



British Columbia Society of
LANDSCAPE ARCHITECTS

2017 BCSLA ANNUAL GENERAL MEETING

Saturday, April 1, 2017



Image courtesy of Delta Grand Okanagan Resort - marriott.com

Registration – 1:30 PM to 2:30 PM

AGM – 2:30 PM to 4:30 PM

Okanagan Ballroom, Delta Grand Okanagan Resort & Conference Centre
1310 Water Street, Kelowna, BC

2017 BCSLA ANNUAL GENERAL MEETING PACKAGE

Saturday, April 1, 2017
Okanagan Ballroom, Delta Grand Okanagan Resort & Conference Centre
1310 Water Street, Kelowna, BC

Registration: 1:30 PM – AGM 2:30 PM

This package includes:

1. Notice of the 2017 AGM
2. Notice of Special Resolution #1
3. 2017 AGM Agenda
4. 2016 Annual General Meeting Minutes (Draft)
5. Directors and Officers Reports
6. 2017 BCSLA Budget (Approved)
7. Committee & Sub-Committee Reports
 - a) 2017-2018-2019 BCSLA Continuing Education Policy (Approved)
8. Special Resolution #1
9. Call For Nominations

BRITISH COLUMBIA SOCIETY OF LANDSCAPE ARCHITECTS **(the "Society")**

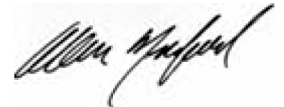
NOTICE OF THE 2017 ANNUAL GENERAL MEETING OF MEMBERS

TAKE NOTICE THAT THE 2017 ANNUAL GENERAL MEETING of the Society will be held at the Saturday, April 1, 2017 – Okanagan Ballroom, Delta Grand Okanagan Resort, 1310 Water Street, Kelowna, BC on **Saturday, April 1, 2017 at 2:30 pm** for the following purposes:

1. To receive and approve the following:
 - a) Financial statements of the Society for 2016 and
 - b) Reports of the Directors and Committees to the Members for 2016
2. To appoint auditors/accountants for the ensuing year.
3. To transact and to discuss the 2017 Special Resolution #1
 - a) Proposed Bylaw Amendment – Board of Directors: Regional Representation
4. To elect directors and officers to hold office until the conclusion of the next Annual General Meeting of the Society.
5. Other business, as required.

DATED AT Vancouver, British Columbia, this 17th day of February 2017

BY ORDER OF THE BOARD



Allan Neufeld
President

BRITISH COLUMBIA SOCIETY OF LANDSCAPE ARCHITECTS **(the "Society")**

2017 ANNUAL GENERAL MEETING OF MEMBERS **NOTICE OF SPECIAL RESOLUTION #1**

TAKE NOTICE THAT THE BCSLA Board of Directors will put forward **ONE Special Resolution** at the 2017 ANNUAL GENERAL MEETING of the Society on **Saturday, April 1, 2017** at the Okanagan Ballroom, Delta Grand Okanagan Resort, 1310 Water Street, Kelowna, BC.

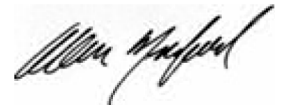
Special Resolution #1:

The Special Resolution #1 brought forward:

- a) Proposed Bylaw Amendment – Board of Directors: Regional Representation

DATED AT Vancouver, British Columbia, this 17th day of February 2017

BY ORDER OF THE BOARD



Allan Neufeld
President

2017 BCSLA ANNUAL GENERAL MEETING AGENDA

Saturday, April 1, 2017 – Okanagan Ballroom
Delta Grand Okanagan Resort, 1310 Water Street, Kelowna, BC

Registration: 1:30 pm – AGM: 2:30 pm / BCSLA New Member Book Awards – 2:15 pm to 2:30 pm

- | | |
|---|---------|
| 1) Welcome and Introductions, Al Neufeld/Eli Mina | 2:30 pm |
| 2) Declaration of a Quorum, Mark Vaughan | 2:40 pm |
| 3) Approval of the Agenda, Al Neufeld | 2:50 pm |
| 4) Adoption of the Draft 2016 AGM Minutes, Al Neufeld | 2:55 pm |
| 5) Officers Reports* | 3:00 pm |
| a. President's Report, Al Neufeld | |
| b. Registrar's Report, Mark Vaughan | |
| c. Treasurer's Report, Cynthia Hildebrand | |
| i. 2016 Audit, Mahmoud Virani | |
| ii. Appointment of Auditors | |
| iii. 2017 Budget Review | |
| 6) Directors Reports* | 3:20 pm |
| 7) Committee Reports* | 3:30 pm |
| a. BCSLA 2017-2018-2019 Continuing Education Policy (adopted) | |
| 8) Special Resolution #1 | 3:50 pm |
| a. Proposed BCSLA Bylaw Amendment: Regional Representation | |
| 9) Nominations Committee | 4:00 pm |
| a. President Elect | |
| b. Directors (3 – two- year term) | |
| 10) New Business | 4:20 pm |
| 11) Adjournment | 4:30 pm |

**Written Reports are included in this package. Please review the reports prior to the meeting as oral reports will be brief due to time constraints. Questions and comments are welcome.*

British Columbia Society of Landscape Architects 2016 Annual General Meeting Minutes

The British Columbia Society of Landscape Architects 2016 Annual General Meeting was held at 2:30 pm on April 2, 2016 at the Vancouver Marriott Pinnacle Hotel, 1128 West Hastings Street, Vancouver, BC.

1) Welcome & Introductions, Judith Blake Reeve, President: Judith thanked Members and Associates for their attendance. She introduced Eli Mina, Msc, PRP, the Registered Parliamentarian who would facilitate the meeting. She introduced Mahmoud Virani, the principal of the firm that conducted the annual audit and noted that Mahmoud would answer questions related to the audit. The members of BCSLA Board of Directors introduced themselves.

2) Declaration of a Quorum: Mark Vaughan: In compliance with our Bylaws, the AGM Notice, Director and Committee Reports and all other documents were circulated on March 1, 2016. Copies of the 2015 audited financial statements and the 2016 AGM package were available at the front door. Mark reported that BCSLA Bylaws required that a quorum of twenty (20) voting Members be present. There were 85 eligible voting Members present and 11 BCSLA Interns. Mark declared a quorum requirement had been met and Judith assumed the Chair

Judith welcomed BCSLA Life Members and Past Presidents and asked that they stand to be recognized.

Moment of Silence: In Memoria

Judith called for a Moment of Silence in memory of two BCSLA Members

Heinz Berger, LMBCSLA #004, FCSLA, passed away peacefully in his sleep at the age of 92 in January. Judith announced that In lieu of flowers, donations would be accepted for the Whytecliff Park Pergola project.

Nathan Brightbill, MBCSLA #443, passed away on March 31, 2016 He is survived by his wife and his two sons Rylan and Levi, and many others. A crowdfund in Nathan's memory to support his family would accept donations to support the family.

Following a Moment of Silence Judith invited Eli Mina, to explain the main rules for the meeting.

3) Approval of the Agenda, Judith: The Agenda was reviewed.

MOTION #1: It is moved and seconded that the AGM Agenda be adopted as circulated.

CARRIED

4) Adoption of Draft 2015 AGM Minutes, Judith Blake Reeve: The 2015 Minutes were reviewed.

Motion #2: It was moved and seconded that the Minutes of the 2015 AGM be approved as circulated.

CARRIED

5) Officers Reports, Judith: The Officers provided a written report that was included in the AGM package. Questions were invited from the floor.

Treasurer's Report, Cynthia Hildebrand: The 2016 budget was cautious due to the uncertain global economic climate. Most revenue and expense items were on target and the audit shows a modest profit.

i) 2016 Audit: The 2015 audit was reviewed in detail and questions were invited from the floor.

MOTION #3: It was moved and seconded to adopt the financial statements as circulated

CARRIED

ii) Appointment of the Auditors:

MOTION #4: It was moved and seconded that Mahmoud Virani Inc. be appointed as the BCSLA auditor for 2016.

CARRIED

6) Directors Reports, Judith: The written reports were included in the AGM package. Judith invited questions from the floor.

MOTION #5: It was moved and seconded to adopt the Directors Reports and presented.

CARRIED

British Columbia Society of Landscape Architects 2016 Annual General Meeting Minutes

7) Committee Reports, Judith: The written reports were included in the AGM package. Judith invited questions from the floor.

MOTION #6: It was moved and seconded to adopt the Committee Reports as presented.

CARRIED

8) Election of Officers, Judith: It was noted that President-Elect Al Neufeld would assume the role of President, and Judith would be Past President. Cynthia Hildebrand had completed her two-year term as Treasurer and allowed her name to stand again. Nastaran Moradinejad has completed her two-year term as the BC Representative to CSLA and has allowed her name to stand again. Mark Vaughan had completed his one-year term as Registrar and allowed his name to stand again for a two-year term. Jacqueline stepped down from the Board after serving as BCSLA Intern & Associate Representative, President Elect, President and Past President. She was thanked for her dedication.

Illarion Gallant, BCSLA Island Chapter Chair, Keith Nyhof, BC Interior Chapter Chair and Miriam Plishka have completed their terms as Directors and were thanked for their service. Illarion Gallant and Miriam Plishka allowed their name to stand for another two-year term. Keith Nyhof will step down. Debra Barnes, Bob Lilly and Scott Watson have one year remaining in their terms as Directors. Scott will step down as Director in order to put his name forward as BCSLA President Elect. There is a vacancy for a one-year term for a Director who would succeed Scott Watson. The Board Members were thanked and recognized for their service.

- a) **President Elect:** Scott Watson allowed his name to stand as President Elect. Nominations were invited from the floor. There were no further nominations. Scott Watson was elected by acclamation to the position of President Elect.
- b) **Registrar:** Mark Vaughan allowed his name to stand as Registrar. Nominations were invited from the floor. There were no further nominations. Mark Vaughan was elected by acclamation to the position of Registrar.
- c) **Treasurer:** Cynthia Hildebrand allowed her name to stand as Treasurer. Nominations were invited from the floor. There were no further nominations. Cynthia Hildebrand was elected by acclamation to the position of Treasurer.
- d) **CSLA Representative:** Nastaran Moradinejad allowed her name to stand as the CSLA Representative. Nominations were invited from the floor. There were no further nominations. Nastaran Moradinejad was elected by acclamation to the position of CSLA Representative.
- e) **Directors:** There were three positions open for a Director for a two-year term and one position for Director was open for a one-year term. It was noted that the position of a Director for Regional Representation was not included in the Bylaws. The matter is included on the Watch List for Proposed Bylaw changes. Eli explained the voting options. It was agreed to elect all of the Directors positions by selecting four of the six individuals with the most votes. It was demonstrated that the ballot box was empty.

Robert Fershau (Interior Representative) Illarion Gallant (Island Representative) Jordan McAuley, Alexander Man Bourdon, Miriam Plishka and Dorsai Sharif allowed their names to stand. Eli invited all nominees to speak for five minutes each to provide details to the Members of their background and report why they would like to be a Director. BCSLA Interns Caelan Griffiths and Patricia Gooch volunteered to circulate, collect and help count the ballots. [there was a brief break while the ballots were counted]

Eli reported that a total of 85 votes were cast. The vote was:

- a. Miriam Plishka – 71 votes – Elected for a two-year term
- b. Robert Fershau - 65 votes – Elected for a two-year term
- c. Alexandre Man Bourdon - 55 votes – Elected for a two-year term
- d. Illarion Gallant - 53 votes – Elected for a one-year term
- e. Dorsai Sharif – 51 votes – not elected
- f. Jordan McAuley – 35 votes – not elected

MOTION #7: It was moved and seconded to destroy the ballots.

CARRIED

British Columbia Society of Landscape Architects 2016 Annual General Meeting Minutes

Judith thanked all candidates who allowed their name to stand. She also thanked Caelan, Patricia and Eli for their assistance with the election. Judith congratulated all the Directors.

Judith invited Al to receive the BCSLA Talking Stick and Al assumed the Chair. He thanked the Board of Directors and the Members for their support

9) New Business, Al Neufeld:

- a) **Updates:** Al noted that the BCSLA would begin a strategic planning process in 2016. He reported that the Canadian Landscape Standard has succeeded the BC Landscape Standard. Al noted that the BCSLA Schedules had been revised to keep them current.
- b) **Climate Change and BCSLA Events: Kathy Dunster:**
 - a. Kathy recommended that the BCSLA establish a Climate Change Working Group under the Continuing Education Committee that she chaired.
 - b. Kathy recommended that the BCSLA Board consider the UBC Calendar when planning events to allow increased participation by students and faculty.
- c) **Building Fund, Frank Basciano:** It was noted that the Members would be consulted about the fund following the Strategic Planning Process. The funds were currently invested in an interest bearing VanCity Term Deposit.
- d) **Board of Directors, Clive Justice:** Clive asked to be invited to a future Board of Directors meeting. It was agreed that the Board will contact Clive to make arrangements.

10) Adjournment, Al: There was no further business

MOTION #8: It was moved and seconded to adjourn the 2016 Annual General Meeting of the BC Society of Landscape Architects.

CARRIED

The meeting adjourned at 4:10 pm

British Columbia Society of Landscape Architects 2017 Annual General Meeting Minutes

PRESIDENT'S REPORT

Highlights of the year:

It has been a pleasure to serve as the President of the BCSLA over the last year. Many projects have been completed thanks to the work of dedicated volunteers that contribute to various Committees and Sub-Committees, on ADP Panels, serve as mentors and those who are working to improve the tools and information that we have access to and use to improve our profession. The Board of Directors has worked especially hard this year on a number of initiatives that should have long lasting benefits to our membership.

The annual networking event with the BC contingent of the CSLA Fellows and BCSLA volunteers was held May 30, 2016 at the Coast Plaza Hotel outdoor landscaped terrace.

2016 saw the successful completion of a hiring process to fill the long vacant staff position of Member Services Coordinator. Stephanie Nguyen was hired in June to provide assistance to Executive Director, Tara Culham who has been working tirelessly to keep the BCSLA volunteers supported and meet all of the deadlines that loom on a weekly basis. When you see our staff team, please introduce yourself to Stephanie and thank her being part of the team and thank Tara for all of her hard work keeping the BCSLA on track.

A significant initiative of the Board of Directors (BOD) was the commencement of a Visioning and Strategic Planning process. At the December 2015 Board of Directors meeting it was determined that the Board and Members and Associates would benefit from a facilitated strategic planning session. A Qualified Facilitator was engaged and moved the Board through three facilitated sessions. A further three sessions was facilitated by the Executive of the BOD to finalize the work. The end result was the BOD finalized a Vision statement and prioritized Strategic Imperatives and Key Initiatives for a five-year horizon. The BOD is excited about moving this forward and engaging the BCSLA Members and Associates to realize these focused initiatives in coming years.

On the National level, I was able to attend the CSLA Presidents Round Table meeting in June of 2016 in conjunction with the CSLA Congress in Winnipeg. This was a great opportunity to share information with other CSLA component organizations and strengthen our professional ties across the country. The CSLA was recently successful in having the Governor General's Gold Medal Award in Landscape Architecture established. The first recipient of this new award was one of our own world-renowned Landscape Architects, Cornelia Hahn Oberlander, LMBCSLA, FCSLA, FASLA, OC, who received this inaugural award at the Rideau Hall on September 20, 2016. It was an honour to be able to attend this presentation on behalf of the BCSLA and congratulate Cornelia and be part of the recognition of a lifetime of dedication to the profession of Landscape Architecture.

In April, the Board of Directors adopted the BCSLA Competition Policy as drafted by Public and Professional (P&PR) Committee. The Board also decided to make a generous donation of the 2012 BC Landscape Standards to the Horticulture students of Kwantlen Polytechnic University. The 2016 UBC Garden Design Lecture was supported with a contribution of \$1,000 towards the sold out Louis Benech Lecture held in November. BCSLA proudly supported the Landscape Architecture Canada Foundation UBC Scholarship in Landscape Architecture.

We welcome this opportunity to report that through the generosity of the BCSLA members and firms, a yearly UBC Scholarship of a minimum \$1,000 was established in 2016. The first award was made to Caylee Dyck in May 2016. The LACF endowment present value is approximately \$45,000. The spring Scholarship will be increased to \$1,500 this year. Members of BCSLA did an outstanding job in donating to the Scholarship. LACF volunteers have reported that there is now a legacy for students in LA at UBC. BC is leading the way in Canada as this endowment is unique to BC! For all those who contributed, thank you. For those who wish to add to the endowment and thus the size and /or number of awards, please give generously to the LACF. Thank you to Peter Kreuk, LMBCSLA, FCSLA, and Randy Sharp, MBCSLA and FCSLA, for their dedication to this project.

The 2016 BCSLA Regional meeting was held in Kelowna in October to provide easy Board access and Continuing Education opportunities for interior Members and Associates.. Thanks to the coordination efforts of past BOD Member Keith Nyhof and current member Robert Fershau put together a great day of tours and seminars that was enjoyed by all participants. It was agreed that Kelowna is a very interesting location and as such the decision was made to have the 2017 BCSLA Conference at the Delta Grand Okanagan Resort in March 31 – April 1, 2017. Illarion Gallant continues to be the Vancouver Island representative and has organized numerous events to bring together members on the Island.

BCSLA volunteers organized several very successful Festive Season Networking Socials across BC including events in: Kamloops, Kelowna, Nanaimo, Vancouver, Victoria and Whistler. In addition, Alexandre Man-Bourdon, Miriam Plishka and Mark Vaughan worked with Julia Ryan, landscapeforms, Genevieve Depelteau, Cynthia Girling and Susan Herrington on Student Outreach initiatives.

British Columbia Society of Landscape Architects 2017 Annual General Meeting Report

PRESIDENT'S REPORT

The Board was sorry to see the resignation of Past President Judith Blake Reeve who made this difficult decision due to personal reasons. This vacancy on the BOD was filled by Jacqueline Lowe who has previously been President and has participated in many committee roles within the BCSLA. Thank you Judith for all of your past work for the BCSLA and thanks to Jacqueline for agreeing to step back on to the Board.

As president, I participated in four Board of Examiner administrations in 2016 and worked with the committee to improve the documentation and the process by which we approve our new Members. An additional four administrations have been scheduled for 2017 due to the increasing numbers of membership applications.

The President facilitated the preparation of a CSLA Legacy Award nomination for the Cambie Heritage Boulevard. Task Force members Donna Rodman and Debra Barnes contributed heavily to this project to recognize one of Vancouver's early examples of a multi-disciplinary team planning approach to providing public infrastructure. Thanks to Clive Justice, LMBCSLA, FCSLA, for bringing this to the attention of the BOD.

The Board of Directors received a presentation on the Recommended Fee Guide by a P&PR Task Force who have drafted an updated document based on input from all sectors of our membership including a legal review and BOD input. A final document will be presented to the membership in the near future.

We also received a number of delegates at BOD meetings from BCSLA Members who expressed concerns with emerging issues for follow up by the BOD. The BOD is always open to attendance by our Members and Associates. The BOD is pleased to hear new issues or industry concerns that can be explored and followed up on by the BOD.

In summary, it has been a very active year for the Board of Directors resulting in much discussion and debate about emerging issues. It has been an honour to serve as President and be part of this great team of volunteers who have worked together to improve the health and vitality of the British Columbia Society of Landscape Architects. I would encourage each of you to consider what part you could play in continuing the work that is underway. Volunteering is a rewarding experience.

Sincerely,

Al Neufeld
BCSLA President 2016 - 2017



British Columbia Society of Landscape Architects 2017 Annual General Meeting Report

REGISTRAR'S REPORT

Board of Examiners

The BCSLA Board of Examiners consists of your President, your Past President, and four or more persons appointed by the Lieutenant Governor in Council for British Columbia. The Board of Examiners is empowered by the Architects (Landscape) Act RSBC 1996, Chapter 18, S8 in order to uphold public health, safety and welfare as it relates to the professional practice of landscape architecture in British Columbia. The role of the Board of Examiners is to set and administer the examinations necessary for the registration of Members in the Society and to review the applicant's qualifications and to determine acceptability. The 2016 Board of Examiners is comprised of our Judith Blake Reeve, Past President; Al Neufeld, our President, Elizabeth Cunnin, nominated by Kwantlen Polytechnic University; Bill Pechet, the School of Architecture and Landscape Architecture of the University of British Columbia; Daniel Roehr, nominated by the head of Landscape Architecture program of the University of British Columbia; and Michael Nassichuk, a person chosen to represent the public interest in the development and maintenance of proper standards of professional practice in landscape architecture in British Columbia. Thank you to those appointees and our President and Past Presidents for their efforts over the past year. I also wish to thank Jacqueline Lowe and Roger Hughes, Architect, MAIC, for providing assistance to the Board on several occasions over the past year. The Registrar is not a member of the Board of Examiners however does observe and provide support to the Board of Examiners during their deliberations, without participating directly in decisions of examination recommendations. The process has been refined to allow transparency and to adhere to our Bylaws and Act. Michael Nassichuk and Daniel Roehr were nominated to the Board of Examiners for a two-year term ending October 31, 2018. Elizabeth Cunnin and Bill Pechet will be up for re-nomination in 2017.

In 2016 Membership is growing steadily despite the effects of the global economy. BCSLA professional stamps #557 to #578 were issued in 2016.

Membership (as of February 7, 2017)

Registered Landscape Architect	336 (includes 14 Life Members)
Inactive Landscape Architect	63
Retired Landscape Architect	19
Landscape Architect	12
Intern	134
Associate	21
Students	16
Affiliate	48
TOTAL	649

Delinquent Dues and Continuing Education Compliance

As defined in our Bylaw 2.45, Members who fail to pay dues within 60 days of notification shall cease to be a member of the Society. All dues are invoiced on November 30 and are payable by December 31 of the same year. At press time the BCSLA staff was pursuing 16 Members, 9 BCSLA Inactive Members, 1 Retired Member, 13 BCSLA Interns, and 10 Affiliates and who were delinquent in dues payment.

On December 31, 2016 the 2014-2015-2016 Continuing Education Term concluded. The new three-year term began on January 1, 2017 and will finish on December 31, 2019. The vast majority of our Members and Interns maintain compliance with our continuing education requirements, maintain their membership in good standing and we appreciate those Members whom submit their information and fulfill continuing education obligations on time. We owe a great deal of thanks to those whom volunteer their time and expertise and together with our staff at the BCSLA office manage and maintain this important program. This program helps keep ourselves on the leading edge of professionalism in BC.

Complaints

In 2016 we received several complaints regarding misuse of title. The BCSLA aggressively monitors the use of title in this Province does inform these individuals of the conditions of the Architects (Landscape) Act. We request that individuals or firms who use the name in error cease and desist using the title and to revise all promotional material that imply the individual was a landscape architect or that a landscape architect was on staff. Thank you to Members for keeping the Society informed when they learn of misuse of title.

Council of Landscape Architectural Registration Boards (CLARB)

The Registrar and the Executive Director represent the BCSLA at CLARB meetings that are held via teleconference, online, and once a year in person. CLARB also organizes several online opportunities for Member Board Members and Member Board Executives to share information and experiences.

British Columbia Society of Landscape Architects 2017 Annual General Meeting Report

REGISTRAR'S REPORT (cont.)

Landscape Architectural Registration Exams (LARE)

The LARE is a four-part fully computerized examination designed to determine whether applicants for landscape architectural licensure possess sufficient knowledge, skills and abilities to provide landscape architectural services without endangering the health, safety and welfare of the public. It is prepared and scored by Council of Landscape Architectural Registration Boards (CLARB) in accordance with all current standards for fairness and quality of licensure exams

BCSLA has been continuing discussions with CLARB representatives about the exam costs as a result of the weak Canadian dollar. The costs of the LARE development and administration are fixed per candidate. This means that CLARB pays the contractor in US dollars and they collect in US dollars. As the LARE is offered across North America CLARB cannot offer a discount to Canadian candidates only. The BCSLA has requested that CLARB use a candidate pre-approval list in BC as there are only two test centres in BC. This ensures that all candidates are BCSLA Interns and that those Interns have the widest choice of examination administration times. Non-BCSLA Interns will not take up valuable spots that may have been used by BCSLA Interns. The Registrar and Executive Director continue to work with CLARB to identify additional regional test centres.

With the goal of better understanding the global practice of landscape architecture, CLARB's Task Analysis was conducted across the world for the first time. An executive summary of the survey findings, with responses from over 7,000 professionals, show the worldwide commonalities among landscape architects regarding education, location, experience and task frequency.

Within North America, the Task Analysis ensures the content of the LARE remains legally defensible and relevant, and is used to defend the legal scope of practice. The survey determines the tasks that are performed most often, are most important and subsequently instill the knowledge required at the initial point of licensure; thus, form the basis of the LARE. Beginning with the April 2017 LARE administration, the exam blueprint will be updated to provide greater detail within each section and align the exam with current practice. The updates to the LARE that will go into effect in April 2017 will have no impact on candidates who have already successfully completed sections of the exam. Contact BCSLA or CLARB for a copy of the Task Analysis or the Exam Blueprint.

Updated LARE Resources Now Available

CLARB is pleased to announce that an updated LARE. Orientation Guide and Reference List are now available to candidates. These newly updated resources replace all prior versions and are applicable as of the April 2017 administration of the LARE.

CLARB's Examination Committee reviewed CLARB's Reference List to better reflect the current exam content. Additionally, the Committee has included the student versions of some of the resources which should enhance access to these materials.

The LARE Orientation Guide has also been revised and includes the updated exam blueprint which provides candidates with additional detail on the subject matter tested in each section of the exam. The Orientation Guide offers candidates valuable information on the format of the exam, what to expect and professional conduct information. CLARB believes these updated exam resources will greatly benefit current and future exam candidates.

CLARB has provided sample questions to help LARE candidates prepare for the exams to the BCSLA. These are the same samples that are available on the ASLA website for ASLA Members. These were created to provide a sample of what candidates will experience when they take the LARE. Select the links below to begin your study strategy. Download the questions for free at <http://www.bcsla.org/education/education-0>.

LARE Pass Rates 2014 to 2016

BCSLA	Section 1	Section 2	Section 3	Section 4
December 2016	80%	89%	100%	67%
August 2016	71%	100%	100%	67%
April 2016	55%	50%	75%	64%
December 2015	80%	67%	86%	62%
August 2015	86%	80%	78%	80%
April 2015	88%	100%	82%	67%
December 2014	90%	63%	67%	75%
August 2014	50%	56%	67%	50%
April 2014	82%	50%	80%	31%

British Columbia Society of Landscape Architects 2017 Annual General Meeting Report

LARE Pass Rates 2014 to 2016

International	Section 1	Section 2	Section 3	Section 4
December 2016	71%	75%	74%	66%
August 2016	70%	77%	79%	64%
April 2016	72%	72%	72%	61%
December 2015	76%	74%	72%	63%
August 2015	72%	73%	73%	67%
April 2015	78%	71%	76%	56%
December 2014	74%	71%	72%	54%
August 2014	61%	71%	70%	59%
April 2014	74%	68%	78%	62%

In Memoriam

Heinz Hermann Gunter Berger, LMBCSLA #004, FCSLA (April 2, 1923 - January 14, 2016)

Heinz Berger will be greatly missed by many people who he touched so deeply. Heinz was responsible for creating or improving West Vancouver community amenities, and for many other innovations that defined West Vancouver during his 22 years with the municipality's parks and department.

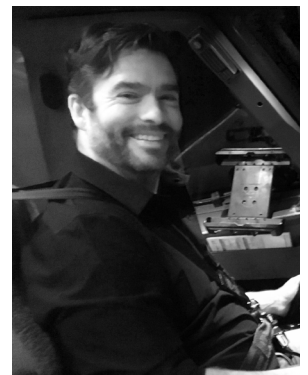
Nathan Brightbill, MBCSLA #443

On March 31, 2016 Nathan Brightbill suffered an unexpected heart attack that cut his life short. Nathan was a wonderful friend, husband, father, and son. He is survived by his wife and best friend of 14 years Leah, his two sons Rylan and Levi, and many other aunts, uncles, cousins, in-laws, and close friends. Nathan earned an undergraduate degree from Whitman (1998), a master of science in Community Development (2004), and a master of Landscape Architecture at the University of Washington (2007). He grew up in a small, tight-knit community in Tonasket, Washington and his work was influenced strongly by his belief that connections between people are strengthened when their experiences and interactions unfold in places that are poetic and crafted in an understanding of history and narrative.

John David Mitchell, LMBCSLA #077, FCSLA (1942 – 2016)

David Mitchell passed away September 28, 2016 surrounded and embraced by his family. He leaves his wife Jeanne, daughters Laura Mitchell and Meredith Mitchell (Bryon Enns); sisters, Patricia Audley and Jean Harris and nieces and nephews in Canada and the United States and many, many friends and colleagues. David was a founding partner of DMG Landscape Architects and, more recently, Senior Consultant for M2 Landscape Architects. He also worked very hard for the profession to upgrade the standard of landscape work in British Columbia and was instrumental in first organizing and helping to write the BC Landscape Standard. David was a past President of the BCSLA and the CSLA.

Respectfully Submitted By:
Mark Vaughan, Registrar
February 2017



British Columbia Society of Landscape Architects 2017 Annual General Meeting Report

TREASURER'S REPORT

BCSLA revenue and expenses were very close to being on budget for 2016, with some expenditures slightly higher than anticipated. The preliminary 2016 year end results show a small surplus. At the time this report was being prepared, the annual audit process had just begun. The audited financial statements that will be circulated at the AGM will differ slightly, as revenue and expenses will be adjusted by the auditor in accordance with standard accounting practices.

2016 Revenue

Revenue from Member dues was slightly higher than forecast, but the Membership numbers remain steady. The BCSLA annual conference returned a profit. The Board of Directors voted to set the BCSLA annual student fees to \$0.00 at their May 30, 2016 meeting as part of a Student outreach program.

2016 Expenses

Most of the 2016 budget line items were within their allotted budget. In 2016 CSLA dues and fees in the amount of \$53,380.90 was submitted to the CSLA on behalf of Members and BCSLA Interns. BCSLA granted several requests for funding support including the UBC Garden Designers Lecture Series, regional chapter events and more. BCSLA continues to support emerging professionals through LARE Workshop funding, the UBC Book Program and a contribution to the LACF/UBC Scholarship.

In 2016 the BCSLA Robillard Scholarship in the amount of \$1,000 was awarded to Erin Boa-Brown. At the September 22, 2015 BCSLA Board of Directors meeting the Board agreed to increase the John Wesley Neill Scholarship from \$500 to \$1,000 effective 2015/2016 term and Anezka Gocova was the recipient in 2016. The Philip Tattersfield Scholarship was not awarded in 2016 while volunteers worked with UBC SALA to refine the program. The 2017 Tattersfield Scholarship award winner will be announced in March 2017.

Strategic Planning Process

The Board of Directors launched a Five-Year Strategic Planning process with the guidance of a qualified facilitator. The facilitator was selected following a Request For Proposals and interviews with candidates from a short list. The Board of Directors are working hard on the next steps. Please see the BCSLA Presidents Report for additional details. On July 26, 2016 the BCSLA Board of Directors passed the following Motion:

MOTION: It was moved and seconded to allocate a maximum of \$3,000 for the 2016 BCSLA Strategic Plan to the Legal Expense Line Item and a maximum \$13,000 to a new Strategic Plan line item. CARRIED

As the BCSLA Board agreed to organize the Strategic Planning Session retreat prior to the Interior Chapter Idea Exchange the expenses increased. The contractor's request for ancillary audio visual equipment for planning sessions also increased the meeting costs. On November 26, 2016 the Board of Directors passed the following Motion.

MOTION: To increase the funding allocation by \$3,000 to the Legal Expense Line for the Strategic Planning Process. CARRIED

BCSLA Term Deposits

BCSLA has invested in several Term Deposits that earn a small amount of interest. On the advice of the BCSLA Auditor, Mahmoud Virani, we have amalgamated all of Term Deposits to make them easier to administer. We continued to invest funds in the Emergency Fund on an annual basis. Standard Accounting Practices recommend that approximately 30% of the budget be set aside for use in emergencies. This would cover the costs of relocating the office and contents due to fire, theft, etc. and other operational costs. The fund is not available to cover shortfalls.

Building Fund

At the 2000 AGM the membership approved the purchase of a strata titled office with the requirement that a comprehensive business plan be developed. The Office Space Sub-Committee was tasked with developing the business plan, identifying potential office space locations and making recommendations to the BCSLA Board of Directors. Upon identifying a suitable property volunteers and staff met with the bank manager with the goal of determining what financing the BCSLA could acquire for an office purchase. A preliminary assessment of our finances, in light of the potential purchase, indicated that the BCSLA was not able to proceed with the purchase of a strata titled office. Over time funds were invested and re-invested in Building Fund Term Deposits. Today the Building Fund Term Deposit is \$60,791.64. Volunteers will be identified to develop a direction on how to proceed with the funds. The 2011 Strategic Initiatives Survey indicated that less than 4% of the BCSLA Members supported the purchase of a strata titled office space. In the current office space market the BCSLA budget does not accommodate an office purchase at this time.

British Columbia Society of Landscape Architects

2017 Annual General Meeting Report

Landscape Standard

In March 2016, the Canadian Nursery Landscape Association and the Canadian Society of Landscape Architects released the Canadian Landscape Standard (CLS) First Edition. Based on the highly successful British Columbia Landscape Standard, the CLS is a single, authoritative resource for landscape construction projects across Canada. For the first time, there is a national guideline to set the standard of landscape work in every province across the country. Volunteers in every province reviewed the CLS to ensure that it is user-friendly and represents conditions of landscape work in all climatic and geographic regions, making the CLS relevant and applicable to all regions of Canada and available in both official languages. The national CLS Steering Committee will remain in place to develop new sections and continually revise and update the document to ensure its accuracy and relevance. The CLS was designed for use by anyone who specifies scopes or bids on landscape work, including landscape architects, landscape designers, landscape contractors, grounds maintenance contractors and government procurement parks departments at all levels. As a benchmark standard for the landscape horticulture industry, the CLS will be an indispensable tool to the success of any landscape project that is designed, built and maintained to this nationally-recognized standard.

The CSLA and the CNLA provide BCSLA and BCLNA with a royalty of 12.5% of the sale price of the CLS. No royalty is payable on updated sections. The royalty agreement will end in 2026. To date \$6,729.11 has been paid to the BCSLA for 2016 sales from March 1 2016 to September 31, 2016. The CSLA and CNLA are still reconciling sales to the end of fiscal year 2016.

BCSLA and BCLNA are wrapping up the final financial reconciliation for the 2012 BC Landscape Standard for the January 1 to February 28, 2016 term.

Eighty copies of the 2012 BC Landscape Standard were in stock when the CLS was launched. BCSLA donated 75 copies to the Kwantlen Polytechnic University Horticulture Program. The remaining copies were donated to the University of Calgary Faculty of Environmental Design.

2017 Budget

In accordance with our Bylaws, the BCSLA Board of Directors approved the budget that is included in the AGM package. The Board continues to take a thoughtful approach to the budget forecasting procedures and this is reflected in the 2017 budget. The Board intends to proceed with initiatives such as: Annual General Meeting, advocacy, strategic planning, labour mobility, outreach to the public, website database upgrades and other priorities.

The 2017 budget shows a balanced budget of revenue and expenses. Proposed expenditures are either the same as 2016 or adjusted as required based on our experience in 2016. Increased funds have been allocated to the Island Chapter budget as the Board of Directors has plans to hold meetings in Nanaimo in 2017. We continue to receive generous support from our sponsors at the Annual Showcase of Products and Services. The Showcase of Products and Services remains the largest source of revenue outside of dues. A new line item for "Special Projects" has been established.

At the time of the October 28, 2016 Board of Directors meeting, the Bank of Canada had established the Consumer Price Index as 1.3% (see <http://www.bank-banque-canada.ca/en/index.html>). The Board approved a Motion to increase the BCSLA portion of the dues by 1%. CSLA Membership Dues increased from \$162 to \$175 plus taxes in 2017. The 2017 CSLA dues and fees payable by Members and BCSLA Interns will be submitted once the delinquent dues and member status changes have been determined.

The BCSLA Board of Directors will continue to be accountable with the funds provided by the Membership and other initiatives. Thanks to the decisions of previous Boards and the Membership, the BCSLA has the financial capacity to continue with projects that will benefit the Society and the profession without undue financial strain. The Board welcomes new initiatives from the Membership that will continue this growth.

Respectfully Submitted By:
Cynthia Hildebrand, Treasurer
February 2017



**British Columbia Society of Landscape Architects
2017 Annual General Meeting Report**

APPROVED 2017 BCSLA BUDGET

**BC Society of Landscape Architects
2017 Budget Forecast (unaudited)
ADOPTED-January 25, 2017**

	2017 Budget Forecast	Actual 01/01/16 to 12/31/16	Budget 01/01/16 to 12/31/16
REVENUE			
Membership Registered	266,000.00	263,511.54	249,550.00
Membership Non-Registered	9,000.00	9,056.30	8,025.00
Membership Intern	28,000.00	26,562.76	26,260.00
Membership: Associate	3,800.00	3,766.50	3,720.00
Membership Student	0.00	264.00	220.00
Membership Inactive	7,000.00	7,333.53	6,660.00
Membership Retired	1,000.00	999.00	1,340.00
Membership Affiliate	13,600.00	13,106.00	13,600.00
Membership Applications	2,000.00	1,850.00	2,000.00
Other: Firm Project Signs	0.00	200.00	200.00
Other: Sitelines	27,000.00	15,278.97	25,000.00
Other: Landscape Standard	6,000.00	5,525.61	3,000.00
Other: CE Penalty	1,000.00	250.00	0.00
Other: Term Deposit Bank Interest	4,000.00	4,218.66	6,000.00
Other: Interest	200.00	158.21	100.00
Other: Admin. Expenses Recovery	3,000.00	2,453.87	4,000.00
Other: Late Pmt Fee, Visa Fee	3,500.00	3,225.18	3,000.00
Other: Miscellaneous	7,000.00	8,282.09	4,000.00
OTHER INCOME TOTAL	382,100.00	366,042.22	356,675.00
Conference: Showcase Banquet	3,000.00	3,229.80	200.00
Conference: Registration	30,000.00	29,127.78	28,000.00
Conference: CE	500.00	540.00	500.00
Conference: Showcase Booth	38,000.00	38,238.90	29,000.00
Conference: Awards Luncheon	3,000.00	2,500.00	4,500.00
Conference: Program Support	21,500.00	16,275.00	25,000.00
Conference TOTAL	96,000.00	89,911.48	87,200.00
CE Courses and DVD Sales	1,000.00	0.00	1,000.00
New Member Book	1,000.00	1,000.00	2,000.00
REVENUE TOTAL	480,100.00	456,953.70	446,875.00
TOTAL REVENUE	480,100.00	456,953.70	446,875.00

British Columbia Society of Landscape Architects 2017 Annual General Meeting Report

EXPENSES

Membership - Profes. Development	3,000.00		107.47		3,500.00
Membership - Landscape Standard	0.00		0.00		2,000.00
Membership - Sitelines	27,000.00		21,184.45		25,000.00
Membership - Committee Expenses	4,000.00		3,875.62		4,000.00
Membership - Social Events	20,000.00		17,669.99		19,000.00
Membership: Firm Project Signs	200.00		253.80		50.00
Membership - Interior Chapter	4,000.00		17,924.32		15,000.00
Membership - Island Chapter	15,000.00		1,613.34		4,000.00
Membership - Whistler Chapter	1,000.00		348.87		1,000.00
Membership: Community Outreach	5,000.00		4,928.29		5,000.00
MEMBERSHIP EXPENSES TOTAL		79,200.00		67,906.15	78,550.00
Admin - Executive Administrator	80,000.00		78,536.08		72,750.00
Admin - Employee Benefits & WCB	3,000.00		2,455.00		3,200.00
Admin - EI Expense	2,000.00		1,712.60		2,500.00
Admin - CPP Expense	3,500.00		3,149.60		4,400.00
Admin - Clerical Assistant	35,000.00		11,934.00		35,000.00
Admin - Accounting/Audit	10,000.00		2,436.21		10,000.00
Admin - Office Rent	34,000.00		33,264.07		33,000.00
Admin - Locker Rent	1,500.00		1,460.04		1,500.00
Admin - Telephone & Fax	3,000.00		2,983.03		3,200.00
Admin - Internet/E-Mail	1,700.00		1,737.47		1,500.00
Admin - WEB Host	1,000.00		938.36		1,200.00
Admin - Office Supplies	3,000.00		1,900.33		3,000.00
Admin - Postage	3,500.00		3,180.32		5,000.00
Admin - Photocopies	1,000.00		1,062.28		500.00
Admin - Couriers	600.00		575.57		600.00
Admin - Bank & VISA Charges	2,000.00		1,793.74		2,000.00
Admin - Leasing (Photocopier)	2,000.00		1,894.44		2,500.00
Admin - Leasing (Postage Machine)	1,000.00		840.36		1,000.00
Admin - Legal	10,000.00		3,708.61		10,000.00
Admin - Bylaw Revisions	5,000.00		3,007.00		6,500.00
Admin - Office Insurance	1,260.00		1,018.61		1,225.00
Admin - Board Expenses	20,000.00		15,858.17		20,000.00
Admin - Registrar	1,000.00		343.94		1,000.00
Admin - Directors' Insurance	1,500.00		1,538.10		2,000.00
Admin - Amortization	100.00		0.00		100.00
Admin - Miscellaneous	200.00		60.92		250.00
ADMIN. EXPENSES TOTAL		226,860.00		177,388.85	223,925.00
Marketing - Advertising & Promotion	3,000.00		2,382.80		4,000.00
Marketing - Community Awards	1,500.00		1,335.13		1,200.00
Sitelines.org Website	3,000.00		2,187.33		3,000.00
MARKETING EXPENSES TOTAL		7,500.00		5,905.26	8,200.00
CSLA - Landscapes Publication	2,000.00		2,080.00		2,000.00
CSLA - Juror Award Meeting	2,000.00		1,144.47		1,500.00
CSLA - BOG Meetings	4,000.00		3,837.92		3,000.00
CSLA - Membership Dues	60,000.00		48,762.00		47,500.00
CSLA EXPENSES TOTAL		68,000.00		55,824.39	54,000.00
CLARB- Membership Dues	7,540.00		7,441.50		6,000.00
CLARB - Meetings	6,000.00		5,997.55		6,000.00
CLARB - Miscellaneous	50.00		0.00		50.00
CLARB EXPENSES TOTAL		13,590.00		13,439.05	12,050.00

**British Columbia Society of Landscape Architects
2017 Annual General Meeting Report**

APPROVED 2017 BCSLA BUDGET (cont.)

Registration - Board of Examiners	1,800.00	1,759.18	1,200.00	
Scholarship - P. Tattersfield	1,000.00	0.00	1,000.00	
Scholarship - John Neill	1,000.00	1,000.00	1,000.00	
Registration - Robillard Scholar	1,000.00	1,000.00	1,000.00	
Registration - Stamps/Certificates	1,500.00	1,720.17	1,500.00	
Registration - Miscellaneous	100.00	0.00	100.00	
Registration - Scholarships/Books	1,000.00	400.00	1,000.00	
REGISTRATION EXPENSES TOTAL	7,400.00	5,879.35	6,800.00	
UBC Book Program	500.00	500.00	500.00	
UBC Student Outreach	2,000.00	640.02	500.00	
UBC BOOK PROGRAM TOTAL	2,500.00	1,140.02	1,000.00	
CE - On-Line WEB Section	4,500.00	4,254.14	5,000.00	
CE - Courses	2,000.00	3,177.77	1,500.00	
LARE Workshops	800.00	629.37	500.00	
Communication Sub-Committee	3,000.00	335.45	4,000.00	
CONTINUING EDUCATION - TOTAL	10,300.00	8,396.73	11,000.00	
AGM	50,000.00	56,601.04	42,000.00	
BCSLA Showcase	200.00	0.00	200.00	
Strategic Planning	3,000.00	11,502.01	0.00	
Emergency Fund	3,000.00	3,000.00	3,000.00	
Moving Forward/Labour Mobility	50.00	0.00	50.00	
Special Levy Expenses	6,100.00	0.00	6,100.00	
SPECIAL LEVY: TOTAL	12,150.00	3,000.00	9,150.00	
BC Land Summit Society Dues	400.00	0.00	0.00	
Special Projects	2,000.00	0.00	0.00	
PROJECTS: TOTAL	2,400.00	0.00	0.00	
EXPENSES TOTAL	480,100.00	406,982.85	446,875.00	
TOTAL EXPENSE	480,100.00	406,982.85	446,875.00	
NET INCOME	0.00	49,970.85	0.00	

British Columbia Society of Landscape Architects 2017 Annual General Meeting Report

CHAPTER REPORTS

BCSLA CHAPTERS

Since 2008 BCSLA Chapter volunteers have worked hard to organize regional events in the Okanagan, Vancouver Island and more recently in the Whistler/Squamish Corridor. The aim is to provide continuing education opportunities and networking events throughout the year. These events help BCSLA Members and Associates address issues that may be specific to their area. We look forward to expanding the regional programs as our membership grows and expands.

Interior Chapter Year in Review

This has been a very busy and rewarding year for the BCSLA Interior Chapter and we continue to actively engage and promote the BCSLA through various volunteer activities and functions. In May we had a day-long seminar hosted by Julie Taylor Schooling at Thompson Rivers University in Kamloops where we toured the campus and learned more about current research being done on deciduous trees and urban hydrology. In the early summer we saw the Gospel Mission Courtyard in Kelowna open, a project in the heart of downtown which provides a safe, calm environment for its occupants. Mid-summer we also completed our second installation of the 'Laneway Project'. A mass of volunteers (decked out with Team shirts courtesy of Outland Design) joined in that included BCSLA members, family, friends, allied professionals and most importantly a strong contingent of City of Kelowna staff. We are in the final stages of completing drawings for the pedestrian laneway which will be constructed this spring and will claim this space back from the vehicle! In the fall we hosted the BCSLA Board of Directors Meeting in Kelowna, which included some excellent presentations by the City of Kelowna on the Infill Challenge, and Matt Gomez of Soil Mate. Although we didn't get that famous Kelowna sunshine, we still were able to enjoy a tour of Arlo's Honey Farm and Mission Hill Winery. 2017 was topped off by the announcement that the 2017 BCSLA Conference and AGM would be held in Kelowna. We hope you are all having a great event! Two Festive Season Gatherings were held in December - one in Kelowna and one in Kamloops. Both were well received.

Respectfully Submitted By:
Robert Fershau, BCSLA Director
BC Interior Chapter Chair
February 2017

BCSLA Vancouver Island Chapter Report

The past year was quiet on the Island. The Island was unofficially separated into spheres of influence, one Victoria centric and the other Nanaimo centric. Historically it has been a challenge to for The Island Chair to provide an even allocation of time for the island membership. There are volunteers whom will help out in both Victoria and Nanaimo to deliver CE credits and social events in both areas. In 2016 Vancouver Island Members and Associates came together for regional continuing education sessions and networking events. A holiday luncheon was organized in December in Victoria and another luncheon in Nanaimo. Both events were well attended.

Two BCSLA generated CE presentations will be Derrick Masselink the Ministry of Agriculture South Island Agrologist who has a Masters in Landscape Architecture will present on the potential relationship between Island Agriculture and Landscape Architecture. The second presentation will be Illarion Gallant presenting on Public Art with in the urban fabric.

The BCSLA Board of Directors will travel to Nanaimo, BC in the Fall of 2017 for the Regional Meeting, Idea Exchange and Tours. More information will be released as it becomes available

Respectfully Submitted By:
Illarion Gallant, BCSLA Director
Vancouver Island Chapter Representative
February 2017



BCSLA Whistler /Squamish Chapter Report

The BCSLA Whistler/Squamish Chapter is a small group but they are busy! In December Tom Barratt, MBCSLA, organized the Fourth Annual Whistler Fiesta that was well attended. Thanks Tom! The Chapter will continue to meet informally to discuss commonalities that are unique to the Sea to Sky Corridor. Preliminary plans ae to organize a Regional Meeting in Whistler in 2018.

British Columbia Society of Landscape Architects 2017 Annual General Meeting Report

CSLA REPORT

2016 was a very active year for the CSLA and its component associations. A number of high profile events resulting from continuous work by the CSLA board, committees, volunteers, components associations and their membership took place. These events and initiatives, as well as increasing the profile of the profession, were in line with the objectives of the 2015 -2017 strategic plan and strengthening the cooperation between the components associations and CSLA. A number of these initiatives are as follows:

- Release of the first edition of the Canadian Landscape Standards
- Award of the first Governor General's Medal in Landscape Architecture to Cornelia Hahn Oberlander
- A series of meetings with officials from the Ministry of Environment and Climate Change Canada

The CSLA Board of Directors and its various committee members are continuing to develop a number of initiatives as well as the day to day activities of the Society. The following tasks are some highlights of the ongoing activities and initiatives that took place in 2016 and/or are ongoing:

Governance

- Formed a Membership Categories Committee that reviewed and continue to review the CSLA's membership categories. The Committee brought a series recommendations to the Board of Directors for approval. These include the addition of Intern and Student Membership categories. The necessary By Law changes will be brought to the 2017 AGM.

Advocacy

- The Chair of the Climate Change Adaptation Task Force together with the CSLA President met with the senior policy advisor of the Ministry of Environment and Climate Change Canada and discussed the ways that landscape architects could contribute to the national discussion on Climate Change Adaptation
- Created the Government Relations Task Force
- Continues to work towards establishing further contact with the Federal Government to advance CSLA's advocacy objectives
- Continued the work on the Canadian Landscape Charter Portfolio with the second phase ongoing at this point
- BC's model for Landscape Schedules, in coordination and cooperation with BCSLA, were made available as a template for use by other Provincial and Territorial Associations

Awards and Communication

- Invested 8 members into the College of Fellows
- Awarded the first Legacy Project award

Membership Services

- Continued to expand the Continuing Education Calendar on the CSLA website
- Worked with the Canadian Nursery Landscape Association, the British Columbia Nursery Landscape Association and the British Columbia Society of Landscape Architects to release the Canadian Landscape Standard and continue to market the document across the country

In 2016, the CSLA Board of Directors held 3 teleconference meetings and 2 meetings in person (June in Winnipeg, and November in Saint John). CSLA committees and sub-committees also meet by teleconference to further develop specific actions related to the Strategic Plan objectives.

The 2016 CSLA Annual Congress was held in June in Winnipeg, Manitoba, where CSLA President Elect, Gordon Smith (APALA) took over the presidency from Rob Norman (OALA). The Congress in Winnipeg was a very successful event in terms of both a record breaking attendance and program quality.

In September 2017, the CSLA Board of Directors participated in a ceremony at the Rideau Hall to witness the award of the first Governor General's Medal in Landscape Architecture to BC's own Cornelia Hahn Oberlander. The ceremony was followed by a gala event in honour of Cornelia at which she was presented with a letter from the Prime Minister in acknowledgment of the inaugural medal and her legacy.

In March 2017 CSLA will hold their Annual Congress in Ottawa, Ontario, where current President Elect, Vincent Asselin (AAPQ) will become the new CSLA President. In 2017 the AGM is not being held concurrently with the CSLA Congress since the 2017 event will coincide with the 2017 World Design Summit and Congress in October in Montreal.

Respectfully Submitted By:
Nastaran Moradinejad, Director
BCSLA Representative to CSLA
January 2017

British Columbia Society of Landscape Architects 2017 Annual General Meeting Report

UBC REPORT

SCHOOL OF ARCHITECTURE AND LANDSCAPE ARCHITECTURE

As of July 1, 2016, Professor Ronald Kellett has assumed the position of Director of the School of Architecture and Landscape Architecture. Susan Herrington became chair of SALA's landscape architecture program.

2016/17 SALA LECTURE SERIES

The School of Architecture and Landscape Architecture provides a valuable service to the British Columbia professional community with a series of free public lectures held in downtown venues. We endeavor to invite people whose work is on the cutting edge of practice to invigorate the local community. The fall 2016 SALA Lecture series included the following lecturers: **Ole Scheeren**, Buro Ole Scheeren, Berlin, **Kate Orff**, Scape and Columbia University, NY.

Additionally, SALA sponsors (with BCSLA and others) the Annual Garden Design Lecture. This year's lecturer was Louis Benech from Paris, France.

The Spring 2017 SALA Lecture Series: **Leila Araghian**, Diba Tensile Architecture, Tehran, Iran, **Anthony Acciavatti**, Columbia University Somatic Collaborative, NY, **Gunther Vogt**, Vogt Landscape Architects, Zurich, **Zita Cobb**, Shorefast Foundation, Fogo island, **Aneerudha Paul**, Kamla Raheja Vidyanidhi Institute for Architecture and Environmental Studies, Mumbai, **Sylvia McAdam**, Idle no More and winner of 2017 Margolese National Design for Living Prize, **John Ochsendorf**, MIT and Ochsendorf, DeJong & Block, Cambridge.

MASTER OF LANDSCAPE ARCHITECTURE PROGRAM

In the 2016/17 academic year, we admitted 16 new students into the MLA Program from an applicant pool of about 130. We currently have 61 full time students in the MLA program. 21 MLA students are expected to graduate in May. Landscape Architecture also currently has 4 students in the Master of Advanced Studies in Landscape Architecture Program. 2016/17 was also the inaugural year for our Master of Architecture and Master of Landscape Architecture program, which has 5 full time students.

Congratulations to our award winners!

Graduating students: (May 2016) Melody Redekop - Canadian Society of Landscape Architects Award of Merit; Anezka Gocova-Dr. John Wesley Neill Prize (supported by the BCSLA); and Sara Rickenbacher - Durante Kreuk Prize. Continuing students: Erin Boa-Brown - Robillard Scholarship (supported by the BCSLA); Kaitlin McGeary- Douglas D. Paterson Award; Tamara Bonnemaïson – Paul Sangha Scholarship; Tasha Sangha – PWL Partnership Scholarship and the Andre Schwabenbauer Scholarship; Tatum Lawlor - PMG Award; John Musil – DMG Scholarship; Jaclyn Kaloczi – Diane Lane Johnstone Scholarship.

The following new students in fall 2016 received entrance scholarships: Samuel McFaul, Brendan Buchanan Dee, Celia Winters, Julia Lorimer, Lys Ndemeye, Lisa Ng.

FACULTY MEMBER SEARCH

We are currently searching for 2 faculty members (one Assistant Professor and one Instructor) who are anticipated to join us July 1, 2017. Both positions are tenure track.

PHILIP TATTERSFIELD ESSAY COMPETITION

The BCSLA and the Landscape Architecture Program jointly run the Tattersfield essay competition each fall. The winner of this competition receives a \$1000 scholarship funded by the BCSLA and has his or her article featured in the student- edited issue of Sitelines (see below under LASA report). This year's jurors were: Miriam Plishka, BCSLA Board Member and Chair; Scott Watson, BCSLA President Elect; Emily Hamilton, BCSLA Intern/Associate Representative; Susan Herrington BCSLA and chair of the Landscape Architecture Program UBC, and Sara Stevens, Architecture program and In-coming chair of the Master of Urban Design program UBC.

British Columbia Society of Landscape Architects 2017 Annual General Meeting Report

UBC REPORT (cont.)

CO-OP WORK PLACEMENTS

Several agencies and firms have been a great help in placing our students during the summer months in student Co-op Work Placements. Such assistance is greatly appreciated. Relevant office experience obtained while a student helps to enrich students' education while making them better prepared to enter the landscape architecture workforce upon graduation. There is a great need to place students from May to August. If your firm is interested in hiring a summer student, please send a short advertisement for distribution to Amy Villablanca (avillablanca@sala.ubc.ca) and request the Landscape Architecture Program's Co-op Work Placement Handbook. (NOTE: We have changed the name of this course and program to concur with UBC standards.)

ADJUNCT FACULTY

We welcomed a visiting faculty member to Landscape Architecture this past fall and spring- Isabel Kunigk and Martin Lewis. We continue to receive valued support from wonderful adjunct faculty in the Program. Douglas Justice, Michele Alborg, Paul de Greef, and Karin England provided assistance this year. Many other BCSLA members contribute their time and expertise as thesis advisors, guest critics and lecturers. All of these contributions make the program a richer experience for our students.

OTHER UBC NEWS

The Faculty of Forestry at UBC is launching a new Bachelor of Urban Forestry Program under the leadership of Dr. Stephen Sheppard. The program focus will be planning and managing urban green-spaces and ecosystems for human welfare, ecological health, and protection of our cities' support systems. The program has about 30 students this year.

LANDSCAPE ARCHITECTURE STUDENT ASSOCIATION

The Landscape Architecture Student Association (LASA) continues its key roles of: representing the landscape architecture students in SALA, developing student events, and practicing leadership and mentorship with the students. LASA has worked hard toward its goal of becoming more integrated with the architecture and environmental design students by: jointly serving on the School's Student Executive Committee, occasionally attending each other's student body meetings, aligning each other's goals, and working together through various initiatives. In 2016/2017 LASA has continued past traditional major events and continued to host and support smaller events and initiatives that enrich the day to day experiences for the students.

Small Events/ Initiatives:

1. Fundraiser: LASA continued a fundraising initiative with our Plant Sales. We completed one plant sale of indoor plants. This initiative has supported our wellness goals by greening our studio space and therefore making it a more pleasant space to work.
2. Social Experience: The social committee has continued to look for ways to improve the day-to-day social aspects of studio life, but because of this year lack of funding previous social events such a waffle breakfast and lunch break had to be canceled.
3. Wellness Initiatives: Lacey Barr and Nicole Alden have focused on programming that benefits the physical and mental health of students. The wellness committee continued to advocate the need for student health awareness and funding help subsidize the cost of some of these programs. These include:
 - a) Yoga: Rebecca Jane Anderson has replaced Ali Canning as the certified yoga instructor in the program, and weekly sessions are organized according to the student needs. The yoga classes have been a huge success with an average of 10 students attending each class.
 - b) Wellness Walk: LASA and Nicole Alden have scheduled wellness walks once every month. Students walk and explore areas of the UBC campus, such as the: Nitobe Memorial Garden, UBC Botanical Garden, Museum of Anthropology, and Wreck Beach. Students have also been encouraged to initiate their own walk during the semester.
 - c) Wellness Break: Nicole prepared fruit bowls based on donations. These have been a great success, and allow the growing body of LARC students to eat healthy.
 - d) CASA Student Experience Survey: This survey was originally developed by the Graduate Architecture, Landscape, and Design Student Union (GALDSU) at the University of Toronto in the Fall of 2013, in collaboration with a representative of the Department of Psychology at the University of Toronto as part of GALDSU's Mental Health Initiative. Students in SALA were asked to fill out this survey in 2015. Results have not yet to be compiled, and departments were advised that they might have to compile their own data. LASA committee is considering doing so during the summer of 2017.
4. End of Semester Dinner: This year (2016) LASA social committee planned an end of semester dinner in which all MLA students and faculty were invited. The dinner was held at the Afghan Horseman. The dinner was a big success with more than 30 persons attending.

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5. Mexico Good Times: Conjointly with SALA, students who attended the urban design summer course in Mexico (2016) helped organized a Mexico theme Good Times. Students helped prepare Mexican food, drinks, and activities, along with posters and presentations showing the work done during the fieldtrip.
6. Faculty Search: LASA and the MLA student body have been invited to actively participate in the faculty search currently happening in the program. LASA President Patrick Beech has helped coordinate and recruit students for the different events including lunch presentations, interviews, and dinners with participants.

Continuing events:

1. Annual Corn Roast: The annual Corn Roast took place in September 2016 in which we continued the tradition of bringing the students together with a corn barbeque. Generous funding from Julia Ryan and landscapeforms and BCSLA helped subsidize the food and a BCSLA members kindly donated a barbecue to SALA. Thank you!
2. SALA GALA: The annual SALA Gala will be taking place this February 10th. This year the theme is 'Enchanted Forest'.
3. Brown Bag Lunch lectures: LASA has continued the Brown Bag Lunch lecture series and we have had ten lectures thus far. Our Vice President Internal, Brittany Shalagan, worked hard to develop Brown Bag Lectures that show case students projects and bring together professionals from different aspects of the field of landscape architecture. As of 2017, the Brown Bag Lectures are offered jointly with SALA and are funded by a faculty outreach, which provides food for attendees and a small gift for presenters. The re-vamped lecture series allow for more crossover between architecture, landscape, and ENDS speakers, which help building relationships between students and professionals, and exposing students to the rigour and quality of design work outside of academia. Attendance for the Brown Bag lectures have been excellent with between 20-40 students present for each presentation.
4. Student-edited Sitelines magazine April 2017: LASA and Vice-President External, Genevieve Depelteau, are planning the student edition of Sitelines magazine, which has been moved to April 2017 this year. The edition will show case the Philip Tattersfield Essay Competition Scholarship's winner (yet to be announced) and the various studio, summer internships, and thesis topics that the MLA students have worked on throughout 2016/2017.
5. Meet and Greet: LASA held the annual meet and greet event at the beginning of September to welcome new students.

WITH THANKS

On behalf of the Program, we would like to close by thanking BCSLA and local firms for their continued support of the Landscape Architecture Program. The BCSLA memberships now free for students have been welcomed with enthusiasm. These free memberships, along with wonderful scholarships, donations, and gifts-in-kind, as well as energetic guest lecturers and wise studio critics give a program added depth and grounded perspectives. This support is crucial to our continued development and success.

Susan Herrington, Chair, Landscape Architecture

Geneviève Depelteau, MLA student, School of Architecture and Landscape Architecture



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BCSLA INTERN & ASSOCIATE REPRESENTATIVE REPORT

The BCSLA Intern/Associate Sub-Committee is comprised of:

- Emily Hamilton – Liaison to the BCSLA Board of Directors (non-voting)
- Patricia Gooch – Sub-Committee Member
- Nicci Theroux – LARE Workshop Volunteer

Initiatives for the 2016/2017

- A combination of workshops and meetings were attended by the Board of Directors to review membership survey results and develop a Five-Year Strategic Plan for the Society. BCSLA Interns and Associates were considered in developing the Vision for the plan and various tasks to help us achieve our goals within the five year time frame.
- Emily Hamilton transitioned into the role of BCSLA Intern and Associate Representative in October of 2016. Patricia and Nicci continued to assist as required. Thank you Patricia and Nicci!
- The Continuing Education (CE) Committee has actively been working to coordinate lectures and events which aim to attract greater BCSLA Intern and Associate attendance and provide easy ways of achieving the required CE credits.
- Attendance of the 2016 Lower Mainland Annual Festive Season Party on November 25th was good and had over 350 attendees. Other regional events were held throughout BC.
- The BCSLA Regional Meeting and Idea Exchange was in Kelowna in the Fall of 2016 and had a good turn out and reviews from the BCSLA Interns and Associates.

BCSLA Conference and AGM Preparation

- Since the feedback was so positive from the 2016 Conference Program that was organized by the BCSLA CE Committee, they graciously agreed to assist with the 2017 Conference Program that is taking place in Kelowna from March 30 – April 1. Volunteers from the BCSLA Intern/Associate Sub-Committee have expressed their availability to assist for the 2017 Conference, Showcase of Products and AGM.
- The Conference Organizing Committee members include: Katherine Dunster, CE Committee Chair, the CE Committee and President-Elect Scott Watson. They have worked to develop the theme and program.
- Al Neufeld, President, Scott Watson, President Elect and Emily Hamilton measured the conference venue for the Showcase of Products and Services while they were in Kelowna for regional meetings. Emily drafted a portion of the tradeshow floorplan in cooperation with Patricia.
- The 2017 Conference Program is a combination of responses to the Call for Papers and invited speakers. This year a Call for Poster Boards was also included to allow for projects at an earlier stage of development or for presenters who wanted to show their work in a more casual setting to present in a different format. Poster Boards will be on display during the Landscape Café, Poster Session and Social on March 30 as the pre-conference event. Attendees will be provided with the opportunity to walk around and engage with each project as much as they desire. This format may appeal to BCSLA Interns and Associates, as well as students who may be at earlier stages of conceptual project or career development.

LARE Exams

- The Landscape Architectural Registration Examinations (LARE) recently underwent a content change which will be reflected in the April 2017 exam administration. Content is reviewed periodically by the Council of Landscape Architecture Registration Boards (CLARB) to demonstrate that the LARE remains legally defensible and relevant. A Task Analysis Survey was distributed and the results have led to an update in content focusing on maintenance, historical preservation, performance metrics, and specialty plans.
- CLARB has confirmed that LARE the current study material remains valid. CLARB volunteers will be updating the Suggested LARE Reading List. Sample exams may be found: <http://www.bcsla.org/education/education-0>. The LARE Orientation Guide may be download from: <http://www.clarb.org/docs/default-source/take-the-exam/lareorientationguide.pdf?sfvrsn=4>. And more exam prep may be found here: <http://www.clarb.org/take-the-exam/prepare-for-the-exam>.
- Due to the anticipated changes to the exam, the study session may be offered after the April exam. It is the Board's priority to make sure the new content can be incorporated into the study session as well in order to best prepare the interns for success. The same fee allocation has been set aside again this year for the session. The line item will be reviewed during the budget forecasting process for future years.
- Please see the Registrar's Report for LARE pass rates
- LARE Workshops continue to be an important resource for interns to learn about the exam format, form study groups, and become familiar with the exam content. The Sub-Committee aims to organize additional study sessions with the help of additional committee volunteers.

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UBC Tattersfield Essay Competition

- Under Board member Miriam Plishka's lead, Board members Susan Herrington, Scott Watson, and Emily Hamilton, and guest juror Sara Stevens sent an invitation to UBC students to participate in this year's Tattersfield Essay Competition. This year's topic was: Using the UBC or BC Archives, document a local (B.C.) landscape over time and discuss how the design took into account change. Seven (7) entries were received and results are pending. The winning essay will be printed in Sitelines Magazine.

BCSLA Intern Database

- Emily Hamilton will be meeting with Mark Vaughan, the BCSLA Registrar, to review the input fields in the Intern Database for entering Work Experience and to make any currently relevant updates. If any changes are made, an update will be sent out in the Friday File.

Moving Forward for 2017/2018 Term

The Board of Directors has worked many hours to develop a Five-Year Strategic Plan. The structure of it will be presented at the AGM in Kelowna and feedback from all members is welcome. All subtopics are aimed at achieving the Vision by Year 5:

Landscape Architects are recognized as essential professionals in the skillful realisation of open space projects. We are thought leaders revered for our ability to change physical space to meet the needs of the greater good, but also effect policy and social change to establish healthy, resilient, equitable, and beautiful environments.

- Emily Hamilton will remain as the BCSLA Intern/Associate Representative to the Board of Directors for the next year.
- The Intern/Associate Sub-Committee aims to bring in new volunteers to help with the organization of additional events.
- The BCSLA Intern/Associate Sub-Committee will continue to build relationships with former interns and professionals who can offer engaging LARE workshops. These workshops have proven to be the number one way of engaging the BCSLA Interns and BCSLA Associates as they balance work, life, and professional development.

We invite committed BCSLA Interns and Associates to put their name forward to volunteer for the Sub-Committee. This is a great opportunity to network and gain CE Credits. Please contact the BCSLA office if you are interested.

Many thanks to all of our various employers and families who support our time with the BCSLA – without them this would not be possible.

Respectfully Submitted By:

Emily Hamilton

BCSLA Intern/Associate Sub-Committee

February 2017



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BCSLA COMMITTEE REPORTS

The BCSLA has six BCSLA core committees 1) Bylaws, 2) Continuing Education 3) Credentials, 4) Finance, 5) Nominations Committee and 6) Public and Professional Relations Committee. Several Sub-Committees report to one of the Core Committees.

BCSLA Bylaw Committee

The BCSLA Bylaw Committee meet from time to time to develop the Bylaws Watch List of important items. Currently, volunteers are awaiting direction that will be provided as a result of the Strategic Planning Process on moving forward to modernize and update the Bylaws. Workshops will be scheduled to provide an opportunity for Member to provide input.

Pursuant to BCSLA Bylaw section 3.92, which directs the BCSLA Board to provide for the review, amendment and consolidation of the BCSLA Bylaws at least once every three (3) years. In April 2016 the BCSLA Board advised the BCSLA members that it had no Bylaw amendments to propose at the time, but that it may propose Bylaw amendments in subsequent years, depending on developments with labour mobility and other issues.

Following discussions at the BCSLA Board of Directors level and with regional chapters Members and Associates, it was agreed to put forward a Special Resolution at the 2017 AGM to amend the Bylaw concerning regional representation. Please see the Special Resolution #1 included with this report.

Respectfully Submitted By:
Al Neufeld, BCSLA President
Bylaws Committee Chair
February 2017

Credentials Committee

The Committee manages examinations, training and standards for all interns; all aspects of education, including that for BCSLA Interns, continuing and remedial professional education; and a forum of preliminary review for all matters related to the competence and credentials of Landscape Architects. The Committee makes recommendations on membership applications to the Board of Directors whom have the final approval. In 2016, the BCSLA welcomed 21 new Registered Landscape Architects, one Landscape Architect, 29 BCSLA Interns, and 2 Associates. In addition, BCSLA also added five Affiliates and twelve new Students to the roster. Thank you very much to Illarion Gallant, Cynthia Hildebrand, Al Neufeld and Damon Oriente dedicating their time and energy to the Committee.

Respectfully Submitted By:
Mark Vaughan, BCSLA Registrar
Credentials Committee Chair
February 2017

Finance Committee

On October 24, 2016 volunteers circulated a call for detailed 2017 budget allocation requests to BCSLA Directors, Committees and Sub-Committees. The preliminary budget was drafted and all requests were considered. In November 2016 the preliminary draft budget was presented to the BCSLA Board of Directors for review. At that time it was noted that several line items would be adjusted as revenue and expense items were received and pending receipt of the financial and VanCity statements for the fiscal year end of December 2016. The budget was updated and presented to the BCSLA Board of Directors. After careful review and additional input from the Board the 2017 BCSLA Budget was adopted at the January 24, 2017 Board meeting. As part of the Strategic Planning Process the Finance Committee structure will be revised.

Respectfully Submitted By:
Cynthia Hildebrand, BCSLA Treasurer
Finance Committee Chair
February 2017

The Committee Reports for the CE Committee, Nominations Committee and Public and Professional Relations Committee follow these reports.

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CONTINUING EDUCATION COMMITTEE REPORT

History of the Continuing Education (CE) Program

In 2003, the BCSLA Membership approved a Special Resolution establishing that CE be a mandatory obligation for BCSLA Registered Landscape Architects, Landscape Architects, Inactive Members, and Interns. The voluntary program was a success; the Membership responded positively to monitoring their CE activities and a survey of the Membership's professional needs and areas of interest were recorded.

CE Policy

BCSLA encourages our Members and Associates to be Life Long Learners in order to uphold the health, safety, and welfare of the public as required by our legislation. Registered Landscape Architects, Landscape Architects, and Interns are required to submit a minimum of 30 CE credits over a three-year period. That requirement is pro-rated for new members and members who re-activate their membership. Inactive Members are required to meet a minimum of 15 credits over the same three-year period. The CE Committee also can propose changes to the CE policy document and make recommendations to the Board of Directors for their consideration. The CE Committee audits CE reporting from members from time to time and can consider requests to waive the requirement on a case-by-case basis. In 2017 the CE Committee will review reported credits for 2014-2015-2016 and convey deficiencies and subsequent penalty assessments to the Board of Directors for their deliberation.

Changes to the 2017-2018-2019 CE Policy

The mandatory BCSLA Continuing Education (CE) Program requires members to report their CE Credits online, and we have just completed the 2014-2015-2016 reporting cycle. At the conclusion of each three-year term revisions are made using suggestions by Members and BCSLA Interns and to align with the CE program across boundaries and professions. The CE Committee drafted revisions to the 2017-2018-2019 CE Policy for review by the BCSLA Board of Directors. On January 27, 2017, after careful review, the Board of Directors approved the 2017-2018-2019 CE Policy. The Policy follows this report.

As part of due diligence, the CE Committee researched CE policies from a number of other professions, and have noted that BCSLA has several anomalies, particularly with regard to CE credits for work. In 2014, changes included reduction of the LARE credit to five credits per examination passed and reduction of the full-time employment credit to three credits per year. The 2014 CE Policy is available online along with the 2014 CE Input and Credit Guide and Compliance Schedule A at <http://www.bcsla.org/education/continuing-education-ce>. The 2017-2018-2019 CE Policy will be posted to the BCSLA CE website in April 2017 once the deadline for submitting CE credits for the previous term has passed.

CE Programs

A major task of the CE Committee is to identify and support CE opportunities for the membership. Input from members is valuable in the development of programming and credit allocations – so please send us your ideas. Through the Friday File and special announcements, we provide information to members on seminars, courses, and other opportunities for acquiring CE Credits. As requested by the membership at the 2014 AGM an ideas zine (titled “101 ways to get CE Credits for free or next to nothing”) was published in 2015 to help members find easy ways to get the necessary credits wherever they live, and without spending a lot of money in their quest to meet membership requirements through lifelong learning. The CE Committee has since received positive feedback from the membership that the ideas have stimulated CE activity (and a good laugh).

AGM

In 2016, the CE Committee assumed co-chairing the annual conference held March 31 to April 2 in Vancouver. CE developed the conference theme, “SHIFTING CURRENTS: rethinking our relationships with water”, which resulted in a diverse and interesting program. We are grateful to all the speakers that presented for helping deliver some very rich educational sessions; the whole conference received much positive feedback. In 2016, the BCSLA CE program continued the Landscape Café series with a pre-conference evening event on March 31. We thank Bev Windjack, MBCSLA for bringing the membership up to speed on the CSLA Climate Change initiatives.

Regional networking events were organized by BCSLA Chapters in the Interior, Whistler, and on Vancouver Island. The Public Sector Sub-Committee arranges tours and discussions relevant to their particular field. BCSLA CE Committee was a key sponsor of the UBC SALA Garden Design Lecture by French garden designer Louis Benech, on November 4.

The effort of a small group of dedicated member-volunteers is much appreciated as the CE Committee adjusts to the new task of annual conference programming. Many thanks to all on the Committee and to all staff and volunteers that help make the BCSLA Continuing Education program function successfully. And thanks to the members



Katherine Dunster, Chair
Patricia Gooch
Nastaran Moradinejad

Nancy Paul
Stephen Watt
Dave Thompson

Cindy Hsu Becker
Sara Ahadi, BCSLA Intern & Associate Representative
Emily Hamilton, BCSLA Intern & Associate Representative

Respectfully Submitted By:
Katherine Dunster, CE Committee Chair
January 2017

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2017-2018-2019 MANDATORY CONTINUING EDUCATION POLICY

Introduction

Prior to admission into the British Columbia Society of Landscape Architects, Members and Interns are required to provide evidence of their high standard of education and training. As Members of a professional body, landscape architects accept a responsibility for the continued maintenance of their professional competence:

The Architects (Landscape) Act, Section 11, RSBC 1996

Revised 1996, Section 11, Objects a, b, c and d. –

- a. to uphold public health, safety and welfare as it relates to the professional practice of landscape architecture in British Columbia;
- b. to nurture and further the professional application of landscape architectural knowledge and technique as it relates to the planning, design, development, preservation, protection, restoration, reclamation, rehabilitation, enhancement and management of the environment;
- c. to advance landscape architectural knowledge and technique;
- d. to further and maintain proper standards of professional landscape architectural practice in British Columbia.

Landscape architecture is a broad-based profession requiring many skills and diverse knowledge. The Continuing Education (CE) Program accommodates these diverse needs while promoting excellence in practice, skills, and knowledge. As per the BCSLA Bylaws, the Continuing Education Committee will refer individuals who do not meet the minimum Continuing Education requirements for review by the Board of Directors who will make a recommendation.

It is important for the BCSLA to maintain a cumulative record of these CE initiatives that will support its ongoing public visibility and advocacy campaigns. CE Credits for each year are recommended to be reported on the BCSLA online system as they are acquired or by December 31 of each year.

Requirements

BCSLA Registered Landscape Architects, Landscape Architects, and Interns are required to report a minimum of 30 CE Credits over a three-year reporting period. New Members will be required to submit credits on a pro-rated basis. Inactive Landscape Architects are required to report a minimum 15 CE Credits over a three-year reporting period. Retired Landscape Architects are excused from the CE Program. Special consideration to waive the CE requirement is reviewed on a case by case basis.

Note: Each Member is obligated to exercise their judgment to determine what constitutes as landscape architecture and landscape architecture-related activities. At the end of each three-year reporting period, the Continuing Education Committee will review CE Annual Reporting Forms- to prepare a statistical analysis and review at random, a number of Reporting Forms to verify the CE Credits claimed.

Reporting, Monitoring and Compliance

To maintain the criteria for Membership within the Society, all Members must regularly monitor and report their Continuing Education activities using the CE Annual Reporting Form through the online process; refer to the **CE Input Guide** for instructions. The CE Annual Reporting Form will be reviewed for CE Policy compliance. Refer to **Schedule A** for details of procedure and penalty structure for individuals who are found to be CE Non-Compliant. Special consideration for Members will be reviewed on a case-by-case basis; please contact the BCSLA office.

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1. Work Experience Credits

BCSLA Members receive credit for employment in the field of landscape architecture or a closely related field which may include: management; policy; administrative or coordinating roles; consulting; research; or teaching. **A maximum of 1.5 CE Credits can be reported for this category annually.**

<i>Credits</i>	<i>Activity</i>
0.25	Per 300 hours employment ¹ where typically 300 hours = 2 months of full time, or 35 to 40 hours per week. Maximum credit for annual work experience = 1.5 credits

2. Education Courses and Training Programs

Members may claim credits for successful completion of substantive courses in landscape architecture and landscape architecture-related fields and programs which upgrade their skills. Courses and programs offered by any landscape architectural organization (e.g. BCSLA, CSLA, CELA, ASLA, CLARB, IFLA, and/or other relevant professional societies or private sector delivery agencies) are eligible for CE Credits. **A maximum of 20 credits** can be reported for this category.

<i>Credits</i>	<i>Activity</i>
4	Full attendance at the BCSLA Conference and Annual General Meeting (2 per each day of attendance).
1	Attendance at BCSLA Annual General Meeting including preparation and participation.
2	Per summary of presentation or lecture for other BCSLA Members (who were unable to attend) in a comprehensive review, in addition to CE credit claimed for attendance.
0.5	Lectures offered by the BCSLA CE Committee or other allied associations on a landscape architecture-related topic to a maximum of 5 credits based on 0.5 credits per hour of activity
Varies by Contact Hours	Self-directed study (e.g. reading a book/article on landscape architecture, webinars, taking an on-line tutorial, lunch and learns, etc.), to a maximum of 4 credits based on 0.25 credits per hour of activity
Varies by Contact Hours	Visioning projects (e.g. design or planning workshops, charrettes) varying by project. 1 credit per day (4 hours minimum attendance), to a maximum of 6 credits. Please consult with the CE Committee Chair if unsure.
Varies by Contact Hours	University Courses for full credit or audit (including MOOC courses), to a maximum of 6 credits

3. Professional Activities

Credits may be claimed for activities undertaken in **landscape architecture and landscape architecture-related fields** (see Architects (Landscape) Act, Section 11, RSBC 1996, Objects b and c) such as conferences, seminars, workshops, presentations, lectures, literary contributions, and service to the landscape architecture profession provided by BCSLA, CSLA, CELA, ASLA, CLARB, IFLA etc., educational institutions, or private sector delivery agencies. **Maximum of 20 credits can be reported for this category.**

Service

<i>Credits</i>	<i>Activity</i>
5	Per year service on a board such as BCSLA, or CSLA, as a BCSLA representative.
5	Per year service as BCSLA or CSLA committee chair.
2	Per year service as BCSLA or CSLA committee member.
2	Per year service on a working group, task force, panel, committee (e.g. CELA, ASLA, CLARB, IFLA).
4	Per year service on a BCSLA or CSLA Municipal task force, Design Panel, Environmental Group, or similar committee.
0.5	Per event (i.e. Conference, Social Events, CE Events, etc.) as a BCSLA or CSLA volunteer.
0.5	Per meeting attended to a maximum of 4 credits per year as a representative to a government or other association or agency; advisory group or committee; or to another professional association.

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2017-2018-2019 MANDATORY CONTINUING EDUCATION POLICY (cont.)

Teaching / Writing

These professional activities are over and above responsibilities to employment and contribute to the body of knowledge and appreciation for the art and science of landscape architecture. Research reports and papers prepared in the course of employment are eligible for CE credits when modified and published in another forum.

<i>Credits</i>	<i>Activity</i>
10	Book published.
5	Contributing author or editor.
4	Technical or research article as sole author.
1	Per day guest critic at a landscape architecture school, or related college.
2	Per presentation or lecture to fellow professionals, colleagues, or students, and to the public.
2	Position paper or opinion/editorial submission.
1	Written review (independent of employment).
1	Mentoring a BCSLA Intern or Student. 1 credit per review (to a maximum of 5 credits).

4. Personal Development

Personal development activities undertaken in **any related field**, consistent with the Bylaws and Standards of the BCSLA, that allows a member to gain personal skills, confidence, and leadership experience such as: public speaking, writing and publishing, media outreach, leadership roles, networking clubs, and volunteering with NGO or community service clubs. **A maximum 10 credits can be reported for this category.**

<i>Credits</i>	<i>Activity</i>
5	Book published.
2	Contributing author or editor.
2	Technical or research article as sole author.
1	Per day guest critic at a school or related college.
1	Per presentation or lecture to fellow professionals, colleagues, students, and to the public.
1	Position paper or opinion/editorial submission.
0.5	Per meeting attended to a maximum of 4 credits per year as a representative to a community working group, NGO, or other community volunteer initiatives.
0.5	Written review.

5. Examination

For any section of the LARE passed during the reporting period.

<i>Credits</i>	<i>Activity</i>
5	Section 1 – Project Construction and Administration.
5	Section 2 – Inventory and Analysis.
5	Section 3 – Design.
5	Section 4 – Construction Documentation.
5	Leading a LARE Workshop.
0.5	Intern participation in a LARE Workshop.

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PUBLIC AND PROFESSIONAL RELATIONS COMMITTEE REPORT

COMMITTEE MEMBERS:

Scott Watson – Chair, Adrienne Brown, Dylan Chernoff, Emily Dunlop, Alexandre Man-Bourdon, Ron Myers, Daryl Tyacke, Brad Snelling, Shaun Smakal and Jennifer Wall.

The BCSLA Public & Professional Relations (P&PR) Committee meets monthly. The meetings over the past year have generally been held at the offices of Durante Kreuk Ltd. and Stantec Consulting Ltd. who have graciously provided space for these committee meetings, and occasionally at the Oceanic Plaza. On a warm summer evening Daryl Tyacke hosted the July meeting at his home in his beautifully landscaped backyard, followed up with a pot-luck bar-b-que.

On behalf of the Members and Associates of the BCSLA, I take this moment to not only thank the individual members for the time they commit to serving on this committee, but also to thank the firms and individuals who host the monthly meetings.

Work Program Addressed in 2016 -2017

Web Atlas

Adrienne continues to promote and update the Web Atlas. She is working on new additions that include maps of Whistler, UBC, and Stanley Park. Total number of projects featured to-date 278, with some firms exceeding 15 of their projects being featured. Suggestions for the theme for the next home page “resilient landscapes (fire & drought) are currently being sought after to coincide with the upcoming theme for the Annual Conference and AGM.

Competition Policy

Much of the work was completed in the previous year with the policy being adopted by the BCSLA Board of Directors on April 26, 2016. Good job to those involved.

Recommended Fee Guide

Adrienne Brown, Emily Dunlop and Margot Long worked on this initiative and have presented to the Board at the December 12, 2016 meeting. It has undergone the legal review, and is undergoing the final editing. Final version expected to be completed before the end of February 2017.

Survey Action Plan

Emily Dunlop has carried on with the previous year's work and developed the Survey Action Plan based on the results from the On-Line Members Survey. The Survey Action Plan was presented to the Board of Directors on September 27, 2016. A number of actions that could be completed immediately with no costs to the members or in need of a bylaw change(s) were completed. The Board requested the P&PR Committee to prioritize the remaining actions and come back with a 'Top 5'. At this point the BCSLA embarked on hiring a consultant to provide leadership in Strategic Planning. The Action Plan and Strategic Plan need to align with each other.

Sitelines Annual Membership and Firm Roster

David Rose continues to work with the BCSLA office staff on the BCSLA Sitelines Annual Membership and Firm Roster. In 2016 the P&PR Committee provided feedback and suggestions for the artwork on the cover. The 2017 edition will be circulated to more than 1,700 BCSLA Members and Associates, allied professional organizations, public and private sector entities and government agencies. BCSLA provides the editorial listings for the Roster. Naylor Publications does the graphic work, provides proofs, edits and circulates the Roster. In exchange Naylor Publications earns revenue from advertising. A portion of the revenue is returned to the BCSLA. With due consideration to paper, ink, transportation and other environmental costs we continue to produce the Roster as it has received positive feedback from Members and users. Thank you to David Rose for his hard work on this project for so many years!

BCSLA.ORG/SITELINES.ORG

Report Provided by Andrew Wasson, Luna Design and Tara Culham, BCSLA Executive Director and approved by Scott Watson

BCSLA Website

Last year saw the completion of the project to move the remainder of BCSLA online activities from the legacy online membership system to the new consolidated Drupal/CiviCRM based system. Primarily we concentrated on the self-serve BCSLA Intern Work Experience Reporting tools and BCSLA Admin online LARE reporting tools; the result being that now we are able to jettison the aging hosting server that BCSLA used to depend upon and now all BCSLA web activities take place on a modern well-maintained system that has the capacity to keep up with website trends and that will grow with the organization's needs.

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PUBLIC AND PROFESSIONAL RELATIONS COMMITTEE REPORT (cont.)

The BCSLA Website major tasks involved were:

- Update login link on the BCSLA website and improved administrative tools. We also added new password protected pages to the Profession section for: BCSLA Board and Committees, Site Sign & Landscape Schedules, Insurance
- Luna Design and BCSLA staff reviewed feedback from a BCSLA Intern test group on the new Intern Work Experience system. Luna Design used the comments and suggestions to fine tune interface for logging and reporting Intern Work Experience and the site was launched. The feedback from Interns was very positive
- The webmaster has completed importing LARE results from the legacy site and BCSLA Interns will be able to track their exam progress online.

BCSLA Website Plans 2017

- Aside from keeping the website healthy, updating the CE page for the new term 2017-2018-2019 the webmaster and office staff will work with the P&PR volunteers on revisions and upgrades.
- There were plans to initiate online event registration and Membership renewals but the system requires further testing. BCSLA intended to provide an online payment system late in 2016 but changes to the VanCity Savings website and mobile banking created challenges. As a result, the project was delayed until late spring of 2017.
- We will be reviewing the costs and logistics to update the BCSLA website to be "Mobile Friendly" with the guidance of the BCSLA Strategic Planning Guidelines that are under development.

sitelines.org Website 2016

Luna Design worked with Adrienne Brown with to update/add several maps in the Web Atlas and improve navigation tools. There have been discussions on techniques that can be used to make the Sitelines Website and Web Atlas "responsive" to the variety of screen sizes. Luna Design has mocked up an example of how that might look. Luna Design may be tasked with providing a greater depth of detail and planning on what is required to provide the best visitor experience on the mobile display.

Sitelines.org Website Plans 2017

Aside from keeping the healthy with updates and security patches the site is maintained by BCSLA administration and staff. Some projects that may be under review by the P&PR team may include:

- Update the Sitelines website to be responsive to a variety of screen sizes as demonstrated at the link above and to make it mobile friendly.
- The sitelines.org website was built nearly ten years ago, well before there were definitions for "Responsive" or "Mobile Friendly".
- Update the Web Atlas to be migrated into the Sitelines Drupal content management system so that the content is dynamically generated in the same way that the content is managed within the main Sitelines site.

Adding a new content type for the Web Atlas properties will be relatively simple however the Web atlas is dependent on the custom maps. The idea would be to maintain the spirit of the existing Web Atlas but make it simpler to maintain and extend. Fortunately Luna Design has extensive experience with creating custom mapping applications within Drupal websites I and can draw on that experience to do the same with the Web Atlas.

As the BCSLA Strategic Plan is under development the updates to the website has been deferred until they can be included in the Work Plan. The results of the survey that include websites and electronic media will be used to continue to develop a better digital experience for all Members and Associates. The Survey results support a complete overhaul of this area, including consideration of uniting the sitelines.org and bcsla.org into one site.

Profession Survey

Every five years the BCSLA surveys the Members and Associates regarding the profession of Landscape Architecture within BC. The last survey was completed in 2012, which means that sometime in 2017 you will be receiving a survey. Surveys are an important way of capturing data, data that provides direction, data that is used to measure success or failure by. Please, when you receive this survey please take the time to complete it.

The Profession Survey is used by firms and members for a variety of reasons, including comparison of salaries and wages. P&PR is hoping to have the survey completed February/March 2017 with a report to members to follow late spring 2017.

British Columbia Society of Landscape Architects 2017 Annual General Meeting Report

UBC

The Annual UBC SALA Corn Roast was a success with 40+ students coming out for a fall bar-b-que and corn on the cob. Genevieve Depelteau Alexandre Man-Bourdon Miriam Plishka, Susan Herrington and Mark Vaughan represented the BCSLA Board of Directors. Reaching out to students and connecting with them early in their academic pursuits provides opportunities both ways, from mentoring to volunteering, networking to attendance at a conference. There may be an opportunity to organize a joint event with the Architectural Institute of BC in 2017. Julia Ryan and landscapeforms served as the major sponsor of this event. Thanks Julia!

The P&PR Committee will be reaching out to Susan Herrington (UBC Liaison) and Cynthia Girling to discuss about the history of the relationship between UBC and BCSLA, what works? What's the status? What's their opinion of how things are going?

SITELINES MAGAZINE

It had been suggested that the P&PR Committee take on the responsibility of editor for the SITELINES magazine and website. After a lengthy discussion the committee felt it should be staff's area of responsibility with P&PR overseeing it. Dylan Chernoff, Emily Dunlop and Alexandre Man-Bourdon formed a working group from the P&PR Committee to completely review the Sitelines Magazine, including going paperless in the near future.

The BCSLA is pleased to work with enthusiastic volunteers to produce SITELINES magazine six times per year. Stephanie Nguyen, BCSLA Member Service Coordinator, has recently taken on the role of SITELINES Co-Editor and she has been doing a fantastic job working with Odette Hidalgo, SITELINES Graphic Artist. BCSLA is grateful to the following volunteer Co-Editors who came forward in 2016 with a dedicated theme for each issue:

February 2016	The Ornamental Landscape Industry in BC, Hedy Dyck, BCLNA COO
April 2016	Rural and Ecotourism, Randall Sharp, FCSLA
June 2016	Water Balance Pathway to a Water-Resilient Future, Kim Stephens P.Eng
August 2016	Living Systems in Landscapes, Betty Cunnin, Katherine Dunster & Ellen Pond
October 2016	Green + Blue Infrastructure, Julie Taylor Schooling, MBCSLA
December 2016	BCSLA Fellows of the CSLA, Alan Duncan, FCSLA and Don Vaughan, FCSLA

In December 2016 Sitelines began featuring a Canadian Society of Landscape Architects (CSLA) Fellows Column. CSLA Fellows who are based in BC will select one senior practitioner from their group who will submit an article that is related to the overall theme. The Fellows article is meant to expose our Members and Associates to the variety of accomplishments of the individual Fellow who may represent: educators, planners, environmentalist, parks and traditional Landscape Architecture. A CSLA Fellow is a member of the Society who has made an outstanding contribution to the profession over an extended period of time. The column grew out of discussions with Don Vaughan, LMBCSLA, FCSLA, FASLA and several other CSLA Fellows at the Spring Garden Party.

UNION OF BC MUNICIPALITIES (UBCM)

This is where 2,000 of the decision makers for municipalities meet every Fall. A working Group (Scott Watson, Adrienne Brown, Emily Dunlop, Jennifer Wall) was formed to put together a business case and develop a plan to staff a booth at the next UBCM Conference in Vancouver from September 25- 29, 2017. The theme and presentation material will be determined. Committee volunteers are also searching out an interesting speaker/presenter for the UBCM Conference on a municipal theme. The goal is to highlight the work of Landscape Architects in the municipalities both public and private, the roles and responsibilities of municipal staff landscape architects, and how landscape architects help shape the man-built environments we call cities and towns.

Other

During the year a number of minor issues or topics will pop up that are handled by members of the P&PR Committee. Topics include a request to come up with a Fire Smart Landscape Design Guidelines that could be applied provincially. Working with local fire departments it became clear that the guidelines would be nearly impossible and the best bet would be to suggest that local Landscape Architects be consulted by individuals; and the re-introduction of the requirements of Landscape Architects in the West Vancouver Development Bylaw.



Respectfully Submitted By:
Scott Watson
Public & Professional Relations Committee Chair
February 2017

British Columbia Society of Landscape Architects 2017 Annual General Meeting Report

ADVISORY DESIGN PANEL SUB-COMMITTEE REPORT

It has been a successful year for the ADP Sub-Committee in being able to meet all the requirements and requests for registered landscape architects representing the BCSLA on the various Advisory Design Panels in a timely matter.

This past year we have seen a growth of interest exceeding all previous years from new members or members who have not volunteered previously coming forward to offer to participate on any of the numerous design review committees that have been posted to the membership. And of course we have had many members reapply for new panels after completing terms.

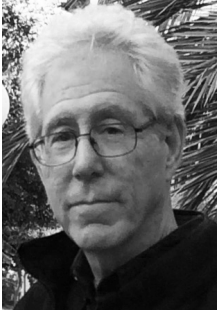
The feedback from the municipalities has continued to be very complimentary regarding the impact that all our members have had on the panels especially in several cases where the landscape architect has taken the chair position - their leadership has been outstanding!

We have been able to continue our policy of transparency in each and every appointment that has come forward. More over it has continued to evolve that our volunteers are a very diverse group whether it is professional experience, private or public sector practice, as well as those of various cultural, age and gender backgrounds.

Presenting this report provides the annual opportunity to remind our member again that all landscape architectural appointments for Advisory Design Panels are to be made only through the BCSLA whether posted in a newspaper (as several of the municipalities do) or on our very own Friday Newsletter 'Calls'.

I believe this report gives an accurate overview of the Sub-Committee's activities for the previous year and extend to all members to contact me directly with any suggestions or experiences encountered.

To all those who have come forward offering to participate on Advisory Design Panels - once again a very big thank you for taking the time helping to make the advisory design panels the successes they are!



Respectively Submitted By:
Al Tanzer / ADP Sub-Committee Chair
February 2017

Local Government	BCSLA Registered Landscape Architect	Term Ending
Corporation of Delta (1yr terms)	Clark Kavolinas Michael Patterson (3)	February, 2018 February, 2018
City of Duncan	Cam Campbell	July 19, 2017
City of Esquimalt	Jill Singleton (2) Paul de Greeff (2)	June 30, 2017 June 30, 2017
District of Maple Ridge	Kyoung Bae Park (2) Shan Tennyson	December, 2017 December, 2018
City of Nanaimo	Fred Brooks	March, 2018
City of New Westminster	Maria Fish (2) Meredith Mitchell (2)	January, 2018 January, 2019
City of North Vancouver	Alexandre Man-Bourdon Pending (TBA)	January, 2018 January, 2019
District of North Vancouver	Steve Wong Amy Tsang (2)	December, 2017 December, 2017
City of Parksville	Pending TBA	December, 2018
Village of Pemberton	TBD	

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District of Pitt Meadows	Matt Harbut Doron Fishman	July, 2017 July, 2017
City of Port Moody	Pending TBA	December, 2018
City of Richmond	Amber Paul Doug Shearer (2)	December, 2018 December, 2018
City of Saanich	Graham Gidden Illarion Gallant (2)	December, 2018 December, 2017
District of Squamish	Jenna Buchko Crosland Doak	September, 2018 September, 2017
Squamish Nation	Grant Brumpton	August, 2018
City of Surrey	Mike Enns Daryl Tyacke (2)	December, 2017 December, 2018
Vancouver (1st Shaughnessy)	Donna Chomichuk (2) Lu Xu (2)	February, 2017 December, 2017
City of Vancouver	Nell Gasiewicz David Jerke	December 3, 2017 December 3, 2017
City of Victoria (18mo. terms)	Rene Lussier Cynthia Hilderbrand (2)	June, 2017 June, 2017
District of West Vancouver (1yr terms trans to 2yr terms)	Pending TBA Dimitri Samaridis (3)	January, 2019 January, 2018
Resort Municipality of Whistler (1yr terms)	Kristina Salin (2) Julian Pattison (2)	December, 2017 December, 2017
City of White Rock	Ruchir Dhall	December, 2017
UEL	Nancy Paul Pending TBA	January, 2018 January, 2018
UBC	Jane Durante (2)	September, 2017

- Numbers in brackets () indicates term reappointment.
- 'Pending' are appointments not finalized in time prior to the AGM Report submission.

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INSURANCE SUB-COMMITTEE REPORT

General Insurance Products for BCSLA Members

These broad range of products are available from Mumby Insurance Brokers Inc. who have worked with landscape architects for more than 25 years. This voluntary program is a benefit of your Membership. You can choose from the following options:

- i) Home, tenant, condo, rental income and property owner's insurance, with discounts of up to 60% available. – underwriter is Waterloo Insurance Company.
- ii) Long term disability, office overhead insurance, extended health care and dental insurance, term life insurance and personal accident insurance.

Contact Douglas Pinnell at Mumby Insurance by telephone at (800) 446-5745 or by email at getaquotenow@mumby.com.

Professional employees such as technologists, arborists, planners, etc, working for landscape architectural firms are eligible for benefits, within the BCSLA Group Insurance program. The professional employee must work a minimum of 25 hours per week.

Group Liability Insurance (Errors and Omission Insurance)

Metrix Insurance Brokers Inc. and XL Insurance (underwriter), continue to provide competitively priced group liability insurance to our Members and firms.

This group policy is customized to include many features unique to landscape architecture. As outlined last year, premiums have remained stable for the past five years. Firms with fees less than \$300,000 / year can expect no premium increase. Firms with greater than \$300,000 in fees can anticipate a premium increase between 2% and 3%, depending on the fee growth and whether projects are domestic or foreign countries.

Metrix and XL Insurance will continue to offer firms with consistent / stable fees from year to year, the option of a two (2) year policy. These firms in 2017 will not need to complete a renewal application and will have no premium increase.

For further details, free quotes, and particulars relating to your needs, please contact Rob McLeod at Metrix Professional Insurance Brokers Inc. by mail at #1500 - 1166 Alberni Street, Vancouver, BC V6E 3Z3, by telephone at (604) 629-2680, or by email at rmcleod@mpib.com.

Participating firms are encouraged to enroll in a professional liability education program (PLEP), to increase their knowledge and awareness of liability insurance issues. Each firm that successfully completes various short programs receives a 10% discount on their premium. In addition, Metrix Insurance facilitates a yearly one day seminar, which qualifies for the 10% discount and BCSLA continuing education points.

This year the dates for the annual XLDP / Metrix seminars are tentatively scheduled as follows, (to be confirmed before Feb.11, 2017):

Tuesday, April 11, 2017 – Fairmont Empress, Victoria, BC, 9:00 am – noon.

Wednesday, April 12, 2017 – venue to be confirmed, Vancouver, BC (morning & afternoon sessions)

Claims continue much the same as previous years:

- i- More 'trip and fall' claims where the allegation is that the landscape architect's design caused parties to slip and injure themselves,
- ii- condominium ground water erosion which caused damage, and
- iii- underground parkades where the envelope failed causing water seepage / ingress to parkade. The landscape architect was not responsible for the envelope failure but named in the action. Insurer must defend the landscape architect.

In addition, Metrix Insurance is now offering Cyber Liability coverage as a result of rising amount of cybercrime. This policy can be specifically written to offer protection to specific risks faced by landscape architectural firms, such as cyber liability, business interruption, extortion, computer crime, and social engineering fraud losses.

British Columbia Society of Landscape Architects

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Commercial (Office) Insurance

Metrix Insurance Brokers Inc. together with various insurance underwriters, continue to offer competitively priced commercial general liability insurance packages with increased enhancements for private firms. As with liability insurance, the best coverage and premiums are based on a firm's fee size, the nature of work, and in which country(s) the firm is practicing. Firms providing services in the US and foreign countries necessitate different insurers. For further information contact Michael Russell.

As indicated last year, the BCSLA entered into an agreement with Nexus Insurance Brokers to provide another alternative for business insurance office packages for our members. For further details and free quotes contact David Barton or Ken Addison at # 303 – 566 Lougheed Hwy., Coquitlam, BC V3K 3S3. (Tel) 604-420-2501, (email) ken@nexusinsurancebrokers.com.



Respectfully Submitted By:
Jay Lazzarin, Insurance Representative
February 2017

EXECUTIVE DIRECTOR'S REPORT

BC Land Summit Society (BCLSS)

The BCLSS Members that include the: Appraisal Institute of Canada (BC), BC Institute of Agrologists, Planning Institute of BC, Real Estate Institute of BC and BCSLA. Each Member organization has appointed their chief staff Member to the Board as the representative of the Society and in keeping with BCLSS Bylaws. The 2019 BC Land Summit will be held at the Westin Bayshore from May 7-10, 2019.

ASLA

My volunteer term on the American Society of Landscape Architect Governance and Licensure Committee came to an end in the Spring of 2016. It was a pleasure to work with counterparts from around the USA and globally

Alternate Evaluation Framework

Ensuring that refugees are able to effectively use their skills, experience and qualifications in the workplace is an important step in supporting refugees to successfully settle in BC. I volunteered to represent BCSLA on a panel that assisted in the development an Alternate Evaluation Framework for Applicants who are unable to provide complete documentation. Thanks to Mark Vaughan, Registrar, for his input and guidance. The Ministry released the documents to more than 60 Regulatory agencies in BC late last year. We learned a lot in the process and were grateful to be a part of the panel.

Allied Organizations

BCSLA continues to collaborate with allied organizations on many initiatives. In 2017 we will be teaming up with the Architectural Institute of BC to erect a display at the AIBC Conference in May, develop walking tours led by BCSLA and AIBC Members, and organize UBC SALA events for students and more.

The BCSLA is in preliminary discussions with the BC Parks and Recreation Association to hold a joint event as part of our annual conferences in the Spring of 2018.

The BCSLA's realizes the importance of educating our Members, Associates and allied professionals on about the impact of invasive species in our economic, environmental and human health. We have partnered with the Invasive Species Council of BC on a grant application to the Real Estate Foundation of BC to develop training and resources to a high industry standard. At press time we were at Stage 2 of the Grant Process.

These are just a few of the projects that we are working on. Despite busy professional and personal lives, the Board of Directors and various Committees and Sub-Committees have dedicated a lot of time and energy in support of the Society and the Members and Associates. We appreciate their commitment and enthusiasm. These BCSLA Members and Associates make us all look terrific!

Respectfully Submitted By:
Tara Culham
BCSLA Executive Director & BCSLA Honourary Member
February 2017

British Columbia Society of Landscape Architects 2017 Annual General Meeting Report

2017 AGM SPECIAL RESOLUTION #1

Proposed Bylaw Amendment: Board of Directors: Regional Representation

Background

In 2008 and 2009 the BC Society of Landscape Architects Board of Directors established regional chapters in the BC Interior and on Vancouver Island at the suggestion of regional Members and Associates. Local volunteers organize Continuing Education (CE) activities, Landscape Architectural Registration Examination (LARE) preparation sessions, and discussions regarding issues that may be unique to their region, advocacy projects and networking events. In 2009 the Board of Directors agreed to encourage regional volunteers from to allow their name to stand for a two-year term as a BCSLA Director while representing their region. Financial allocations were established to support regional events and to offset logistical costs. In 2009 the BCSLA Board of Directors organized a Board of Directors Meeting, CE events and a networking session in Kelowna, BC. In 2010 a similar meeting was held in Victoria. Since that time the BCSLA Board and regional members and associates have come together for joint meetings and activities in the Fall of each year (one year in the BC Interior and the next year on Vancouver Island). In 2014 the smaller Squamish/Whistler Chapter was established. Plans are underway to organize a regional event in Whistler/Squamish in the near future.

Discussion:

At the request of the BC Interior Chapter and the Vancouver Island Chapter Al Neufeld, Scott Watson, Mark Vaughan and Tara Culham met with Eli Mina, Registered Parliamentarian. Eli outlined the risks and rewards of incorporating regional representation in to the BCSLA Bylaws and answered questions about implementation. In future if additional regions request representation on the Board of Directors the Bylaws can be reviewed at that time. In the unlikely event that there are no volunteers who come forward from a region, a volunteer from another region may be elected to represent that region. It was noted that Bylaw Amendments require a vote by BCSLA Members via Special Resolution. In accordance with BCSLA Bylaw 3.26:

All resolutions passed at an annual general meeting shall be passed by ordinary Resolution of a majority of the quorum (fifty percent plus one (50% +1), except Special Resolutions which require a vote of seventy-five percent (75%) to pass.

If adopted, the amended Bylaw would not take effect until the proposed Special Resolution is filed and accepted by the BC Registrar of Companies following the 2017 AGM. At the January 24, 2017 BCSLA Board of Directors meeting, after careful consideration, the BCSLA Board of Directors approved a Motion to propose an amendment to the Bylaws. **Please see the next page for proposed amendments.** A complete copy of the BCSLA Bylaws is available at www.bcsla.org.

Special Resolution #1:

That the BCSLA Bylaws be amended to designate regional representation by including a) one voting Director to represent the BC Interior and b) one voting Director to represent Vancouver Island.

Prepared By:

Al Neufeld, President
Scott Watson, President Elect
Mark Vaughan, Registrar

February 2017

British Columbia Society of Landscape Architects 2017 Annual General Meeting Report

BCSLA Bylaws Excerpt (proposed new text in underlined italic and deleted text in ~~strikethrough~~)

3.27 The Board shall consist of twelve (12) Directors:

(a) five (5) Executive officers:

- i. a President;
- ii. a President-Elect
- iii. a Past-President
- iv. a Treasurer, and
- v. a Registrar, and

(b) six (6) Directors ~~at large~~, including:

i. four (4) Directors-at-Large;

ii. one (1) Vancouver Island Representative; and

iii. one (1) Interior of British Columbia Representative.

(c) one (1) voting Director of the Board will be appointed as the British Columbia representative to the Canadian Society of Landscape Architects Board of Directors for a two (2) year term. *[Amended: May 3, 2008]*

Directors' Powers

3.28 The Directors may exercise all such powers and do all such acts and things as the Society may exercise and do, subject to federal and provincial legislation and laws, the Act, these Bylaws and, except where contradictory or inconsistent with the foregoing, the policies of the Society which are made from time to time by the Society in general meeting.

3.29 No policy, resolution or bylaw, even if made by the Society in a general meeting, can have retrospective effect to invalidate a prior act of the Directors that would have been valid if that policy had not been made.

3.30 The Directors shall have the power to allow designated persons or classes of persons who are not Members to attend meetings, and otherwise participate in a non-voting manner in the affairs of the Society.

3.31 The Directors may delegate any, but not all, of their powers to the President or to such committees as they think fit.

Election of Directors

3.32 The President-Elect will be elected annually by a majority vote of the Members immediately prior to the election of the Directors at the annual general meeting, or if by mail or electronic ballot, announced immediately prior to the announcement of the results of the voting for Directors.

3.33 The President-Elect shall be elected at each annual general meeting for a term of,

(a) three (3) years;

The term includes one (1) year as President-Elect, one (1) year as President and one (1) year as Past President.
[Amended: May 3, 2008]

3.34 The office of President will be assumed by the current President-Elect at the annual general meeting following the election of the new President-Elect.

3.35 The Registrar and Treasurer will be elected at every other annual general meeting Directors to serve a term of two (2) years.

3.36 A total of ~~three (3)~~ two (2) Directors-at-Large will be elected at each annual general meeting, such Directors to serve a term of two (2) years.

3.37 The Vancouver Island Representative and the Interior of British Columbia Representative will be elected at the annual general meeting to serve for terms of two (2) years each, such that one of these two Representatives is elected in odd-numbered years and the other in even-numbered years, as determined by the Board.

British Columbia Society of Landscape Architects 2017 Annual General Meeting Report

CALL FOR NOMINATIONS

The BCSLA encompasses many passionate volunteers who provide guidance on important issues. Many are elected by the Membership to attend to Society business in accordance with our Bylaws and Standards of the Professional Conduct. The Board of Directors is comprised of the following: President, President-Elect, Past President, Registrar, Treasurer and seven Directors. There are also three non-voting Board Members: BCSLA Intern/Associate Representative, UBC Representative and Student Representative.

At the 2017 Annual General Meeting on April 1, 2017, **Scott Watson** will assume the role of President and **Al Neufeld** will become Past President. **Judith Blake Reeve** stepped down as Past President late last year for personal reasons. In accordance with BCSLA Bylaws, **Jacqueline Lowe**, Past President was appointed as Past President until the 2017 BCSLA AGM. A special thank you to Judith and Jacqueline.

Mark Vaughan, Registrar, Cynthia Hildebrand, Treasurer and **Nastaran Moradinejad, BC Representative to CSLA** have one year remaining in their terms. Nastaran has agreed to allow her name to stand as CSLA President at the 2017 CSLAAGM on March 30, 2017. If she is elected as CSLA President, there will be a vacancy for the BC Representative to CSLA for a one-year term at the 2017 BCSLA AGM.

Debra Barnes, Illarion Gallant and **Bob Lilly** have completed their terms as Directors and we thank them for their service. Illarion Gallant has agreed to allow name to stand for a two-year term. **Robert Fershau (also BC Interior Chapter Chair), Alexandre Man-Bourdon** and **Miriam Plishka** have one year remaining in their terms as Directors.

Emily Hamilton was appointed as the BCSLA Intern and Associate Representative in September 2016 and she will continue in that role for one more year Sub-Committee for several years. She succeeded Sara Ahadi who did a terrific job as the BCSLA Intern and Associate Representative. **Susan Herrington** succeeded **Cynthia Girling as the UBC SALA Representative to BCSLA** in July 2016. **Genevieve Depelteau** succeeded **Allison Tweedie** as the Student Representative in September 2016. A huge thanks to Sara, Cynthia and Allison for their hard work! All serve on the Board as non-voting Members.

Detailed below are the Board of Director vacancies. We urge you to consider putting your name forward to serve on the Board as it is a rewarding experience. Applications and / or nominations should be submitted to Jacqueline Lowe, Nominations Committee Chair, in care of the BCSLA office until **March 15, 2017**. Nominations will also be accepted from the floor at the AGM. Elections will take place at the AGM from the list of Members who have put their names forward or who are nominated.

There are three Directors positions open for nomination. **Illarion Gallant (Vancouver Island Chapter Chair)** and **Jordan McAuley** have put their names forward to serve as Directors. Please see the Special Resolution #1 in this package for information on regional representation. Please contact the BCSLA office for more information.

POSITION	Nominee
President-Elect (three-year term)	Stephen Vincent
Director 1 (two-year term)	Illarion Gallant
Director 2 (two-year term)	Jordan McAuley
Director 3 (two-year term)	

BCSLA Awards

Thank you to those Members who submitted names for BCSLA Awards. The Board of Directors will select winners at their February, 2016 meeting. All BCSLA Award Recipients will be announced in the Friday File and at the Conference in April 2017

CSLA Juror

Don Wuori was appointed as the continuing Juror for the 2017 CSLA Awards of Excellence in 2016. CSLA Award winners from BC will be recognized at the BCSLA Conference.

BCSLA Committees

BCSLA Committees and Sub-Committees are always looking for volunteers. The BCSLA Core Committees are:

- Bylaws & Standards Committee
- Continuing Education Committee
- Credentials Committee
- Finance Committee
- Nominations Committee
- Public & Professional Relations Committee

A complete list of BCSLA Committees and Sub-Committees and their volunteers is available on our website Thank you all for your service to the Society on behalf of the Members.

Respectfully Submitted By:
Jacqueline Lowe, Nominations Committee Chair
February 2017