the length of time applications are processed. The second portal will allow the Board of Examiners to review applications online. The project also allowed us to revise and update the BCSLA Intern Experience Monitoring Program to better reflect the evolving scope of work by landscape architects in Canada and around the globe. This project is now complete and will accelerate the application process for membership candidates including Internationally Trained Workers via a secure online platform with a view to expediting their application, licensure, and employment. The Ministry has additional funding support for future projects, and we thank them for their generous support.

BCSLA Office

The BCSLA offices are located in the Marine Building in downtown Vancouver. Tara Culham continues to serve as the BCSLA Executive Director working with BCSLA Board of Directors and Committees while overseeing the day-to-day operation of the Society. Jacqueline Heber was hired as the Regulatory Coordinator in December 2021. She serves as the staff liaison to several core committees and task forces, supports the Registrar and Executive Director, assists applicants in the Admission Program and other key services. Shanae Chiu joined the BCSLA staff in February 2022 as the Member Services Coordinator. She is the initial point of contact with Members, Associates, volunteers and the public. Shanae provides administrative and logistical support of regular events, activities, meetings and special projects.

BCSLA Annual Conference

Following a two-year absence, the BCSLA Board of Directors is making preliminary plans to hold an in-person Annual Conference & Showcase of Products from October 14-15, 2022, in the Lower Mainland. The 2022 program will build on the theme, "Back to the Garden." The preliminary program is almost ready to go as the speakers who committed to the 2020 Conference, which had been canceled due to COVID, are still interested in presenting. The Continuing Education Committee will update the Call for Papers to include issues related to COVID, BC floods and wildfires, and much more.

Diversity, Equity and Inclusion

Over the years, the BCSLA organized discussions with a volunteer group of Members and other stakeholders to converse at a preliminary level on the development of initiatives with our Board of Directors. These conversations will help to guide our steps moving forward. The BCSLA has been distributing weekly Wednesday Webinar emails to our Members and subscribers with free online video resources related to race, equity and landscape architecture. An optional Gender Balance Assessment + (GBA+) survey to support our diversity initiative is included in the new online application forms. As an initial response to DEI, GBA+ and Truth and Reconciliation findings, the BCSLA Board of Directors participated in two workshops led by Indigenous facilitators on decolonizing design, colonial history and its impacts on current thought and design processes, and indigenous oral knowledge. The presentation highlighted the assumptions underlying history, root causes of issues, and Coast Salish design approaches. The costs were offset by a grant from the Real Estate Foundation of BC. We hope to be able to extend opportunities for similar continuing education to the BCSLA Membership in the future.

The Canadian Society of Landscape Architects (CSLA) and provincial organizations circulated a Request for Proposals for a consultant to draft an action plan to identify options for how Canadian landscape architecture organizations can approach equity and diversity. Capillary Consulting was engaged in October 2021 to develop the Justice, Equity, Diversity and Inclusion (JEDI) Strategy for CSLA, the provincial organizations, the Landscape Architecture Canada Foundation and other stakeholders. Capillary Consulting has provided a summary of activities and discovery in the early months of engagement that is available online.

BCSLA Response to the War in Ukraine and Other Humanitarian Crises

There has understandably been heartfelt concern expressed by many Members of the BCSLA over the tragic humanitarian situation in the Ukraine. As a professional regulatory body, however, it is not appropriate for the Society to take stands on political, social or even environmental issues. The CSLA and IFLA are more appropriate bodies for this. It has moreover, been pointed out that there are several other ongoing humanitarian crises in the world. Members of the BCSLA are encouraged to write to politicians and contribute to appropriate humanitarian organizations. The BCSLA is also seeking to expedite applications for Membership by refugees from the Ukraine and other troubled locations. There is also an initiative started in the United States, to provide a hiring database of qualified landscape architects forced to flee their home countries and seeking work in North America.

Closing

Thank you to the Board of Directors, our outgoing Past President, Jacqueline Lowe, Committees and Sub-Committees, and Task Force Members for your enthusiasm and dedication to the Society. Additionally, I would like to thank the Membership for your trust in me as your president. We achieved what we have as a result of huge collaborative efforts and support from many people who took time away from their busy professional and personal lives in difficult times, to serve the profession and the Society. Together we will continue to shape the future of landscape architecture in BC and beyond.

Respectfully Submitted By:

Erik S. Mustonen, BCSLA President

May 2022



Past President's Report

Jacqueline Lowe, BCSLA Past President

Board of Examiners

The BCSLA Board of Examiners consists of the BCSLA President, the BCSLA Past President, and four or more persons appointed by the Lieutenant Governor in Council for British Columbia. The Board of Examiners is empowered by the Architects (Landscape) Act RSBC 1996, Chapter 18, S8 in order to uphold public health, safety and welfare as it relates to the professional practice of landscape architecture in British Columbia. The role of the Board of Examiners is to set and administer the examinations necessary for the registration of Members into the Society and review the applicant's qualifications to determine acceptability. BCSLA is pleased to welcome 22 new Registered Landscape Architects and one Landscape Architect as a result of five Board of Examiners administrations. Examinations were administered using a virtual platform. There are five exam administrations in 2022 but two dates are tentative while we await information on nominations.

The Board is comprised of qualified examiners including Jacqueline Lowe, Past President and Chair; Erik Mustonen, President; Catherine Evans, the person nominated to represent the public interest; Susan Herrington, nominated by the Dean of the Faculty of Applied Science of the University of British Columbia; Matthew Soules, nominated by the School of Architecture and Landscape Architecture of the University of British Columbia, and Maria Valana, nominated by Kwantlen Polytechnic University. Al Neufeld, Registrar, is not a member of the Board of Examiners but observes and provides support during deliberations, without participating directly in decisions of examination recommendations. We thank everyone for their dedication and expertise.

All four Board of Examiners appointments were open for nomination or re-nomination in 2022. Susan Herrington and Maria Valana have allowed their names to stand for re-appointment to serve a final term. Matthew Soules and Catherine Evans will step down from the Board when their appointment expires on July 31, 2022. BCSLA submitted the nominations for two examiners to the Crown Agencies Board Resource Office on February 15, 2022. We are waiting for confirmation of the nominations and re-nominations. Thank you to Kathy Dunster, Kees Lokman, Patrick Mooney, Erik Mustonen, Dimitri Samaridis, David Thompson, Mark Vaughan, Stephen Vincent, and Scott Watson who filled in for Examiners who were unavailable. They graciously helped to ensure a full panel was on hand for all examination administrations in the development and maintenance of proper standards of professional practice in landscape architecture in British Columbia.

Respectfully Submitted By:

Jacqueline Lowe, BCSLA Past President

May 2022



Registrar's Report

Al Neufeld, BCSLA Registrar

Membership continued to grow steadily during 2021. BCSLA professional stamps #680 to #702 were issued in 2021. BCSLA stamps are not issued to Landscape Architect Members.

Membership (as of May 10, 2022)

Registered Landscape Architect: 397 (includes 3 Life Members)

Inactive Landscape Architect: 64

Retired Landscape Architect: 38 (includes 8 Life Members)

Landscape Architect: 16

Intern: 194

Pre-Intern-Associate: 24

Student: 29

Affiliate: 45

TOTAL: 807

Board of Examiners

Please refer to the Past President's Report.

Delinquent Dues

As defined in our Bylaw 2.45, Members who fail to pay dues within 60 days of notification shall cease to be a member of the Society. All dues are invoiced on November 30 and are payable by December 31 of the same year. In accordance with BCSLA Policy for Payment of BCSLA and CSLA Professional Dues the

- first notice to be sent January 15;
- second notice to be sent February 1 – reminder that professional dues are in arrears and that if dues are not received, the person will cease to be a Member on such a date;
- third notice to be sent March 1 informing the member that they are a member Not in Good Standing.

Not in Good Standing

The following individuals were deemed not in good standing for nonpayment of 2022 BCSLA and CSLA Professional dues and their names have been stricken from the Roster: Pengfei Du, Hamed Ghasemi, Emily Hamilton, and Kai Zhu. In compliance with BCSLA Bylaws, all Members and Associates must ensure that they inform the BCSLA of their current contact information.

Council of Landscape Architectural Registration Boards (CLARB)

The Registrar and the Executive Director represent BC at CLARB meetings that are held via teleconference and online. During the Annual Meeting business session, the 2021-2022 CLARB leadership was welcomed into their new service terms. At its fall meeting, the Board voted to welcome Manitoba as CLARB's newest member board!

The CLARB Uniform Licensure Standard for Landscape Architecture [2022] ("Uniform Standard") is a policy guidance document established and adopted by the CLARB membership that outlines the detailed model requirements for education, experience, and examination to be eligible for licensure as a landscape architect within each member jurisdiction. If implemented within member jurisdictions the standard seeks to achieve consistent licensure requirements across the United States and Canada thereby improving the landscape architecture mobility model, providing for increased equity and access to practice, increasing defensibility of licensure requirements, and ensuring the health, safety, and welfare of the public and the environment. Tara Culham sat on the CLARB Uniform Standard Working Group.

Landscape Architectural Registration Exams (LARE)

The LARE is a four-part fully computerized examination designed to determine whether applicants for landscape architectural licensure possess sufficient knowledge, skills and abilities to provide landscape architectural services without endangering the health, safety and welfare of the public. It is prepared and scored by Council of Landscape Architectural Registration Boards (CLARB) in accordance with all current standards for fairness and quality of licensure exams.

In 2020 BC, Ontario and Alberta volunteered to test remote proctoring of Sections 1 & 2 of the LARE. The test was successful and remote proctoring and in-person testing is now available to all LARE Candidates. Recently CLARB changed exam administration suppliers to PSI Testing. There were several technical issues and reduced in-person test centres. BCSLA is working with CLARB and the supplier to resolve the issues. The BCSLA continues to recommend that CLARB identify more test centres in BC in order to accommodate candidates from across the province.

LARE Resources

CLARB has provided sample questions and answers to help LARE candidates prepare for the exams. Several of the questions were retired from recent examination administrations. These were created to provide a sample of what candidates will experience when they take the LARE. Download the questions and other resources for free at www.bcsla.org. AALA, OALA, MALA and BCSLA have joined forces to offer online open LARE study sessions for up to 500 candidates.



LARE PASS RATES: SEPTEMBER 2012 - DECEMBER 2021

*NO APRIL 2020 LARE ADMINISTRATION IN BC DUE TO COVID

BCSLA	Section 1	Section 2	Section 3	Section 4
December 2021	54%	83%	50%	50%
August 2021	50%	67%	80%	78%
April 2021	80%	86%	73%	75%
December 2020	75%	88%	57%	67%
August 2020*	79%	70%	80%	93%
December 2019	79%	80%	64%	50%
August 2019	100%	75%	71%	75%
April 2019	60%	75%	67%	82%
December 2018	75%	70%	81%	53%
August 2018	100%	88%	50%	50%
April 2018	89%	67%	100%	75%
December 2017	55%	88%	78%	80%
August 2017	60%	57%	50%	33%
April 2017	100%	67%	100%	63%
December 2016	80%	89%	100%	67%
August 2016	71%	100%	100%	67%
April 2016	55%	50%	75%	64%
December 2015	80%	67%	86%	62%
August 2015	86%	80%	78%	80%
April 2015	88%	100%	82%	67%
December 2014	90%	63%	67%	75%
August 2014	50%	56%	67%	50%
April 2014	82%	50%	80%	31%
December 2013	80%	75%	57%	14%
August 2013	82%	78%	100%	57%
April 2013	80%	71%	100%	88%
December 2012	N/A	N/A	71%	33%
September 2012	71%	80%	N/A	N/A

BCSLA Website

The online database is a powerful tool that is administered by staff with the guidance of the BCSLA Board of Directors and a professional webmaster. The database has the ability to: monitor CE credits, assist BCSLA Interns in tracking their work experience and progress through the LARE, update contact information and membership status, link firms and services offered, online event registration, and more.

Digital Stamp

Many BCSLA Registered Landscape Architects reported that an increasing number of public sector agencies required documents be sealed digitally. In 2018 the BCSLA Board of Directors approved the implementation of a digital seal option for BCSLA members. Modern legislation (the Electronic Transactions Act) is in place in BC that makes electronic documents as enforceable as printed documents and allows for digital production and electronic delivery of landscape architectural instruments of service. After extensive evaluation of the Digital Signature market, BCSLA Board approved the selection of Notarius to provide the BCSLA Digital Seal to Members. Please note that the use of a digital seal (and the associated costs) is totally voluntary; no other form or process of the digital seal is permissible. Rubber stamp or approved digital seal will be the only approved methods of sealing documents in BC. Many other professional associations including the AAPQ, AALA, AIBC, AIC-BC, BCIA, EGBC, MALA and more have moved to a digital seal option. You may also choose to continue to use your physical stamp and ink. As of May 2022, 77 BCSLA Registered Landscape Architects have been authorized to use the digital stamp.

Complaints

In 2021 we received several complaints regarding misuse of title. The BCSLA aggressively monitors the use of title in this Province and does inform these individuals of the conditions of the Architects (Landscape) Act. We request that individuals or firms who use the name in error cease and desist using the title and revise all promotional material that implies the individual was a landscape architect or that a landscape architect was on staff. Thank you to Members for keeping the Society informed when they learn of misuse of title.

Credentials Assessment Improvement Fund

The BCSLA Pathway to Accessible Licensure Project – Part II was launched in 2021 with a view to improving our membership application processes for Internationally Trained Workers. The BCSLA received the second of two grants from the Ministry of Municipal Affairs, Intergovernmental Relations & Credential Recognition, Immigration Policy and Integration Branch, and we are grateful for their support. The grant monies were utilized to offset the costs for updating the Intern Experience Monitoring Program, updating the multi-lingual licensure website, creating and recording an informative webinar for Internationally Trained Workers, allowing for secure online applications, developing secure portals for application review by the Credentials Committee and the Board of Examiners to expedite the application process. We are thankful to Ministry staff and BCSLA volunteers for their support. This initiative will reduce barriers to licensure for Internationally Trained Workers.



In Memoriam

Alan Slater Duncan, MBCSLA, FCSLA, RPP, CIP

June 17, 1951 – October 3, 2021

It is with heartfelt sadness that we acknowledge the passing of Alan Duncan. Alan was a significant and respected Member of the BCSLA and CSLA since 1993. Professionally, Alan was both a Registered Landscape Architect and Registered Professional Planner. He was invested in the CSLA College of Fellows in 2003. Induction to the College of Fellows is one of the highest honours the Society bestows on its members. Alan volunteered as the CSLA College of Fellows Chair from 2016 to 2018. He was instrumental in starting the Public Dreams Society and served as its President.

Alan started working with the City of Vancouver as a Landscape Architect in the Planning Department in 1989 and moved to the Vancouver Board of Parks and Recreation in 2004 where he worked on a wide array of park planning and design initiatives until his retirement as an Environmental Planner in January 2021. Alan was a champion of tree protection, greenways, bird habitats, public art, education and reconciliation. He spearheaded the City of Vancouver's Bird Strategy. Alan was instrumental in the shaping of the urban fabric of Vancouver with contributions to Public Art policy including the realization of the First Public Art Greenway, contributing to the city's bicycle access strategy and the ecological restoration of Lost Lagoon in Stanley Park to name but a few. Alan was respected and trusted by the Musqueam, Squamish and Tsleil-Waututh First Nations through his works in Beaver Lake and Stanley Park.

Alan will be deeply missed by the many colleagues and friends who were fortunate to be touched by this kind, considerate man.

Cornelia Hahn Oberlander, LMBCSLA 029, FCSLA, FASLA, CC LM

June 20, 1921 – May 22, 2021

Cornelia Hahn Oberlander was a world-renowned and respected landscape architect. The BCSLA was proud to have Cornelia as one of our long-time members. Her personable interest in the work of her fellow professionals and the mentoring she provided to younger members will have an ongoing impact on our practice of Landscape Architecture in BC.

Cornelia was a global player in landscape architecture for over 70 years. She was educated at Harvard by some of the 20th century's most respected thinkers in the world of design. As the 6th woman to study landscape architecture at Harvard, she paved the way for the numerous women leading the way in the field today. She served as a role model, providing confidence and support for women in a profession which was until then predominantly male.

Cornelia was a landscape architect who led by example, and by the highest standards of the design process. She researched each project carefully. In recent years she worked in the Northwest Territories, invited by the First Nations to design landscapes for schools and public buildings. Apart from her ground-breaking designs, she was very generous with her time to students, professionals, and researchers.

Cornelia radiated positiveness. She made everyone who met her excited about landscape architecture, history and the environment and was especially interested in how people could engage with the environment. The UBC School of Architecture and Landscape Architecture and the BCSLA held A Tribute to Cornelia Hahn Oberlander in October 2021 in Vancouver, BC. The recorded program can be viewed at <https://www.youtube.com/watch?v=xP2ryXyods8>

Respectfully Submitted By:
Al Neufeld, BCSLA Registrar
May 2022



Treasurer's Report

Wai-Sue Louie, BCSLA Treasurer

2021 Revenue

In 2021 revenue continued to be impacted by the uncertainties related to COVID-19. All in-person events were cancelled and there was no BCSLA Conference and Showcase in 2021. BCSLA professional dues are the largest source of revenue for the Society. Traditionally the revenue from the Showcase of Products & Services and program support are also an excellent source of revenue. Volunteers and staff are working hard to diversify revenue sources via grants, media kit offerings, program support and outreach.

At the 2010 BCSLA AGM the BCSLA Membership voted via Special Resolution to approve an annual increase in dues equal to the annual rate of inflation, based on the Consumer Price Index (CPI), across all categories every year, rounding up to the nearest dollar. The intent was to maintain a good level of service and to undertake strategic investments in the growth and development of the profession using a fair and transparent process. As of November 17, 2021 the Bank of Canada had established the Consumer Price Index as 4.7% (see <http://www.bank-banque-canada.ca/en/index.html>). In 2022 Registered Landscape Architect and Landscape Architect dues were increase by \$33 or \$2.75/month. BCSLA Intern and Pre-Intern-Associate dues were raised \$10 or \$.00.85/month. BCSLA Inactive and Retired Member dues increased \$6 or \$00.50/month. BCSLA Affiliate dues increased by \$14/month. BCSLA Students are not assessed dues. In 2022 CSLA Member dues were \$205. The CSLA Intern and Associate fees were \$22. The BCSLA Bylaws Committee will put forward Special Resolution #1 about professional dues and assessments. Please see Special Resolution #1 in this package.

The BCSLA Pathway to Accessible Licensure Project consisted of two phases over three years from 2020 to 2022. The project was launched with a view to improving our membership application processes for Internationally Trained Workers that began in 2007 with the support of the federal and provincial government. The BCSLA received two grants from the Ministry of Municipal Affairs, Intergovernmental Relations & Credential Recognition, Immigration Policy and Integration Branch, in the amount of \$53,000. and we are grateful for their support. This initiative will reduce barriers to licensure for Internationally Trained Workers.

The BCSLA organized Decolonizing Design + Consultation Workshops in October and November 2021 for the newly elected BCSLA Board of Directors and staff. Workshop participants were provided with the opportunity to learn about decolonization and reconciliation in the contexts of practicing landscape architecture and guiding the BCSLA. The intent is to offer similar resources to the broader BCSLA membership in the future. The project costs were generously offset by a special grant in the amount of \$5,000 from the Real Estate Foundation of BC.

In December 2021 regional seasonal gatherings were organized in Kelowna, Victoria and Nanaimo. Habitat Systems Inc. generously donated funds in the amount of \$2,000. We are grateful to the team at Habitat for their ongoing support.

Naylor Publications organizes, plans, prints and promotes the BCSLA Annual Membership & Firm Roster and Sitelines magazine. Naylor also provides a revenue share of advertising in the Annual in the amount of \$5,000. The 2024-2028 contract was recently signed. The BCSLA is provided with \$1,000 per Sitelines magazine issue as a share of the advertising. The BCSLA pays Naylor Publication for additional pages at a rate of \$650 for four pages. The contract will expire when the Fall 2022 issue has been completed. Volunteers and Naylor Publications are negotiating a new contract for Sitelines magazine. CSLA began offering complimentary copies of the Canadian Landscape Standard to CSLA and CNLA Members at no cost. This deeply impacted the royalty that BCSLA and BCLNA earn as the original owners of the document. A royalty of 12.5% of the sale price per copy will be paid to each the BCLNA and BCSLA. This royalty payment will end in 2025.

2021 Expenses

In 2021 there were minimal expenses for the: Board of Directors, Board of Examiners, committees and social events. Most in-person events were cancelled, and meetings pivoted to an online platform due to the uncertainties relate to COVID. Expense items include administration costs such as: staff, accounting services, legal fees, insurance, office and equipment rental, registration expenses, etc.

In 2021 CSLA professional dues and fees in the amount of \$75,287 was submitted on behalf of BC Members and Associates. The 2022 dues and fees were \$81,906. BCSLA assessed the CSLA 3% to offset banking costs.

BCSLA continues to support emerging professionals through scholarships, LARE Workshops, Student Outreach Programs, the UBC Book Program and more. In 2021 the BCSLA Robillard Scholarship in the amount of \$1,500 was awarded to Jingzhou Sun. Duncan Chambers was the recipient of the John Wesley Neill Scholarship in the amount of \$1,000 for the 2021 term. The 2021 Philip Tattersfield Essay Writing Scholarship in the amount of \$1000 was awarded to Beau Tyler Adam.

2021 Audit

The audited financial statements will be circulated in this package. Please note that financial figures will differ slightly from the budget as the 2021 revenue and expenses must be reconciled due to the late receipt of invoices and payments (eg. Sitelines, Canadian Landscape Standard, GST etc.). The auditor will adjust the figures in accordance with standard accounting practices.



Special Levy Account

As of March 31, 2022 there was \$29,859 plus interest in the Special Levy Account and the term deposit that is linked to the account. At the 2021 BCSLA AGM it was resolved by Special Resolution that the BCSLA allocate a maximum of \$29,880.33 from the Special Levy fund for the period 2021 to 2025 in support of the Landscape Architecture Project VI. The funds will be used at the discretion of the Board of Directors for consultants to conduct a review of Bill 49 and the issues related to: Architects (Landscape) Act, Bylaws and Standards of the Profession, labour mobility and governance. Funds may also be expended for contractors to provide legal and government relations advice as required.

In 2022, the BCSLA Board of Directors instructed Vancouver City Savings to reinvest \$12,168.82 plus the interest into a new internally restricted Three-Year Non-Redeemable Term entitled "Special Levy Term Deposit" at the best interest rate available when the current term deposit matured on May 25, 2022.

Emergency Fund

BCSLA continues to invest funds in the Emergency Fund on an annual basis. On May 24, 2022 the BCSLA Emergency Fund Term Deposit in the amount of \$115,267.25 matured. The Board of Directors instructed Vancouver City Savings to:

- a) Transfer \$20,000 from the Emergency Fund to Special Levy Account – Landscape Architecture Project
- b) Transfer \$20,000 from the Emergency Fund to a new internally restricted Term called "Office Transition Program Fund" at the best interest rate available.
- c) The balance of the term deposit in the amount of \$75,267.25 and the interest was re-invested into a new internally restricted Term called "Emergency Fund #1".

Building Fund

The Building Fund Term Deposit in the amount of \$64,324.82 will mature on August 11, 2022. As per the 2021 Special Resolution #3 the Treasurer will direct Vancouver City Savings to re-invest the principal plus the interest into a new internally restricted term entitled "Emergency Fund #2" when the current term deposit matures.

BCSLA Office Staff

Tara Culham continued to serve as the BCSLA Executive Director. In December 2021 Jacqueline Heber was hired as the BCSLA Regulatory Coordinator. This is a new position that will assist the BCSLA in addressing regulatory and legislative issues. In February 2022 Shanae Chiu was hired as the Member Services Coordinator.

Living Wage for Families

The living wage is a bare-bones calculation that looks at the amount that a family of four needs to earn to meet their expenses. The living wage includes costs like rent and groceries as well as items like extended health care and two weeks savings for each adult. It does not include debt repayment or savings for future. BCSLA adheres to and goes above the guidelines to encourage continuity in staffing levels and match industry standards.

2022 Budget

In accordance with our Bylaws, the BCSLA Board of Directors approved the budget that is included in the 2022 AGM package. The Board continues to take a cautious approach to the budget forecasting procedures, and this is reflected in the 2022 budget. The 2022 revenue and expenditure line items were reduced due to the uncertainty related to COVID-19 including hosting the 2022 BCSLA Conference and Showcase of Products and Services. The Board will proceed with initiatives, as defined by the updated Five-Year Strategic Plan. While the Vision, Mission and Values of the BCSLA continue to guide the Society. Please see the Strategic Plan Report. The 2021 budget shows a balanced budget of revenue and expenses.

The 2021 Approved Budget is included with this report. The BCSLA Board of Directors will continue to be accountable with the funds provided by the Membership and other initiatives. Thanks to the decisions of previous Boards and the Membership, the BCSLA has the financial capacity to continue with projects that will benefit the Society and the profession without undue financial strain. The Board welcomes new initiatives from the Membership that will continue this growth.

Respectfully Submitted By:

Wai-Sue Louie, Treasurer

Tara Culham, Executive Director

May 2022



BC SOCIETY OF LANDSCAPE ARCHITECTS 2022 BUDGET (UNAUDITED) - ADOPTED FEBRUARY 22, 2022

REVENUE	2022 FORECAST	ACTUAL 01/01/21 TO 12/31/21	BUDGET 01/01/21 TO 12/31/21
Membership Registered	345,000.00	332,497.83	332,000.00
Membership Non-Registered	16,000.00	14,288.00	14,000.00
Membership Intern	42,000.00	40,271.30	38,000.00
Membership Associate	7,000.00	6,292.00	5,000.00
Membership Inactive	9,000.00	8,290.25	8,000.00
Membership Retired	3,000.00	3,418.25	3,000.00
Membership Affiliate	14,000.00	13,107.50	13,000.00
Membership Applications	2,500.00	2,650.50	3,000.00
MEMBERSHIP TOTAL	438,500.00	420,815.63	416,000.00
Other: Sitelines	2,000.00	2,172.50	2,000.00
Other: Sitelines Annual	5,500.00	5,532.13	5,000.00
Other: Landscape Standard	2,500.00	2,689.74	1,000.00
Other: CE Penalty	0.00	2,748.97	0.00
Other: Term Deposit Bank Interest	5,500.00	5,297.45	5,000.00
Other: Interest	100.00	0.00	100.00
Other: Admin. Expenses Recovery	1,000.00	510.00	1,000.00
Other: Late Pmt Fee, Visa Fee	700.00	604.56	500.00
CEWS - Wage Subsidy	0.00	(403.69)	0.00
Other: Miscellaneous	300.00	1,304.32	1,000.00
OTHER INCOME TOTAL	17,600	20,455.98	15,600.00
Conference: Registration	10,000.00	0.00	1,000.00
Conference: Program Support	6,000.00	0.00	0.00
Conference: Showcase Booth	10,000.00	0.00	1,000.00
Conference: Awards Luncheon	2,000.00	0.00	1,000.00
CONFERENCE TOTAL	28,000.00	0.00	3,000.00

REVENUE	2022 FORECAST	ACTUAL 01/01/21 TO 12/31/21	BUDGET 01/01/21 TO 12/31/21
Solutions to Access	33,000.00	20,000.00	20,000.00
Advertising (Media Kit)	500.00	0.00	1,000.00
CE Courses and DVD Sales	1,000.00	0.00	500.00
New Member Book Sponsorship	3,000.00	0.00	0.00
REFBC Grant	0.00	5,000.00	0.00
SPECIAL TOTAL	37,500.00	25,000.00	21,500.00
REVENUE TOTAL	521,600.00	466,271.61	456,100.00

EXPENSES	2022 FORECAST	ACTUAL 01/01/21 TO 12/31/21	BUDGET 01/01/21 TO 12/31/21
Professional Development	350.00	0.00	0.00
Membership - Sitelines	6,500.00	100.00	6,000.00
Membership - Committee Expenses	4,000.00	2,728.43	4,000.00
Membership - Social Events	5,000.00	0.00	0.00
Membership - Interior Chapter	0.00	367.45	0.00
Membership - Island Chapter	0.00	1,192.17	0.00
Membership - Whistler Chapter	0.00	0.00	0.00
Membership: Community Outreach	4,000.00	8,929.84	4,500.00
MEMBERSHIP EXPENSES TOTAL	19,850.00	13,317.89	14,000.00
Admin - Executive Administrator	100,000.00	100,644.52	97,000.00
Admin - Employee Benefits and WCB	4,000.00	1,439.74	4,000.00
Admin - EI Expense	3,000.00	2,050.76	3,000.00
Admin - CPP Expense	6,000.00	5,105.07	6,000.00
Admin - Clerical Assistant	35,000.00	32,985.00	41,000.00
Admin - Regulatory Coordinator	70,000.00	0.00	35,000.00
Admin - Accounting/Audit	17,000.00	17,685.59	15,000.00
ADMIN & ACCOUNTING TOTAL	235,000.00	159,904.85	201,000.00

EXPENSES	2022 FORECAST	ACTUAL 01/01/21 TO 12/31/21	BUDGET 01/01/21 TO 12/31/21
Admin - Office Rent	46,000.00	44,965.71	45,000.00
Admin - Locker Rent	3,000.00	3,344.50	1,500.00
Admin - Telephone & Fax	2,500.00	2,243.75	2,600.00
Admin - Internet/E-Mail	5,000.00	5,570.94	3,500.00
Admin - WEB Host	400.00	256.16	500.00
Admin - Office Supplies	2,000.00	1,168.97	2,000.00
Admin - Postage	3,000.00	3,087.78	2,000.00
Admin - Photocopies	200.00	168.51	550.00
Admin - Couriers	600.00	441.54	600.00
Admin - Bank & VISA Charges	3,000.00	3,703.31	1,000.00
Admin - Leasing (Photocopier)	2,500.00	2,689.64.00	2,500.00
Admin - Leasing (Postage Machine)	1,000.00	1,050.45	900.00
OFFICE TOTAL	69,200.00	68,691.26	62,650.00
Admin - Legal	10,000.00	40.00	10,000.00
Admin - Bylaw Revisions	1,500.00	0.00	1,500.00
Admin - GR Contractor	0.00	0.00	1,000.00
Admin - Office Insurance	1,650.00	1,500.00	1,500.00
Admin - Board Expenses	5,000.00	5,687.96	5,000.00
Admin - Registrar	1,000.00	21.64	0.00
Admin - Directors' Insurance	1,300.00	1,279.00	1,250.00
Admin - Amortization	100.00	0.00	100.00
ADMIN EXPENSES TOTAL	20,550.00	8,528.60	20,350.00
Marketing - Advertising & Promotion	3,000.00	187.50	0.00
Marketing - Community Awards	1,000.00	0.00	300.00
MARKETING EXPENSES TOTAL	4,000.00	187.50	300.00
CSLA - Membership Dues	74,000.00	71,702.40	73,000.00
CSLA Meetings	1,000.00	0.00	0.00
CSLA EXPENSES TOTAL	75,000.00	71,702.40	73,000.00

EXPENSES	2022 FORECAST	ACTUAL 01/01/21 TO 12/31/21	BUDGET 01/01/21 TO 12/31/21
CLARB - Membership Dues	8,000.00	8,413.00	8,400.00
CLARB - Meetings	1,000.00	1,295.70	0.00
CLARB EXPENSES TOTAL	9,000.00	9,708.70	8,400.00
Registration - Board of Examiners	3,000.00	60.00	4,000.00
Scholarship - P. Tattersfield	1,000.00	1,000.00	1,000.00
Scholarship - John Neill	1,000.00	1,000.00	1,000.00
Registration - Robillard Scholar	1,000.00	1,000.00	1,000.00
Registration - Stamps/Certificates	2,000.00	1,832.23	2,000.00
Registration: Solutions to Access	30,000.00	34,914.95	0.00
Registration - Scholarship/Books	3,000.00	1,750.00	0.00
REGISTRATION EXPENSES TOTAL	41,000.00	41,558.18	9,000.00
UBC Book Program	500.00	500.00	500.00
UBC Student Outreach	500.00	0.00	500.00
UBC TOTAL	1,000.00	500.00	1,000.00
New Member Books	3,000.00	0.00	8,000.00
CE - Online WEB Selection	5,000.00	2,618.40	14,000.00
CE - Courses	1,000.00	143.38	1,000.00
CONTINUING EDUCATION TOTAL	9,000.00	2,761.78	10,000.00
AGM	7,000.00	6,042.07	16,000.00
BC Land Summit Society Dues	500.00	400.00	400.00
Special Projects	500.00	5,800.00	20,000.00
SPECIAL TOTAL	8,000.00	12,242.07	36,400.00
Special Levy Expenses	30,000.00	0.00	20,000.00
SPECIAL LEVY TOTAL	30,000.00	0.00	20,000.00
EXPENSES TOTAL	521,600.00	389,103.23	456,100.00
NET INCOME	0.00	77,168.38	0.00



UBC School of Architecture and Landscape Architecture Report

Kees Lokman, UBC Chair

2021-2022 SALA Lecture Series

The School of Architecture and Landscape Architecture provides a valuable service to the British Columbia professional community with a series of free public lectures held online, in downtown venues as well as at UBC. We endeavor to invite people whose work is on the cutting edge of practice to invigorate the local community. Listed below are the lectures that specifically focused on topics of landscape architecture and urban design. Due to COVID-19 restriction, until March 2022, most events were hosted online via Zoom.

SALA Off-script 1: Hong Kong | September 16, 2021

Greg Girard in conversation with Louisa Lim and Sampson Wong

SALA Off-script 2: Saigon | September 23, 2021

Greg Girard in conversation with An-my Lê

SALA Off-script 3: Caracas | September 30, 2021

Greg Girard in conversation with Iwan Baan

SALA Off-script 4: Kabul | October 7, 2021

Greg Girard in conversation with Fred Scott

Tangents 1: Scaling | September 23, 2021

Panel discussion with SALA Alumni: Derek Lee, Chad Manley, Dana Salama

Tangents 2: Linking | October 21, 2021

Panel discussion with SALA Alumni: Jennifer Cutbill, Bryce Rostich, Justin-Benjamin Taylor

Tangents 3: Switching | November 18, 2021

Panel discussion with SALA Alumni: Zoe Florence, Michael Heeney, Jamie Nichols

Margolese Prize 2021: Nina Marie Lister | October 22, 2021

With panel discussion: Jill Anholt, Julia Czerniak, Kees Lokman

Garden Design Lecture: Dan Pearson | November 18, 2021

Aperitif: Sofie Kvist | January 14, 2022

Urbanarium City Debates: Commercialize the Seawall | February 18, 2022

Panel discussion with: Nadine Nakagawa, Tijana Vujosevic, Krystal Paraboo, Michael Prokopow. Moderated by Dana Claxton.

Cornelia Hahn Oberlander Lecture: Rasmus Astrup | March 2, 2022

Sea2City Design Challenge 1: PWL + MVRDV | March 9, 2022

Paul Sangha Lecture: Perry Lethlean | March 14, 2022

Sea2City Design Challenge 2: Mithun + One Architecture | March 16, 2022

Apéritif: Jeffrey Hou | March 18, 2022

Urbanarium City Debates: Commercialize the Seawall | April 1, 2022

Panel discussion with: Lance Berelowitz, Joost Bakker, Dave Hutch and Margot Long. Moderated by Larry Beasley.

Master of Landscape Architecture Program

In the 2021 to 2022 academic year we admitted 29 new students into the MLA Program from an applicant pool of about 110. During this year we had 68 full time students in the MLA program as well as 15 students completing the dual degree (Master of Architecture and Master of Landscape Architecture—MARCLA). 25 MLA students and 8 MARCLA will graduate in June 2022.

Faculty Updates

After an illustrious career at SALA, Associate Professor Patrick Mooney retired this past academic year. Patrick's career has focused on integrating practice and service with teaching and research. He has twice chaired the UBC Landscape Architecture Program, is a Past-President and Fellow of The Council of Educators in Landscape Architecture and has served as Vice President of the Canadian Society of Landscape Ecology and Management, a member of the CSLA Accreditation Committee, and served as a director and committee chair of the BCSLA.

Patrick began his teaching career at the Kansas State University in 1984, moving to the University of British Columbia, 1986. His responsibilities included teaching design studios, landscape planning and management, planting design and regional ecology and graduate advising in Forestry, Interdisciplinary Studies, Resource Management, Architecture and Landscape Architecture.

SALA Interdisciplinary Design Fellowship

This year, SALA launched the Interdisciplinary Design Fellowship, a two-year position to support and encourage productive discourse across disciplines. Each two-year fellowship cycle is framed by a theme determined by the SALA faculty. In 2022-2024, the inaugural theme REPAIR is intended to uncover the diverse forms of maintenance and care that sustain the contemporary built environment. The university invited applications from people whose research engages design strategies that reflect broad notions of repair, including topics such as mending through environmental systems and spatial justice, maintenance and materiality in building and landscape systems, critical and relational practices of community and public engagement, and attending to how the design fields have systematically overlooked and excluded underrepresented groups in academia and professional practice. SALA will announce the Interdisciplinary Design Fellow by the end of May, 2022.

Adjunct Faculty

We continue to receive valued support from wonderful adjunct faculty in the program. Douglas Justice, Justin-Benjamin Taylor, Divine Ndemeye, Sierra Tasi-Baker, Shaheed Kareem, Bryce Gauthier, Rachel Laszlo, Gemma McLintock, Allison Earl, and Tatiana Nozaki served as adjunct faculty members and taught courses or sections of courses in the 2021/2022 academic year. Many other BCSLA members contribute their time and expertise as thesis reviewers, guest critics and lecturers. All of these contributions make the program a richer experience for our students.

Philip Tattersfield Essay Competition

The BCSLA and the Landscape Architecture Program jointly run the Tattersfield Essay Competition each year. The winner of this competition receives a \$1000 scholarship funded by the BCSLA and has the winning article featured in one of the issues of *Sitelines*. In order to provide more opportunities for students to enter the competition, this year we moved the deadline till the end of April, linked it to LARC 522: Landscape Architecture History and LARC 523: Landscape Architecture Theory. As a result, we have received a record number of submissions, which are currently under review. A winner will be announced by the end of May, 2022.

Respectfully Submitted By:

Kees Lokman, Chair, UBC

Landscape Architecture

May 2022



BCSLA Student Representative's Report

Samantha Miller, BCSLA Student Representative

Landscape Architecture Student Association

The Landscape Architecture Student Association (LASA) continues its key roles of representing the landscape architecture students in SALA, developing student events, and practicing leadership and mentorship with the students. LASA continued past years' work toward its goal of becoming more integrated with the architecture and environmental design students by increasing activity on the School's Student Executive Committee, occasionally attending each other's student body meetings, aligning each other's goals, and working together through various initiatives, particularly when it comes to wellness and curriculum. In 2021 – 2022, LASA did its best to continue and modify past traditional events during COVID-19 and added smaller events and initiatives that enrich the day-to-day experiences for the students.

Events/Initiatives

1. Fundraiser: LASA's primary fundraiser this academic year was selling T-shirts. Students were able to submit a design to be printed on the T-shirts and then the designs were voted on by the student body. LASA hosted T-shirt Times exclusively to sell T-shirts, but we also sold T-shirts at most events hosted by LASA.

2. Wellness Initiatives: Programming focused on providing opportunities for students to take physical and mental health breaks as well as healthy eating.

a. Physical Activity: Monthly evening yoga and HIIT workouts were organized.

b. Wellness Survey: A wellness survey was to gain insight into the mental and physical health of the MLA student body. The information from the survey gave LASA insight on what we can do to better contribute to the mental and physical health of students in the program.

c. A result of the survey included recommendations to host our Yoga and HIIT workouts, as well as the purchase of snacks, tea, and a coffee machine. Nicole Dulong (LASA Wellness rep) pursued this initiative with assistance from Architecture's wellness rep.

3. Mentorship Program: LASA matched up each 1st year students with a 2nd student mentor to help with any questions or concerns they had, particularly at the start of the academic year.

4. MLA Fall welcome event: The Pumpkin Roast. The Pumpkin Roast continued the tradition of Harvest Times Corn Roast but was modified due to COVID-19 Restrictions and took place on October 29, 2021.

This event brings the students together for a harvest themed event. This year, this celebration was focused specifically on MLA students, so that new students could better integrate with their upper years, who had their

studios in a different building than the first years. LASA provided pumpkins and carving tools, and pizza. The Landscape Annex was decorated with all manner of harvest paraphernalia, and string lights. We played many ice-breaker games and did tie-dye led by third year MLA student, Chris Rothery. The event was a huge success and ended with a fun-filled karaoke session.

5. Tea Thymes: LASA started a new tradition this year of hosting Tea Thymes during lunch hour every Friday. Tea Thymes took place in the Landscape Annex basement. LASA used their budget to purchase several kinds of loose-leaf teas and bagels. LASA also provided hot water and mugs, and MLA students often contributed by bringing fresh-baked goods like cinnamon rolls or cookies. Tea Thymes was a fantastic way to capture the first year MLA students who had just finished a cold outdoor Plant Walk with Douglas Justice and who needed to warm up. MLA students often brought their computers down to the Annex basement to get some work done and have a cup of tea.

6. LASA Times: ARCHUS hosted Good Times every week, but LASA took one event to host in the Landscape Annex. LASA had music, outdoor gas fire pits, string lights, and pizza. The event was popular and enjoyed by many. We ended the night with a classic karaoke session.

7. Landscape Lunchtime Talks: LASA has continued the lunch lecture series, but due to COVID-19, we only hosted one lecture held this year. LASA President, Marie Pudlas, introduced our presenter:

a. Jeff Hou, University of Washington and Urban Commons Lab, March 18, 2022.

Respectful Submitted By:

Samantha Miller, BCSLA Student Representative

May 2022



BCSLA Intern and Associate Representative's Report

Sarah Thomas, BCSLA Intern and Associate Representative

The BCSLA Intern & Associate Sub-Committee is comprised of:

- Sarah Thomas – BCSLA Intern & Associate Rep on the BCSLA Board of Directors (non-voting), Chair of the Sub-Committee
- Aaron Li – Sub-Committee Member
- Arlene Gillman – Sub-Committee Member

Initiatives for 2021

- Promoting activities that are relevant to the professional aspirations of Interns & Associates and that may provide them with opportunities to earn CE credits.
- Renew planning for LARE Workshops with the assistance of the BCSLA office, as well as the representatives from the AALA, MALA, and OALA.
- Pursue opportunities to connect with Interns & Associates and support them in their goals of becoming registered members of the society.
- Research ideas for promoting historic members of the profession and landscape sites in BC so that Interns and Associates have a greater foundational knowledge of the evolution of the society.
- Continue work on the Outdoor Learning in BC Schools Working Group research writing project.

BCSLA Events and Social Gatherings

Due to the Covid-19 pandemic, various events were not held in 2021 including, The BCSLA Regional Meeting & Idea Exchange and the BCSLA Festive Party. The Sub-Committee looks forward to assisting with these events in the future.

As a member of the board, I attended the 2019 / 2020 AGM which was held virtually on July 10, 2021. I also participated in the Decolonization Design and Consultation workshop which was held virtually in two parts on Sept 27, 2021 and Nov 1, 2021 with Sky Spirit Studio and Consulting. The Sub-Committee attended the mandatory Professional Governance Act (PGA) webinar that was held virtually on various dates.

While we were optimistic about the opportunity of hosting an outdoor meet-up for Interns and Associates in 2021, this did not occur due to the ongoing pandemic. We hope 2022 will have a more positive outlook, as we have several ideas for walking tours looking at both historic landscape sites and areas with proposed redevelopment in the City of Vancouver and other regions of the province that we would like to coordinate.

BCSLA / UBC Book Donation Program

Each year, the BCSLA contributes \$500 towards the program, this amount is matched by the UBC Library. The books selected assist emerging professionals who are on the road to licensure as Landscape Architects. The BCSLA is recognized as the book donor in the online book catalogue in addition to a bookplate.

The Sub-Committee worked with the UBC Music, Arts and Architecture Librarian, Paula Farrar, to develop a suggested book purchase list for the UBC Library. Under the guidance of Paula and UBC SALA Representative, Kees Lokman, and with the assistance of the BCSLA office, we selected 14 titles to add to the Landscape Architecture Collection. The selections included a mixture of e-books and hardcopy books, as students continued to attend classes virtually due to the pandemic. We added our selected book lists for 2021, 2020 and 2019 to the BCSLA website for members who are interested or looking for some inspiration. We welcome members to suggest ideas for next year's book purchase at any time: <https://www.bcsla.org/initiatives/book-donation-program>

BCSLA Philip Tattersfield Essay Competition

Each year, the BCSLA works with UBC SALA to run the Philip Tattersfield Essay Competition. The winner, a current UBC student in the landscape architecture program, receives a \$1,000 scholarship funded by the BCSLA and the essay is promoted in the BCSLA Friday File email and on the BCSLA website. After a hiatus of appearing in the Sitelines magazine in 2020, we are very pleased to announce that the winning essay will be included once again in the fall issue of Sitelines magazine. Thank you to Kees Lokman, Erik Mustonen, Tara Culham, Celia Winters and the rest of the Sitelines Editorial Advisory Board for their assistance in making this happen, the essays are always an enjoyable read and it is important to support critical thinking and writing early in student's careers. Publishing the essays in the magazine also pays homage to Philip Tattersfield's thought provoking contributions to Sitelines during his career.

Congratulations to the winner of the 2021 competition, Tyler Adam, with his essay, 'Landscapes in Time – Granville Island'. The essay can be found in the fall 2021 issue of Sitelines magazine.
https://www.bcsla.org/sites/default/files/sitelines_issues/BCLB0221_Reduced.pdf

An honourable mention was also given to Alwyn Rutherford for her essay, 'The Shaughnessy Heights Landscape: Symbolizing the Power of the CPR Company in Vancouver, 1887 – 1914'.

With only four (4) entries submitted in 2021, we are reviewing the option to change the competition dates for 2022 in hopes of increasing the pool of essays. We will work with UBC SALA to coordinate the schedule. Another drawback in 2021 for students, was their ability to access or use the services of the UBC and BC Archives, as classes were being taught online due to the Covid-19 pandemic and many students were not located in the province. We kept the use of the archives as an option rather than a mandatory requirement. We began investigating the idea of creating a presentation for the UBC SALA students on the history of the BCSLA and Philip Tattersfield, so that the students have a better understanding of why the award was created in his honour.

Landscape Architecture Registration Exams (LARE)

The main focus of Interns is to gain their experience hours and write their exams. I have continued to attend the National LARE workshops which are promoted in the BCSLA Friday File email. With the assistance of the BCSLA office and Board of Directors, we answer various questions that Interns have about exam registration and offer support and resources about writing the exams through the BCSLA website. CLARB is offering a remote proctor program for the LARE's and more information can be found on the BCSLA & CLARB websites.

The Sub-Committee renewed our advertisements in the Friday File email looking for volunteers to host LARE workshops that would outline a specific section. BCSLA member, John Musil, stepped forward and led an overview of Section 4 – Grading, drainage and construction documentation on July 21, 2021. The webinar was made available to BCSLA Interns & Associates in addition to those in Alberta, Manitoba, and Ontario. The webinar was well attended, and we received an abundance of positive feedback. We sincerely thank John for his time in preparing this well thought out presentation. The webinar can be found on the BCSLA website along with other past webinars and resources under the Landscape Architecture Registration Examination (LARE) page. <https://www.bcsla.org/content/landscape-architect-registration-examination-lare>

The Sub-Committee put several calls out in the Friday File email throughout the year to Interns & Associates looking to join or form a LARE Study Group. We helped connect approximately 12 individuals looking to write various sections of the LARE. The majority of participants were interested in joining a Section 1 study group. We held a virtual LARE study group meet-up on June 5, 2021 via Zoom, however, attendance was low. We have resumed the effort in 2022.

Outdoor Learning in BC Schools Working Group

Our work on the research writing project continued in 2021 with the development of the research questions, criteria, matrix, methods and possible outcomes. The focus of the research will be to uncover the gaps and barriers facing BC schools and educators who are trying to implement outdoor learning best practices, to define what those practices are, and to determine what contributions landscape architects can provide.

We spent time looking into a LACF grant application and the various requirements. We held a 4-hour workshop virtually on May 8, 2021 for volunteer members to attend and work through the majority of the edits to the research proposal. We drafted a preliminary survey questionnaire, project budget and phasing timeline. The option of an online survey was investigated, and we discussed the possibility of having UBC SALA students develop and implement the survey and potentially assist with field research. The working group also looked to connect with various non-profit groups to see what resources we might share and whether there may be any opportunities for assistance with funding or volunteers to help with the research. These groups included The Columbia Basin Environmental Education Network (CBEEN) and the Pacific Foundation for Understanding Nature Society (Pac FUNS).

We presented our proposed research project and the developed documents to the BCSLA Board for their review and comment at the end of the year. With their general approval, we moved forward with preparing a new call for volunteers based on the updated project outline. Find more information about our initiative on the BCSLA Website: <https://www.bcsla.org/content/outdoor-learning-bc-schools-volunteers-wanted-working-group>

I wish to thank all the volunteers who contributed to the working group in 2021 including: Josh Bernsen (MBCSLA), Donna Rodman (MBCSLA), Sheri DeBoer (BCSLA Intern), Arlene Gillman (BCSLA Intern), Samantha Hunt-Weeks (BCSLA Intern), Aaron Li (BCSLA Intern), Fayez Rawas (BCSLA Intern), Alexa Charles (Educator) and Vic Elderton (Educator). I would also like to extend thanks Al Neufeld (FCSLA, MBCSLA), Peter Kreuk (FCSLA, LMBCSLA), Kees Lokman (BCSLA), Jennifer Stamp (MBCSLA) and Jessica MacDaniel (BCSLA Intern) for their participation in the project by reviewing and offering feedback on the research proposal and / or contributing information that assisted us with moving the project forward.

Moving Forward for 2022:

- Promoting social events for Interns & Associates, including walking tours
- Call for volunteers to host a LARE Section 2 or 3 overview
- Facilitate connecting Interns & Associates looking to start or join a LARE study group through advertisements in the Friday File email.
- Work on expanding the entries for the Philip Tattersfield Essay Competition and developing a presentation about Philip Tattersfield for the UBC SALA students.
- Call for volunteers for the Outdoor Learning in BC Public Schools Working Group and continue work on the research writing project.

Most sincere thanks to the Sub-Committee members, Arlene and Aaron, who have worked diligently over the past year to have a positive impact on the careers of BCSLA Interns and Associates. We also, as a Sub-Committee, would like to again thank Donna Rodman, Al Neufeld, Kees Lokman, and Tara Culham, for working closely with our Sub-Committee to see the success of the projects we have been involved in.

Respectfully Submitted By:

Sarah Thomas, BCSLA Intern & Associate Representative

May 2022

Chapter Reports

Bryon Douglas, Interior Representative

Monica Vogt, Island Representative

Tom Barratt, Squamish/Whistler Representative

Interior Chapter

2021 continued to be a strong year of land development and economic growth throughout the BC Interior Region, even with the ever-present factors due to the Covid pandemic.

The BCSLA Interior Chapter Members and Associates unfortunately was not able to host the regional meeting in Kelowna due to Covid, however we managed to have our annual Christmas holiday party at the Train Station Pub in Kelowna, with a fantastic turnout from all four Kelowna offices and the City staff. Unfortunately, the Kamloops area was not able to have their event due to Covid.

The City of Kelowna's Parks and Planning group had a very successful Bernard Avenue – Parklets display during the summer of 2021 – there were several local and Vancouver based firms which took part in the parklet competition and build. The displays were very well received by the local businesses, Kelowna community and the City staff. We look forward to another successful turn out in the 2022 edition as planned.

The Kamloops area group has unfortunately not been very active either due to Covid, but we thank Raymond Visser for his continued dedication to the BCSLA Interior Chapter.

The BCSLA Interior Chapter would like to thank all the local members who have participated in the past year's events and for being supportive of in person events and discussions about the new OCP and bylaw changes.

Respectfully Submitted By:

Byron Douglas, Interior Chapter Representative

May 2022



Island Chapter

Many thanks to Illarion Gallant for volunteering his time as the Vancouver Island Representative over the last several years. Due to the pandemic, there were limited activities in 2021. However, in December, two festive season lunches were held. One was at the Royal Victoria Yacht Club and the other at the Milton St. Pub in Nanaimo. Thanks to Illarion Gallant, Don Ferguson, Tara Culham and the BCSLA Staff for their assistance with organizing these events, which were well-attended. A big thanks to Habitat Systems Inc. for their generous support of these events. In early 2022 I took on the role as Island Representative.

Respectfully Submitted By:

Monica Vogt, Island Chapter Representative

May 2022



Squamish/Whistler Chapter

The BCSLA Squamish/Whistler Chapter is a small energetic group. BCSLA Members and Associates meet from time to time to share ideas and solutions. In 2021 the Whistler/Squamish Chapter Members and Associates did not meet due COVID-19. When it is safe to gather we will meet again to informally discuss landscape architecture issues that are unique to the Sea to Sky Corridor.

Respectfully Submitted By:

Tom Barratt, Whistler/Squamish Chapter Representative

May 2022





Credentials Committee Report

Al Neufeld, BCSLA Registrar and Committee Chair

Application Reviews

Application deadlines are January 31 and June 30 of each year. All applications are reviewed by the BCSLA Credentials Committee who makes their recommendations to the BCSLA Board of Directors who have the final approval. In 2021 the BCSLA welcomed 22 new Registered Landscape Architects and one Landscape Architect. Several candidates were invited to appear before the Board of Examiners as reciprocity or senior practitioner candidates. In addition 35 new BCSLA Interns, 5 BCSLA Pre-Intern-Associates, 12 Students were added to the Roster. We are proud to have individuals with such a high level of knowledge and skills within our ranks, and look forward to working together to promote a high standard of practice in BC, across Canada, and around the world.

Mentor Program Task Force

The Credentials Committee has established a task force that includes Daniel Roehr and Mark Vaughan. They are reviewing the BCSLA Intern and Mentor program to update communications regarding the responsibilities of mentoring and provide a training opportunity for mentors.

BCSLA Intern Work Experience Forms

The BCSLA Credentials Committee through the leadership and initiative of Somaye Hooshmand proposed changes to the Intern Work Experience forms. The Board of Directors approved the changes to the BCSLA Intern Work Experience Monitoring Program. Current BCSLA Interns will continue to use the existing system for the sake of continuity. Starting in the summer of 2022 all new BCSLA Interns will log their hours using the updated forms and online portal.

While the Credentials Committee typically meets twice a year, with the additional project specific work the committee has met more frequently to complete specific tasks. We are fortunate to count Somaye Hooshmand, Daniel Roehr, Dimitri Samaridis and Mark Vaughan as dedicated volunteers on the Credentials Committee. They bring a wealth of information and experience to the Committee. Their time and energy are key to the success of the Society.

Respectfully Submitted By:

Al Neufeld, Registrar & Credentials Committee Chair

May 2022



Continuing Education Committee Report

Kathy Dunster, Committee Chair

The COVID-19 Pandemic continued through 2021, requiring the CE Committee to meet safely via Zoom, and dream of the future when we could get back to regular face-to-face CE event programming and conferences. Webinar Wednesday e-blasts are here to stay as one positive outcome of the pandemic has been the easy access to online educational events all around the planet.

Policy Change

On May 18, 2021 the BCSLA Board of Directors approved a CE Policy change as recommended by the CE Committee. The Policy was revised to make it easier for Members and Interns to file credits. The BCSLA Mandatory CE Program transitioned from a three-year 30-credit reporting cycle to a one-year 10-credit reporting cycle. BCSLA Members and Interns are now required to file a minimum of ten (10) CE credits prior to, or with payment of their annual dues no later than December 31 of each year.

Professional Governance Act Webinar

All BCSLA Members and Interns were required to attend the mandatory PGA Webinar that was offered at no cost over several live sessions in May and June 2021. Participants could claim ten (10) credits under Special Projects for attending, which also fulfilled all CE requirements for the year. For those Members that viewed the recorded session later, five (5) credits were available, and required finding a further five (5) credits to meet the CE Policy of ten (10) credits per year.

Credit Requirements

Having made the successful transition to annual reporting in 2021, BCSLA Registered Landscape Architects, Landscape Architects, and Interns must report a minimum of 10 CE Credits in 2022. As every Member and Intern has unique interests within the profession, we allow individuals to determine the landscape architecture and landscape architecture-related activities that best suit their learning needs and meet the CE requirements.

New Members and Interns will be required to submit CE credits on a pro-rated basis to the date of joining or date of membership change. Inactive Landscape Architects are required to report a minimum 5 CE Credits and Retired Landscape Architects are excused from the CE Program. Special consideration to waive the CE requirement is reviewed on a case-by-case basis, please let us know as soon as possible so we can help you.

Reporting Forms and Auditing

The Continuing Education Committee will now review CE Reporting Forms submitted by Members and Interns annually and will prepare a statistical analysis and conduct random Member audits to verify the CE Credits claimed.

If you have any questions that have not been answered in the CE information pages on the BCSLA Members website, please reach out to us.

I am thankful to the members of the CE Committee for their dedicated service: Jose Gonzales, Cindy Hsu Becker, Kelly Kang, Qing Li, Nastaran Moradinejad, Bahareh Nassiri, Nancy Paul, Dorsai Sharif, David Thompson, and Pearl Yip.

Respectfully Submitted By:

Kathy Dunster, Continuing Education Committee Chair

May 2022





CSLA Report

Kathy Dunster, CSLA Representative

Despite the COVID-19 Pandemic, the CSLA continues to grow in both national leadership and member participation on committees, panels, task forces, and working groups.

The CSLA Board continues to meet by Zoom, though we were fortunate to have a face-to-face meeting in Ottawa last November to work on the strategic plan updates and other important topics.

The 2021 CSLA/OALA Congress was to have happened in Ottawa, and very successfully transitioned to an online platform with excellent education sessions, video tours, and virtual chat lounges.

The 2022 Congress that was to be hosted with APALA in Halifax was cancelled. Instead, it has been moved to an innovative online event beginning on June 9 and followed by a series of 8 webinars featuring educational speakers to run from September 2022 through to January 2023. With free registration for students, the \$50.00 fee for all others includes unlimited access to the June 9 event, access to the 2022 Governor General's Award Ceremony, and access to the event recordings.

The 2021-2023 Strategic Plan is updated annually to reflect and respond to changing needs – “nimble” being the keyword that drives the Board and staff to respond appropriately by re-allocating resources where there is urgency. The seven mission areas of the CSLA remain:

- Urban Canopy
- Climate Change
- Reconciliation
- Diversity & Equity
- Research
- Cultural Landscapes & Legacy
- Human Health & Well-Being

Webpages for each mission are constantly being updated, as are calls via emails for participation on specific task groups.

In addition to the mission areas, special projects are approved from time to time and the one of most interest is the upcoming 90th Anniversary of CSLA in 2024, for which a small task force is at work planning the celebrations.

To that end I will continue to work on the nomination of Humphrey Carver (one of the CSLA founders) as a Canadian Person of National Historic Significance for his role in the establishment of CMHC.

As the CSLA Board is a hands-on working board, members are assigned to be Board Champions for various committees, mission areas, liaison with fellows, liaison with LAAC, and L/P. My specific duties have been to first chair and then champion the Health + Well-being in the Profession Mission, champion the IUCN position (to November 2022), and champion the Landscape Architecture Accreditation Council. In addition, I represent the CSLA on the National Invasive Plants Horticulture Working Group. When you add in the BCSLA Board meetings, it adds up to lots of meetings!

In closing, it has been an honor to represent the BCSLA on the CSLA Board, and I thank everyone that has helped me out during my term.

Respectfully Submitted By:
Kathy Dunster, CSLA Representative
May 2022





Advisory Design Panel Sub-Committee Report

Al Tanzer, Sub-Committee Chair

The most notable news for the advisory design panels report is that since all governing bodies had adopted a virtual format during the past two years, many are now transitioning back to in-person meetings.

The positive news is that whether virtual or in-person the advisory design panels have been active throughout the pandemic. Our members deserve a very big thanks of gratitude for continuing to carry us forward by stepping up and in many cases literally and figuratively leading the way. The responses we continue to hear back from municipalities it how important our members have been!

Local Government	BCSLA Registered Landscape Architect	Term Ending
City of Chilliwack	Jessica Thiessen	December 2022
City of Delta (1 year terms pending)	Blair Arbuthnot Avril Woodend	Pending January 2023
City of Esquimalt	Elizabeth Balderston Chris Windjack	June 30, 2022 June 30, 2023
City of Langley (new)	Chad Neufeld Clark Kavolinas	December 2022 December 2022
District of Maple Ridge	Jose Gonzales Merdeith Mitchell (2)	December 2023 December 2022
City of Nanaimo	Kate Stefiuk (2)	February 2023
City of New Westminster	Bryce Gauthier Micole Wu (2)	January 2023 January 2024
City of North Vancouver	Liane McKenna Keith Ross (2)	January 2024 January 2023
District of North Vancouver	Nancy Paul (2) Josh Bernsen	December 2023 December 2023
City of Parksville	Cara MacDonald	December 2022
District of Pitt Meadows	Rory Dafoe (2)	March 2024
City of Richmond	Christopher Lee (2) Pending	December 2023 December 2022
City of Saanich	Illarion Gallant (2) Brad Forth	December 2022 December 2023
District of Squamish	Julian Pattison Jordan McAuley	September 2022 September 2023

Squamish Nation	Grant Brumpton	Ongoing
City of Surrey	Mike Derksen Michael Patterson (2)	December 2022 December 2022
Vancouver (1st Shaughnessy)	Maciej Golaszewski Alexa Gonzalez (2)	December 2023 December 2022
City of Vancouver	Margot Long (2) Jennifer Stamp (2)	December 2023 December 2022
City of Victoria (18 mo. terms)	Sean Partlow (2) Tamara Bonnemaision	June 2023 June 2023
District of West Vancouver	Jennifer Mahoney Lu Xu	January 2023 December 2023
Resort Municipality of Whistler (1 yr terms changing to 2yr terms)	Jergus Oprsal Paul Dupont (2)	December 2023 December 2022
City of White Rock	Ruchir Dhall (2)	December 2023
UEL	Paul Sangha (2) Karin England	February 2024 February 2023
UBC	Sarah Siegal Bob Lilly (2)	September 2023 September 2022

- Numbers in brackets () indicates term reappointment.
- 'Pending' are appointments not finalized in time prior to the AGM Report submission.

We remind our members that all ADP positions must be made through the BCSLA directly even when municipal staff reach out to our members or if positions are advertised in media announcements. If there is ever any uncertainty please contact the BCSLA with any questions on procedures.

To all those who have come forward offering to participate on Advisory Design Panels - once again a very big thank you for taking the time helping to make the advisory design panels the successes they are!

Respectfully Submitted By:

Al Tanzer, Advisory Design Panel Sub-Committee Chair

May 2022



Bylaws and Standards Committee Report

Erik S. Mustonen, Committee Chair

Bylaws

According to the BCSLA Bylaws, the Bylaws and Standards Committee will be chaired by the President and will review and consider:

- i. all matters relating to these Bylaws, their interpretation and amendment;
- ii. all matters relating to the Compliance processes herein,
- iii. and will review the Bylaws and Standards for clarification, updating and amendment, and make recommendations to the Board not less than every three (3) years.

This Committee, which had not met since spring 2018, was reactivated in November 2021 and has met most months since then.

The need for a BCSLA Bylaws and Standards Committee has become greater and its mandate more complicated, with the advent of the Professional Governance Act. Whether landscape architects become a regulated profession under the act or not, the Bylaws of the Society need to be reviewed and updated. If the BCSLA's application is accepted by the Office of the Superintendent of Professional Governance (OSPG), it will require a major transformation of the structure and method of operation of the Society. The Bylaws will need to be extensively rewritten to conform to a template provided by the OSPG.

If BCSLA's application is not accepted, the Bylaws will still need to be updated in response to changing conditions including the fact that we will be operating on projects in a different regulatory environment in coordination with other professions that are covered by the Professional Governance Act.

Watchlists

Past members of the Committee had compiled "Watch Lists" of important items in the Bylaws that needed review and possible action. The current members are going over these and preparing updated Watch Lists for things that will need attention with and without the BCSLA being in the PGA.

Bylaw 3.85 (Annual Dues)

This bylaw currently directs the Board to set Member dues based on the Consumer Price Index (CPI) for the past year. Several Members raised a concern that this may result in too great an increase due to recent unusually high inflation.

The matter was discussed within the Committee and with the Board, and the recommendation is that while the CPI may serve as a guide, the Board should have the ability to determine Member dues based on a variety of factors. The revision to this Bylaw is being submitted for a vote by the Membership as a Special Resolution at this AGM.

Resignation Policy

This was discussed, and a clarified version was adopted.

Succession Plan

A Succession Plan for the extremely important position of Executive Director is scheduled to be completed by June 2022 to ensure a smooth transition when the time comes.

Matters Outside the Scope of the Bylaws and Standards Committee

The Committee is tasked with responsibility for standards but not guidelines. For example, the Recommended Fee Guideline was referred to the Public and Professional Relations Committee. Also, the Committee is concerned with the BCSLA of Code of Ethics but not things that relate purely to business practices of professionals such as what clauses are admissible in contracts with clients.

Legal Advice

BCSLA was grateful for the legal advice previously provided by the late David Fushtey. We are deeply saddened by his passing and are seeking replacement legal council. This will become increasingly important in the transition period if we are incorporated into the PGA. John Haythorne LLB, P.Eng, Senior Counsel, Dentons, also provides legal advice as required.

Thank you to the Committee Members for their service over the past several months.

Respectfully Submitted By:

Erik S. Mustonen, Bylaws and Standards Committee Chair

May 2022





Regulatory Review Task Force

Adrienne Brown and Jacqueline Lowe, Co-Chairs

PROFESSIONAL GOVERNANCE ACT AND THE REGULATORY REVIEW TASK FORCE (RRTF)

Background

The BCSLA established the Regulatory Review Task Force (RRTF) in 2018 to study the Professional Reliance Review and subsequently the Professional Governance Act (PGA). The RRTF has been following the transition of what are now six professions regulated under the PGA which is administered by the Office of the Professional Governance (OSPG) under the Ministry of the Attorney General.

Task force members include:

Adrienne Brown (co-chair), Jacqueline Lowe (co-chair), Erik Mustonen (BCSLA president), Al Neufeld (registrar), Catherine Berris, Larry Diamond, Paul de Greeff, Cynthia Girling, Meredith Mitchell, and Donna Rodman. The task force received additional support from Doron Fishman and Frank Basciano during 2021. We thank all past and current volunteers for their contributions.

2021 SUMMARY

BCSLA's Application to join the PGA, and Investigation by OSPG

After a series of meetings with the BCSLA representatives in 2020, the OSPG indicated in March that they would welcome an official application. The BCSLA submitted this document on July 7th, and on August 20th the OSPG confirmed they had accepted the application and would undertake an investigation which they anticipated to take a minimum eight months, with the BCSLA being one of the first applicants. Notice of this intent to investigate was published in the British Columbia Gazette.

In September BCSLA representatives met with the OSPG senior staff. During this meeting OSPG representatives complimented the BCSLA on having put forward a thorough and well-organized application. The BCSLA offered to provide contact information for landscape architects and allied professionals from across the province with a thorough understanding of landscape architecture who could speak to risks associated with practice. These names were delivered in October, and since then OSPG has contacted many of these individuals and has conducted a series of telephone interviews.

BCSLA representatives met with the OSPG at the end of November to answer questions received from the OSPG senior staff conducting the investigation and followed this up with written documentation of their answers.

The mandatory BCSLA Continuing Education events in 2021 were well attended with over 150 questions logged during the sessions. FAQs are posted on bcsla.org under Professional Governance Act, along with the presentation itself.

2022 SUMMARY (UNTIL MAY)

In March, the RRTF provided the OSPG with a comprehensive report on grievances, contraventions of BCSLA bylaws and misuse of title from 2010 to 2022, as well as examples of project documents demonstrating overlapping practice areas and responsibilities. In April OSPG senior staff confirmed that they anticipate communicating their preliminary findings in the coming months.

Respectfully Submitted By:

Adrienne Brown and Jacqueline Lowe, Regulatory Review Task Force Co-Chairs

May 2022





Public & Professional Relations Committee Report

Adrienne Brown, Committee Chair

Committee Members

Adrienne Brown – Chair, Erik Mustonen, Celia Winters, Monica Vogt, Caelan Griffiths, Pearl Yip, Megan Turnock, Lindsey Fryett, Kendra Scanlon (on leave).

Adjunct Member

Teena Aujla – Sitelines Editorial Advisory Board (SEAB) Co-Chair

The Public & Professional Relations (P&PR) Committee meets monthly and regularly undertakes a range of projects and ongoing initiatives. We thank everyone who has donated their time for the continuing development of the work of the committee.

INITIATIVES

Career Trek

WorkBC has produced a collection of short films that show individuals representing a wide range of trades and professions for its CareerTrek website. Pearl Yip volunteered to appear in the video describing landscape architecture, and filming was completed in August 2021 at the PWL Partnership offices. The film is in post-production and is expected to be added to the website in the next few months. Meanwhile the P&PR Committee provided updated information to WorkBC to expand and clarify the National Occupation Code description of landscape architecture (NOC2152) which is included on the website. WorkBC is operated by the Ministry of Social Development and Poverty Reduction and is funded by the Government of Canada through the Workforce Development Agreement (WDA).

Graphic Design Templates

The P&PR Committee contracted and oversaw the development of new templates for letters, meeting minutes, PowerPoint presentations, and reports which were approved and adopted this spring, are now being utilized by BCSLA staff and volunteers. These layouts were created by Brett Hitchens, BCSLA Associate of Brett Ryan Studio, and are designed to work within the graphic standards created by Boyle Design Corp. in 2013.

2022 Professional Practice Survey

The BCSLA Professional Practice Survey was completed in 2007, 2012, 2017 and copies of the resulting reports are on bcsla.org under Publications. This year's survey is being designed and managed by Megan Turnock and Lindsey Fryett.

ONGOING PROGRAMS & ACTIVITIES

Sitelines Magazine

The Sitelines Editorial Advisory Board (SEAB) continues to oversee the production of two full-colour issues of Sitelines per year. The current contract expires in October 2022, and the SEAB is currently negotiating the new agreement, having proposed five options for the future of the magazine. The new Sitelines showcases the research, ideas and projects of landscape architects and others outside the profession. It is circulated to a mailing list of 1,700 that includes BCSLA Members, allied professions, developers and all three levels of government. The current Sitelines Editorial Advisory Board includes Teena Aujla, Celia Winters, Belinda Chan, and Sophie MacNeill.

BCSLA Annual Membership and Firm Roster

The Annual Membership and Firm Roster is produced by Naylor Publications and is edited by David Rose with support from BCSLA staff. Some 1,900 copies are distributed to BCSLA Members, Associates and Affiliates, allied organizations, government, and others. Thank you to David Rose for continuing to donate his time to this ongoing initiative.

The BCSLA Website

• Web Atlas

In September 2021, Adrienne stepped down as editor of the Web Atlas after editing and managing the site for seventeen years. She originally created the Web Atlas as a student project at SFU in 2004 and the following year it was incorporated into the Sitelines.org website. The Web Atlas is now edited using Drupal (a content management system) and operates on a Google map-based platform. In October 2021 the P&PR Committee welcomed Monica Vogt as the new manager and editor of the Web Atlas. Since then, Monica has assembled two collections of Featured Projects (which are updated every quarter and follow a chosen theme). Recent themes were Cultural Integration (Public Art), followed by Public Gathering Places. Projects continue to remain in the atlas after they are removed from the featured projects page. Thank you to all the firms who have submitted their projects for this important initiative. Your participation is valued and encouraged!

• Climate Change

We thank Bev Windjack for taking the initiative to create the Climate page, securing funding for its development as part of bcsla.org, and assembling an impressive collection of reference information. The page launched in July 2020 and is now linked directly to the homepage. Bev stepped down in October 2021 and Caelan Griffiths accepted the role of Editor. Over the coming year we hope to create a glossary and a section dedicated to Indigenous Knowledge. Caelan has also stepped into the role of BCSLA Representative to the Professional Association Adaptation Working Group (PAAWG), chaired by the Fraser Basin Council. Bev Windjack served as PAAWG representative for the past ten years, an impressive contribution to professional relations and to keeping the BCSLA up to date on this important initiative.

P&PR Binder

The committee maintains on-boarding information binder that was originally created by Jacqueline Lowe in 2013. This document provides the history and status of its work on various initiatives and ongoing programs for new committee members. It is updated several times a year and is supplemented with a spreadsheet that tracks relationships with various related organizations.

Access to Licensure

This project is financed by 2021 grant payments of \$20,00 and \$33,00 for Phases 1 & 2 respectively from Stakeholder and Intergovernmental Relations, Ministry of Municipal Affairs. It is being overseen by the BCSLA Credentials Committee and staff, and Phase 2, currently in progress, consists of:

- Updates to existing multi-lingual webpages
- Creation of a secure online application process to increase efficiency and reduce costs.
- Improvements to online work experience monitoring.
- Creation of licensure portals for applications.
- Development of an online seminar application guide for internationally trained workers

The website text and tools described above are informed by the recent on the recent Canadian Diversity Equity and Inclusion survey.

Speakers List

The BCSLA successfully participated in the Union of BC Municipalities Annual Conference for several years with a trade show booth and in providing speakers and tour leaders. In 2021 the P&PR Committee decided the cost and time involved in setting up and running a trade show booth is beyond the current resources of the BCSLA. The current goal is to line up as many landscape architects as possible as conference speakers for the UBCM, Buildex, AIBC and other groups. Caelan Griffiths and Pearl Yip are currently working on this initiative and they welcome ideas for future speakers and presentations.

Construction Site Signs

The BCSLA construction site signs were first produced in 2001, and since then over fifty signs have been purchased by BCSLA Members. The current construction site signs were developed by PPR volunteers in 2017 and can be ordered on bcsla.org.

Media Kit

The Media Kit was launched softly in 2021 due to COVID and was circulated to Affiliated groups and businesses.

Focus for 2022 / 2023

- Continue to support activities that strengthen the relationship between the BCSLA and the School of Architecture and Landscape Architecture SALA at UBC.
- Work with the Diversity, Equity, and Inclusion Task Force the BCSLA Board of Directors has established this group and its initial set of goals.
- Support the application for designation under the Professional Governance Act for BCSLA Members led by the BCSLA Regulatory Review Task Force (RRTF).
- Update the 2021 Media Kit.

Respectfully Submitted By:

Adrienne Brown, Public & Professional Relations Committee Chair

May 2022





P&PR Sub-Committee Reports

Caelan Griffiths, Sub-Committee Chair

Adam Vasilevich, Sub-Committee Chair

CLIMATE AND ENVIRONMENT SUB-COMMITTEE

The last year has been an incredibly stark reminder that climate change is upon us. Variation in weather events is widening in all extremes and as a province, we are seeing the direct impact of this variability. Some of our members may even have experienced these events directly – our sympathy extends to all British Columbians affected by our recent climate events. Let it also be said: our professional actions as landscape architects have even greater bearing than our compassion.

The BCSLA continues to contribute to the BC Professional Associations Adaptation Working Group (PAAWG) and the Adaptation Learning Network (ALN). With regular contributions to meetings and initiatives ongoing. The Adaptation Learning Network recently presented a report on its “Competency Frameworks”, a way of integrating key climate adaptation knowledge and continuing education.

The BCSLA representative to the PAAWG has had a changing of the guard, and Caelan Griffiths is now attending (and reporting today). Connections and coordination between the province’s professional biologists, engineers, foresters, planners, agrologists, accountants and lawyers, as organized by the Fraser Basin Council has led to some significant sharing of information and knowledge. It is also inspiring to see how other professions are embedding these considerations into their processes: either by continuing education, media and publications and in professional practice. We are learning from their successes.

Ongoing contributions to the Climate page on the BCSLA website are being managed by Caelan as well. Members may reach out to him with resources and contributions to the website (caelan@pmglandscape.com). Thanks to Luna Design for ongoing web design support.

Take hope! We should look to the foundational aspects of our profession for inspiration and as a field of action: the IPCC Working Group Report recently called for “networks of parks and open spaces, wetlands and urban agriculture...” as examples of urban climate adaptation.

Respectfully Submitted By:

Caelan Griffiths, Climate and Environment Sub-Committee Chair

May 2022

PUBLIC SECTOR SUB-COMMITTEE

This Sub-Committee is led by Adam Vasilevich. We organize tours and meet and greet sessions to share ideas and solutions that focus on the public sector. At the BCSLA Annual Conference a special section is set aside for public sector Members and Associates. They have the option to informally share lunch over a story or two. The activities have been limited due to COVID-19 consideration. We hope to come together soon.

Respectfully Submitted By:

Adam Vasilevich, Public-Sector Subcommittee Chair

May 2022



BCSLA Insurance Report

Tara Culham, Executive Director

Group Errors and Omission Insurance

Axis Insurance Managers Inc. and AXA XL Insurance (underwriter) continue to provide competitively priced group liability insurance to our Members and firms.

This group policy is customized to include many features unique to landscape architecture. Premiums have remained stable for the past decade. Firms can expect rate increases between 3% and 5%, depending on the fee growth and whether projects are from domestic or foreign countries.

Participating firms are encouraged to enroll in the professional liability education program (PLEP) to increase their knowledge and awareness of liability insurance issues. Each firm that successfully completes various short programs prior to their renewal receives a 10% discount on their premium. Axis and AXA XL continue to host a yearly one day seminar, which qualifies for the 10% discount and BCSLA continuing education program credits. Contact Warren McDonald, Rob McLeod or Mike Russell for more information.

Claims specific for Landscape Architects:

- i. General and often unfounded allegations related to overland drainage and resulting damages
- ii. 'trip and fall' claims where the allegation is that the landscape architect's design caused parties to slip and injure themselves
- iii. condominium groundwater erosion which caused damage, and
- iv. underground parkades and rooftop gardens where the envelope failed causing water seepage/ingress to parkade/building. The landscape architect was not responsible for the envelope failure but was named in the action. The insurer must defend the landscape architect.
- v. Condominium owners claim defects to the landscape components caused by faulty workmanship, materials and design. This has allegedly caused trees, shrubs and other plants to stop growing and some have died or are dying.

Cyber Insurance: We are starting to see more cyber losses than property damage. It seems like a ransomware attack can shut a firm down for 3+ weeks. This was a \$300k+ hit to one firm, which the insurer is currently evaluating. A few months ago a local design firm had \$200K stolen from their bank account.

A local mid-size law firm had their system held for ransom (\$1.5M was paid by their cyber insurer). Regardless of sophisticated IT systems and backups (usually limited), businesses are still being severely impacted.

For further details, free quotes, and particulars relating to your needs, please contact Warren McDonald at Axis Insurance Managers Inc. by telephone at 778-883-6435 or by email at warren.mcdonald@axisinsurance.ca.

Life, Disability, Employee Benefits, Car and Home Insurance Products for BCSLA Members

The programs have been in place for decades, some with the same pricing since 1975. Coverage is customized for each BCSLA Member based on your needs.

Professional employees such as technologists, arborists, planners, etc, working for landscape architectural firms are also eligible for benefits within the BCSLA Group Insurance program.

You can choose from the following options:

- i. Long term disability, term life insurance and personal accident insurance or any other life or health insurance protection need you may have. Visit Informed Insurance Brokers for details. www.informedinsurance.ca
- ii. Employee Benefits plans. Book a call with Douglas Pinnell at <https://calendly.com/douglaspinnell>. You can also download a copy of Douglas' book, Group Benefits Exposed, at <http://groupbenefitsexposed.ca/>
- iii. Preferred rates for your home, tenants, condominium, and other personal insurance needs. Plus, you may be eligible for additional discounts such as mature driver, multi-policy, home alarm system, conviction-free, and more. Call HUB International at 1-800-446-5745.

Respectfully Submitted By:

Tara Culham, Executive Director

May 2022





2022 AGM BCSLA Special Resolution #1

PROFESSIONAL DUES AND ASSESSMENTS

Special Resolution #1: That the BCSLA Bylaw 3.85 be amended to allow the BCSLA Board of Directors to set annual dues as needed.

NB: Special Resolutions require a vote of seventy-five percent (75%) to pass.

Background and Discussion

In Favour of the Motion

In order to establish a gradual and predictable increase in professional dues the BCSLA membership voted in 2006 to link such increases to the Consumer Price Index (CPI). The wording of bylaw 3.85 is as follows:

That the BCSLA Membership agrees to approve an annual increase in dues equal to the annual rate of inflation based on the Consumer Price Index, across all categories, rounding up to the nearest dollar.

Since that time inflation had been low, and the mechanism worked well. There are now two important reasons to revisit this bylaw. The first is that inflation is currently increasing significantly and is taking an unpredictable course because of the economic impacts of the COVID pandemic, supply line disruptions, environmental disasters, the war in Ukraine and other factors. The second is that such decisions rightly fall under the purview and responsibility of the Board of Directors (or Council under the PGA.) The expectation is that changes in professional dues are determined by weighing multiple factors in the context of the budget and balance sheet, as well as current and planned operations. Note that the bylaws for all relevant collateral organizations are silent on how dues are set.

The BCSLA recognizes that designation as a regulator under the Professional Governance Act (PGA) is likely to impact the budget of the Society. At the same time, it is incumbent on the BCSLA to align its governance with current practices and allocate responsibilities accordingly. With this in mind, the Board of Directors must have the ability to set dues according to comprehensive analysis of its current finances in the context of anticipated opportunities, responsibilities and liabilities. The CPI would be only one of many factors considered.

2022 AGM BCSLA SPECIAL RESOLUTION #1 (CONT'D)

Against the Motion

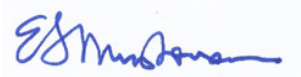
For many years the BCSLA was struggling to maintain a basic level of service after many years of no or very low dues increases. In 2006 the BCSLA approved the following Special Resolution:

That the BCSLA Membership agrees to approve an annual increase in dues equal to the annual rate of inflation based on the Consumer Price Index, across all categories every year, rounding up to the nearest dollar.

The membership directed the funds towards initiatives including, but not limited to, increased advocacy on behalf of the members, clerical support, development of a communications strategy and increased resources allocated to the emergency fund. Today, the Board is able to maintain a good level of service and to undertake strategic investments in the growth and development of the profession. Current initiatives include, but are not limited to: application to the Professional Governance Act, Strategic Planning, Diversity, Equity and Inclusion programs, a third BCSLA staff to assist with legislative matters, upgrades to accommodate online applications and reviews, improved BCSLA Intern Experience Monitoring, upgrades to the Internationally Trained Licensure webpage and more.

If the BCSLA is designated as a regulator under the Professional Governance Act (PGA), it is most likely to impact the budget of the Society. The PGA allows for governing Councils to raise fees without referendum, and dues may be addressed in allied professional bylaws. There will also be fees for registering a firm under the PGA. The Office of the Superintendent of Professional Governance (OSPG) has noted that an inadequate fee structure can hinder a regulatory body's ability to discharge its obligations effectively and limit its ability to obtain enough resources to prepare for the transition to the PGA and to take advantage of the provisions in the Act. Regulatory body Councils are ultimately responsible for determining the level of resources required to operate and effectively carry out these functions although the OSPG recognizes the transition to the PGA may require additional capacity.

PREPARED BY



Erik S. Mustonen
President



2022 AGM BCSLA SPECIAL RESOLUTION #1 (CONT'D)

BCSLA BYLAW EXCERPT - CURRENT

Professional Dues and Assessments

- 3.85** An annual increase in Member dues will be equal to the annual rate of inflation based on the Consumer Price Index, across all categories, every year rounding up to the nearest dollar. The amount of such fees may vary between categories of Members, and categories of Associates and Affiliates, and in particular will note the following:

No Membership fees are due or payable by Life Members or BCSLA Honorary Members.

(a) All amounts payable to the Society will be due and payable annually, as determined by the Board. Dues for new Members shall be pro-rated on a quarterly basis.

(b) The Board will establish fines and penalties. Interest will be calculated monthly in advance, at not less than one-and-a-half percent (1.5%) per annum.

(c) Receipts for all payments to the Society will be issued by the Executive Administrator on behalf of the Treasurer. [Amended: April 24, 2010]

BCSLA BYLAW EXCERPT - PROPOSED (AS UNDERLINED)

Professional Dues and Assessments

- 3.85** An annual increase in Member dues will be equal to the annual rate of inflation based on the Consumer Price Index, across all categories, every year rounding up to the nearest dollar. Notwithstanding the above, the Board may set dues as needed. The amount of such fees may vary between categories of Members, and categories of Associates and Affiliates, and in particular will note the following:

No Membership fees are due or payable by Life Members or BCSLA Honorary Members.

(a) All amounts payable to the Society will be due and payable annually, as determined by the Board. Dues for new Members shall be pro-rated on a quarterly basis.

(b) The Board will establish fines and penalties. Interest will be calculated monthly in advance, at not less than one-and-a-half percent (1.5%) per annum.

(c) Receipts for all payments to the Society will be issued by the Executive Administrator on behalf of the Treasurer. [Amended: April 24, 2010]



Nominations Committee Report

Jacqueline Lowe, Nominations Committee Chair

Board of Directors Nominations

Several Director's terms will expire at the 2022 Annual General Meeting on June 25, 2022. Adrienne Brown, President-Elect, will succeed Erik Mustonen as President upon the election of a President-Elect at the 2022 AGM. Erik will become Past President and Jacqueline Lowe, Past President, will have completed her term. Wai-Sue Louie, Treasurer, Kathy Dunster, CSLA Representative, Monica Vogt, Vancouver Island Chapter Representative, Liane McKenna, Director and Donna Rodman, Director have completed their terms. Monica was appointed to succeed Illarion Gallant as Vancouver Island Representative when he stepped down for personal reasons earlier this year. We thank them for their service to the profession and the Society.

Elections are open for President-Elect, Treasurer, Vancouver Island Chapter Representative, CSLA Representative and two Directors for a two-year term. Al Neufeld, Registrar; Byron Douglas, BC Interior Chapter Representative, Somaye Hooshmand, Director and Pearl Yip, Director have one year remaining in their terms. Kees Lokman will continue to serve as UBC SALA Representative (non-voting). Sarah Thomas will continue as the BCSLA Intern and Associate Representative (non-voting). Samantha Miller is the BCSLA Student Representative (non-voting).

We urge you to consider putting your name forward to serve on the Board as it is a rewarding experience. Applications and/or nominations should be submitted to Jacqueline Lowe, Nominations Committee Chair, in care of the BCSLA office at admin@bcsla.org until May 31, 2022. Nominations will also be accepted from the floor at the AGM. Elections will take place at the AGM from the list of Members who have put their names forward or who accept a nomination. At press time several Members were considering running for President-Elect.

BCSLA Awards

The Board of Directors will determine a nomination process for the 2022 BCSLA Awards soon.

CSLA Juror

In 2021 the CSLA Juror selection process changed. Please contact CSLA for details.

BCSLA Committees

BCSLA Committees and Sub-Committees are always looking for volunteers. The BCSLA Core Committees are:

- a) Bylaws & Standards Committee
- b) Continuing Education Committee
- c) Credentials Committee
- d) Finance Committee
- e) Nominations Committee
- f) Public & Professional Relations Committee

A complete list of BCSLA Committees and Sub-Committees and their volunteers is available on our website. Thank you all for your service to the Society on behalf of the Members.

REVISED NOMINEES

POSITION	NOMINEE(S)
President-Elect (one-year term)	Patrick Mooney
Treasurer (two-year term)	Geoff Gooderham
Director 1 (two-year term) Vancouver Island Chapter Chair	Paul De Greeff
Director 2 and 3 (two-year term)	a) Karin England b) Liane McKenna c) Tenille Thompson
Director 4 (two-year term) CSLA Representative	Bob Evans

Respectful Submitted By:

Jacqueline Lowe, Nominations Committee Chair

May 2022





BCSLA 2022 Annual General Meeting Report



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