

# 2015 BCSLA ANNUAL GENERAL MEETING

## Saturday, April 25, 2015



*Image Courtesy: Fairmont Chateau Whistler*

Registration – 1:30 to 2:30 PM  
AGM – 2:30 PM

Frontenac Ballroom, Fairmont Chateau Whistler  
4599 Chateau Boulevard, Whistler, BC

## **2015 ANNUAL GENERAL MEETING PACKAGE**

Saturday, April 25, 2015 – Frontenac Ballroom, Fairmont Chateau Whistler  
4599 Chateau Boulevard, Whistler, BC  
Registration: 1:30 pm – AGM: 2:30 pm

*This package includes:*

1. Notice of the 2015 AGM
2. 2015 AGM Agenda
3. 2014 Annual General Meeting Draft Minutes
4. Directors and Officers Reports
5. Approved 2015 BCSLA Budget
6. Committee & Sub-Committee Reports
7. Call For Nominations

*Pursuant to BCSLA Bylaw section 3.92, which directs the BCSLA Board to provide for the review, amendment and consolidation of the BCSLA Bylaws at least once every three (3) years, the BCSLA Board advises the BCSLA members that it has no Bylaw amendments to propose at this time, but that it may propose Bylaw amendments in subsequent years, depending on developments with labour mobility and other issues.*

**2015 ANNUAL GENERAL MEETING AGENDA**

Saturday, April 25, 2015 – Frontenac Ballroom, Fairmont Chateau Whistler  
4599 Chateau Boulevard, Whistler, BC  
Registration: 1:30 pm – AGM: 2:30 pm  
BCSLA New Member Book Awards – 4:30 pm to 4:45 pm  
*Generously Sponsored By: Cedar Crest Lands (B.C.) Ltd.*

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|-----|---|---------|
| 1)  | Welcome and Introductions, Jacqueline Lowe/Eli Mina         | 2:30 pm |
| 2)  | Declaration of a Quorum, Mark Vaughan                       | 2:40 pm |
| 3)  | Approval of the Agenda, Jacqueline Lowe                     | 2:50 pm |
| 4)  | Adoption of the Draft 2014 Minutes, Jacqueline Lowe         | 2:55 pm |
| 5)  | Officers Reports*   | 3:00 pm |
|     | a. President's Report, Jacqueline Lowe                      |         |
|     | b. Registrar's Report, Mark Vaughan                         |         |
|     | c. Treasurer's Report, Cynthia Hildebrand                   |         |
|     | i. 2014 Audit, Mahmoud Virani                               |         |
|     | ii. Appointment of Auditors                                 |         |
|     | iii. 2015 Budget  |         |
| 6)  | Directors Reports*  | 3:20 pm |
| 7)  | Committee Reports*  | 3:30 pm |
| 8)  | Continuing Education Committee Update, CE Committee         | 3:40 pm |
| 9)  | BC Landscape Standard, Jacqueline Lowe/Nastaran Moradinejad | 3:55 pm |
| 10) | Election of Officers and Directors                          | 4:15 pm |
|     | a) President Elect  |         |
|     | b) Registrar (one-year term)                                |         |
|     | c) Directors (3 – two- year term)                           |         |
| 11) | New Business  | 4:20 pm |
| 12) | Adjournment   | 4:30 pm |

*\*Written Reports are included in this package. Please review the reports prior to the meeting as oral reports will be brief due to time constraints. Questions and comments are welcome.*

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## **BC Society of Landscape Architects 2014 Annual General Meeting Minutes**

The British Columbia Society of Landscape Architects 2014 Annual General Meeting was held on April 26, 2014 at 2:30 pm at the Arbutus Ballroom, 3<sup>rd</sup> Floor, 791 West Georgia Street, Vancouver, BC.

**1) Welcome & Introductions, Robert Evans:** Robert thanked Members and Associates for participating in the BCSLA 2014 Annual General Meeting. He introduced Eli Mina, Registered Parliamentarian, who would facilitate the meeting. He also introduced Mahmoud Virani, Mahmoud Virani Inc., the principal of the firm that conducted the annual audit and noted that Mahmoud would answer any questions related to the audit. The members of BCSLA Board of Directors introduced themselves. It was noted that Pawel Gradowski, BC Representative to CSLA, had sent his regrets.

**2) Declaration of Quorum, Frank Basciano:** Frank reported that in compliance with BCSLA Bylaws, the 2014 AGM Notice, Director and Committee Reports and all other documents were circulated on March 26, 2014, four weeks in advance of this meeting. They were also posted on the BCSLA website. Copies of the 2013 audited financial statements and the AGM package were available at the meeting

Frank reported that the BCSLA Bylaws require that a quorum of twenty (20) voting Members be present at the AGM. He noted that there were 403 eligible voting Members and the quorum requirement was met. Eligible voting Members included: 332 Registered Landscape Architects, 10 Landscape Architect Members, 48 Inactive Members and 13 Retired Members. A special welcome was extended to the BCSLA Life Members in the room. Eli Mina explained the main rules for the meeting.

**3) Approval of the Agenda, Robert Evans:** The AGM Agenda was reviewed.

**MOTION #1: It is moved and seconded to adopt the AGM Agenda as circulated. CARRIED**

**4) Adoption of Draft 2013 AGM Minutes, Robert Evans:** The draft Minutes were reviewed.

**Motion #2: It is moved and seconded that the minutes of the 2013 AGM Minutes be adopted as circulated. CARRIED**

**5) Officers Reports, Robert Evans:** The Officers provided a written report that was included in the AGM package. Robert invited questions or feedback on the reports.

**a) Treasurer's Report, Geoff Gooderham:** It was reported that 2013 budget was judicious due to the uncertain global economic climate. Most revenue and expense items were on target but the audit showed a slight deficit in the amount of \$5,656. This was due to increased costs for: the 2013 Conference, outreach programming, changes to the audit process and board expenses.

It was reported that at the request of Oxford Properties the BCSLA would be relocated to the fourth floor in the Marine Building on May 1, 2014. The Board of Directors negotiated a long-term lease at the best rate available. It was anticipated that increased revenue as a result of growing membership will cover most of the increased office rental costs. Oxford will also cover moving costs, new stationery, hook up costs, tech fees and all other related costs. A Task Force will be established to review the Building Fund revenue. They will be asked to review options and make recommendations to the Membership on how to move forward

**i) 2013 Audit**

**MOTION #3: It is moved and seconded to adopt the 2013 financial statements. CARRIED**

**ii) Appointment of Auditors:**

**MOTION #4: It is moved and seconded that Mahmoud Virani Inc. be appointed as the BCSLA auditor for 2014. CARRIED**

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2014 Annual General Meeting Minutes**

- iii) **2014 Budget:** it was reported that the 2014 Budget was approved by the BCSLA Board of Directors and questions were invited. There were no questions. [Mahmoud left at 3:20 pm]

**6) Special Resolution #1, Robert Evans:** At the 2013 BCSLA AGM the Members agreed by Special Resolution to allocate funding from the Special Levy Account in the amount of \$10,000 for the Landscape Architecture Project IV requested a funding allocation. The background material was included with the AGM package. A typographical omission in the original Special Resolution required a correction. The corrected Special Resolution #1 was read and voted on as follows:

***Special Resolution #1:***

*That the BCSLA allocate a maximum of \$10,000 from the Special Levy fund for the period 2014 to 2017 in support of the Landscape Architecture Project IV. The funds will be used at the discretion of the Board of Directors for legal reviews of the Architects (Landscape) Act, Bylaws and Standards of the Profession to work towards labour mobility and foreign credentials recognition in provinces where the profession is regulated with a view to establishing a template for labour mobility across Canada. If the funds are not expended they will remain in the Special Levy Account. **CARRIED***

**7) Directors Reports, Robert Evans:** It was reported that the written reports were included in the AGM package and questions were invited. There were no questions.

**8) Committee Reports, Robert Evans:** It was reported that the written reports were included in the AGM package and questions were invited. There were no questions.

**9) Continuing Education (CE) Update:** BCSLA CE Committee volunteers provided a detailed overview of the mandatory CE Program. Discussion followed regarding the process utilized to update and improve the CE Policy and the monitoring process. It was reported that the CE Program was intended to become more rigorous with the passage of time as Members and Associates became accustomed to monitoring CE. This was in line with allied professional organizations. The CE Program may have to be aligned with OALA and AALA when labour mobility discussions continue.

A suggestion was made to improve the method used to communicate changes to the CE Policy. It was reported that all Members and Associates receive a personalized CE Summary in August and November of each year. Frequent reminder notices are published in the Friday File email service. Updates are published on line and in the AGM Report. Calls for CE volunteers are also circulated regularly to allow Members and Associates to provide feedback on the CE Program and to assist with program development. A lively discussion followed regarding CE credit allocations followed.

**MOTION #5:** It was moved and seconded that the BCSLA Board of Directors initiates a review of the CE Policy in consultation with the Membership and report to the Members at the 2015 AGM **Defeated**.

**MOTION #6:** It was moved and seconded that the BCSLA Board of Directors reverse the decision to reduce the CE Policy Employment credit allocation for from six credits a year to three credits per year and to define "work experience". **Defeated**

It was noted that Members were permitted to input credits for the previous term until March 30, 2014. The CE web page for the 2014-2015-2016 term was launched on April 1, 2014 in order to avoid confusion. It was agreed by consensus that the CE Policy would remain in place. The CE Committee agreed to circulate a CE Guide to facilitate the CE monitoring program for Members and Associates. The feedback received at the AGM will be discussed in detail by the CE Committee and the Board. The communications process for CE will be reviewed

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**MOTION #7:** It was moved and seconded to adopt the Reports by Directors, Officers and Committees.  
**CARRIED**

**10) Election of Officers, Robert Evans:** It was reported that Jacqueline Lowe, President Elect, would assume the role of President and Robert Evans would become Past President. Geoff Gooderham, Treasurer, and Frank Basciano, Registrar, have completed their terms. Geoff will step down as Treasurer after six years of service. Pawel Gradowski has stepped down as the BC Representative to CSLA for many years. Frank allowed his name to stand for a second two-year term as Registrar. Daryl Tyacke, James Tuer and Elizabeth Watts had one year remaining in their terms as Directors. Elizabeth Balderston, Emily Dunlop, and Jana Zelenski had completed their terms. Immediate Past President, Nastaran Moradinejad, had concluded her term but has allowed her name to stand as the BC Representative to CSLA. The Directors and Members acknowledged all of the individuals who are concluding their service on the Board with a round of applause.

**a) President Elect:** Judith Reeve Blake allowed her name to stand and nominations were invited from the floor. There were no nominations. Judith Blake Reeve was elected by acclamation as BCSLA President Elect.

**b) Registrar:** Frank Basciano allowed his name to stand and nominations were invited from the floor. There were no nominations. Frank Basciano was elected by acclamation as BCSLA Registrar.

**c) Treasurer:** Cynthia Hildebrand allowed her name to stand and nominations were invited from the floor. There were no nominations. Cynthia Hildebrand was elected by acclamation as BCSLA Treasurer.

**d) CSLA Representative:** Nastaran Moradinejad allowed her name to stand and nominations were invited from the floor. There were no nominations. Nastaran Moradinejad was elected by acclamation as BC Representative to the CSLA.

**e) Directors:** There were three positions open for a Director for a two-year term. Illarion Gallant, Keith Nyhof and Miriam Plishka allowed their name to stand and nominations were invited from the floor. There were no nominations. Keith Nyhof, Illarion Gallant and Miriam Plishka were elected as BCSLA Directors.

The Board and the Members congratulated the new Board of Directors and thanked them for allowing their name to stand. In keeping with tradition, Robert turned the BCSLA Talking Stick over to Jacqueline Lowe and she assumed the Chair. Jacqueline thanked the Board of Directors and the Members for their trust and she promised to work hard on their behalf.

**11) New Business, Jacqueline Lowe:** Jacqueline invited Members to bring new business to the attention of the Members. She noted that the BC Landscape Standard Sub-Committee has volunteer positions open. She encouraged Members to volunteer their time on a Committee of their choice. Members were invited to gather in the foyer following the meeting for an informal social.

**12) Adjournment, Jacqueline Lowe:** There was no further business.

**MOTION #8:** It was moved and seconded to adjourn the 2014 annual general meeting of the BC Society of Landscape Architects.  
**CARRIED**

The meeting adjourned at 4:20 pm.

The 2015 BCSLA Annual General Meeting will be held on April 25, 2015 at the Empress Ballroom, Chateau Fairmont Whistler, 4599 Chateau Boulevard, Whistler, BC V0N 1B4.

Through the dedication of many volunteers, the BCSLA had a momentous year. In celebrating 50 Years of our professional Society, I would like to thank the amazing volunteers for their time and effort that went into making this past year so special, and for the additional effort that is yet to come for the many initiatives our volunteers are currently taking on. Without you, you we would be static, because step by step our Society continues to grow with your support, guidance, stewardship, and leadership.

### **Project Urban Fabric (PUF) and the BC Land Summit**

Immediately following the BCSLA 50<sup>th</sup> Anniversary Gala and 2014 AGM, volunteers immediately began working on the logistics for setup of Project Urban Fabric, creating a beautiful gateway at the entrance of the 2014 BC Land Summit, which was held May 14<sup>th</sup> through 16<sup>th</sup>. The BC Land Summit welcomed in over 1,000 delegates, presenters and exhibitors. It was organized by the BC Land Summit Society Members including the: AIC - BC (Appraisal Institute of Canada - BC), BCIA (British Columbia Institute of Agrologists), BCSLA, PIBC (Planning Institute of BC) and REIBC (Real Estate Institute of BC). The Real Estate Foundation of BC was the premier sponsor for the third BC Land Summit in fifteen years.

The unique goal of the 2014 BC Land Summit was to facilitate, promote and build inter-disciplinary learning, shared understanding, networking and collaboration amongst land and land-use related professionals. In keeping with that goal, the overall theme of the 2014 BC Land Summit conference was Collaborations & Connections. This conference featured keynote speakers: Wade Davis, Chris Hadfield, Louise Mandell and Catherine Murray. The greatest feedback received from delegates regarded their appreciation for the diversity of topics and how much our allied organizations have to learn from each other. A very large thanks goes to Tara Culham, whom tirelessly worked as Chair of the BC Land Summit Society and served as the Operations Committee Chair. We also thank Patricia Gooch, Mickella Sjoquist, James Tuer and Stephen Vincent who served as volunteers. We are also grateful to the on-site volunteers and presenters who took time away from busy personal and professional lives to help out. Finally, a huge bouquet to all of the Showcase exhibitors and program supporters. The next BC Land Summit will be held in 2019 and planning has commenced. We are hoping that the Canadian Society of Landscape Architects will join in the event with their national conference.

Concurrent to the BC Land Summit, Project Urban Fabric welcomed visitors to the site of the Sheraton Wall Centre for over week leading into the conference and through the main event. The plaza of the Wall Centre site is intended to serve for events and community outreach, and it provided an appropriate place to commence celebrations of BCSLA's 50 Year Anniversary and BC Land Summit through creating a point of social focus and community engagement and outreach. As chair of PUF, I would like to thank the amazing volunteer contributions of the organizing work group, including: Dylan Chernoff, Emily Dunlop, Brett Hitchins, Derek Lee, Travis Martin, Jason McDougall, Paul Peters, Miriam Plishka, and Jill Whitelaw. PUF took over 1,200 hours of volunteer time to conceptualize, coordinate this unique event and their efforts were enormous. In addition to this, an incredible 20 volunteers supported our team on the day of the setup of Project Urban Fabric, whom helped create the space over a period of six hours. This great group of volunteers included many registered landscape architects, BCSLA interns, spouses, and loved ones whom elevated the cherished moment of the setup to new level of excitement. A special thanks to Ian Stewart and Robert Walker who custom built the blue stage where live events were held. Our generous sponsors included: Durante Kreuk Ltd., Derek Lee, Outlook Land Design, PFS Studio, Stantec Consulting, Sudden Fun Recreation and Wishbone Site Furnishings. Thank you to you all.

During the time of the setup, over 250 individuals passing through the streets of Burrard and Nelson stopped and asked our volunteers what PUF was about, where we had an opportunity to talk to them about the BCSLA, the 2014 BC Land Summit, the BCSLA 50 Year Anniversary, and our general intent to try and reach out and celebrate with BC. Hundreds more stopped and asked about it as the week progressed, and as the buzz and tweets and Instagram photos began to flourish on social media, the news outlets began to take notice. Global BC, VanCity Buzz, Shaw TV, BCIT News Radio, and the Vancouver Sun all interviewed and reported on Project Urban Fabric. In looking at "interactions" alone on online versions of articles, over 6,000 people have interacted by either "liking" or "commenting" with the media pieces produced on PUF, and a larger body have viewed news articles in hard copy and digital copy. This is especially true for the Vancouver Sun article which was republished through the Ottawa Citizen and Montreal Gazette.

In reflecting on Project Urban Fabric, if there was a "moment" that stood out most to me it would probably be the eve of BC Land Summit, where the conference organizing committee members, PUF volunteers, board members, and BC Lieutenant Governor Judith Guichon gathered for a festive conference kick-off on the roof deck of the Sheraton Wall Centre. Looking 35 stories down to the ground, you could see where our PUF team (thank you Dylan for the idea) spread out the seating cubes that we used to re-create the BCSLA "dotted" logo, and the BCSLA letters read through very clearly. This moment took whole endeavour home for me, because I thought back to learning that figure-ground analysis was part of the inspiration in having the dots spell out BCSLA in our logo, and here we stood years later being able to adapt the inspiration in a literal and artistic sense. To me, this is why the Public and Professional Public Relations Committee is so important. If we can work through our Committee to create working groups like PUF, then we stand to draw and invest our members into advancing our awareness and profession, but we can also find ways to create these "moments" for ourselves **and** in unison with our BC communities and allied professionals too. Project Urban Fabric materials were used at one of the downtown Vancouver Pride sites in May and July 2014 at the Main Street 'Autumn Shift Festival' in Vancouver. Our team is collaborating on 2-3 more sites before donating materials at the end of 2015, including Kelowna and potentially the Whistler corridor.

### **Office Relocation**

The office of the BCSLA moved on the day of the AGM and staff worked hard to transition spaces as quickly as possible to uphold response time and communication. The office relocated to Suite 450, 355 Burrard Street, Vancouver, BC for the 79-month term. The term includes the current lease blended with a new five year lease. This time will allow BCSLA to strike a task force to review the Building Fund allocation while maintaining a consistent office rental cost during that time.

**President's Report (continued)**

**Staffing Changes**

In early January 2015, we sadly said goodbye to Jessica Tan as our communications support coordinator. Jessica provided amazing service and contribution to our society functions, continuing education program, website, and social media in years past. She took on a new position to expand her horizons. Subsequently, we are happy to report that we have welcomed in Rachael Stevenson as our new Member Services Coordinator. She offers a breadth of background and has integrated quickly into the BCSLA through support and guidance from Tara and the Board. Welcome Rachael! I invite everyone to please introduce themselves to her when they have a chance.

**Nationalization of the BC Landscape Standard**

By the time that AGM reports are delivered, correspondence will begin to come from the BCSLA office and the BCLNA (BC Landscape and Nursery Association). For over 25 years, our two organizations have partnered to create and update the BC Landscape Standard, which has become a key industry tool and reference for our province. Beginning in February 2014, the CLNA (Canadian Landscape and Nursery Association) and the CSLA (Canadian Society of Landscape Architects) began preliminary discussions and research into the feasibility of adapting of the BC Landscape Standard to a national level. From their perspective, our landscape standard is the most superior reference that has been developed in the country and they would like to use as a template, subsequently expanding it with tables and regional subsections that could apply to provinces or zones across the country. The exact ways or parameters in which the standard would be adapted and updated are unknown, and dialogue has been extremely preliminary in even determining how a program would be structured to create these advancements.

In October of 2014, the CLNA, BCSLA and BCLNA met at the CanWest Hort Show to discuss the initiative. Subsequent to that, the BCSLA/BCLNA jointly met with the new BC Landscape Standard Sub-Committee to inform them of the appeal to nationalize, and the BCLNA motioned in favour of nationalization of the BC Landscape Standard in principle, subject to final approval from their board. Upon meeting with the BCLNA sub-committee, and after 3 months of discussions at the BCSLA Board Meetings, the BCSLA Board decided on February 24, 2015 to mirror the BCLNA Board motion: "To approve in principle the nationalization of the BC Landscape Standard with final agreement to be approved by the BCSLA Board." To be transparent, the trigger words here are "in principle". Not knowing the legal aspects, financial funding, royalty structure, governance structure, committee and sub-committee structure are recognized targets that require clarification for many members, although "in principle" feedback received to date reveals members are in favour of a national document because it would offer advancement of the profession across the country, and thereby altruistically supports landscape architecture and the trades professions of Canada as a whole. The term "in principle" allows for discussions to continue and an eventual terms of reference to be developed, however, it also allows for time for the Board and BC Landscape Standard sub-committee to be part of the development of such terms, and engage **you, the membership as a whole** for feedback. If the feedback we have received to date is not reflective of the full membership, then now is the time to figure this out and work together. This is why in weeks leading to the AGM you will have received emails and information of what is known; although because so much of this is just in preliminary discussion, it will be coming as a summary for consideration by the most transparent means possible.

On a final and most important note, in recognizing the 25 years of development that the BCSLA and BCLNA have put into creating the standard, there is authorship, science, and considerable research that have gone into creating the BC Landscape Standard into a proprietary document that works well in the province of BC, with BC landscape architects and BC trades professionals. The bar that our organizations set in creating the guidelines (*and have raised through the subsequent updates*) is something we do not want to be lessened or diminished **by any means** through nationalization. This is the one key principle and driver unanimously stated and reiterated by members at all meetings or discussions to date, and it is the core value we will continue to present on dialogue going forward.

**BCSLA Bylaws**

The BCSLA has circulated a call for volunteers to review and update the BCSLA Bylaws and Standards of Professional Conduct. We are planning in an intensive review that will include consultation with the BCSLA Membership with a view to presenting the revised Bylaws to the 2016 Annual General Meeting.

In closing, I thank all of the BCSLA Membership and Associates for putting your faith in me as your representative. I encourage everyone to come forward to volunteer as it is a very rewarding experience while giving back to the profession.

Respectfully Submitted By:

Jacqueline Lowe  
BCSLA President



### **Board of Examiners**

The BCSLA Board of Examiners consists of your President, your Past President, and four or more persons appointed by the Lieutenant Governor in Council for British Columbia. The Board of Examiners is empowered by the Architects (Landscape) Act RSBC 1996, Chapter 18, S8 in order to uphold public health, safety and welfare as it relates to the professional practice of landscape architecture in British Columbia. The role of the Board of Examiners is to set and administer the examinations necessary for the registration of Members in the Society and to review the applicant's qualifications and to determine acceptability. The 2015 Board of Examiners is comprised of our Robert Evans, Past President; Jacqueline Lowe, our President, Elizabeth Cunnin, nominated by Kwantlen Polytechnic University; Bill Pechet, the School of Architecture and Landscape Architecture of the University of British Columbia; Daniel Roehr, nominated by the head of Landscape Architecture program of the University of British Columbia; and Michael Nassichuk, a person chosen to represent the public interest in the development and maintenance of proper standards of professional practice in landscape architecture in British Columbia. Thank you to those appointees and our President and Past Presidents for their efforts over the past year. I also wish to thank Katherine Dunster, Tony Puddicombe and James Tuer for providing assistance to the Board on several occasions over the past year. The Registrar is not a member of the Board of Examiners, however does observe and provide support to the Board of Examiners during their deliberations, without participating directly in decisions of examination recommendations. The process has been refined to allow transparency and to adhere to our Bylaws and Act.

### **Credentials Committee**

The Credentials Committee is one of six core committees. The Committee manages examination, training and standards for all interns; all aspects of education, including that for Interns, continuing and remedial professional education; and a forum of preliminary review for all matters related to the competence and credentials of Landscape Architects. The committee meets several times a year in person and via email to review membership applicant credentials, applications, and to discuss other issues related to licensure. The Committee makes recommendations on membership applications to the Board of Directors whom have the final approval. In 2014, the BCSLA welcomed 15 new Registered Landscape Architects, 26 BCSLA Interns, and 2 Associates. In addition, BCSLA also added seven Affiliates and seven new Students to the roster. Thank you very much to Robert Evans, Cynthia Hildebrand, Nastaran Moradinejad, Al Neufeld, Damon Oriente and Judith Blake Reeve dedicating their time and expertise on this Committee.

Membership is growing steadily despite the effects of the global economy. BCSLA professional stamps #525 to #539 were issued in 2014.

### **Membership (as of March 10, 2015)**

Registered Landscape Architect	315 (includes 12 Life Members)
Inactive Landscape Architect	63
Retired Landscape Architect	15
Landscape Architect	11
Intern	132
Associate	21
Students	8
Affiliate	53
<b>TOTAL</b>	<b>618</b>

### **Delinquent Dues and Continuing Education Compliance**

As defined in our Bylaw 2.45, Members who fail to pay dues within 60 days of notification shall cease to be a member of the Society. All dues are invoiced on November 30 and are payable by December 31 of the same year. At the beginning of 2015 the BCSLA staff was pursuing 37 Members, 14 BCSLA Inactive Members, 26 BCSLA Interns, 4 Associates, 1 Student and 15 Affiliates and who were delinquent in dues payment. One Inactive Member, four BCSLA Interns, one Associate and one student were subsequently removed from the Roster for non-payment of dues in 2015. At press time all dues were current.

Our continuing education program is now in its second year of the current three-year term. It rotated through two voluntary reporting periods and we are currently in the third rotation. As indicated above, the vast majority of our members and Interns maintain compliance with our continuing education requirements, maintain their membership in good standing and we appreciate those Members whom submit their information and fulfill continuing education obligations on time. Two Registered Landscape Architects remain CE Non-Compliant and are risk to become non-in-good standing. We owe a great deal of thanks to those whom volunteer their time and expertise and together with our staff at the BCSLA office manage and maintain this important program. This program helps keep ourselves on the leading edge of professionalism in British Columbia.

### **Complaints**

During the past year we have received several complaints regarding misuse of title. The BCSLA actively monitors the use of title in this Province does inform these individuals of the Provincial statute and requests that they cease and desist using the title and to revise all promotional material that implied the individual was a landscape architect or that a landscape architect was on staff. All have complied. In one instance, we did engage a solicitor to act on our behalf. We thank our Members for keeping the Society informed when they learn of misuse of title.

We have one situation under way that has been ongoing for some time. At some point it will serve our membership to generically review the circumstances and on the basis of gaining insight and perhaps retooling some of our processes, we might take an adjusted pathway towards meeting both the needs of our members as well as the public, clients, and third parties (such as area municipalities). Perhaps it is time for us at the leadership role to engage our members in meaningful dialogue about some of the developing circumstances effecting the way in which we function as we practice.

As provided for by our bylaws the Registrar does make his or herself available to the membership as a sounding board of sorts and for the purpose of clarification of our standards of practice, bylaws, etc. We do understand that there are a myriad of directions one may go, and our bylaws and policies may not respond to the many circumstances confronting our members. Please continue to bring your questions forward as it serves to connect us at the BCSLA with the realities of practice and show us a trend of issues that may be ahead. We thank those that have chosen to interact with the Society.

Matters that have come forward include such things as:

- Transfer of project responsibility during a municipal approvals or permitting process (both from public and private practitioner perspective).
- Use of documents on transfer of responsibility of project work.
- Changes in a practice and appropriate disposition of client documents and document ownership.
- The termination of professional services.
- Maintenance of client confidentiality.
- Compliance with federal and provincial privacy legislation.
- Municipal use of documents once contract or relationship with owner has terminated.

During my term as Registrar it has been my sense of the rules and bylaws that having a pre-emptive approach to some of the situations is far more beneficial to the public and members and might be considered as constructive, rather than destructive. I am reminded of our societal objective that says "to further and maintain proper standards of professional Landscape Architectural practice in British Columbia." The operative words here are "to further". The alternative is to wait for an infraction and complaint to evolve where interceding becomes mandatory. From that point it would more problematic for our members and the public.

### **Membership Engagement**

Given the above, we do see a need to re-connect with the membership were we may all share our experiences of either public or private practice and determine amongst ourselves what re-tooling may be prudent and what may be of value to the membership as well as meeting our obligations to our constituent community. This is also intended to be inclusive of those of you functioning within the academic community. While the Registrar does not often interact with that sector of our membership, your experiences gained and knowledge of the profession is of great value to any like discussion with your perspective to be of value. In general terms I would like to see us deliberate upon such things as:

- responding to changes in our understanding and interpretation of our role and responsibilities as practicing landscape architects.
- providing some additional and more prescriptive support to our members, both in private and public practice.
- clarify the Federal and Provincial laws and regulations respecting privacy protection and Anti-SPAM legislation and how it impacts our membership and the BCSLA.
- changes to the way in which we practice resulting from determinations and decisions made by our law courts.

The above is not intended to restrict a discussion, but should help frame our dialogue and keep the door open to all of you that have a position or thoughts to offer. This interaction with the membership is currently contemplated to occur in 2015/2016.

**Council of Landscape Architectural Registration Boards (CLARB)**

The Registrar and the Executive Director represent the BCSLA at CLARB meetings that are held via teleconference, online, and once a year in person. Frank Basciano also served on the CLARB Nominations Committee.

**Landscape Architectural Registration Exams (LARE)**

The LARE is a four-part fully computerized examination designed to determine whether applicants for landscape architectural licensure possess sufficient knowledge, skills and abilities to provide landscape architectural services without endangering the health, safety and welfare of the public. It is prepared and scored by Council of Landscape Architectural Registration Boards (CLARB) in accordance with all current standards for fairness and quality of licensure exams.

The BCSLA has requested that CLARB use a candidate pre-approval list in BC as there are only two test centres in BC. The newest test centre opened in Surrey, BC in time for the April 2015 administration of the exams. This ensures that all candidates are BCSLA Interns and that those Interns have the widest choice of examination administration times. Non-BCSLA Interns will not take up valuable spots that may have been used by BCSLA Interns. The Registrar and Executive Director continue to work with CLARB to identify additional regional test centres.

**LARE Pass Rates September 2012 to December 2014**

<b>BCSLA</b>	<b>Section 1</b>	<b>Section 2</b>	<b>Section 3</b>	<b>Section 4</b>
December 2014	90%	63%	67%	75%
August 2014	50%	56%	67%	50%
April 2014	82%	50%	80%	31%
December 2013	80%	75%	57%	14%
August 2013	82%	78%	100%	57%
April 2013	80%	71%	100%	88%

**LARE Pass Rates- September 2012 to December 2014**

<b>International</b>	<b>Section 1</b>	<b>Section 2</b>	<b>Section 3</b>	<b>Section 4</b>
December 2014	74%	71%	72%	54%
August 2014	61%	71%	70%	59%
April 2014	74%	68%	78%	62%
December 2013	69%	65%	72%	55%
August 2013	77%	74%	75%	55%
April 2013	82%	69%	70%	57%

Respectfully Submitted By:

Frank Basciano  
March 2015

*In January 2015 Frank Basciano reluctantly took a temporary leave of absence (for personal reasons) as the volunteer BCSLA Registrar. Frank was elected for a second two-year term as BCSLA Registrar at the 2014 AGM. In accordance with BCSLA Bylaws 3.63 as excerpted below:*

*"a short-term absence of the Registrar the Directors shall appoint another person to act as required."*

*In keeping with the Bylaws Mark Vaughan, a BCSLA Past President and former Registrar, was appointed by the BCSLA Board of Directors as Registrar until the 2015 AGM. Mark has graciously agreed to allow his name to stand for the remainder of the term when Frank reported that he would resign as BCSLA Registrar. Frank will continue to serve as a consultant. **A big thanks to Frank and Mark for their hard work on behalf of BCSLA Members and Associates and the Society.***

BCSLA revenue and expenses were very close to being on budget for 2014, with some expenditures slightly higher than anticipated due to the increase in office space rent. The revenues were also higher due to the BC Land Summit cost recovery payment for associated expenses from 2009 through to 2014. The preliminary 2014 year end results show a small surplus. At the time this report was being prepared, the annual audit process had just begun. The audited statements that will be circulated at the AGM will differ slightly, as revenue and expenses will be adjusted by the auditor in accordance with standard accounting practices.

#### **2014 Revenue**

Revenue from Member dues was slightly lower than forecast, but the Membership numbers remain steady. The BCSLA 50<sup>th</sup> Anniversary Gala returned a small profit. An administrative fee schedule, application fees etc. help to offset costs.

#### **2014 Expenses**

Most of the 2014 budget line items were within their allotted budget. As a result of the BCSLA office relocation, reported to membership at the 2015 BCSLA AGM, the office rental exceeded the forecast of \$21,000 by \$6,800. The new rental fees have been updated in the 2015 budget. The Board of Directors took on several initiatives such as a Board meeting in Kelowna, The BCSLA 50<sup>th</sup> Anniversary Gala, Project Urban Fabric, revisions to the website databases and more. BCSLA granted several requests for funding support including: the UBC Great Garden Designers Lecture Series, BCIT Cornelia Hahn Oberlander Scholarship and Research Grant and the UBC Book Program. We continued to invest funds in the Emergency Fund.

#### **BCSLA Term Deposits**

BCSLA has invested in several Term Deposits that earn a small amount of interest. On June 21, 2013, the BCSLA Board of Directors voted to allocate \$60,000 from the General Operating Fund Term Deposit #1 to the Emergency fund upon maturation on May 12, 2015. On the advice of the BCSLA Auditor, Mahmoud Virani, we continue to amalgamate Term Deposits to match deposits and making them easier to administer. In December 2014 two Robillard Term deposits were amalgamated and the two Building Term deposits will be amalgamated upon maturity in August 2016. The Emergency Fund term deposit came to maturity in December 2014 and was renewed for a one year term.

#### **Building Fund**

At the 2000 AGM the membership approved the purchase of a strata titled office with the requirement that a comprehensive business plan be developed. Barry Potvin, Adrienne Brown and Tara Culham formed the Office Space Sub-Committee that was tasked with developing the business plan, identifying potential office space locations and making recommendations to the BCSLA Board of Directors. Upon identifying a suitable property volunteers and staff met with the bank manager with the goal of determining what financing the BCSLA could acquire for an office purchase. A preliminary assessment of our finances, in light of the potential purchase, indicated that the BCSLA was not able to proceed with the purchase of a strata titled office. Over time funds were invested and re-invested in Building Fund Term Deposits.

Today there are two BCSLA Building Fund Term Deposits totalling \$59,035.29. One term matured in November 2014 and was renewed for a year and the second term deposit will mature in August 2016. Volunteers will be identified to develop a direction on how to proceed with the funds. The 2011 Strategic Initiatives Survey indicated that less than 4% of the BCSLA Members supported the purchase of a strata titled office space. In the current office space market the BCSLA budget does not accommodate an office purchase at this time.

#### **2015 Budget**

In accordance with our Bylaws, the BCSLA Board of Directors approved the budget that is included in the AGM package. The Board continues to take a judicious approach to the budget forecasting procedures and this is reflected in the 2015 budget. The Board intends to proceed with initiatives such as: Annual General Meeting, advocacy, strategic planning, labour mobility, outreach to the public, website database upgrades and other priorities. The Public and Professional Relations Committee has been re-invigorated and will be taking on select tasks including and advocacy strategies.

The 2015 budget shows a balanced budget of revenue and expenses. Proposed expenditures are either the same as 2014 or adjusted as required based on our experience in 2014. Increased funds have been allocated to the Island Chapter budget as the Board of Directors has plans to hold meetings in Victoria in 2015. We continue to receive generous support from our sponsors at the Annual Showcase of Products and Services. The Showcase is the largest source of revenue outside of dues. The 2015 Annual Conference will be held in Whistler, BC from April 24-25, 2015.

At the time of the October 17, 2014 Board of Directors meeting, the Bank of Canada had established the Consumer Price Index as 2% (see <http://www.bank-banque-canada.ca/en/index.html>). The Board approved a Motion to increase the BCSLA portion of the dues by 2%. The 2015 CSLA dues and fees payable by Members in the amount of \$52,193.40 (includes \$2,485.40 GST) have been submitted to the CSLA.

The BCSLA Board of Directors will continue to be responsible with the funds provided by the Membership. Thanks to the decisions of previous Boards and the Membership, the BCSLA has the financial ability to proceed with projects that will benefit the Society and the profession without undue financial strain. The Board welcomes new initiatives from the Membership that will continue this growth.

Respectfully Submitted By:  
Cynthia Hildebrand, Treasurer  
March 2015

**BC Society of Landscape Architects  
2015 Budget Forecast - (unaudited)  
Adopted: March 5, 2015**

<b>REVENUE</b>	<b>2015 Draft Budget</b>	<b>Budget 01/01/14 to 12/31/14</b>	<b>Actual 01/01/14 to 12/31/14</b>	
Membership Registered	255,000.00	259,050.00	250,894.20	
Membership Non-Registered	8,500.00	7,850.00	8,348.50	
Membership Intern	24,000.00	23,128.00	21,078.45	
Membership: Associate	3,700.00	3,600.00	3,720.00	
Membership Student	350.00	348.00	325.50	
Membership Inactive	5,300.00	5,565.00	5,208.40	
Membership Retired	850.00	945.00	848.00	
Membership Affiliate	12,000.00	12,624.00	11,813.36	
Membership Applications	2,000.00	0.00	1,985.00	
Other: Firm Project Signs	400.00	1,000.00	591.24	
Other: Sitelines	25,000.00	29,000.00	17,297.50	
Other: Landscape Standard	2,000.00	2,000.00	-442.09	
Other: CE Penalty	100.00	0.00	3,104.30	
Other: Term Deposit Bank Interest	6,000.00	5,000.00	6,257.24	
Other: Interest	100.00	1,500.00	115.76	
Other: Admin. Expenses Recovery	6,000.00	6,000.00	6,634.48	
Other: Late Pmt Fee, Visa Fee	3,000.00	6,500.00	1,909.95	
Other: Miscellaneous	3,000.00	1,000.00	6,817.43	
Other: BC Land Summit Cost Recovery	0.00	0.00	20,000.00	
<b>OTHER INCOME TOTAL</b>	<b>357,300.00</b>	<b>365,110.00</b>		<b>366,507.22</b>
Conference: CE	1,700.00	1,700.00	1,355.00	
Conference: Showcase Booth	45,000.00	40,000.00	44,787.27	
Conference: Awards Luncheon	4,500.00	4,500.00	0.00	
Conference: Program Support	20,000.00	20,000.00	13,500.00	
Conference: Registration	40,000.00	15,000.00	24,552.00	
<b>Conference TOTAL</b>	<b>111,200.00</b>	<b>81,200.00</b>		<b>84,194.27</b>
Project Urban Fabric	0.00	0.00		2,825.00
CE Courses and DVD Sales	1,000.00	3,500.00		0.00
New Member Book	2,000.00	2,000.00		2,000.00
<b>REVENUE TOTAL</b>	<b>471,500.00</b>	<b>451,810.00</b>		<b>455,526.49</b>
<b>TOTAL REVENUE</b>	<b>471,500.00</b>	<b>451,810.00</b>		<b>455,526.49</b>

<b>EXPENSES</b>	<b>2015 Draft Budget</b>	<b>Budget 01/01/14 to 12/31/14</b>	<b>Actual 01/01/14 to 12/31/14</b>	
Membership - Profes. Development	4,000.00	2,000.00	3,433.81	
Membership - Landscape Standard	6,000.00	1,000.00	3,031.73	
Membership - Sitelines	25,000.00	25,000.00	24,904.76	
Membership - Committee Expenses	4,000.00	3,000.00	4,287.37	
Membership - Social Events	16,000.00	14,000.00	15,741.75	
Membership: Firm Project Signs	50.00	50.00	102.72	
Membership - Interior Chapter	4,000.00	14,000.00	9,650.74	
Membership - Island Chapter	14,000.00	4,000.00	3,620.36	
Membership - Whistler Chapter	1,000.00	1,000.00	313.32	
Membership: Community Outreach	4,000.00	3,000.00	5,679.69	
<b>MEMBERSHIP EXPENSES TOTAL</b>		<b>78,050.00</b>	<b>67,050.00</b>	<b>70,766.25</b>
Admin - Executive Administrator	70,000.00	67,000.00	67,138.62	
Admin - Employee Benefits & WCB	3,100.00	3,100.00	3,091.00	
Admin - EI Expense	2,500.00	2,300.00	2,454.11	
Admin - CPP Expense	4,400.00	4,000.00	4,462.77	
Admin - Clerical Assistant	40,000.00	40,000.00	44,645.48	
Admin - Accounting/Audit	10,000.00	10,000.00	2,825.00	
Admin - Office Rent	33,660.00	21,000.00	27,861.17	
Admin - Locker Rent	2,000.00	1,500.00	1,990.87	
Admin - Telephone & Fax	3,900.00	3,000.00	3,899.70	
Admin - Internet/E-Mail	1,500.00	1,800.00	1,223.28	
Admin - WEB Host	1,000.00	500.00	582.52	
Admin - Office Supplies	3,000.00	3,000.00	2,801.67	
Admin - Office Relocation	0.00	1,000.00	5.54	
Admin - Postage	6,000.00	4,000.00	5,000.00	
Admin - Photocopies	400.00	500.00	23.24	
Admin - Couriers	800.00	800.00	284.78	
Admin - Bank & VISA Charges	1,500.00	2,000.00	1,286.67	
Admin - Leasing (Photocopier)	3,000.00	2,000.00	3,023.42	
Admin - Leasing (Postage Machine)	1,000.00	1,100.00	876.74	
Admin - Legal	10,000.00	10,000.00	3,998.24	
Admin - Bylaw Revisions	7,000.00	5,000.00	6,534.03	
Admin - Office Insurance	1,200.00	1,350.00	1,537.42	
Admin - Board Expenses	20,000.00	16,000.00	13,460.64	
Admin - Registrar	2,000.00	2,000.00	179.72	
Admin - Directors' Insurance	1,500.00	1,200.00	1,479.00	
Admin - Amortization	100.00	100.00	0.00	
Admin - Miscellaneous	2,000.00	7,300.00	963.13	
<b>ADMIN. EXPENSES TOTAL</b>		<b>231,560.00</b>	<b>211,550.00</b>	<b>201,628.76</b>
Marketing - Advertising & Promotion	5,000.00	3,000.00	3,652.68	
Marketing - Community Awards	1,200.00	600.00	29.33	
Sitelines.org Website	4,000.00	4,000.00	4,000.00	
<b>MARKETING EXPENSES TOTAL</b>		<b>10,200.00</b>	<b>7,600.00</b>	<b>7,682.01</b>

CSLA - Landscapes Publication	1,800.00	1,600.00	1,760.00	
CSLA - Juror Award Meeting	1,500.00	1,500.00	1,237.81	
CSLA - BOG Meetings	6,700.00	5,000.00	6,427.01	
CSLA - Membership Dues	<u>52,000.00</u>	<u>53,460.00</u>	<u>51,628.30</u>	
CSLA EXPENSES TOTAL	62,000.00	61,560.00		61,053.12
CLARB- Membership Dues	6,000.00	5,800.00	12,109.53	
CLARB - Meetings	5,000.00	5,000.00	2,353.09	
CLARB - Miscellaneous	<u>140.00</u>	<u>50.00</u>	<u>0.00</u>	
CLARB EXPENSES TOTAL	11,140.00	10,850.00		14,462.62
ASLA Meetings	<u>1,500.00</u>	<u>1,000.00</u>	<u>1,040.80</u>	
ASLA EXPENSES TOTAL	1,500.00	1,000.00		1,040.80
Registration - Board of Examiners	2,500.00	2,500.00	2,459.05	
Scholarship - P. Tattersfield	1,000.00	1,000.00	1,000.00	
Scholarship - John Neill	500.00	500.00	500.00	
Registration - Robillard Scholar	1,000.00	1,000.00	1,000.00	
Registration - Stamps/Certificates	2,000.00	3,000.00	2,146.10	
Registration - Miscellaneous	100.00	100.00	0.00	
Registration - Scholarships/Books	<u>1,000.00</u>	<u>1,000.00</u>	<u>1,108.85</u>	
REGISTRATION EXPENSES TOTAL	8,100.00	9,100.00		8,214.00
UBC Book Program	500.00	500.00	500.00	
UBC Student Outreach	<u>500.00</u>	<u>500.00</u>	<u>118.34</u>	
UBC BOOK PROGRAM TOTAL	1,000.00	1,000.00		618.34
CE - On-Line WEB Section	5,000.00	5,000.00	5,084.48	
CE - Courses	3,000.00	3,000.00	2,291.51	
LARE Workshops	1,000.00	1,000.00	46.89	
Communication Sub-Committee	<u>5,000.00</u>	<u>4,000.00</u>	<u>10,023.33</u>	
CONTINUING EDUCATION - TOTAL	14,000.00	13,000.00		17,446.21
Conference Expenses	40,000.00	40,000.00	37,211.38	
BCSLA Showcase	900.00	16,000.00	18,305.39	
Emergency Fund	4,000.00	3,000.00	0.00	
Moving Forward/Labour Mobility	50.00	50.00	0.00	
Building Fund	0.00	50.00	0.00	
Special Levy Expenses	<u>9,000.00</u>	<u>10,000.00</u>	<u>1,897.80</u>	
SPECIAL LEVY: TOTAL	<u>53,950.00</u>	<u>13,100.00</u>	<u>1,897.80</u>	
<b>EXPENSES TOTAL</b>	<u>471,500.00</u>	<u>451,810.00</u>	<u>440,326.68</u>	
<b>TOTAL EXPENSE</b>	471,500.00	451,810.00		440,326.68
<b>TOTAL EXPENSE</b>	471,500.00	451,810.00		440,326.68
<b>TOTAL REVENUE</b>	<u>471,500.00</u>	<u>451,810.00</u>	<u>455,526.49</u>	
<b>NET INCOME</b>	<u>0.00</u>	<u>0.00</u>	<u>15,199.81</u>	

**BCSLA Interior Chapter Report**

The BCSLA Interior Chapter had another productive year in 2014. We were able to continue on with several key initiatives identified in 2013 to promote the profession of Landscape Architecture and increase the public's awareness of our key role in enhancing people's experiences where they live, work and play. In addition, we have been working with local governments to refine their landscape standards and bylaws and have continued to provide continuing education opportunities for our members.

Interior Chapter Promotional/Professional/Continuing Education events undertaken in 2014 include:

- 14/09/25 "City of Kelowna Field Day" – Hands on review of the City of Kelowna landscape standards
- 14/10/17 "BCSLA Board of Directors Meeting & Idea Exchange"
- 14/10/18 "Eying the Site: How businesses Apply GIS to Make Better Market Planning and Site Selection Decisions" – Aaron Learmont, Client Services Manager, Tetrad Inc.
- 14/10/18 "Downtown Kelowna Walking Tour" – Review of the initiatives of the City of Kelowna to renovate and develop its urban open space
- 14/10/18 "Green City Acres Tour" – An onsite presentation illustrating the operations, standards and practices of a multi-locational organic urban farm
- 14/10/18 "Claremont Ranch Organic Tour" – An onsite presentation illustrating the operations, standards and practices of a organic orchard
- 14/12/05 "City of Kelowna Landscape Standards Meeting" – update from City of Kelowna staff on developing a strategy with the BCSLA to amend City's Landscape Standards and Bylaws.
- 15/01/29 "Laneway Meeting – Meeting with City of Kelowna staff on their plan to make the laneway site a permanent urban design feature and Interior Chapters involvement in making this happen.

Respectfully Submitted By:

Keith Nyhof, Director  
Interior Chapter Chair  
March 2015

**BCSLA Whistler /Squamish Chapter Report**

The BCSLA Whistler/Squamish Chapter welcomes this opportunity to invite everyone to Whistler for the 2015 BCSLA Annual Conference, Showcase and AGM. The Chapter has been very active as members and associates have been assisting with the 2015 BCSLA Annual Conference. Chapter volunteers have met with the Conference Organizing team since last fall. Volunteers have been helping with: the program theme, mobile tours, identifying local speakers and other logistics. Several Members submitted abstracts that were included in the Conference Program. In December Tom Barratt, MBCSLA organized the 2<sup>nd</sup> Annual Whistler Fiesta that was well attended. The BCSLA CE Committee is working with Northwest Landscape & Stone Supply on a Quarry Tour and Luncheon in May 2015. The Chapter will continue to meet informally to discuss commonalities that are unique to the Sea to Sky Corridor.

Respectfully Submitted By:

Tom Barratt & Laurelin Svisdahl  
Whistler/Squamish Chapter  
March 2015



**BCSLA Vancouver Island Chapter Report**

The 2014-2015 year was engaging for the Vancouver Island Chapter of the BCSLA. The continuing support of Tara Culham, Rachael Stevenson and Jessica Tan in the BCSLA office has been instrumental in serving the needs of the Island Membership. The office and the board have a clear understanding of the Chapter's unique situation which is characterized by the Island's geography and potential for professional isolation. The board was focused on creating an inclusive professional experience for the Island Membership. It is with gratitude that I acknowledge Frank Basciano's commitment and seasoned advice which he graciously provided to his Home Chapter.

The intent of the Island representation is four-fold:

1. To meet and liaise with Island Members and potential members on their professional matters as the need arises.
2. To provide and promote educational opportunities for Island Members.
3. To express the particular ideas and issues of the Island Chapter Members to the Board of Directors.
4. To represent the professional interests of Members throughout the province.

There are approximately 63 BCSLA members and associates on Vancouver Island: 42 are Registered Landscape Architects, including 1 Island member who became registered in 2013; 1 Landscape Architect Member; 2 Retired Landscape Architects; 6 Associates; 9 Interns who continue to pursue their personal and professional goals; and 2 Members are currently on Inactive status.

In 2014 there were a number of opportunities for the Island Membership to continue with established relationships and forge new ones. There were three island "Meet and Greets" held in Victoria, Nanaimo and Mill Bay.

In January 2015 the Board initiative "See and Be Seen" was held at Victoria's "Open Space Gallery" with presentations from Victoria Members Michael Bocking, MBCSLA, Scott Murdoch, MBCSLA as well as Victoria based Architect Franc D'Ambrosio MAIBC. The intent of this initiative was to provide a forum to showcase member Landscape Architect's projects in conjunction with colleagues from allied professions. The success and the Membership interest in this initiative create the impetus to host further forums in the future.

Tara Culham and the Board of Directors continue to give excellent consideration, direction and support to the Island Chapter Members. I look forward to interacting with the newest member of the office staff Rachael Stevenson. I expect in the coming year the BCSLA Island Chapter will continue to promote activities which are relevant to the professional aspirations of the Island Membership.

Respectfully Submitted By:  
Illarion Gallant, Director  
BCSLA Vancouver Island Chapter  
March 2015

**2015 Annual General Meeting Report**

With the work on the strategic planning priorities well under way, CSLA has turned its attention to completing goals set out in the 2012-2014 Strategic Plan, and laying the foundations for the directions in the 2015-2017 Strategic Plan. In 2014 some milestone events took place whereby CSLA:

- Announced the Governor General's Medal in Landscape Architecture
- Issued a position paper on Climate Change Adaptation

The CSLA Board of Directors and its various committee members are continuing to develop a number of initiatives as well as the day to day activities of the Society. The following tasks are some highlights of the ongoing activities and initiatives that took place in 2014:

#### Governance

- Developed and approved Competition Act Guidelines for CSLA members
- Revised the CSLA's Election Policy
- Revised and approved a Code of Professional Conduct for the CSLA members
- Developed a Terms of Reference to enhance the collaboration between Component Associations and the CSLA
- Revised the Landscape Architecture Accreditation Council fees and introduced a 6-year review cycle for accredited programs
- As a Board, attended the ASLA Annual Conference where a Board meeting was held and where members engaged in a number of networking and professional development initiatives on behalf of the CSLA

#### Advocacy

- Established a Climate Change Adaptation Task Force
- Established the Component/Affiliate Advocacy Grant Program
- Launched a Study on the Value and Impact of the landscape architecture profession
- Drafted a Canadian Landscape Charter
- Wrote letters of support for: a) Canadensis Botanical Garden, b) Flora Ottawa 2017 and c) Central Experimental Farm

#### Awards and Communication

- Invested 9 members into the College of Fellows
- Continued modernizing the Awards of Excellence program via the Awards of Excellence Task Force
- In participation with Ron Williams and the LACF, coordinated a multi-city, cross-Canada book tour for Landscape Architecture in Canada

#### Membership Services

- Launched a Compensation and Benefits study of the profession
- Developed a Continuing Education Calendar on the CSLA website
- Established a Continuing Education Committee
- Worked with the Canadian Nursery Landscape Association, the British Columbia Nursery Landscape Association and the British Columbia Society of Landscape Architects to investigate the establishment of a National Landscape Standard
- Executive Director Michelle Legault was hired on a full-time basis in March 2014

In 2013, the CSLA Board of Directors held 4 teleconference meetings and 2 meetings in person (May in Ottawa, and November in Denver). CSLA committees and sub-committees also meet by teleconference to further develop specific actions related to the Strategic Plan objectives. One of these committees is the Strategic Plan Committee that is working on the development of the 2015-2017 Strategic Plan.

The 2013 CSLA Annual Congress was held in May in Ottawa, where CSLA President Elect, Carol Craig (AALA) took over the presidency from Peter Briggs (NWTALA). In May 2015 CSLA will hold their Annual Congress in Mexico City, where current President Elect, Robert Norman (OALA) will become the new CSLA President. During this conference multiple events including a charrette are planned in order to encourage interaction between Canadian Landscape Architects and their Mexican counterparts.

In 2016 the Annual Congress will be held in Winnipeg and the 2017 event will coincide with the IFLA congress in Montreal.

Respectfully Submitted By:  
Nastaran Moradinejad, Director  
BCSLA Representative to CSLA  
March 2015

## UBC REPORT for 2014-2015

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Cynthia Girling, Chair, Landscape Architecture

Mickella Sjoquist, LASA External Vice President and Student Representative to the BCSLA Board of Directors  
School of Architecture and Landscape Architecture

### SCHOOL OF ARCHITECTURE AND LANDSCAPE ARCHITECTURE

Despite a quiet period, SALA is moving ahead on our new building. Expressions of Interest from consultant teams were received in the late fall. Proponents have been advised that the process has been delayed.

The School's new Master of Urban Design (MUD) Program is underway with its class of 16 students. These students will graduate from their 11 month program at the end of July and the new class will begin in September.

SALA is initiating a new "Dual Degree Option" for students to concurrently pursue both the Master of Architecture and the Master of Landscape Architecture. Students will be able to complete both professional degrees in 4 years. We have received Senate approval for the curriculum and will appear before the Board of Governors in April for a review of the proposed tuition. We are intending to accept our first class of Dual Degree students in September 2015. (See [sala.ubc.ca/programs](http://sala.ubc.ca/programs) for more information)

### 2014/15 SALA LECTURE SERIES

The fall SALA Lecture series celebrated the new Master of Urban Design Program with the following lecturers: **Rainer Schmidt**, Rainer Schmidt Landschaftsarchitekten; **Harrison Fraker**, UC Berkeley College of Environmental Design; **Aaron Naperstek**, author of Streetsblog; **Joyce Drohan**, Perkins + Will.

The first annual Master of Urban Design Forum was held on November 1 – 5. The panel on November 5 included: Host: **Councilor Judith Villeneuve**, Surrey, BC; Moderator: **Patrick Condon**, UBC SALA; **Michael Mehaffey**; **Andy Yan**, Bing Thom Architects; **Paul Crabtree**, Crabtree Group; **Adrian Blackwell**, University of Waterloo; **Matthew Soules**, UBC SALA; **AnnaLisa Meyboom**, UBC SALA; **Armando Carbonell**, Lincoln Policy Institute; **Blair Satterfield**, UBC SALA; **Richard Wozny**, Site Economics; **Aseem Inam**, New School, NYC; **Daniel Roehr**, UBC SALA; **Kishwar HABIB**, Katholieke universiteit Leuven, Belgium; **Robert Lane**, Senior Fellow for Urban Design, RPA; **Ron Walkey**; **Don Luymes**, City of Surrey Planning Department.

The Spring 2015 SALA Lecture Series: **Amale Andraos**, Work Architecture, NYC; **Vikram Bhatt**, McGill University, 2015 Margoliese Prize winner; **Mikyong Kim**, Mikyoung Kim Design, Boston; **Jenny Sabin**, Jenny Sabin Studio, Philadelphia and Cornell University; **Christoph Reinhardt**, Sustainable Design Lab, MIT. Coming in March 2015: **Ron Williams**, Williams Asselin Ackaoui and University of Montréal; **Philippe Block**, Block Research Group, ETH Zurich.

### MASTER OF LANDSCAPE ARCHITECTURE PROGRAM

In the 2014/15 academic year, we admitted 18 new students into the MLA Program from an applicant pool of about 115. We currently have 49 full time students in the MLA program. 15 MLA students are expected to graduate in May. Landscape Architecture also currently has 7 students in the Master of Advanced Studies in Landscape Architecture Program.

Congratulations to our 2014 award winners! Erin Ramsay was awarded the Canadian Society of Landscape Architects Award of Merit. Chris Szymborski was awarded the Robillard Scholarship and Ryan Coghlan was awarded the Dr. John Wesley Neill Medal and Prize (both of the latter awards are supported by the BCSLA).

**NEW FACULTY MEMBER:** In August, 2014 Assistant Professor Kees Lokman joined the faculty of the Landscape Architecture Program. He holds a Master of Design from the Harvard Graduate School of Design, a Master of Science in Landscape Architecture and Urban Design, and a Bachelor of Science in Landscape, Planning and Design from Wageningen University in The Netherlands. Prior to joining SALA in 2014, he taught at Washington University in St. Louis, the Illinois Institute of Technology, and at Archeworks; a hands-on, alternative design school in Chicago. Prior to teaching, Lokman worked at the office of renowned plantsman Piet Oudolf and as project manager at Terry Guen Design Associates. His research and scholarship explores pressing challenges related to resource scarcity (energy, food, water), climate change, environmental degradation, large scale infrastructures, and ongoing urbanization.

**PHILIP TATTERSFIELD ESSAY COMPETITION:** The BCCLA and the Landscape Architecture Program jointly run the Tattersfield essay competition each fall. The winner of this competition receives a \$1000 scholarship funded by the BCCLA and has his or her article featured in the student- edited issue of Sitelines (see below under LASA report). This year's jurors were: Adrienne Brown, MBCCLA, FCCLA; Cynthia Girling, MBCCLA, FCCLA, FCELA, FASLA; and Daryl Tyacke, MBCCLA, BCCLA Director. The winner of the fall, 2014 competition was Anezka Gocova, for her essay, "Seeing Potential: A Case for Edible Trees in Cities."

**INTERNSHIPS:** Several agencies and firms have been a great help in placing our students during the summer months in student internships. Such assistance is greatly appreciated. Relevant office experience obtained while a student helps to enrich students' education while making them better prepared to enter the landscape architecture workforce upon graduation. There is a great need to place interns from May to August. If your firm is interested in hiring a summer intern, please send a notice for distribution to Jessica Routledge (jroutled@mail.ubc.ca) and request the Landscape Architecture Program's Internship Handbook.

**ADJUNCT FACULTY:** We continue to receive valued support from wonderful adjunct faculty in the Program. Douglas Justice, Paul de Greef, David Flanders, Isabel Kunigk provided assistance this year. Many other BCCLA members contribute their time and expertise as thesis advisors, guest critics and lecturers. All of these contributions make the program a richer experience for our students.

**WITH THANKS:** On behalf of the Program, we would like to close by thanking the membership of BCCLA and local firms for continued support of the Landscape Architecture Program. Wonderful scholarships, donations, and gifts-in-kind, as well as energetic guest lecturers and wise studio critics give a program added depth and grounded perspectives. This support is crucial to our continued development and success.

#### OTHER UBC NEWS

The Faculty of Forestry at UBC is launching a new Bachelor of Urban Forestry Program under the leadership of Dr. Stephen Sheppard. The program focus will be planning and managing urban green-spaces and ecosystems for human welfare, ecological health, and protection of our cities' support systems. It anticipates accepting students for the fall of 2015.

#### LANDSCAPE ARCHITECTURE STUDENT ASSOCIATION

The Landscape Architecture Student Association (LASA) continues its key roles of: representing the landscape architecture students in SALA, developing student events, and practicing leadership and mentorship with the students. LASA has worked hard toward its goal of becoming more integrated with the architecture and environmental design students by: jointly serving on the School's Student Executive Committee, occasionally attending each other's student body meetings, aligning each other's goals, and working together through various initiatives.

In 2014/2015 LASA has continued past traditional events as well as developing some new events, as per below:  
New Events:

1. Studio building design charrette and report: To address safety issues and a need to add students to existing spaces, students ran a design charrette in the spring. Over the summer electrical and security upgrades were made and spaces were re-organized.
2. Fundraiser: This year LASA has implemented a new fundraising initiative with our Plant Sales. We have completed two plant sales thus far, firstly our "Worry Less, Buy A Plant" sale of tropical plants, and secondly "Don't Be A Prick, Buy A Cactus" sale of cacti and succulents. This initiative has supported our wellness goals by greening our studio space and therefore making it a more pleasant space to work.
3. MLA Orientation Camping Trip: LASA started a new tradition this year by beginning the fall semester with a MLA Orientation Camping Trip out to Salt Spring Island. Douglas Paterson kindly hosted the students at his farm.
4. Wellness Initiatives: Stephanie Aitken was appointed to a new position- Wellness Representative and has initiated new programs.
  - a) Yoga: LASA and Stephanie have developed weekly yoga sessions. The yoga classes have been a huge success with an average of 10 students attending each class.

- b) Wednesday Walk: LASA and Stephanie have developed a weekly stress-relief walk on Wednesdays. Students walk and explore areas of the UBC campus, such as the: Nitobe Memorial Garden, UBC Botanical Garden, Museum of Anthropology, and Wreck Beach.
- c) Croc pot Lunches: students will volunteer to cook croc-pot lunches right in comfort of the annex.
4. Movie Nights: LASA and the social committee have held two movie nights so far this year.
  5. End of Semester Dinner: This year (2014) LASA planned an end of semester dinner in which all MLA students and faculty were invited. The dinner was held at Calabash bistro on December 3.
  6. Nursery Tour: LASA and the social committee planned a nursery tour out to Denison Landscaping & Nursery (Langley) in late January to give students an introduction to how nurseries work and practice a bit of plant identification.

Continuing events:

1. Annual Corn Roast: The annual Corn Roast took place in September 2014 in which we continued the tradition of bringing the students together with a corn barbeque.
2. SALA GALA: The annual SALA Gala will be taking place at SoundHouse Studios this February 28. This year the theme is 'Mad Men' which will compliment the industrial nature of the venue.
3. Brown Bag Lunch lectures: LASA has continued the Brown Bag Lunch lecture series in which we have had seven lecture thus far, with three more scheduled for the rest of the semester. Our Vice President Internal, Caylee Dyck, worked hard to develop new types of Brown Bag Lectures: i.e. a joint lecture hosted with SCARP (UBC's School of Community and Regional Planning) with members of the Urban Land Institute, and an office visit at Perkins + Will lead by Kari Dow. Most recently we held the BCSLA Brown Bag lecture in which Judith Blake Reeve, Nicci Theroux, and Daryl Tycke spoke to thirty landscape architecture students about the BCSLA.
4. Student-edited Sitelines magazine December 2014: LASA and Vice-President External, Mickella Sjoquist, had an enjoyable experience organizing the Sitelines December 2014 Student Edition in which ten written works were submitted, which included the Philip Tattersfield Essay Competition Scholarship. The works showcased the range of projects that the MLA students had worked on throughout 2013/2014.
5. LASA Good Times: The architecture student society has a weekly (Friday) social event called *Good Times*. This year LASA will host *Good Times* twice, firstly, the Annual Corn Roast in September, and secondly, *LASA Times* in late March.
6. Meet and Greet: LASA held the annual meet and greet event at the beginning of September to welcome new students.

### **BCSLA Intern/ Associate Representative Report**

The BCSLA Intern/Associate Sub-Committee is comprised of:

- Patricia Gooch – Liaison to the BCSLA Board of Directors (non-voting)
- Nicci Theroux – LARE Workshop Organizer, Sub-committee member
- Sophie MacNeill – Sub-committee member
- Caelan Griffiths – Sub-committee member
- Lehran Hache– Sub-committee member

#### **Initiatives for the 2014/2015**

- Dividing roles into key responsibilities continues to be an effective way to manage the time and responsibilities of the Intern / Associate Sub-Committee. We recommend a limit of five members to ensure efficient committee participation.
- Patricia Gooch served as the Intern / Associate Sub-Committee Representative and BC Land Summit trade show coordinator.
- A networking social was held on February 27, 2014 but socials have since been put on hold due to a low average attendance. LARE workshops and CE style events have been a priority in 2014. Caelan Griffiths organized a Mountainview Cemetery tour in November 2014, but the event was cancelled due to lack of interest outside of the sub-committee.
- Patricia Gooch assisted with the Winter Festive party on November 28, 2014.

#### **2014 Land Summit**

- Patricia Gooch drafted the trade show layout, oversaw the trade show setup and volunteer coordination for the Land Summit. BCSLA Interns Nicci Theroux, Vincent Reda, Alain Lamontagne, and Mickella Sjoquist also volunteered their time to help make the Land Summit a success.

#### **BCSLA 2015 Conference and AGM Preparation**

- All members of the Intern / Associate Sub-Committee have expressed their availability to assist for the 2015 Conference and AGM in Whistler, B.C.
- Patricia Gooch is Conference Co-chair along with President-Elect Judith Blake-Reeve. The co-chairs work with the Conference Organizing Committee to develop the theme and program.
- Patricia Gooch worked with Jessica Tan to measure the venue for trade show requirements in 2014. Patricia has also drafted the tradeshow floorplan.
- Caelan Griffiths has committed to volunteer coordination for the conference.
- Sophie MacNeill has committed to design the conference program and assist as needed.

#### **Vancouver Public Library Initiative**

- Caelan Griffiths has successfully worked with Vancouver Public Library to establish a searchable landscape architecture subject guide. Nicci Theroux helped by submitting a list of recommended readings. The guide can be found at <http://guides.vpl.ca/content.php?pid=648326&sid=5368052>.

#### **LARE Exams**

- A LARE organization event was held on May 22, 2014 where current and former interns organized archived materials and kept those relevant for the new exam format.
- LARE pass rates were lower than average in 2013, and the Sub-committee communicated with the Registrar to try to determine a cause. The pass rates have since recovered. The pass rates for the December administration in BC were: Section 1-90%, Section 2 - 63%, Section 3 - 67% and Section 4 - 75%. The interns are also happy to see the opening of a second testing centre in Surrey, B.C.

- LARE Workshops continue to be an important resource for interns to learn about the exam format, form study groups, and become familiar with the exam content. Nicci Theroux organized several LARE workshops in 2014 with the help of former interns and other professionals. Nicci has successfully completed Sections 1 & 2 of the LARE and led these sections of the workshops. On March 15 2014, Matt Mathes offered a free workshop at the UBC Annex with permission from UBC SALA. This one day workshop was well received and interns expressed interest in working with Matt in the future. This workshop was attended by 35 people. Maintaining the same format, another one-day workshop was held at the Stantec office on June 14 with the help of Emily Dunlop (nine BCSLA Interns were in attendance). On October 18 2014, another full- day workshop was held at eta landscape architecture with permission from Gerry Eckford and Daryl Tyacke. This workshop was attended by 18 BCSLA interns. An informal survey of participants revealed that a one-day format was easily accessible and requested another session be organized.
- Nicci Theroux and Daryl Tyacke from eta landscape architecture attended a UBC 'Brown Bag' on January 30, 2015 to deliver an introductory presentation about the LARE process to UBC students.
- A LARE Workshop that was organized for Victoria was cancelled due to low interest.

#### **Moving Forward for 2015/2016 Term**

- The Intern / Associate Sub-Committee will brainstorm new ways to engage interns in social events that include opportunities to further their knowledge base. We maintain that informal workshop sessions are a more preferable way to use intern funds than pub socials.
- Patricia Gooch will be stepping down as the BCSLA Intern/Associate Representative to the Board of Directors but will remain on the Sub-Committee.
- Nicci Theroux will be stepping down from the Sub-Committee.
- Lehran Hache has committed to reviewing social media and reviving the BCSLA Intern LinkedIn account
- The Intern / Associate Sub-Committee will continue to build relationships with former interns and professionals who can offer engaging LARE workshops. These workshops have proven to be the number one way of engaging the BCSLA Interns as they balance work, life, and professional development.

We invite committed BCSLA Interns and Associates to put their name forward to volunteer for the Sub-Committee. In particular, we are looking for two interns to fill the positions of Intern / Associate Representative and LARE Workshop Organizer. Please contact Tara Culham at the BCSLA Office if interested. Many thanks to all of our various employers and families who support our time with the BCSLA – without them this would not be possible.

Respectfully Submitted By:  
BCSLA Intern/Associate Sub-Committee  
March 2015

### History of the Continuing Education (CE) Program

In 2003, the BCSLA Membership approved a Special Resolution establishing that CE be a mandatory obligation for BCSLA Registered Landscape Architects, Landscape Architects, Inactive Members, and Interns. The voluntary program was a success; the Membership responded positively to monitoring their CE activities and a survey of the Membership's professional needs and areas of interest were recorded. The Continuing Education Committee will continue to monitor and review the success of the program and advise the Membership regularly.

### CE Policy

BCSLA encourages our Members and Associates to be *Life Long Learners* in order to uphold the health, safety, and welfare of the public as required by our legislation. Registered Landscape Architects, Landscape Architects, and Interns are required to submit a minimum of 30 CE credits over a three year period. That requirement is pro-rated for new members and members who re-activate their membership. Inactive Members are required to meet a minimum of 15 credits over the same three year period. The CE Committee also can propose changes to the CE policy document and make recommendations to the Board of Directors for their consideration. The CE Committee audits CE reporting from members from time to time and can consider requests to waive the requirement on a case-by-case basis. In 2014 the CE Committee reviewed members' reported credits for 2011-2012-2013 and conveyed deficiencies and subsequent penalty assessments to the Board of Directors for their deliberation.

### Changes to the 2014-2015-2016 CE Policy

The mandatory BCSLA Continuing Education (CE) Program requires members to **report their CE Credits online**, and we are now entering the middle year of the 2014-**2015**-2016 reporting cycle. Changes introduced at the start of this cycle included reduction of the LARE credit to five credits per examination passed and reduction of the full-time employment credit to three credits per year. The *2014 CE Policy* is available online along with the *2014 CE Input and Credit Guide and Compliance Schedule A* at <http://www.bcsla.org/education/continuing-education-ce>

### CE Programs

A major task of the CE Committee is to identify and support CE opportunities for the membership. Input from members is valuable in the development of programming and credit allocations – so please send us your ideas. Through the Friday File and special announcements, we provide information to members on seminars, courses, and other opportunities for acquiring CE Credits. At the request of the membership at the 2014 AGM an ideas zine (tentatively titled "*101 ways to get CE Credits for free or next to nothing*") is being prepared to help members find easy ways to get the necessary credits wherever they live, and without spending a lot of money in their quest to meet membership requirements through lifelong learning. In 2014, the BCSLA CE program continued the Landscape Café series with:

- a) *Mine Reclamation in a Changing World with Anne Moody, MSc, RPBio, PAg*, in April
- b) *Specimen Trees Wholesale Nursery Ltd.* – tour and luncheon in September

September was a busy month as the CE Committee supported The Cultural Landscape Foundation's first foray into Vancouver's residential landscapes. The TCLF Garden Dialogues event on September 20-21 brought together on site small groups that met with garden owners and designers to learn about the creative process, and the collaboration that yields a great garden. The CE Committee supported the 11th Canadian Urban Forest Conference held in Victoria, September 30 – October 2, 2014. Regional networking events were organized by BCSLA Chapters in the Interior, Whistler and on Vancouver Island. The Public Sector Sub-Committee arranges tours and discussions relevant to their particular field. BCSLA CE Committee was a key sponsor of the UBC Continuing Studies Garden Design Lecture by Fernando Caruncho on November 6. The Committee also organized the Vancouver presentation of the Ron Williams *Landscape Architecture in Canada* Book Tour. The CE Committee is developing the idea of hosting themed walking / cycling tours to sites featured in the Web Atlas <http://www.sitelines.org/webatlas/> as a way to animate the Atlas and physically explore our local landscapes and (of course) have some fun. Our first attempt in the fall was thwarted by the weather but we will try again. A Quarry tour in Squamish in May 2015 is also on the calendar. Any suggestions on themes would be helpful (e.g. pre-1960 landscapes, post-modern landscapes, Olympic legacy sites, urban agriculture, greenways.....)

Many thanks to all who serve on the CE Committee, and all staff and volunteers that help make the BCSLA Continuing Education program function successfully.

Katherine Dunster, Chair  
Patricia Gooch  
Nastaran Moradinejad

Nancy Paul  
Valoree Richmond  
Dave Thompson

Respectfully Submitted By:

Katherine Dunster, CE Committee Chair  
March 2015



### **Committee Members**

Judith Blake Reeve – Chair, Adrienne Brown, Jacqueline Lowe, Emily Dunlop, Daryl Tyacke, Dylan Chernoff, Mike Teed, Alina Maness, Brad Snelling and Jennifer Wall. Many thanks to past volunteers: Beryl Allen, Patricia Gooch and Paul Peters for their contribution in 2014.

The BCSLA Public & Professional Relations (P& PR) Committee meets monthly, usually in the CWMM office which is located in a neighborhood where several of our members either live or work.

### **Core Initiatives Addressed 2014-2015**

#### **1. The BCSLA 50<sup>th</sup> Anniversary Gala**

Chaired by Jacqueline Lowe – President Elect 2014, this was a most successful event with 227 members and friends in attendance at the Four Seasons Hotel in Vancouver. The Gala came in on budget, with prizes and drawing pencils given out as special favours. The special 2B pencils are to remind us to draw by hand, and to remember how important the physical connection to design is to our profession. Special thanks to: Jacqueline Lowe, Chair; Adrienne Brown, Kate Davis Johnson, Emily Dunlop, Doron Fishman, Mickella Sjoquist, Daryl Tyacke, Don Vaughan and Liz Watts. We are also grateful to Doug Paterson and spoken word artist Wayne Mercier for their contributions to the event.

#### **2. Project Urban Fabric (PUF)**

The P&PR Committee collaborated with the PUF Working Group to provide feedback on the concept and initiative. The committee has continued to review progress monthly as PUF aims to complete its celebratory year of community outreach in late 2015. Please refer to the President's Report for more information.

#### **3. Banners**

BCSLA banners were created for the use at: society events, tradeshow, conferences, and AGM's. Thank you to Mike Teed and Dylan Chernoff for spearheading this initiative and improving our visible presence for member and community engagements.

#### **4. Web Atlas and Walking Tour**

In 2014, the web atlas featured projects from each of the six decades on its homepage. This year, the focus will be on the Fraser Valley, followed by historical gardens. Funding is in place in order to add two new maps. In the spring of 2015, on behalf of the Continuing Education Committee, Adrienne Brown is leading a walking tour of projects featured in the Web Atlas which are located in Coal Harbour.

#### **5. Advocacy Letter Template**

We frequently receive requests that the BCSLA become involved in social, political and environmental issues which may be of direct interest and concern to many of us, but which are not within our mandate, as a regulatory body. Adrienne Brown drafted a letter template which may be used as a standard response to these requests. The letter template was approved by the Board of Directors and is available through the BCSLA office.

#### **6. Construction Site Signs Working Group**

Mike Teed has been leading the process of working with Empire Signs to determine production costs and processes for a new generation of construction signs featuring the current BCSLA logo/wordmark. It is anticipated that these will be available to members in 2015, subject to Board approval.

### **Focus During 2015 – 2016**

#### **1. Communications Survey**

The committee is preparing an on-line survey for the BCSLA members and associates to learn how they are benefitting from our various communications. (Friday File, Sitelines, Conferences etc.) The results of this survey will help the various committees allocate resources and plan upcoming initiatives.

### Focus 2015-2016 (continued)

#### **2. Landscape Schedules**

The BCSLA will issue revised Schedules L-1 to L- 3. with the Legal Property Description line deleted from L-1 and L-3 to respond to the 2012 BC Building Code update.

#### **3. Conferences 2015 – 2016**

Corridors: Connecting BC Communities. April 25 -27, at the Fairmont Chateau Whistler  
Co-chaired by Judith Blake Reeve and Patricia Gooch with the in valuable assistance from the BCSLA Squamish/ Whistler 2015 will focus on BC communities outside the major urban areas, and will address issues which range from large geo-environmental overviews to very specific localized issues. The conference will provide a different and interesting perspective on the practice of Landscape Architecture in BC. For 2016, there are thoughts emerging about taking the conference to an Interior location in BC and creating a more regional gathering and learning event.

#### **Sitelines Annual Membership and Firm Roster**

David Rose continues to work with BCSLA office staff on the Roster. The 2015 edition will be circulated to more than 1,700 BCSLA Members and Associates, allied professional organizations, public and private sector entities and government agencies. BCSLA provides the editorial listings for the Roster. Naylor Publications does the graphic work, provides proofs, edits and circulates the Roster. In exchange Naylor Publications earns revenue from advertising. A portion of the revenue is returned to the BCSLA. With due consideration to paper, ink, transportation and other environmental costs we continue to produce the Roster as it has received positive feedback from Member and users.

#### **Sitelines Magazine**

The BCSLA office is pleased to work with enthusiastic volunteers to produce Sitelines magazine six times per year. BCSLA is grateful to the following volunteer Co-Editors who came forward in 2014 with a dedicated theme for each issue:

February 2014	Frontiers, Andrew Robertson
April 2014	Living Architecture, Randall Sharp
May 2014	Celebrating Our Past and Future, Don Vaughan
August 2014	Lines of Sight, Illarion Gallant
October 2014	What's up In Whistler? – Laurelin Svishdahl
December 2014	Matriculate Explorations, Mickella Sjoquist

At the request of several large firms the number of hard copy editions will be reduced to three copies to share. A full-colour online version in is available at [www.sitelines.org](http://www.sitelines.org)

#### **Social Media**

The BCSLA Facebook (FB) page continues to be popular. We currently have 1,228 “likes” and posts are linked to the BCSLA Twitter account. Facebook insights show the likes from across the globe including but not limited to: Egypt, Thailand, Europe, Brazil, Mexico, India and here at home. Liking the FB page is a fun and casual way to raise awareness of the profession and the Society. You can view us on FB event if you do not have a FB account. Visit us on FB [www.facebook.com/BCSocietyofLandscapeArchitects?ref=aymt\\_homepage\\_panel](http://www.facebook.com/BCSocietyofLandscapeArchitects?ref=aymt_homepage_panel)

#### **Websites**

BCSLA publishes two websites [www.bcsla.org](http://www.bcsla.org) and [www.sitleines.org](http://www.sitleines.org). BCSLA volunteers and staff have worked with Luna Design to upgrade the websites this past year. The BCSLA website now uses well-supported technology and is the most flexible and secure open source website management system available. Soon we will be able to organize online registration for BCSLA events, provide online access for professional dues renewal and more. A big thanks to the website wizards at Luna Design, and to Pawel Gradowski for his tireless efforts!

Once again, I am pleased to report that the previous year has been successful in meeting the sometimes challenging deadlines from the participating municipalities in filling the various Advisory Design Panel positions on time. The feedback from the municipalities regarding the appointments has been very enthusiastic.

New for this year the Tsawwassen First Nation is expected to add a landscape architect to their new design panel and in the near future we expect to add another design panel from the Fraser Valley.

The diversity of backgrounds and experiences of our members who have come forward has continued to grow. The quality of our applicant members has been exceptional and often unfortunately only one of the many names nominated will be selected. For those not selected we encourage to try again as there is a position for everyone!

As previously mentioned we must remind our members to only respond for both new appointments and reappointments through the BCSLA and not by direct contact by the municipalities. Should this happen we require our members to notify the municipality to contact the BCSLA as required or you can notify the BCSLA office yourself and this will be followed up by the office.

I believe this report gives an accurate overview of the Sub-Committee's activities for the previous year and extend to all members to contact me directly with any suggestions, feedback, questions or concerns.

To all those who have come forward offering to participate on Advisory Design Panels - a big thank you!

Respectively Submitted By:  
Al Tanzer / ADP Sub-Committee Chair

<b>Local Government</b>	<b>BCSLA Registered Landscape Architect</b>	<b>Term Ending</b>
Corporation of Delta (1yr terms)	Don Wuori Michael Patterson	February, 2016 February, 2016
City of Esquimalt	Jill Singleton (2) Paul de Greeff	June, 2015 June, 2015
District of Maple Ridge	Kyoung Bae Park Blair Arbuthnot (2)	December, 2015 December, 2016
City of Nanaimo	David Reid (Interim)	April, 2015
City of New Westminster	Maria Fish Meredith Mitchell	January, 2017 January, 2017
City of North Vancouver	Beryl Allen (2) Karin England	January, 2016 January, 2017
District of North Vancouver	Liane McKenna (2) Amy Tsang	December, 2015 December, 2015
City of Parksville	Cara MacDonald (2)	February, 2017 (Pending)
Village of Pemberton	TBD	
District of Pitt Meadows	TBD	
City of Port Moody	Jason Wegman (2)	December, 2016
City of Richmond	Grant Brumpton (2) Matthew Thomson (2)	December, 2016 December, 2015
City of Saanich	John Gauld (2) Illarion Gallant	December, 2016 December, 2015

District of Squamish	Ian Stewart James Tuer (2)	December, 2016 September 2015
Squamish Nation	Erika Mashig	March, 2015
City of Surrey	Erika Mashig Stephen Vincent (2)	July, 2015 April, 2016
Tsawwassen First Nation (TFN)	Pending	December, 2016
Vancouver (1 <sup>st</sup> Shaughnessy)	Donna Chomichuk (2) Hanako Amaya (2)	December, 2015 December, 2015
City of Vancouver	Ken Larsson Chris Mramor (2)	December, 2016 December, 2015
City of Victoria	Brad Forth (2) Cynthia Hilderbrand	December, 2015 December, 2015
District of West Vancouver (1yr terms)	Keith Ross Dimitri Samaridis (2)	January, 2016 January, 2016
Resort Municipality of Whistler (1yr terms)	Crosland Doak (3) Elaine Naisby	December, 2015 December, 2015
City of White Rock	Ruchir Dhall	December, 2015
UEL	Donna Rodman (2) Hanako Amaya	January, 2016 January, 2016
UBC	Jane Durante	September, 2015

*Number in brackets indicates term reappointment.*

Respectively Submitted By:  
Al Tanzer  
ADP Sub-Committee Chair  
March 2015

### **General Insurance Products for BCSLA Members**

These broad ranges of products are available from Mumby Insurance Brokers Inc. who has worked with landscape architects for more than 25 years. This voluntary program is a benefit of your Membership. You can choose from the following options:

- i) Home, tenant, condo, rental income and property owner's insurance, with discounts of up to 60% available. – underwriter is Waterloo Insurance Company.
- ii) Long term disability, office overhead insurance, extended health care and dental insurance, term life insurance and personal accident insurance.

Contact Mumby Insurance by telephone at (800) 446-5745 or by email at [getaquotenow@mumby.com](mailto:getaquotenow@mumby.com).

Professional employees such as technologists, arborists, planners, etc, working for landscape architectural firms are eligible for benefits, within the BCSLA Group Insurance program. The professional employee must work a minimum of 25 hours per week.

### **Group Liability Insurance (Errors and Omission Insurance)**

Metrix Insurance Brokers Inc. and XL Insurance (underwriter), continue to provide competitively priced group liability insurance to our Members and firms.

This group policy is customized to include many features unique to landscape architecture. As outlined last year, premiums have remained stable for the past five years. Firms with fees less than \$300,000 / year can expect no premium increase. Firms with greater than \$300,000 in fees can anticipate a premium increase between 2% and 3%, depending on the fee growth and whether projects are domestic or foreign countries.

Metrix and XL Insurance will continue to offer firms with consistent / stable fees from year to year, the option of a two (2) year policy. These firms will not need to complete a renewal application for 2015, thus reducing time in completing a renewal application to once every two years.

For further details, free quotes, and particulars relating to your needs, please contact Michael Russell at Metrix Professional Insurance Brokers Inc. by mail at #1500 - 1166 Alberni Street, Vancouver, BC V6E 3Z3, by telephone at (604) 683-5583, or by email at [mrussell@mpib.com](mailto:mrussell@mpib.com).

Participating firms are encouraged to enroll in a professional liability education program (PLEP), to increase their knowledge and awareness of liability insurance issues. Each firm that successfully completes various short programs receives a 10% discount on their premium. In addition, Metrix Insurance facilitates a yearly one day seminar, which qualifies for the 10% discount and BCSLA continuing education points.

This year the dates for the annual XLDP / Metrix seminars are as follows:

- Wed., June 3, 2015 – Fairmont Empress, Victoria, BC, 9:00 am – noon.  
Thur., June 4, 2015 – Sutton Place Hotel, Vancouver, BC (morning & afternoon sessions)

Claims continue much the same as previous years:

- I. Metrix has a 'trip and fall' claim where the allegation is that the landscape architect's design caused parties to slip and injure themselves,
- II. condominium ground water erosion which caused damage, and
- III. underground parkade seepage into the parkade (landscape architect not responsible, but named in the action. The insurer needs to defend.)

### **Commercial (Office) Insurance**

Metrix Insurance Brokers Inc. together with various insurance underwriters, continue to offer competitively priced commercial general liability insurance packages with increased enhancements for private firms. As with liability insurance, the best coverage and premiums are based on a firm's fee size, the nature of work, and in which country(s) the firm is practicing. Firms providing services in the US and foreign countries necessitate different insurers. For further information contact Michael Russell.

Respectfully Submitted By:

Jay Lazzarin, BCSLA Insurance Sub-Committee  
March 2015

The BCSLA is comprised of enthusiastic volunteers who provide leadership and direction on important issues. They are elected by the Membership to attend to Society business in accordance with our Bylaws and Standards of the Professional Conduct. The Board of Directors is comprised of the following: President, President-Elect, Past President, Registrar, Treasurer and seven Directors. There are also three non-voting Board Members: BCSLA Intern/Associate Representative, UBC Representative and Student Representative.

At the 2015 Annual General Meeting on April 25, 2015, **Judith Blake Reeve** will assume the role of President and **Jacqueline Lowe** will become Past President. **Cynthia Hildebrand**, Treasurer and **Nastaran Moradinejad**, BC Representative to CSLA, **Illarion Gallant**, Vancouver Island Representative, **Keith Nyhof**, Interior Chapter Representative and **Miriam Plishka** have one year remaining in their terms on the Board.

**Daryl Tyacke**, **James Tuer** and **Elizabeth Watts** have completed a two-year term as Directors and will step down. **Robert Evans** steps down as Past President after three years on the Board of Directors. . A big thank you to: Bob, Daryl, James and Liz for their service to the BCSLA. You have earned a well-deserved break!

**Frank Basciano** has been the BCSLA Registrar for three years and has reluctantly stepped down for personal reasons. **Mark Vaughan**, Temporary Registrar will allow his name to stand the final year of the two-year term. Frank remains active as a consultant. Thank you to Frank and Mark for your dedication.

**Patricia Gooch** has been serving as the lead on the BCSLA Intern/Associate Sub-Committee for several years. She will step down from the Board but remain on the Sub-Committee. Her successor will be appointed at a future Board meeting. **Cynthia Girling** continues to serve the UBC Landscape Architecture Program Representative. **Mickella Sjoquist** has served as the Student Representative and her successor will be appointed soon. A huge thanks to Patricia, Cynthia and Mickella for their hard work! All serve on the Board as non-voting Members.

Detailed below are the Board of Director vacancies. We urge you to consider putting your name forward to serve on the Board as it is a rewarding experience. Applications and / or nominations should be submitted to Robert Evans, Nominations Committee Chair, in care of the BCSLA office until **April 21, 2015**. Nominations will also be accepted from the floor at the AGM. If necessary, elections will take place at the AGM from the list of Members who have put their names forward or who are nominated. Please contact the BCSLA office for more information.

<b>POSITION</b>	<b>Nominee</b>
President-Elect	
Registrar (one-year term)	Mark Vaughan
Director 1 (two-year term)	
Director 2 (two-year term)	
Director 3 (two-year term)	

#### **BCSLA Awards**

Thank you to those Members who submitted names for BCSLA Awards. The Board of Directors will select winners at their March 24, 2015 meeting . All BCSLA Award Recipients will be announced in the Friday File and at the Conference in Whistler, BC in April 2015.

#### **CSLA Juror**

Thank you to everyone who allowed their name to stand as a Juror for the CSLA Awards of Excellence. **Jeff Cutler** was appointed as the Juror and **Robert Fershau** was selected as the Alternate. CSLA Awards from BC will be recognized at the BCSLA Conference.

#### **BCSLA Committees**

BCSLA Committees and Sub-Committees are always looking for volunteers. The BCSLA Core Committees are:

- a) Bylaws & Standards Committee
- b) Continuing Education Committee
- c) Credentials Committee
- d) Finance Committee
- e) Nominations Committee
- f) Public & Professional Relations Committee

A complete list of BCSLA Committees and Sub-Committees and their volunteers is available at : <http://members.bcsla.org/bcsla.asp>. Thank you all for your service to the Society on behalf of the Members.

Respectfully Submitted By:  
Robert Evans, Nominations Committee Chair  
March 2015