

2019 BCSLA ANNUAL GENERAL MEETING

Saturday, April 27, 2019



Marine Building Vancouver, BC

Registration – 2:00 PM to 2:30 PM

AGM – 2:30 PM to 4:30 PM

**Coal Harbour Ballroom, 3rd Floor Coast Coal Harbour Hotel
1180 West Hastings Street, Vancouver, BC**

2019 ANNUAL GENERAL MEETING PACKAGE

Saturday, April 27, 2019 – Coal Harbour Ballroom, Coast Coal Harbour Hotel
3rd Floor, 1180 West Hastings Street, Vancouver, BC

This package includes:

1. Notice of the 2019 AGM
2. Notice of Special Resolution #1
3. 2019 AGM Agenda
4. 2018 Annual General Meeting Minutes (Draft)
5. Directors and Officers Reports
6. 2019 BCSLA Approved Budget
7. Committee & Sub-Committee Reports
8. Special Resolution #1

DATED AT Vancouver, British Columbia, this 27 day of March 2019

The BCSLA offices are located on unceded Coast Salish territories of the xʷməθkʷəy̓əm (Musqueam), Skwxwú7mesh (Squamish), and səliłwətaʔt (Tseil-Waututh) First Nations. We recognize and respect the history, languages, and cultures of the First Nations, Métis, Inuit, and all First Peoples of Canada, whose presence continues to enrich our organization, our lives and our country.

**BRITISH COLUMBIA SOCIETY OF LANDSCAPE ARCHITECTS
(the “Society”)**

NOTICE OF THE 2019 ANNUAL GENERAL MEETING OF MEMBERS

TAKE NOTICE THAT THE 2019 ANNUAL GENERAL MEETING of the Society will be held at the Coal Harbour Ballroom, Coast Coal Harbour Hotel, 3rd Floor, 1180 West Hastings Street, Vancouver, BC on **Saturday, April 27, 2019 – at 2:30 pm** for the following purposes:

1. To receive and approve the following:
 - a) Financial statements of the Society for 2018 and
 - b) Reports of the Directors and Committees to the Members for 2018
2. To appoint auditors/accountants for the ensuing year.
3. To transact and to discuss the 2019 Special Resolution #1
 - a) Proposed Landscape Architecture Project V Funding
4. To elect directors and officers to hold office until the conclusion of the next Annual General Meeting of the Society.
5. Other business, as required.

DATED AT Vancouver, British Columbia, this 27 day of March 2019

BY ORDER OF THE BOARD



Stephen Vincent
President

**BRITISH COLUMBIA SOCIETY OF LANDSCAPE ARCHITECTS
(the “Society”)**

**2019 ANNUAL GENERAL MEETING OF MEMBERS
NOTICE OF SPECIAL RESOLUTION #1**

TAKE NOTICE THAT THE BCSLA Board of Directors will put forward ONE Special Resolution at the 2019 ANNUAL GENERAL MEETING of the Society at the Coal Harbour Ballroom, Coast Coal Harbour Hotel, 3rd Floor, 1180 West Hastings Street, Vancouver, BC on Saturday, April 27, 2019 – at 2:30 pm

Special Resolution #1:

The Special Resolution #1 brought forward:

- a) Proposed Landscape Architecture Project V Funding

DATED AT Vancouver, British Columbia, this 27 day of March 2019

BY ORDER OF THE BOARD



Stephen Vincent
President

The BCSLA offices are located on unceded Coast Salish territories of the xʷməθkʷəyəm (Musqueam), Skwxwú7mesh (Squamish), and səliłwətaʔt (Tsleil-Waututh) First Nations. We recognize and respect the history, languages, and cultures of the First Nations, Métis, Inuit, and all First Peoples of Canada, whose presence continues to enrich our organization, our lives and our country.

2019 ANNUAL GENERAL MEETING AGENDA

Saturday, April 27, 2019 – Coal Harbour Ballroom, Coast Coal Harbour Hotel,
3rd Floor, 1180 West Hastings Street, Vancouver, BC
Registration: 2:00 pm – AGM: 2:30 pm

- | | | |
|-----|---|---------|
| 1) | Welcome and Introductions, Stephen Vincent/Eli Mina | 2:30 pm |
| 2) | Declaration of a Quorum, Jacqueline Lowe | 2:40 pm |
| 3) | Approval of the Agenda, Stephen Vincent | 2:50 pm |
| 4) | Adoption of the Draft 2017 AGM Minutes, Stephen Vincent | 2:55 pm |
| 5) | Officers Reports* | 3:00 pm |
| | a. President's Report, Stephen Vincent | |
| | b. Registrar's Report, Jacqueline Lowe | |
| | c. Treasurer's Report, Wai-Sue Louie | |
| | i. 2018 Audit, Mahmoud Virani | |
| | ii. Appointment of Auditors | |
| | iii. 2019 Approved Budget | |
| 6) | Directors Reports* | 3:20 pm |
| 7) | Committee Reports* | 3:30 pm |
| 8) | Regulatory Review Task Force | 3:50 pm |
| 9) | Special Resolution #1 | 4:00 pm |
| | a. Proposed Landscape Architecture Project V Funding | |
| 10) | Nominations Committee | 4:15 pm |
| | a. President (two-year term) | |
| | b. President Elect (three-year term) | |
| | c. Registrar (two-year term) | |
| | d. Directors (2 positions – two- year term) | |
| | e. Director – Vancouver Island Chapter (two-year term) | |
| 11) | New Business | 4:30 pm |
| 12) | Adjournment | 4:45 pm |

**Written Reports are included in this package. Please review the reports prior to the meeting as oral reports will be brief due to time constraints. Questions and comments are welcome.*

The BC Society of Landscape Architects (BCSLA) was formed in 1962 and registered in 1964 under the BC Societies Act. BCSLA regulates the profession of landscape architecture according to provincial statute. Landscape architecture is a comprehensive discipline involving land analysis, planning, design, management and conservation and rehabilitation. Typical projects include site design, urban planning, environmental impact studies, parks and recreation planning and residential garden design. The BCSLA promotes continuing education and high standards of professional practice in order to assure the health, safety and welfare of the public in British Columbia.

The BCSLA offices are located on unceded Coast Salish territories of the xʷməθkʷəy̓əm (Musqueam), Skwxwú7mesh (Squamish), and səliilwətaʔt (Tsleil-Waututh) First Nations. We recognize and respect the history, languages, and cultures of the First Nations, Métis, Inuit, and all First Peoples of Canada, whose presence continues to enrich our organization, our lives and our country.

BC Society of Landscape Architects 2018 Annual General Meeting

The British Columbia Society of Landscape Architects 2018 Annual General Meeting was held at 2:30 pm on May 12, 2018 at the Parq Ballroom, JW Marriott Parq Vancouver, 39 Smithe Street, Vancouver, BC

1) Welcome & Introductions, Scott Watson, President: Scott introduced himself and thanked Members and Associates for their attendance and reminded everyone to sign in. He reported that eligible Members would receive a voting card once they had signed in. Scott introduced Eli Mina, Msc, PRP, the Registered Parliamentarian who would facilitate the meeting. He introduced Mahmoud Virani, the principal of the firm that conducted the annual audit and noted that Mahmoud would answer questions related to the audit. The BCSLA Board of Directors introduced themselves.

Scott noted that the BCSLA acknowledge and respect that this meeting is held on the unceded Coast Salish territories of the xʷməθkʷəy̅əm (Musqueam), Skwxwú7mesh (Squamish), and səliłwətaʔ (Tseil-Waututh) First Nations.

2) Declaration of a Quorum: Mark Vaughan: Mark reported that in compliance with BCSLA Bylaws, the 2018 AGM Notice, Director and Committee Reports and all other documents were circulated by mail and email on April 11, 2018, more than four weeks in advance of the meeting. The documents were also published on the website. Copies of the 2017 audited financial statements and the 2018 AGM package were available at the door. There were 433 eligible voting Members including: 344 Registered Landscape Architects, 13 Landscape Architect Members, 64 Inactive Members and 22 Retired Members. BCSLA Bylaws require that a quorum of twenty (20) voting Members be present, and the quorum requirement was met as there were 95 voting Members in attendance at the meeting. Four BCSLA Interns and one BCSLA Student were also in attendance.

Eli Mina explained the main rules for the meeting.

3) Approval of the Agenda, Scott Watson: The Agenda was reviewed.

MOTION #1: It was moved and seconded that the 2018 AGM Agenda be adopted as circulated. **CARRIED**

4) Adoption of Draft 2017 AGM Minutes, Scott Watson: The 2017 Minutes were reviewed.

MOTION #2: It was moved and seconded that the Minutes of the 2017 AGM be approved as circulated. **CARRIED**

5) Officers Reports, Scott Watson: The Officers had provided written reports that were included in the AGM package. Questions were invited from the floor.

- a. **President's Report, Scott:** Scott reported that his written report was included in the AGM package and invited feedback.
- b. **Registrar's Report, Mark Vaughan:** The written Registrar Report was included in the AGM package. Mark reported that BCSLA digital seals were available to BCSLA Members in Good Standing. The Bylaws related to the stamp will apply to digital seals. Mark reported that the BCSLA Board of Directors approved the costs for a website search function website to allow municipality staff to confirm if a BCSLA Member is in good standing and authorized to seal documents. The function will also be a good tool for the CE Committee. It will allow website visitors to search for BCSLA Members and BCSLA Interns who are in good standing using the first name, last name, membership number or firm. Visitors may also search for Registered Members by Services Offered.

Treasurer's Report, Cynthia Hildebrand: Cynthia reported that the 2018 budget was judicious due to the economic climate. Most 2017 revenue and expense items were on target. The audit showed a profit as a result of the 2017 Showcase at the Conference and vigilant expenditures of funds that adhered to the BCSLA Five-Year Strategic Plan expenditures and revenue guidelines. Term Deposits were amalgamated to match the deposits on the advice of the auditor. A cheque for 2018 CSLA dues and fees in the amount of \$71,295 was submitted to the CSLA. Questions were invited from the floor.

**BC Society of Landscape Architects
2018 Annual General Meeting**

Treasurer's Report (continued)

- i) **2017 Audit:** Mahmoud Virani reviewed the 2017 audit was reviewed in detail. He reported that while page 5 of the audit shows a deficiency of \$12,418 that the operations side of the audit shows a slight profit of \$15,825. This is a largely a result of moving the Robillard Funds in the amount of \$31,063 to LACF. Questions were invited from the floor. Discussion followed on revenue and expense items.

MOTION #3: It was moved and seconded to adopt the financial statements as circulated **CARRIED**

- ii) **Appointment of the Auditors:**

MOTION #4: It was moved and seconded that Mahmoud Virani Inc. be appointed as the BCSLA auditor for 2018. **CARRIED**

Cynthia thanked Mahmoud and his staff for their work on behalf of the BCSLA.

- iii) **2018 Approved Budget:** It was reported that the 2018 Budget was approved by the BCSLA Board of Directors and questions were invited.

MOTION #5: It was moved and seconded to adopt the Officers Reports as presented. **CARRIED**

6) Directors Reports, Scott Watson: Scott noted that written reports were included in the AGM package and invited questions from the floor. There were no questions.

MOTION #6: It was moved and seconded to adopt the Directors Reports as presented. **CARRIED**

7) Committee Reports, Scott Watson: Scott noted that written reports were included in the AGM package and invited questions from the floor. There were no questions.

MOTION #7: It was moved and seconded to adopt the Committee Reports as presented. **CARRIED**

8) Special Resolution #1, Scott Watson: Notice of Special Resolution #1 was circulated by mail and email. It was also posted to the BCSLA website on April 11, 2018, more than four weeks in advance of the 2018 AGM. The complete Special Resolution #1 was included in the AGM package. In accordance with BCSLA Bylaw 3.26, Special Resolutions require a majority of 75% to pass.

Special Resolution #1: Proposed Landscape Architecture Project IV Funding

At the 2014 BCSLA AGM the Members agreed by Special Resolution to allocate funding from the Special Levy Account in the amount of \$10,000 for the Landscape Architecture Project (LAP) IV for 2015 to 2017. Expenses allocated to the LAP IV were approximately \$4,000 for the 2015 Breakfast Meeting with MLA's and BCSLA volunteers in Victoria and staff training on issues related to immigration and labour mobility. As of February 28, 2018 the BCSLA Special Levy funds were:

Special Levy Account at Vancouver City Savings	\$ 8,214.37
Special Levy Term	19,723.71
TOTAL (unaudited)	\$27,938.08
Estimated Term Deposit Interest (2017 only)	522.68
TOTAL (est):	\$28,460.76

When the Special Levy Escalating Term expires on May 12, 2018 it was estimated that \$522.68 in interest would be earned for the 2017/2018 year. This will be a total of \$908.88 in interest earned from 2015 to 2018 that was deposited to the Special Levy Account. In keeping with Standard Accounting Practices the interest must be transferred to the new Special Levy Term deposit. The Board of Directors continues to work on LAP IV and are requesting a funding allocation as detailed below. The 2018-2020 three-year dates match the Bylaw review schedule in compliance with BCSLA Bylaws.

BC Society of Landscape Architects 2018 Annual General Meeting

Special Resolution #1 (continued)

Balance of the LAP Fund	\$28,460.76
2018-2020 Project Funding Request	6,100.00
Proposed Balance of LAP Funds	\$22,360.76

Special Resolution #1

That the BCSLA allocate a maximum of \$6,100 from the Special Levy fund for the period 2018 to 2020 in support of the Landscape Architecture Project IV. The funds will be used at the discretion of the Board of Directors legal reviews of the Architects (Landscape) Act, Bylaws and Standards of the Profession to work towards labour mobility and foreign credentials recognition in provinces where the profession is regulated with a view to establishing a template for labour mobility across Canada. If the funds are not expended they will remain in the Special Levy Account.

RESOLVED

Special Resolution #1 was resolved in compliance with BCSLA Bylaws. Scott thanked everyone for their input.

9) Elections

Election of Officers, Scott Watson: It was reported that President-Elect Stephen Vincent would assume the role of President, and Scott would become Past President. Cynthia Hildebrand has completed her term as Treasurer. Mark Vaughan completed his term as Registrar. Scott thanked them for their service.

President Elect: Yolanda Leung allowed her name to stand as President Elect. Nominations were invited from the floor. There were no further nominations. Yolanda Leung was elected by acclamation to the position of President Elect and he addressed the members.

Registrar: Patrick Harrison allowed his name to stand as Registrar for a two-year term. Nominations were invited from the floor. There were no further nominations. Patrick Harrison was elected by acclamation to the position of Register and he addressed the members.

Treasurer: Wai-Sue Louie allowed her name to stand as Treasurer for a two-year term. Nominations were invited from the floor. There were no further nominations. Wai-Sue Louie was elected by acclamation to the position of Treasurer and she addressed the members.

Debra Barnes, Illarion Gallant, BCSLA Island Chapter Chair, and Jordan McAuley had one year remaining in their terms as Directors.

Kathy Dunster, CSLA Representative; Robert Fershau, BC Interior Chapter Representative, Alexandre Man-Bourdon and Miriam Plishka and their terms were expiring and they will step down. Scott thanked them for their service.

CSLA Representative: Kathy Dunster allowed her name to stand for a two-year term as the CSLA Representative. Nominations were invited from the floor. There were no further nominations. Kathy Dunster was elected by acclamation to the position of CSLA Representative.

BC Interior Chapter Representative: Teri Cantin allowed her name to stand as the BCSLA Interior Chapter Representative. Nominations were invited from the floor. There were no further nominations. Teri Cantin was elected by acclamation to the position of BC Interior Representative.

Directors: There were two vacancies for BCSLA Directors. Liane McKenna and Donna Rodman allowed their name to stand as Directors for a two-year term. Nominations were invited from the floor. There were no further nominations. Liane McKenna and Donna Rodman were elected by acclamation as BCSLA Directors.

The following non-voting positions were appointed by the BCSLA Board prior to the AGM: Susan Herrington, UBC Representative, Emily Hamilton, BCSLA Intern and Associate Representative and Celia Winters, Student Representative. Celia will be succeeded by a nominee put forward the UBC SALA Students Association later in the year.

BC Society of Landscape Architects 2018 Annual General Meeting

Election (continued)

Scott thanked all candidates who allowed their name to stand. He also thanked the volunteers for their assistance with the election. Scott congratulated all the Directors. He thanked Eli Mina for his advice and guidance.

Scott invited Stephen to receive the BCSLA Talking Stick and Stephen assumed the Chair. He thanked the Board of Directors and to the Members for their confidence in him and noted that he would work hard on behalf of all BCSLA Members and Associates.

10) New Business, Stephen Vincent: Stephen invited new business.

- a. **BCSLA Professional Fees:** BCSLA and CSLA Annual fees were discussed. It was reported that the Registered Member fees increased in 2018 by \$10/year, BCSLA Intern fees increased \$3/year or 1.5%. It was noted that the BCSLA Bylaw 3.85 states:

An annual increase in Member dues will be equal to the annual rate of inflation based on the Consumer Price Index, across all categories, every year rounding up to the nearest dollar. The amount of such fees may vary between categories of Members, and categories of Associates and Affiliates.

It was reported that all Bylaw changes must be put forward via Special Resolution.

11) Adjournment, Stephen Vincent: There being no further new business, Stephen thanked everyone for attending and encouraged Members and Associates to be involved as a BCSLA volunteer.

MOTION#9: It was moved and seconded to adjourn the 2018 Annual General Meeting of the BC Society of Landscape Architects. **CARRIED**

The meeting adjourned at 4:30 pm

**British Columbia Society of Landscape Architects
2019 Annual General Meeting Report**

PRESIDENT'S REPORT

The British Columbia Society of Landscape Architects is an energetic organization that relies on the time and expertise of many dedicated volunteers. Thank you for entrusting me as your President - it was an honour and privilege.

Past President, Scott Watson, left the Society in great shape. Among many activities he was busy implementing the next phase of the BCSLA Five-Year Strategic Plan that was initiated by Al Neufeld in collaboration with many volunteers

The 2018 Annual Conference & AGM that was held in Vancouver in May. The conference entitled ENERGY 2018 was well attended. The revenue from program sponsor and the Showcase of Products exhibitors helped the Society earn a modest profit.

The Annual Fellows and Volunteer Appreciation event was held at the Marine Gardens in the Westin Bayshore Hotel in June. Fellows, Associates, Allied professionals, guests and volunteer members helped us recognize Bruce Hemstock and Kim Perry who were invested into the CSLA College of Fellows. This was also an excellent time to thank volunteers for their hard work.

In 2018 the Professional Reliance Review was a key priority for the BC government. The review, led by the Ministry of the Environment, included: an audit of five regulators, public consultation through Engage BC and sessions with the five regulators. In January the BCSLA responded to the Public and Stakeholder Engagement on the Professional Reliance Review. The BC Ministry of Environment and Climate Change's final report on the review of professional reliance in the natural resource sector was released on June 28, 2018, and contained 121 recommendations in total, several of which would significantly impact the governance of regulators. The report was informed by input from professional associations, government employees, and over 4,600 submissions received (including 1,800 from professionals).

The first step in implementing recommendations from the Professional Reliance Review, government tabled the Professional Governance Act on October 22, 2018, which addressed two of the report's 121 recommendations. The remaining 119 recommendations will be dealt with separately. Bill 49 - 2018 Professional Governance Act was passed on November 27, 2018. BCSLA established the Regulatory Review Task Force (RRTF) to prepare for changes to professional regulation. Please see the RRTF Report in this package. I encourage everyone to attend the April 27, 2019 RRTF Information Session in Vancouver.

After a lengthy delay our appointments to the Board of Examiners were confirmed by the Board Resource Development office in July. Five administrations of the Board of Examiners were held over the summer and fall to address the backlog. We welcomed 27 new Registered Landscape Architects and two Landscape Architects. Six candidates will be invited to a future exam administration. We are working on the nominations for the Board of Examiners and we are hopeful the appointments will be confirmed soon.

In September the BCSLA Board of Directors met with Interior Chapter Members in Kelowna. It was terrific to see so many Members and Associates join us for the Board meeting, a networking session and continuing education programs. Thanks to Teri Cantin for her hard work on the program. Another thanks to Habitat Systems for supporting costs of this great event.

There were several BCSLA Festive Season Parties in BC. Members and Associates came together in Kelowna, Kamloops, the Lower Mainland, Nanaimo, Victoria and Whistler. Thanks to all of the volunteers who organized these networking events. Thanks to Symmetry Lighting and Suttle Recreation Inc. for generously supporting the Lower Mainland event.

As we go to press, the Regulatory Review Task Force and the Bylaws and Standards Committee will continue a review while taking Bill 49 into consideration. The remainder of 2019 looks like it is going remain busy. I encourage anyone who is looking to engage in the important work that will impact the profession for many years to come to volunteering with the BCSLA.

It has been a terrific, but busy year. Thank you to our dedicated Board of Directors, volunteers and supporters that continue to make the Society and the Profession very proud.

Thank you and respectfully submitted:
Stephen Vincent, President

March 2019



**British Columbia Society of Landscape Architects
2019 Annual General Meeting Report**

PAST PRESIDENT'S REPORT

Board of Examiners

The BCSLA Board of Examiners consists of the BCSLA President, the BCSLA Past President, and four or more persons appointed by the Lieutenant Governor in Council for British Columbia. The Board of Examiners is empowered by the Architects (Landscape) Act RSBC 1996, Chapter 18, S8 in order to uphold public health, safety and welfare as it relates to the professional practice of landscape architecture in British Columbia. The role of the Board of Examiners is to set and administer the examinations necessary for the registration of Members in the Society and to review the applicant's qualifications and to determine acceptability.

After a lengthy delay our appointments to the Board of Examiners were confirmed by the Board Resource Development office in July. Five administrations of the Board of Examiners were held over the summer and fall to address the backlog. We welcomed 27 new Registered Landscape Architects and two Landscape Architects. Six candidates will be invited to a future exam administration to re-take the examination. We are working on several new nominations for the Board of Examiners and we are hopeful the appointments will be confirmed soon.

The Board is comprised of several qualified examiners including: **Scott Watson**, Past President and Chair; **Stephen Vincent**, President; **Elizabeth Cunnin**, nominated by Kwantlen Polytechnic University; **Matthew Soules**, the School of Architecture and Landscape Architecture of the University of British Columbia; **Daniel Roehr**, nominated by the head of Landscape Architecture program of the University of British Columbia. The person chosen to represent the public interest completed his term and alternates were identified to serve in this role. The Registrar is not a member of the Board of Examiners however does observe and provide support to the Board of Examiners during their deliberations, without participating directly in decisions of examination recommendations. The process has been refined to allow transparency and to adhere to our Bylaws and Act

Thank you to **Kathy Dunster, Cynthia Girling, Patrick Harrison, Gregg Johnson, Jacqueline Lowe, Patrick Mooney, Nastaran Moradinejad, Al Neufeld, Andrew Robertson, Dave Thompson, James Tuer, Damon Oriente and Mark Vaughan**. They filled in when there were openings on the Board and helped to ensure a full panel was on hand for all examination administrations. in the development and maintenance of proper standards of professional practice in landscape architecture in British Columbia.

Respectfully Submitted:
Scott Watson, BCSLA Past President

March 2019



**British Columbia Society of Landscape Architects
2019 Annual General Meeting Report**

REGISTRAR'S REPORT

In January 2019 Patrick Harrison stepped down as the BCSLA Registrar to attend to personal duties. In compliance with BCSLA Bylaws the Board of Directors appointed Jacqueline Lowe as Registrar until the 2019 AGM. We thank Patrick and Jacqueline for their service to the Society.

BCSLA Members, Associates and Affiliates

Membership continues to grow steadily in 2018. BCSLA professional stamps #596 to #626 were issued in 2018. BCSLA stamps are not issued to Landscape Architect Members

Membership (as of March 14, 2019)

Registered Landscape Architect	362 (includes 12 Life Members)
Inactive Landscape Architect	65
Retired Landscape Architect	19 (includes 3 Life Members)
Landscape Architect	15
Intern	171
Associate	21
Students	20
Affiliate	47
TOTAL	720

Board of Examiners

After an unavoidable delay at the provincial government level five administrations of the BCSLA Board of Examiners were held in the summer and fall of 2018. Please refer to the Past President's Report.

Delinquent Dues

As defined in our Bylaw 2.45, Members who fail to pay dues within 60 days of notification shall cease to be a member of the Society. All dues are invoiced on November 30 and are payable by December 31 of the same year. At press time one individual was assessed a 15% late penalty. If the payment is not received by March 31, 2019 the individual will be declared not in good standing and the name was stricken from the Roster for non-payment of professional dues.

Not in Good Standing

Volunteers contacted several allied organizations to research process utilized when members are deemed to be not in good standing. It was determined that in the interest of protecting the public that names are published across various formats. BCSLA will publish the names of individuals who allow themselves to become not in good standing to the BCSLA the Friday File. The website offers a function that allows visitors to search for Members and Associates on the website. The names of individuals not in good standing will not appear on the website or in the search.

On March 31, 2019 Bruce McDougall and Ilene Watson were removed from the BCSLA roster for non-payment of professional dues and non-compliance with the Continuing Education Program. They are not eligible for re-instatement.

Council of Landscape Architectural Registration Boards (CLARB)

The Registrar and the Executive Director represent BC at CLARB meetings that are held via teleconference, online and once a year in person. In September Pat and Tara represented BC at the CLARB AGM in Toronto, ON. The intensive discussions included licensure, LARE, foresight, and more. CLARB shared research and tools to support regulatory efforts and strategic planning. CLARB also organizes several online opportunities for Member Board Members and Member Board Executives to share information and experiences.

The CLARB Board of Directors concluded that the organization's current governance structure and processes needed additional flexibility. They developed a recommendation for a new structure and put a Motion forward at the 2018 CLARB AGM. The Motion failed and the governance structure is under review.

Pat Harrison and Tara Culham represented BC at the ASLA/CLARB Licensure Summit in Columbus, OH in June. Discussions focused on occupational licensure – through deregulation and the introduction of legislation for broad sweeping licensure reviews. The costs were covered by ASLA and CLARB.

Landscape Architectural Registration Exams (LARE)

The LARE is a four-part fully computerized examination designed to determine whether applicants for landscape architectural licensure possess sufficient knowledge, skills and abilities to provide landscape architectural services without endangering the health, safety and welfare of the public. It is prepared and scored by Council of Landscape Architectural Registration Boards (CLARB) in accordance with all current standards for fairness and quality of licensure exams.

**British Columbia Society of Landscape Architects
2019 Annual General Meeting Report**

REGISTRAR'S REPORT

For many years BCSLA has been recommending that CLARB identify more test centres in BC in order to accommodate candidates from across the province. In the past few years the number of test centres has increased from one to four. Testing centres are located in Burnaby, Surrey, Vancouver and Victoria. We will continue to encourage CLARB to open additional test centres across BC.

LARE Resources

CLARB has provided sample questions and answers to help LARE candidates prepare for the exams. Several of the questions were retired from recent examination administrations. These were created to provide a sample of what candidates will experience when they take the LARE. Download the questions for free at www.bcsla.org. AALA, OALA and BCSLA have joined forces to offer monthly online open LARE study sessions for up to 100 candidates.

LARE Pass Rates 2013 to 2018

BCSLA	Section 1	Section 2	Section 3	Section 4
December 2018	75%	70%	81%	53%
August 2018	100%	88%	50%	50%
April 2018	89%	67%	100%	75%
December 2017	55%	88%	78%	80%
August 2017	60%	57%	50%	33%
April 2017	100%	67%	100%	63%
December 2016	80%	89%	100%	67%
August 2016	71%	100%	100%	67%
April 2016	55%	50%	75%	64%
December 2015	80%	67%	86%	62%
August 2015	86%	80%	78%	80%
April 2015	88%	100%	82%	67%
December 2014	90%	63%	67%	75%
August 2014	50%	56%	67%	50%
April 2014	82%	50%	80%	31%
December 2013	80%	75%	57%	14%
August 2013	82%	78%	100%	57%
April 2013	80%	71%	100%	88%

LARE Pass Rates 2013 to 2018

INTERNATIONAL	Section 1	Section 2	Section 3	Section 4
December 2018	77%	71%	70%	65%
August 2018	69%	71%	64%	70%
April 2018	72%	74%	70%	69%
December 2017	72%	72%	70%	71%
August 2017	72%	72%	70%	69%
April 2017	73%	74%	70%	63%
December 2016	71%	75%	74%	66%
August 2016	70%	77%	79%	64%
April 2016	72%	72%	72%	61%
December 2015	76%	74%	72%	63%
August 2015	72%	73%	73%	67%
April 2015	78%	71%	76%	56%
December 2014	74%	71%	72%	54%
August 2014	61%	71%	70%	59%
April 2014	74%	68%	78%	62%
December 2013	69%	65%	72%	55%
August 2013	77%	74%	75%	55%
April 2013	82%	69%	70%	57%

**British Columbia Society of Landscape Architects
2019 Annual General Meeting Report**

REGISTRAR'S REPORT

BCSLA Website

The online database is a powerful tool that is administered by staff with the guidance of the BCSLA Board of Directors and a professional webmaster. The database has the ability to: monitor CE credits, assist BCSLA Interns in tracking their work experience and progress through the LARE, update contact information and membership status, link firms and services offered, online event registration, and more. Volunteers are collaborating with the webmaster to update the websites to be "Mobile Friendly" as defined in the BCSLA Five-Year Strategic Plan.

Digital Stamp

Many BCSLA Registered Landscape Architects reported that an increasing number of public sector agencies required documents be sealed digitally. In 2018 the BCSLA Board of Directors approved the implementation of a digital seal option for BCSLA members. Modern legislation (the Electronic Transactions Act) is in place in BC that makes electronic documents as enforceable as printed documents, and allows for digital production and electronic delivery of landscape architectural instruments of service. After extensive evaluation of the Digital Signature market, BCSLA Board approved the selection of Notarius to provide the BCSLA Digital Seal to Members. Please note that use of a digital seal (and the associated costs) are totally voluntary; no other form or process of digital seal is permissible. Rubber stamp or approved digital seal will be the only approved methods of sealing documents in BC. Many other professional associations including the AAPQ, AALA, AIBC, AIC-BC, BCIA, EGBC, MALA and more have moved to a digital seal option. You may also choose to continue to use your physical stamp and ink.

Canadian Free Trade Agreement

Since coming into force in 2009 Chapter 7 of the AIT has been a key instrument to facilitate labour mobility across Canada. Chapter 7 (the Labour Mobility Chapter) established that a worker certified for a regulated occupation in one province or territory should be certified for that occupation in any other province or territory without any requirement for material additional training, experience, examinations or assessments. Chapter 7 of CFTA retains protections of legitimate objectives for provinces and territories. These legitimate objectives include public security, consumer protection, and protection of health, among others. In July 2017 CFTA made minimal changes to the Labour Mobility Chapter but most substantive change pertains to language exemptions to reflect the official language requirements in Nunavut and the Northwest Territories. Further information on labour mobility can also be found at www.workersmobility.ca.

Complaints

In 2018 we received several complaints regarding misuse of title. The BCSLA aggressively monitors the use of title in this Province and does inform these individuals of the conditions of the Architects (Landscape) Act. We request that individuals or firms who use the name in error cease and desist using the title and to revise all promotional material that imply the individual was a landscape architect or that a landscape architect was on staff. Thank you to Members for keeping the Society informed when they learn of misuse of title.

In Memoriam

Alain Lamontagne 1983 – 2018

We are deeply saddened by the sudden loss of a wonderful father, husband, son, brother, family man and friend. In his work he was accomplished, dedicated and talented, leaving his mark on many parks and developments which will leave a positive impact on the community for a long time to come. His positive example will be followed by those left behind to keep his spirit and memory alive. Alain was a BCSLA Intern.

Don Wuori – 1953- 2018

It is with deep regret that the BCSLA acknowledges the passing of Don Wuori, MBCSLA. An accomplished landscape architect, Don worked and led many firms; Justice & Webb Ltd. in Vancouver, BC., Ross/Ruggles Inc. in Toronto, Ontario, Eikos Design, and his own firm – Don Wuori Design Studio. He was also a partner at the firm Guzzi Perry Wuori, and a founding principal at Philips Wuori Long (now PWL Partnership Landscape Architects Inc.). Don had a significant influence on many local public spaces, as well as around the world. He worked on several award winning projects in BC, Alberta, the United States, Portugal, India, China, Malaysia, Russia and Syria. Don will be fondly remembered by many landscape architects and other design professionals who had the pleasure and honour of working with him.

Michael James Magill 1966-2018

With sadness we report Mike Magill passed away last November. Mike passed away suddenly with his wife Sheila and daughter Taylor by his side. Mike will be greatly missed by his wife as well as many other family members and friends. He was a driving force behind Ion Irrigation Management Inc. a BCSLA Affiliate.

Respectfully Submitted:
Jacqueline Lowe, Registrar

March 2019



**British Columbia Society of Landscape Architects
2019 Annual General Meeting Report**

TREASURER'S REPORT

BCSLA revenue and expenses were close to being on target in 2018, with some expenditure slightly higher or lower than anticipated. The unaudited 2018 year-end financial reports show a small surplus. At the time this report was prepared, the annual audit process had just begun. The audited financial statements will be circulated at the AGM. Please note that financial figures will differ slightly from the budget as revenue and expenses were received in 2019 (eg. Sitelines, Landscape Standard etc.). The auditor will adjust the figures in accordance with standard accounting practices.

2018 Revenue

The revenue from professional dues was very close to the 2018 budget forecast as the Membership numbers remained steady. The BCSLA annual conference returned a profit as a result of program support and exhibitor booths. Several Term Deposits were renewed in May 2018. BCSLA continues to earn a royalty of 12.5% on sales of the Canadian Landscape Standard until January 2026.

The auditor, bookkeeper, webmaster and BCSLA staff met to discuss how to improve professional dues tracking. On September 7, 2018 the Board passed a Motion to approve that 2018 dues allocations be considered the transition year for the new accounting system. The 2019 Professional fees will be tracked using "Projects" in the accounting software.

2018 Expenses

Most of the 2018 budget line items were within their budget allocations. The legal line item exceeded the forecast to allow for legal consultation related to Bill 49. These costs were offset as the clerical assistant line item and other employment expenses were under the forecast due to staff transitions in the office. Banking fees were under forecast as the online payment options were not utilized. BCSLA granted several requests for funding support including the UBC Garden Design Lecture Series, regional events and advocacy. The website revisions were allocated funding in the amount of \$20,000 in 2018. Another \$8,000 will be due in 2019 as the project proceeds.

BCSLA continues to support emerging professionals through: scholarships, LARE Workshops, Student Outreach Programs, the UBC Book Program and more. In 2018 the BCSLA Robillard Scholarship in the amount of \$1,000 was awarded to Erin Boa-Brown. Kaitlin McGeary was the recipient of the John Wesley Neill Scholarship in the amount of \$1,000 for the 2018 term. BCSLA is investigating the costs and logistics to re-establish the medal that was also awarded with this scholarship. The Philip Tattersfield Essay Writing Scholarship for \$1000 was awarded to Jessica Udal.

Emergency Fund

BCSLA continues to invest funds in the Emergency Fund on an annual basis. As of February 28, 2019 there was \$148,194 in the dedicated term deposit. Standard Accounting Practices recommend that approximately 30% of the budget be set aside for use in emergencies. In 2019 this would be approximately \$156,000. This would cover the costs of relocating the office and contents due to fire, theft, etc. and other operational costs. The fund is not available to cover shortfalls.

Building Fund

At the 2000 AGM the membership approved the purchase of strata titled office. The Office Space Sub-Committee was tasked with making recommendations to the Board of Directors. Upon identifying a suitable property volunteers and staff met with the bank manager with the goal of determining what financing the BCSLA could acquire for an office purchase. A preliminary assessment indicated that the BCSLA was not able to proceed with the purchase of strata titled office. The 2011 Strategic Initiatives Survey indicated that less than 4% of the Members supported the purchase of strata titled office space. In the current real estate market the BCSLA budget does not accommodate an office purchase. The current office lease expires in November 2020. Over time the funds were invested in dedicated term deposits. Today the Building Fund is \$60,791.64. Prior to the August 2019 maturity date, volunteers will be identified to develop recommendations on how to proceed with the funds following the Five-Year Strategic Plan. The recommendations will be presented to the Membership as a Special Resolution in the future.

BCSLA Office Staff

In accordance with the goals of the Five-Year Strategic Plan the Board of Directors was able to increase the remuneration for the Executive Director to standards acceptable as laid out within both the Canadian Society of Association Executives 2016/2017 Benefits and Compensation Report, and the 2017 Compensation and Operations Report of Association Executives Employed in British Columbia. Future salary reviews will adhere to Metro Vancouver Salary increases.

The BCSLA Board of Directors is currently seeking a Clerical Assistant/Member Services Coordinator. The Hiring Team will be conducting interviews after the AGM.

**British Columbia Society of Landscape Architects
2019 Annual General Meeting Report**

TREASURER'S REPORT

Living Wage for Families

The Board also successfully brought the Member Services Coordinator compensation up to the Living Wage for Family Campaign standards for Metro Vancouver. The living wage is a bare-bones calculation that looks at the amount that a family of four needs to earn to meet their expenses. The living wage includes costs like rent and groceries as well as items like extended health care and two weeks savings for each adult. It does not include debt repayment or savings for future plans.

BCSLA/ISCBC Grant

The BCSLA and the Invasive Species Council of BC are wrapping up work on the Land Use and Real Estate Education (LUREE) Program that was supported by the Real Estate Foundation of BC grant in the amount of \$70,000.

2019 Budget

In accordance with our Bylaws, the BCSLA Board of Directors approved the budget that is included in the 2019 AGM package. The Board continues to take a cautious approach to the budget forecasting procedures and this is reflected in the 2019 budget.

The 2019 expenditure line items have been reduced due to the uncertainty related to hosting the 2019 CSLA Conference in BC. The 2019 Conference Agreement with CSLA includes a provision that states: "the percentage by which of all profits or losses will be divided shall be 50% to BCSLA and 50% to CSLA". As such, some budget requests could not be accommodated. Once the conference finances are reconciled additional funding requests may be reviewed by the Board. It is anticipated that the cost recovery in the amount of \$20,000 from the 2019 BC Land Summit will be returned to BCSLA later this year.

The Board will proceed with initiatives, as defined by the Five-Year Strategic Plan. The Plan focuses on building and strengthening our connections with five key constituencies: Members; Allied professionals; Governments; Public and Research/Educators. In 2018, the focus was on connections with Members and Governments. In 2019, the focus is on addressing Bill 49-2018: Professional Governance Act. The Board of Directors has put forward Special Resolution #1 for review and a vote at the 2019 AGM. If approved, the funds will allow the Board and the BCSLA Regulatory Review Task Force to continue their work on the Landscape Architecture Project V.

The 2019 budget shows a balanced budget of revenue and expenses. Increased funds have been allocated to the Vancouver Island Chapter budget as the Board of Directors has plans to hold the regional meeting in Victoria in 2019. A line item has been added for a Government Relations Consultant in the amount of \$25,000. The contract is under review as the impact of Bill 49 is uncertain.

At the November 23, 2018 Board of Directors meeting, the Bank of Canada had established the Consumer Price Index as 2.2% (see <http://www.bank-banque-canada.ca/en/index.html>). The Board approved a Motion to increase the BCSLA portion of the 2018 professional fees by 2.2% (\$15/year for Members and \$5/year for BCSLA Interns and Associates). CSLA Member fees remained at \$175. The CSLA Intern and Associate fees remained at \$20. In 2019 the CSLA dues and fees in the amount of \$62,290 was submitted to the CSLA on behalf of Members and BCSLA Interns. BCSLA Student fees remain at \$0.00. The results of a review of professional fees in other jurisdictions are available at www.bcsla.org.

For the purpose of this report and the 2019 Approved Budget, graphics have been included to assist members in better understanding the revenue and expenses. The BCSLA Board of Directors will continue to be accountable with the funds provided by the Membership and other initiatives. Thanks to the decisions of previous Boards and the Membership, the BCSLA has the financial capacity to continue with projects that will benefit the Society and the profession without undue financial strain. The Board welcomes new initiatives from the Membership that will continue this growth.

Respectfully Submitted:
Wai-Sue Louie, Treasurer

March 2019



2019 BCSLA Budget Forecast (unaudited) Approved: February 26, 2019

REVENUE	2019 Forecast	Actual 2018	Budget 2018
Membership Registered	285,000.00	281,638.04	273,000.00
Membership Non-Registered	13,000.00	11,734.40	10,000.00
Membership Intern	38,000.00	34,006.65	32,000.00
Membership: Associate	4,500.00	4,576.70	3,200.00
Membership Inactive	7,500.00	7,342.05	8,000.00
Membership Retired	2,000.00	1,938.00	1,500.00
Membership Affiliate	15,000.00	13,857.00	14,000.00
Membership Applications	2,500.00	2,550.00	2,000.00
MEMBERSHIP & APPLICATIONS	367,500.00	357,642.84	343,700.00
Other: Firm Project Signs	0.00	252.00	0.00
Other: Sitelines	29,000.00	16,020.21	27,000.00
Other: Sitelines Annual	5,000.00	0.00	0.00
Other: Landscape Standard	8,000.00	6,800.89	9,000.00
Other: CE Penalty	0.00	600.00	50.00
Other: Term Deposit Bank Interest	5,000.00	5,769.32	4,000.00
Other: Interest	100.00	197.34	200.00
Other: Admin. Expenses Recovery	1,000.00	1,195.33	4,000.00
Other: Late Pmt Fee, Visa Fee	3,000.00	2,702.78	3,500.00
Other: Miscellaneous	6,000.00	7,273.19	4,500.00
OTHER INCOME TOTAL	57,100.00	40,811.06	52,250.00
Conference: Landscape Cafe	0.00	0.00	1,700.00
Conference: Registration	0.00	41,158.03	40,000.00
Conference: Showcase Booth	0.00	49,926.50	50,000.00
Land Summit Expense Recovery	20,000.00	0.00	0.00
Conference: Awards Luncheon	3,000.00	0.00	3,000.00
Conference: Program Support	10,000.00	19,500.00	24,000.00
CONFERENCE TOTAL	33,000.00	110,584.53	118,700.00
CE Courses and DVD Sales	400.00	400.00	1,000.00
New Member Book	2,000.00	2,000.00	2,000.00
SPECIAL TOTAL	2,400.00	2,400.00	3,000.00
REVENUE TOTAL	460,000.00	511,438.43	517,650.00
EXPENSES	2019 Forecast	Actual 2018	Budget 2018
Membership - Profes. Development	1,000.00	0.00	3,000.00
Membership - Sitelines	27,000.00	22,666.21	27,000.00
Membership - Committee Expenses	5,000.00	7,124.95	6,000.00
Membership - Social Events	20,000.00	23,817.92	20,000.00
Membership: Firm Project Signs	0.00	139.67	200.00
Membership - Interior Chapter	4,000.00	14,729.77	15,000.00
Membership - Island Chapter	15,000.00	3,479.77	4,000.00
Membership - Whistler Chapter	500.00	234.72	1,000.00
Membership: Community Outreach	4,000.00	8,039.82	7,000.00
Membership: BCSLA Logo	0.00	225.36	0.00
MEMBERSHIP TOTAL	76,500.00	80,458.19	83,200.00
Admin - Executive Administrator	89,000.00	87,706.15	82,400.00
Admin - Employee Benefits & WCB	4,000.00	2,101.60	7,500.00
Admin - EI Expense	2,000.00	1,726.95	2,200.00
Admin - CPP Expense	4,000.00	3,597.56	4,500.00
Admin - Clerical Assistant	35,000.00	22,651.53	35,000.00
Admin - Accounting/Audit	12,000.00	3,128.00	12,000.00
ADMIN & ACCOUNTING TOTAL	146,000.00	120,911.79	143,600.00
Admin - Office Rent	38,000.00	33,979.44	36,000.00
Admin - Locker Rent	1,500.00	1,460.04	1,500.00
Admin - Telephone & Fax	2,500.00	2,884.38	3,500.00
Admin - Internet/E-Mail	5,000.00	1,343.13	2,000.00
Admin - WEB Host	500.00	488.28	300.00
Admin - Office Supplies	4,000.00	4,091.04	3,000.00
Admin - Postage	5,000.00	5,020.00	5,000.00
Admin - Photocopies	500.00	420.70	1,200.00
Admin - Couriers	600.00	614.49	600.00
Admin - Bank & VISA Charges	2,000.00	1,269.74	7,000.00
Admin - Leasing (Photocopier)	2,900.00	2,828.44	2,900.00
Admin - Leasing (Postage Machine)	1,200.00	1,057.29	1,000.00
OFFICE TOTAL	63,700.00	55,456.97	64,000.00

EXPENSES (continued)	2019 Forecast	Actual 2018	Budget 2018
Admin- Legal	10,000.00	23,100.40	10,000.00
Admin - Bylaw Revisions	3,000.00	3,503.08	3,000.00
Admin - GR Contractor	25,000.00	0.00	0.00
Admin - Office Insurance	1,300.00	1,234.00	1,230.00
Admin - Board Expenses	15,000.00	13,827.26	20,000.00
Admin - Registrar	1,000.00	313.73	1,000.00
Admin - Directors' Insurance	1,300.00	1,167.00	1,400.00
Admin - Amortization	100.00	0.00	100.00
Admin - Miscellaneous	0.00	2.00	0.00
LEGAL & BOARD OF DIRECTORS TOTAL	56,700.00	43,147.47	36,730.00
Marketing - Advertising & Promotion	1,000.00	2,144.00	3,000.00
Marketing - Community Awards	1,000.00	2,065.00	2,000.00
Sitelines.org Website	0.00	5,200.00	4,000.00
MARKETING TOTAL	2,000.00	9,409.00	9,000.00
CSLA - Juror Award Meeting	0.00	1,949.96	2,000.00
CSLA - BOG Meetings	2,000.00	998.34	6,000.00
CSLA - Membership Dues	67,000.00	67,900.00	56,000.00
CSLA TOTAL	69,000.00	70,848.30	64,000.00
CLARB- Membership Dues	7,900.00	7,434.23	7,420.00
CLARB - Meetings	5,000.00	4,455.81	5,000.00
CLARB TOTAL	12,900.00	11,890.04	12,420.00
Registration - Board of Examiners	1,700.00	2,791.64	1,800.00
Scholarship - P. Tattersfield	1,000.00	1,000.00	1,000.00
Scholarship - John Neill	1,000.00	1,000.00	1,000.00
Registration - Robillard Scholar	1,000.00	1,000.00	1,000.00
Registration - Stamps/Certificates	2,000.00	2,807.57	1,600.00
Registration - Scholarships/Books	2,000.00	1,719.42	1,500.00
REGISTRATION TOTAL	8,700.00	10,318.63	7,900.00
UBC Book Program	500.00	500.00	500.00
UBC Student Outreach	500.00	21.67	1,000.00
UBC TOTAL	1,000.00	521.67	1,500.00
CE - On-Line WEB Section	2,000.00	21,670.96	19,000.00
CE - Courses	1,000.00	2,000.00	2,000.00
LARE Workshops	0.00	0.00	800.00
Communication Sub-Committee	1,000.00	2,628.72	3,000.00
CONTINUING EDUCATION TOTAL	4,000.00	26,299.68	24,800.00
AGM	13,000.00	78,193.09	60,000.00
BCSLA Showcase	0.00	0.00	1,000.00
AGM & CONFERENCE TOTAL	13,000.00	78,193.09	61,000.00
Emergency Fund	0.00	3,000.00	3,000.00
BC Land Summit Society Dues	400.00	400.00	400.00
Special Levy Expenses	6,100.00	0.00	6,100.00
SPECIAL TOTAL	6,500.00	3,400.00	9,500.00
EXPENSES TOTAL	460,000.00	510,854.83	517,650.00
NET INCOME	0.00	583.60	0.00
Revenue:			
a) 2018 Sitelines Revenue will be adjusted by auditor as invoices are paid after December 31, 2018			
b) 2019 Sitelines Revenue will increase slightly as more colour pages are available			
c) Royalty from Naylor Publications has been added as part of the Sitelines Annual agreement			
d) 2019 Conference & Showcase Revenue not available due to CSLA Conference in BC. This may be adjusted as conference finances are reconciled in late summer			
e) 2019 BC Land Summit Cost Recovery is an estimate only			
f) 2019 Conference Program and Luncheon revenue is based on anticipated support for AGM programing			
Expenses:			
a) 2019 Expenses are limited due to the uncertainty related to hosting the 2019 CSLA Conference in BC. Expenditures have been significantly reduced. Some committee budget requests could not be accommodated			
b) As voted on by the Board of Directors \$25,000 has been allocated to a Government Relations contractor in response to Bill 49: 2018 - Professional Governance Act			
c) A Special Resolution related to Landscape Architecture Project V will be put forward for review at the 2019 BCSLA AGM.			
d) The 2018 Clerical Support line item was under forecast due to staffing transitions that will be resolved soon			
e) Regional Board meetings are rotated between chapters. Funds in the amount of \$10,000 have been moved from the Interior Chapter to the Vancouver Island Chapter in 2019			
Updated: March 27, 2019			

**British Columbia Society of Landscape Architects
2019 Annual General Meeting Report**

CSLA REPORT

2018 saw the CSLA active on a number of files of importance to BCSLA. The CSLA Board and Component Presidents had a Roundtable in Toronto in April, which provided an opportunity to share news from around the country, and for CSLA to provide an update on activities and programs, including Advocacy, Reciprocity, the Canadian Landscape Charter, Climate Adaptation, and Indigenous Issues.

The Governor General's 2018 Medal in Landscape Architecture was awarded to George Dark and the ceremonies were held at Government House in Winnipeg in September.

Government relations activities are ongoing, and two meetings were held with the Parliamentary Secretary of the Ministry of Public Services, Procurement and Accessibility, and the Senior Policy team of the Ministry of Infrastructure and Communities while the CSLA Board met in Ottawa in November.

Governance/Meetings

The Board met three times by teleconference, twice by email, and twice face-to-face (April 4 in Toronto when the AGM was held alongside the OALA Conference, and November 5-6 in Ottawa). Again, of note for governance, is that each meeting now commences with the reading of a Conflict of Interest Statement, which requires Directors to declare any conflicts that may arise from the meeting Agenda. CSLA Bylaws The updated and approved by the membership at the 2018 Annual General Meeting on April 7, 2018 as was the 2018-2020 CSLA Strategic Plan. CSLA meeting minutes, the strategic plan, and policies can be found on a dedicated web page <https://www.csla-aapc.ca/society/governance>

Advocacy

CSLA participated on the CSA Bioretention Design and Construction Standard review committee. The committee wanted to remove the purview of landscape architecture within the review. A letter from the CSLA was written, templated by component associations and sent to the CSA. The standard now reads that the design of bioretention systems should be approved by a landscape architect. For information about how the CSLA is advocating on your behalf, check out the dedicated web page <https://www.csla-aapc.ca/advocacy/advocacy>

Indigenous Issues

On November 5, 2018, the CSLA Board of Directors approved the Reconciliation Action Plan proposed by the Indigenous Issues Task Force. The CSLA now has a dedicated web page for Reconciliation <https://www.csla-aapc.ca/advocacy/landscape-architecture-and-reconciliation>

National Horticulture Invasive Plants Working Group

I represented CSLA on the national working group with CNLA, the Invasive Species Council of Canada (ISCC) and the Canadian Food Inspection Agency (CFIA) for the past year, resulting in the completion and January 2019 launch of the National Voluntary Code of Conduct for the Ornamental Horticulture Industry. The Code of Conduct is being incorporated into the Canadian Landscape Standard, as it is currently under revision.

National Person of Historic Importance

I continue to be the CSLA appointment liaising with the Historic Sites and Monuments Board of Canada on commemorating landscape architects that have made an outstanding and lasting national contribution to Canadian history. The research report nominating Frederick Todd (1876-1948) was reviewed by Parks Canada Heritage Designations and Programs, who are now preparing a submission report that will go to the actual board of the Historic Sites and Monuments Board of Canada (HSMBC) for consideration. I am now researching and writing the report for Humphrey Carver, who will be eligible for nomination in October 2020.

Landscape Architecture and Climate Adaptation

The CSLA Committee on Climate Adaptation was busy in 2018, and will guest edit the Spring 2019 issue of LP magazine. They continue working on a potential proposal for ASLA and CSLA collaboration on how our profession can reach the 2030 emission targets, and continue to be involved nationally and regionally on low carbon resilience and climate adaptation collaborations with other professions. In November, the CSLA adopted the Joint Statement from Canada's National Professional Associations: Advancing Integrated Climate Action. The committee has a dedicated CSLA web page with links and resources <https://www.csla-aapc.ca/climate-change/climate-change>

British Columbia Society of Landscape Architects
2019 Annual General Meeting Report

CSLA REPORT

Reciprocity Agreement with Component Members

As the Agreement's administrator, CSLA launched the process of revising the 2013 agreement by forming a Reciprocity Agreement Review Committee to collect proposed changes from components. The Reciprocity Agreement establishes the conditions under which a landscape architect, who is a full member in one Canadian jurisdiction (either regulated or non-regulated) is able to have their professional membership recognized in another Canadian jurisdiction (either regulated or non-regulated). Suggestions for changes were incorporated into a draft, which was sent off for legal review. The final Reciprocity Agreement will be ready for signing at the 2019 AGM in Vancouver.

Research

In 2016, the CSLA Board of Directors established a Tri-Council Funding Task Force to advocate for federal government funding for landscape architecture from the tri-councils: Social Sciences and Humanities Research Council of Canada (SSHRC), the Canadian Institute of Health Research (CIHR) and the National Science and Engineering Council of Canada (NSERC). In December 2018 the Task Force began actively soliciting volunteers to allow their names to be provided to the tri-councils as potential referees for research proposals. Please contact CSLA if you can lend your expertise.

2019 CSLA Congress and CSLA-BCSLA Showcase

Will be held May 7-8, 2019 in Vancouver. <https://www.csla-aapc.ca/events/2019-csla-congress-and-csla-bcsla-showcase>. The theme is Acknowledgement, Awareness and Engagement – Landscape Architecture and Reconciliation.

Respectfully Submitted:
Kathy Dunster, Director
BCSLA Representative to CSLA

February 21, 2019



**British Columbia Society of Landscape Architects
2019 Annual General Meeting Report**

CHAPTER REPORTS

BC Interior Chapter Report

2018 continued to be a strong year of land development and economic growth throughout the BC Interior Region. As a direct result of this, our membership continued to increase.

The BCSLA Interior Chapter Members and Associates were pleased to welcome the BCSLA Board of Directors to Kelowna in September for the Regional Meeting & Idea Exchange. It was a terrific opportunity for BCSLA Board Members to meet so many locals and discuss important matters in the BC Interior. At the Board meeting it was great to hear feedback and suggestions. Cal Meiklejohn, MAIBC and Fiona Barton, MBCSLA led a great session entitled *Getting Out of the "Architectural Box" In The Age Of The Anthropocene*. This was followed by lunch and three tours to Soma Cidery, Meadow Vista Honey Wines and The View Winery. Thank you to Habitat Systems Inc. for their generous support of this event. The year ended with Holiday Gatherings in Kelowna and Kamloops. These are always memorable events.

The Kamloops area group has been busy with their volunteer work in the community. They also organized a Holiday Luncheon that was well-attended. It was a good opportunity to share experiences. Thank you to Raymond Visser for his continued dedication to the BCSLA Interior Chapter.

Respectfully Submitted:

Teri Cantin, Director
BC Interior Chapter Chair
March 2019



Vancouver Island Chapter Report

The 2018 year was engaging for the Vancouver Island Chapter of the BCSLA. The Board of Directors continues to create an inclusive professional experience for the Island Members and Associated. In order to create an inclusive Island chapter, activities have been duplicated in both Victoria and Nanaimo to ensure all everyone has an opportunity to participate in events.

In 2018 there were a number of opportunities for the Island Membership to continue with established relationships and forge new ones. There were two island Holiday Luncheons held in Victoria and Nanaimo that celebrated the festive season.

We have organized the BCSLA Shoreline Lab featuring Susan Schwartzberg at the Royal Victoria Yacht Club on April 4, 2019. Susan is a visual artist, photographer and curator whose work engages the public dialogue through themes of memory, history and the psychology of place. The workshop is almost full.

We are looking forward to the 2019 BCSLA Regional Meeting and Idea Exchange that will be held in Victoria this Fall. Preliminary arrangements will be confirmed following the 2019 BCSLA AGM. The Board of Directors continues to give excellent consideration, direction and support to the Island Chapter Members and Associates. I expect in the coming year the BCSLA Island Chapter will continue to promote activities which are relevant to the professional aspirations of the Island Membership.

Respectfully Submitted:

Illarion Gallant, Director
Vancouver Island Chapter Chair
March 2019



Whistler /Squamish Chapter Report

The BCSLA Whistler/Squamish Chapter is a small energetic group. BCSLA Members and Associates meet from time to time to share ideas and solutions. In December Tom Barratt, MBCSLA, and Annie Oja, BCSLA Intern, organized the Sixth Annual Whistler Fiesta that was well attended. The Chapter will continue to gather to informally discuss landscape architecture issues that are unique to the Sea to Sky Corridor. In 2019 the Whistler/Squamish Chapter Members and Associates responded to the call for submissions for cover images for the 2019 BCSLA SITELINES Annual Membership & Firm Roster. There are some terrific projects in the area so the jury will have a tough time selecting an image. The Annual Roster is sent to over 1,900 addresses.

Respectfully Submitted:

Tom Barratt
Squamish/Whistler Chapter
March 2019

**British Columbia Society of Landscape Architects
2019 Annual General Meeting Report**

UBC School of Architecture and Landscape Architecture REPORT

2018-2019 SALA Lecture Series

The School of Architecture and Landscape Architecture provides a valuable service to the British Columbia professional community with a series of free public lectures held in downtown venues in term one as well as lectures held at UBC in term two. We endeavor to invite people whose work is on the cutting edge of practice to invigorate the local community.

SALA LECTURES

Apéritif: Katherine Jenkins
Feb 08, 2019
104 Lasserre, UBC

Apéritif : Matthew Seibert + Benjamin Wellington Lecture
Mar 01, 2019
104 Lasserre, UBC

Lunch talk: Venelin Kokalov
Wednesday, March 13
104 Lasserre, UBC

Master of Landscape Architecture Program

In the 2018 to 2019 academic year we admitted 21 new students into the MLA Program from an applicant pool of about 120. We currently have 56 full time students in the MLA program. 14 MLA students are expected to graduate in May.

Philip Tattersfield Essay Competition

The BCSLA and the Landscape Architecture Program jointly run the Tattersfield Essay Competition each January. The winner of this competition receives a \$1000 scholarship funded by the BCSLA and has the winning article featured in the student- edited issue of Sitalines (see below under LASA report).

Adjunct Faculty

We continue to receive valued support from wonderful adjunct faculty in the program. Jaclyn Kaloczi, MaryMiller, Rachel Laszio, and Sophie Maguire provided assistance this year. Many other BCSLA members contribute their time and expertise as thesis reviewers, guest critics and lecturers. All of these contributions make the program a richer experience for our students.

Revised MASLA/MASA Program

UBC SALA is still in process of amending the MASLA/MASA programs. Under Assistant Professor Kees Lokman's leadership we are trying to build stronger ties with practice, municipalities and NGO's through joint research with students and faculty. There are numerous way this collaboration can be envisioned

- A. Student works in the public or private office and work is entirely a prescribed research project under supervision of office staff.
- B. Student works in the public or private office and work may include ancillary research tasks
- C. A or B with shared faculty and client staff supervision
- D. Student works independently i.e. has an contract position with limited faculty supervision

Student works at UBC under regular faculty supervision. Faculty has research contract and supervises student(s) as necessary. Client may review progress periodically. UBC SALA is currently defining its research clusters with the aim to better communicate its areas of expertise and interests to prospective (MASA/MASLA) students, funding agencies and collaborators. This work will be completed by the Fall of 2018 and posted on the website of UBC SALA.

Landscape Architecture Student Association

The Landscape Architecture Student Association (LASA) continues its key roles of: representing the landscape architecture students in SALA, developing student events, and practicing leadership and mentorship with the students. LASA has worked hard toward its goal of becoming more integrated with the architecture and environmental design students by: jointly serving on the School's Student Executive Committee, occasionally attending each other's student body meetings, aligning each other's goals, and working together through various initiatives. In 2018 - 2019 LASA has continued past traditional major events and continued to host and support smaller events and initiatives that enrich the day to day experiences for the students.

**British Columbia Society of Landscape Architects
2019 Annual General Meeting Report**

UBC School of Architecture and Landscape Architecture REPORT

Events/ Initiatives:

1. Fundraiser: LASA continued a fundraising initiative with our Plant Sales. We completed one plant sale of small tropical plants at the annual Harvest Times. This initiative has supported our wellness goals by greening our studio space and therefore making it a more pleasant space to work.
2. SALA Merchandise: In collaboration with ARCHUS, LASA sold student designed tote bags that featured stylized graphics of the Lasserre, Annex, and MacMillan buildings and hatch patterns. Funds went towards student run events and initiatives.
3. Wellness Initiatives: Programming focused on providing opportunities for students to take physical and mental health breaks as well as healthy eating.
 - a. Physical Activity: Monthly lunchtime yoga and walks around campus gardens were organized and well attended with students seeking more opportunities for similar activities.
 - b. Healthy Eating: Using money from the LASA budget, fresh fruit has been purchased for students every second week.
 - c. Wellness Survey: A wellness survey was conducted to gain insight into the mental and physical health of the LASA student body. Results were compiled and shared with faculty. The information from the survey is being discussed in order to understand what LASA can do to better contribute to the mental and physical health of students in the program.
4. Welcome Back Event: This year LASA planned a welcome back get together which all MLA students and faculty were invited to. The event was held at the Gallery Patio and Lounge on January 29, 2019.
5. Mentorship Program: LASA matched up each 1st year students with a 2nd or 3rd year student mentor to help with any questions or concerns they had, particularly at the start of the academic year.
6. Annual Harvest Times: The annual Harvest Times, sponsored by Landforms and BCSLA, took place on October 12, 2018 in which we continued the tradition of bringing the students together for a harvest themed event. LASA catered the event with harvest themed soups and pies. The event was a huge success, which saw a large attendance from the Environmental Design students, Architecture Students and Landscape Architecture students.
7. SALA GALA: The annual SALA Gala takes place at SoundHouse Studios on March 16, 2019. It is themed "1980's Prom Spring Fling".
8. Landscape Lunchtime Talks: LASA has continued the lunch lecture series with five lectures held this year. Our Vice President Internal, D'Arcy Hutton, worked hard to develop a diverse list of speakers to showcase a diversity of topics in the field of landscape architecture. Our presenters this year were:
 - a. Rena Soutar, Decolonizing the Parks Board, September 26, 2018
 - b. Illarion Gallant, Running a Design and Build Firm, October 24, 2018
 - c. Lyana Patrick, Indigenous Community Planning, November 21, 2018
 - d. Kelsey Copes-Gerbitz, Role of Fire in the Landscape, February 27, 2019
 - e. Shauna Johnson, Indigenous Land Use Planning, March 20, 2019
9. Student-edited Sitelines magazine April 2019: LASA and Vice-President External, Alix Tier, had an gratifying experience organizing the Sitelines April 2019 Student Edition in which six written works were submitted, based on the topic "academic pursuit of design inquiry through speculation, provocation and exploration", as well as the winner of the Philip Tattersfield Essay Competition Scholarship. The works showcased the range of student works from Vertical Studios.

Respectfully Submitted:

Susan Herrington, Chair, Landscape Architecture

Alix Tier, MLA Student, School of Architecture and Landscape Architecture

March 2019



**British Columbia Society of Landscape Architects
2019 Annual General Meeting Report**

COMMITTEE REPORT

The BCSLA has six BCSLA core committees 1) Bylaws, 2) Continuing Education 3) Credentials, 4) Finance, 5) Nominations Committee and 6) Public and Professional Relations Committee. Several Sub-Committees report to one of the Core Committees.

BCSLA Bylaws & Standards Committee

The BCSLA Bylaw Committee met regularly in late 2017 and early 2018 to: clean up the language for clarity, make revisions in keeping with digital technology and update clauses to address current issues such as labour mobility and First Nations matters and more.

In Fall of 2017 the BC Ministry of Environment and Climate Change Strategy initiated a Professional Reliance Review with the objective of examining legislation governing qualified professionals in the natural resource sector, and the role their professional associations play in protecting the public interest. *The Final Report of the Review of Professional Reliance in Natural Resource Decision-Making* was released in June 2018. The report recommendations included significant changes for the governance of five professional regulators. On November 27, 2018 the provincial government passed Bill 49-2018: The Professional Governance Act. The BCSLA Regulatory Review Task Force was established. Please see the RRTF Report for more details.

As it was unclear what impact the report would have on the BCSLA the Bylaw Review was postponed until more information was available. The BCSLA Bylaw Review will resume in 2019. Once the initial review is complete the draft will be reviewed by legal counsel. The next step will be to provide an opportunity for Member to provide input.

Respectfully Submitted:

Stephen Vincent, BCSLA President
Bylaws Committee Chair
March 2019

Finance Committee

In October 2018 BCSLA circulated a call for detailed 2019 budget allocation requests to BCSLA Directors, Committees and Sub-Committees. It was noted that the 2019 expense allocations would be limited due to the uncertainty related to hosting the 2019 CSLA Conference in BC. The preliminary budget was drafted and all requests were considered while ensuring that the allocations aligned with the BCSLA Five-Year Strategic Plan. Some funding requests could not be accommodated. In November 2018 the first draft budget was presented to the BCSLA Board of Directors for review. It was reported that several line items would be adjusted as revenue and expense items were outstanding at the time of the presentation. In February, once year-end financial reports were received the updated 2019 draft budget was presented to the BCSLA Board of Directors. After thorough review and additional input from the Board the 2019 BCSLA Budget was adopted at the February 26, 2019 Board meeting. Thank you to the Board, the Committee and Sub-Committee volunteers for their dedication to the BCSLA.

Respectfully Submitted:

Wai-Sue Louie, BCSLA Treasurer
Finance Committee Chair
March 2019

The Committee Reports for the CE Committee, Credentials Committee, Nominations Committee and Public and Professional Relations Committee follow these reports.

**British Columbia Society of Landscape Architects
2019 Annual General Meeting Report**

CONTINUING EDUCATION COMMITTEE REPORT

BCSLA encourages our Members and Associates to be *Life Long Learners* in order to uphold the health, safety, and welfare of the public as required by our legislation. Registered Landscape Architects, Landscape Architects, and Interns are required to submit a minimum of 30 CE credits over a three-year reporting period. That requirement is pro-rated for new members and members who re-activate their membership. Inactive Members are required to meet a minimum of 15 credits over the same three-year period.

2017-2018-2019 CE Policy

The mandatory BCSLA Continuing Education (CE) Program requires members to **report their CE Credits online**, and we are currently in the final year of the third reporting cycle. At the conclusion of each three-year term revisions are made using suggestions by Members and BCSLA Interns and to align with the CE program across boundaries and professions. In 2019, we will continue working with other CSLA components on further harmonizing CE across Canada. The *2017 CE Policy* is available online, along with a helpful guide at <https://www.bcsla.org/education/continuing-education-ce>

Continuing Education Program Agreement

The AALA, BCSLA and OALA have agreed in principle to collaborate to reduce member friction related to Continuing Education (CE) Program requirements.

Starting with 2018 submissions, Members that hold membership in multiple provinces (currently AB, BC and ON only) will only be required to file their CE credits in the province that they pay CSLA Dues through. Each Component receiving CE credits will advise the others when submissions are received and approved and that will suffice for the alternate jurisdictions.

NOTE: For BCSLA Members choosing to file in AB or ON you will be required to update your account annually with BC/ON to maintain good standing in AB.

For example: If you pay your CSLA dues when you renew in Alberta, you will be REQUIRED to file CE in AB. Once AALA have received and approved the submission, AALA will confirm by e-mail to BCSLA so that we can mark you in good standing.

Audits: As always, any Component may request an audit of your submission and you will be required to comply with an Audit request from any Component.

For example: If you file CE in BC and are a member in Alberta, and Alberta requests that BCSLA Audit your CE submission, the BCSLA will undertake an audit and advise AALA whether or not you are compliant within program guidelines.

CE Programs

A major task of the CE Committee is to identify and support CE opportunities for the membership. Input from members is valuable in the development of programming and credit allocations – so please send us your ideas for events. Through the Friday File, special announcements, and social media, we provide information to Members and Associates on seminars, courses, and other opportunities for acquiring CE Credits. If you are stuck, an updated ideas zine is free to download in two pdf formats (for online reading, and for printing as a booklet) <https://kora.kpu.ca/islandora/search/Dunster?type=dismax>

Conference

In 2016, the CE Committee assumed co-chairing the annual conference with a focus on instilling more rigor into the theme and program. The 2018 annual conference was held in Vancouver May 10-12, with a theme of Energy 2018, which ends a three year voyage through the themes of sustainability. Presentations were of a very high quality, and the programmed site tours were well-attended. The pre-conference Landscape Café on Low Carbon Resilient Landscapes was presented by *Deborah Hartford from the SFU-ACT (Adaptation to Climate Team)*.

Field Trip

On June 9th, NATS Nursery and the CE Committee hosted a behind-the-scenes tour of the nursery in Langley. Guided by Walt Pinder from NATS and several NATS specialists, a large group of curious and enthusiastic members asked a lot of questions as they explored production areas, including the Seed Bank, Propagation House, cold frame greenhouses, native shrub and tree production areas, LiveRoof production area, Sedum Turf and Permaloc displays.

Volunteers

As ever, the CE Committee only functions on the energy of its volunteers. In 2018, the following served in various capacities for which I thank them: Nassiri Bahareh, Cindy Hsu Becker, Kathy Dunster, Jose Gonzalez, Patricia Gooch, Emily Hamilton, Nastaran Moradinejad, Nancy Paul, Dorsai Sharif, Mickella Sjoquist, Dave Thompson, Stephen Vincent, and Stephen Watt.

Submitted By:

Kathy Dunster

Continuing Education Committee Chair

March 2019

**British Columbia Society of Landscape Architects
2019 Annual General Meeting Report
CREDENTIALS COMMITTEE REPORT**

Application Reviews

Application deadlines are January 31 and June 30 of each year. All applications are reviewed by the BCSLA Credentials Committee who makes their recommendations to the BCSLA Board of Directors who have the final approval. In 2018 the BCSLA welcomed 27 new Registered Landscape Architects and two Landscape Architects. Several candidates were invited to appear before the Board of Examiners as reciprocity or senior practitioner candidates. In addition, 40 BCSLA Interns and two BCSLA Associates were added to the Roster. We are proud to have individuals with such a high level of knowledge and skills within our ranks, and look forward to working together to promote a high standard of practice in BC, across Canada, and around the world.

Admission Program Task Force

The Credentials Committee has established of a task force that includes: Emily Hamilton, Jordan Mcauley and Mark Vaughan. They are reviewing the BCSLA Intern Admission Program to update the experience tracking components and mentoring.

BCSLA Associate Policy Update

The Board of Directors approved a recommendation by the Credentials Committee to revise the BCSLA Associate Policy to recognize degrees and /or experience in related and non-related fields as per below:

For candidates with degrees and/or work experience outside the field of Landscape Architecture, a reduction to the six-year requirement may be applied as listed below:

	In an Unrelated Program or Field	In a Related Program or Field
Degree	One Year	Two Years
Diploma	6 months	One year (for a two-year program)
Masters	6 months	One year
Work Experience		Up to one year (at a rate of one year for every four years worked)

Note #1: The amount of the reduction can be combined accordingly.

Note #2: It is up to the discretion of the Credentials Committee to determine the quality and relevancy of the degrees and experience earned in their recommendation of the amount of the reduction applied.

BCSLA Affiliate Policy Updated

The Board of Directors approved a recommendation by the Credentials Committee to revise the BCSLA Affiliate Policy. The following language was added:

BCSLA Affiliates must not be any individual, organization, institution or business who provides services similar to that of a Landscape Architect. As BCSLA Affiliates are not bound by the Principles and Standards of the Society, applications will be thoroughly reviewed before acceptance to ensure that there is no possibility for confusion with services provided by BCSLA Members.

BCSLA Intern Policy Review

The BCSLA Credentials Committee are reviewing the BCSLA Intern Policy in order to establish a guidelines for individuals who would like to backdate experience under a qualified mentor before becoming a BCSLA Intern. We are also working to update the Qualified Mentor Program.

We are fortunate to count Illarion Gallant, Cynthia Hildebrand, Jacqueline Lowe, Al Neufeld, Damon Oriente, Dimitri Samaridis and Mark Vaughan as volunteers on the Credentials Committee. They bring a wealth of information and experience to the Committee. Their time and energy are key to the success of the Society. Daniel Roehr has also stepped forward to volunteer on this Committee.

Respectfully Submitted:

Al Neufeld
Credentials Committee Chair

Jacqueline Lowe
Registrar

March 2019

British Columbia Society of Landscape Architects
2019 Annual General Meeting Report
NOMINATIONS COMMITTEE REPORT

The BCSLA encompasses many energetic volunteers who provide guidance on important issues. Many are elected by the Membership to attend to Society business in accordance with our Bylaws and Standards of the Professional Conduct and Practice. The Board of Directors is comprised of the following: President, President-Elect, Past President, Registrar, Treasurer and seven Directors. There are also three non-voting Board Members: BCSLA Intern/Associate Representative, UBC Representative and Student Representative.

At the 2019 Annual General Meeting on April 27, 2019, we are in a unique position. Yolanda Leung, President Elect will step down at the AGM leaving the position of President open for nomination. This will be a one-year term followed by a one-year term as Past President. **Jacqueline Lowe** has allowed her name to stand for President and we are pleased that she has come forward. We will also be looking for nomination for President Elect. **Stephen Vincent** will assume the role of Past President and **Scott Watson** will step down as Past President. Scott has allowed his name to stand as a Director for a two-year term.

Patrick Harrison resigned as Registrar in January 2019. In compliance with BCSLA Bylaws the Board of Directors appointed Jacqueline Lowe as Registrar until the 2019 AGM. The Registrar position is open for nominations for a two-year term. **Al Neufeld** has graciously allowed his name to stand as Registrar. **Debra Barnes** and **Jordan McAuley** have completed their two-year terms as Directors and will be stepping down. We thank them for their service. Debra served two terms- thanks Debra! **Illarion Gallant** has completed his term as the Vancouver Island Chapter Chair and he will allow his name to stand again. **Somaya Hooshmand** has also allowed her name to stand as a Director.

Wai-Sue Louie, Treasurer, Teri Cantin, BC Interior Chapter Representative, Kathy Dunster, BC Representative to CSLA, Liane McKenna and **Donna Rodman** have one year term remaining in their terms. **Emily Hamilton** was appointed as the BCSLA Intern and Associate Representative in September 2017 and she has completed her term. A successor will be appointed after the 2019 AGM. **Susan Herrington** is currently our **UBC SALA Representative to BCSLA** and will continue for another year. **Alix Tier** was appointed as the Student Representative in September 2018. She will be succeeded by a new student representative in the Fall of 2019. A huge thanks to Susan, Alix and Emily for their hard work! All serve on the Board as non-voting Members.

Board of Directors Nominations

We urge you to consider putting your name forward to serve on the Board as it is a rewarding experience. Applications and / or nominations should be submitted to Scott Watson, Nominations Committee Chair, in care of the BCSLA office until **April 19, 2019**. Nominations will also be accepted from the floor at the AGM. Elections will take place at the AGM from the list of Members who have put their names forward or who accept a nomination. At press time several Members were considering running for President-Elect.

POSITION	Nominee
President	Jacqueline Lowe
President-Elect (three-year term)	TBC
Registrar (two-year term)	Al Neufeld
Director 1 (two-year term) Vancouver Island Chapter	Illarion Gallant
Director 2 (two-year term)	Somaya Hooshmand
Director 3 (two-year term)	Scott Watson

BCSLA Awards

The Board of Directors will select winners at their March 2019 meeting. All BCSLA Award Recipients will be announced in the Friday File and at the Conference in May 2019 in Vancouver. We encourage everyone to nominate a good citizen for recognition.

CSLA Juror

David Zielnicki was appointed as the BC Juror for the 2019 CSLA Awards of Excellence. CSLA Award winners will be recognized at the CSLA Conference. Thank you to everyone who allowed their name to stand as Jurors.

BCSLA Committees

BCSLA Committees and Sub-Committees are always looking for volunteers. The BCSLA Core Committees are:

- a) Bylaws & Standards Committee
- b) Continuing Education Committee
- c) Credentials Committee
- d) Finance Committee
- e) Nominations Committee
- f) Public & Professional Relations Committee

A complete list of BCSLA Committees and Sub-Committees and their volunteers is available on our website. Thank you all for your service to the Society on behalf of the Members.

Respectfully Submitted:

Scott Watson, Nominations Committee Chair
March 2019

**British Columbia Society of Landscape Architects
2019 Annual General Meeting Report**

PUBLIC & PROFESSIONAL RELATIONS COMMITTEE REPORT

Imagine Sitelines Magazine

A task force led by Miriam Plishka continued work initiated in 2017 to reimagine the future of the Sitelines publication. A survey of the membership indicated that 39% of 85 respondents supported one of three options presented. If this direction is approved by the Board, the BCSLA will engage a publishing company to provide editorial, graphic layout, marketing, publishing and content co-ordination services. Both print and online versions of Sitelines will then be produced twice each year.

BCSLA.org

The BCSLA Board approved a resolution brought forward the P&PR Committee which involves combining bcsla.org and sitelines.org to create a single website. The goal is to improve coordination and coherence of the various communications. The resulting project also includes updates to the appearance and navigation of bcsla.org, bringing the Web Atlas into the Drupal CMS (Content Management System), and introducing mobile friendly formatting. Luna Design has begun work on this project with the support of Adrienne Brown, Emily Dunlop and other volunteers.

Web Atlas

In 2018, 24 new projects were added, and 28 removed after having been featured on the maps for some time. A new homepage was created that features Urban Plazas. Adrienne Brown continues to manage the Sitelines Web Atlas and will be transferring the current projects to a redesigned site in 2019.

Competition Advertisement Guidelines

The P&PR Committee reviewed the document and concluded that it did not require changes three years after its introduction.

Drawing on the Land, 2nd Edition

The initiative was organized and led by Alexandre Man-Bourdon, and the juried collection of drawings were displayed at the AGM Conference in May. They can now be viewed on the BCSLA website.

Climate Change

Bev Windjack continues to represent the BCSLA on PAAWG (Professional Association Adaptation Working Group); a collaboration with The Association of BC Forest Professionals, The Association of Professional Biology, The College of Applied Biology, and The Planning Institute of BC.

Graphic Templates

The P&PR Committee engaged Brett Hitchins of Brett Ryan Design to create a set of graphic templates for the BCSLA to use for producing flyers, invitations and programs for meetings and conferences. The goal is to support volunteers in creating documents that follow the BCSLA Graphic Guidelines. This project was completed in the summer of 2018, and the template was used to produce the flyer and program for the Regional Meeting in Kelowna. Earlier in the year Brett designed a template for the cover of the Sitelines Annual and Membership Roster, and it was used for the 2018 Edition.

Practice Legislation

The P&PR Committee began planning this initiative by interviewing representatives of the Ontario Association of Landscape Architects (OALA) about their recent application. The newly appointed Regulatory Review Task Force (RRTF) took the lead on this file after BCSLA was notified that Bill 49-2018 Professional Governance Act was under consideration. Since the bill was given Royal Assent, the RRTF has continued with this work.

Professional Practice Survey

Jennifer Wall completed the 2018 survey, and prepared a report to the BCSLA Membership, now posted on bcsla.org.

Union of BC Municipalities Conference

Martin Pardoe and Annie Oja represented the BCSLA at the UBCM Conference in Whistler by leading delegate tours.

The BCSLA sponsored the Society for Ecological Restoration Conference February 13-17th.

Committee Management

Adrienne Brown created a spreadsheet which the P&PR Committee now uses to manage both active and dormant initiatives and relationships. This document is stored on Google docs along with a "binder" originally created by Jacqueline Lowe in 2013 which outlines the mandates and history of various PR programs and tools. These documents are used to debrief new members and the new Chair who takes over the committee each year when he or she takes on the role of President Elect.

Appreciation

We thank Yolanda Leung, Stephen Vincent, Scott Watson, Adrienne Brown, Emily Dunlop, Shaun Smakal, Alexandre Man-Bourdon, Shaun Smakal, and Bev Windjack for their contributions in 2018. We also thank Ron Myers, Jennifer Wall and Dylan Chernoff who stepped down from the committee this past year, as well as Durante Kreuk Limited for providing a welcoming venue for the committee meetings!

Submitted By: Stephen Vincent, Acting Chair

**British Columbia Society of Landscape Architects
2019 Annual General Meeting Report**

ADVISORY DESIGN PANEL SUB-COMMITTEE REPORT

I am pleased to report to the BCSLA membership that this year was successful for the ADP Sub-Committee in meeting the appointment needs for all the participating municipalities. While in the past year's report we noted that two new panels become established, this year saw two panels cancelled, one was the new panel of Port Moody and the second the long standing panel of Delta.

More importantly we are continuing to see an increase of interest by many of our members, both previous participants and new applicants alike. A good representation from our diversified membership! I believe this report, along with the updated list below, give an accurate overview of the Sub-Committee's nominations for the previous year and extend to all members to contact me directly with any suggestions or experiences encountered.

Local Government	BCSLA Registered Landscape Architect	Term Ending
City of Colwood	Paul de Greeff	December, 2019
City of Chilliwack	Blair Arbuthnot	December, 2020
City of Duncan	Cam Campbell	July 2019
City of Esquimalt	David van Stolk Bev Windjack	June 30, 2020 June 30, 2019
District of Maple Ridge	Stephen Heller Meredith Mitchell	December, 2019 December, 2021
City of Nanaimo	Kate Stefiuk	March, 2021
City of New Westminster	Sarah Siegel Mary Wong	January, 2020 January, 2021
City of North Vancouver	Marlene Messer Keith Ross	January, 2020 January, 2021
District of North Vancouver	Steve Wong (2) Carolyn Kennedy	December, 2019 December, 2019
City of Parksville	Nigel Gray (2)	December, 2020
Village of Pemberton	TBD	TBD
District of Pitt Meadows	Matt Harbut (2)	December, 2019
City of Richmond	Amber Paul (2) Erik Mustonen	December, 2020 December, 2020
City of Saanich	Illarion Gallant Cynthia Hildebrand	December, 2020 December, 2019
District of Squamish	Jenna Buchko (2) Crosland Doak (2)	September, 2020 September, 2019
Squamish Nation	Grant Brumpton	Ongoing
City of Surrey	Mike Enns (2) Michael Patterson	December, 2019 December, 2020
Vancouver (1 st Shaughnessy)	Dean Gregory (2) new	pending date pending date
City of Vancouver	Colette Parsons Jennifer Stamp	December 3, 2019 December 3, 2020
City of Victoria (18 mo. terms)	Elizabeth Balderston Vacant	June 30, 2020 Pending
District of West Vancouver (1yr terms trans to 2yr terms)	Liane McKenna (2) Jason McDougal	January, 2021 January, 2020
Resort Municipality of Whistler (1yr terms)	Grant Brumpton Julian Pattison (4)	December 2019 December 2019
City of White Rock	Kyoung Bae Park	December, 2019
UEL	Nancy Paul (2) Lu Xu (2)	January, 2020 February, 2021
UBC	Kelty McKinnon	September, 2019

- Numbers in brackets () indicates term reappointment.
- 'Pending' are appointments not finalized in time prior to the AGM Report submission.

We usually also take this opportunity, on a yearly basis, to remind our members that all ADP positions must be made through the BCSLA directly even when municipal staff reach out to our members or if positions are advertised in media announcements. If there is ever any uncertainty please contact the BCSLA with any questions on procedures.

To all those who have come forward offering to participate on Advisory Design Panels - once again a very big thank you for taking the time helping to make the advisory design panels the successes they are!

Respectively Submitted: Al Tanzer, ADP Sub-Committee Chair

**British Columbia Society of Landscape Architects
2019 Annual General Meeting Report**

INSURANCE OPTIONS REPORT

General Insurance Products for BCSLA Members

These broad range of products are available from Mumby Insurance Brokers Inc. who have worked with landscape architects for more than 25 years. This voluntary program is a benefit of your BCSLA Membership. You can choose from the following options:

- i. VIP service for your home, and other personal insurance needs. Plus, you may be eligible for additional discounts such as mature driver, multi-policy, home alarm system, conviction-free, and more.
- ii. Long term disability, office overhead insurance, extended health care and dental insurance, term life insurance and personal accident insurance or any other life or health insurance protection need you may have.
- iii. Business Insurance protection – professional liability, office insurance, cyber liability insurance protection, directors and officers insurance, and more!

Professional employees such as technologists, arborists, planners, etc, working for landscape architectural firms are also eligible for benefits, within the BCSLA Group Insurance program. To find out more, please visit <http://mumby.com/landscape-architects-insurance> or contact at Mumby Insurance by telephone at (800) 446-5745 or by email at getaquotenow@mumby.com.

Group Liability Insurance & Errors and Omission Insurance

Metrix Insurance Brokers Inc. and XL Insurance (underwriter) continue to provide competitively priced group liability insurance to our Members and firms.

This group policy is customized to include many features unique to landscape architecture. Premiums have remained stable for the past five years. Firms with fees less than \$300,000 / year can expect no premium increase. Firms with greater than \$300,000 in fees can anticipate a premium increase between 2% and 3%, depending on the fee growth and whether projects are domestic or foreign countries.

Participating firms are encouraged to enroll in a professional liability education program (PLEP) to increase their knowledge and awareness of liability insurance issues. Each firm that successfully completes various short programs receives a 10% discount on their premium. Metrix continues to host a yearly one day seminar, which qualifies for the 10% discount and BCSLA continuing education program credits. Contact Rob McLeod for more information.

Claims specific for Landscape Architects:

- i. General and often unfounded allegations related to overland drainage and resulting damages
- ii. 'trip and fall' claims where the allegation is that the landscape architect's design caused parties to slip and injure themselves
- iii. condominium ground water erosion which caused damage, and
- iv. underground parkades and roof top gardens where the envelope failed causing water seepage / ingress to parkade/building. The landscape architect was not responsible for the envelope failure but named in the action. Insurer must defend the landscape architect.

In addition, Metrix Insurance offers Cyber Liability coverage as a result of rising amount of cybercrime. This policy can be specifically written to offer protection to specific risks faced by landscape architectural firms, such as cyber liability, business interruption, extortion, computer crime, and social engineering fraud losses.

For further details, free quotes, and particulars relating to your needs, please contact Rob McLeod at Metrix Professional Insurance Brokers Inc. by telephone at (604) 629-2680 or by email at rmcleod@mpib.com.

Other Insurance Options

BCSLA entered into an agreement with InsureLine Brokers Nexus to provide another alternative for business insurance office packages for our members. For further details and free quotes contact Nathan Cheng or Ken Addison at # 303, 566 Lougheed Hwy., Coquitlam, BC V3K 3S3. (Tel) 604-420-2501, (email) nathan.cheng@insureline.com.

Submitted By:

Tara Culham
Executive Director

March 2019

2019 AGM BCSLA SPECIAL RESOLUTION #1 Proposed Landscape Architecture Project V Funding

The BCSLA Landscape Architecture Project (LAP) began in 1995 in an effort to update the Architects (Landscape) Act, BCSLA Bylaws and Code of Ethics to streamline and improve the day-to-day operation of the Society. At that time the membership had expressed a desire to focus on the following areas:

- Advocacy - develop material that would promote the BCSLA and the contributions its members make to communities throughout British Columbia.
- BCSLA Act/Bylaws - continue the ongoing review and refinement of the acts, objects and Bylaws that govern the society and its members.
- Membership Review - explore opportunities to expand membership in the BCSLA and continue to assess current membership needs to ensure the Society's activities reflect the interests of BCSLA members.

The BCSLA Board of Directors and volunteers have completed LAP I, LAP II, LAP III and LAP IV (see page 2 for details).

Discussion:

In November 2018 the BC Government passed *Bill 49-2018: Professional Governance Act*, which will consolidate government oversight of the five professional regulators for engineering and geoscience, forestry, agrology, applied biology and applied science technology under a new Office of the Superintendent of Professional Governance. Many of the details are being worked through at the legislative level and at the time of publishing it is not known how Landscape Architects will be represented under the new Bill. The BCSLA recognizes the benefits of government oversight and the addition of new regulatory tools to protect the public interest and we are working to determine the impact of the legislation for our profession

The BCSLA established the Regulatory Review Task Force to address issues related to Bill 49. While the details of changes in governance are yet to be fully understood it is anticipated that BCSLA will be invited by the Government of BC to join the other professions under the Office of the Superintendent in three to five years. We have engaged legal and government relations consultants to provide guidance as required. Volunteers are working to:

- a) Review BCSLA constating documents including: Bylaws and Standards of Professional Conduct and Practice in consultation with the BCSLA Membership.
- b) Develop supporting material to provide stakeholders with information on landscape architecture in BC
- c) Understand if there is potential that landscape architects might be excluded from certain work.
- d) Determine how the BCSLA's governance may change.

In March 2019 BCSLA responded to the Engage BC initiative on important issues that will form the framework of the changes to regulations. This includes: regulation of firms, competency declarations and conflict of interest declarations and Independent practice rights of professions.

At press time there was \$28,386 in the Special Levy Account (\$7,708 in the Chequing Account and \$20,768 in a Term Deposit that will mature on May 23, 2021). These funds must only be used for initiatives consistent with the Landscape Architecture Project and can only be released from the account by a Special Resolution as approved by the membership.

Special Resolution #1

That the BCSLA allocate a maximum of \$28,000 from the Special Levy fund for the period 2019 to 2021 in support of the Landscape Architecture Project V. The funds will be used at the discretion of the Board of Directors to conduct a review of Bill 49 and the issues related to: Architects (Landscape) Act, Bylaws and Standards of the Profession, labour mobility and governance. Funds may also be expended for contractors to provide legal and government relations advice as required.

Prepared By:

Stephen Vincent, President
Wai-Sue Louie, Treasurer
March 2019

2019 BCSLA Special Resolution #1

Page 2 of 2

Background

LAP I – 1998	The creation of the Professional Practice Handbook which was circulated to all Members upon completion.	The Handbook is out of date and is no longer in circulation
LAP II -2001	Development of 2002 BCSLA Bylaws and Standards of Professional Conduct and Practice in consultation with BCSLA Members and Associates.	Adoption at the March 2002 AGM.
LAP III-2004	<p>BCSLA volunteers worked with legal counsel and a communications consultant to research updates to the Architecture (Landscape) Act.</p> <p>Volunteers met with provincial government officials to review of revisions to Architects (Landscape) Act.</p>	<p>The government indicated that revisions would not be on the legislative agenda in the near future.</p> <p>Bylaw reviews are conducted at least every three years. Minor revisions were approved by the Membership in 2005, 2008, 2010 and 2017.</p> <p>In 2007 and 2008, the BCSLA successfully applied for funding from the federal and provincial government to support: licensure issues, labour mobility, foreign credentials recognition, online tracking of Intern experience and exams, monitor foreign trained professionals, provide online multi-lingual licensure information and self-assessment tools, hold discussions with the AALA, MALA and OALA and update the websites.</p>
LAP IV -2014	<p>Meetings with MLA's and BCSLA volunteers in Victoria and staff training on issues related to immigration and labour mobility.</p> <p>In 2018 the Members approved a Special Resolution to support LAP IV projects for 2018 to 2020</p>	The funds were not expended in anticipation of a review of regulated professions by the BC government.

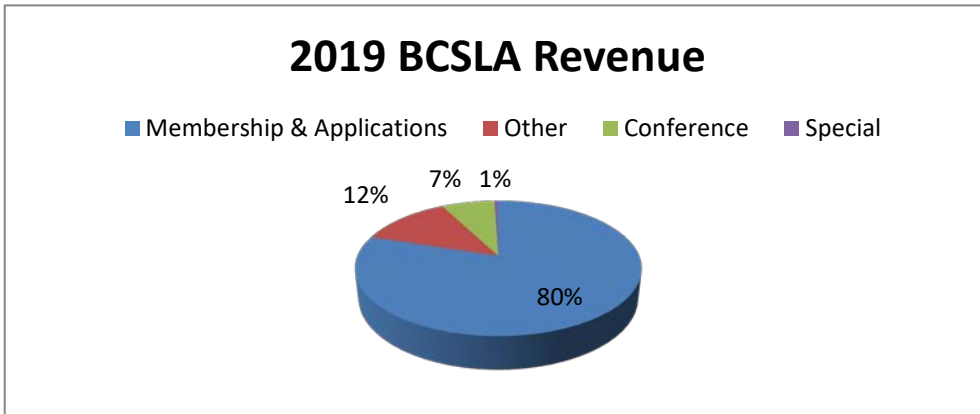
For more information we encourage you to join us at the BCSLA Regulatory Review Session on Saturday, April 27, 2019 at the Coast Coal Harbour Hotel, 1180 West Hastings Street, Vancouver, BC. This is your best opportunity learn about how Bill 49 may impact the profession for many years to come. Your input is important please RSVP by April 20, 2019 to www.bcsla.org. We look forward to seeing you there.

In order to positively influence the outcome of this process volunteers will continue to contribute constructively to the discussions with government, ensuring they understand the intricacies and risks, and progressive alternatives, to any proposed policy change. For details contact the BCSLA office.

2019 BUDGET (Approved: February 26, 2019)

REVENUE

Membership & Applications	367,500.00
Other	57,100.00
Conference	33,000.00
Special	2,400.00
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	460,000.00



EXPENSES

Membership	76,500.00
Admin & Accounting	146,000.00
Office	63,700.00
Legal & Board	56,700.00
Marketing	2,000.00
CSLA	69,000.00
CLARB	12,900.00
Registration	8,700.00
UBC	1,000.00
Continuing Education	4,000.00
AGM & Conference	13,000.00
Special	6,500.00
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	460,000.00

