

APPENDIX B – INTERNATIONAL CANDIDATE FORM

NOTE: The information below applies to British Columbia only. Entry standards vary from one jurisdiction to another.

Additional Application Procedures for International Candidates:

All international candidates applying for BCSLA Registered Landscape Architect membership must have this form completed and returned to the BCSLA office **in addition** to the BCSLA Registered Landscape Architect Application Form.

- 1) Please review this material carefully. BCSLA membership application deadlines are on **January 31** and **June 30** of each year. The Credentials Committee reviews all applications and makes their recommendations to the Board of Directors who have the final approval. If required, the Credentials Committee may meet more frequently to review applications. Additional information is available at www.bcsla.org/licensure/licensure. Please refer to the [Bridge to Licensure](#). Applications must be received in-full by the BCSLA office before it will be reviewed.
- 2) Proof of satisfactory academic qualifications (*the Credentials Committee may ask Candidate to apply as a BCSLA Intern as approved by BCSLA Board of Directors if the Candidate has not met the criteria*):
 - a. Academic transcripts must be received by the BCSLA office directly from the learning institution (as outlined in BCSLA Registered Landscape Architect Application Form).
 - b. International Credentials Evaluation Services (ICES) Report or World Evaluation Service (WES) Course by Course Evaluation must be received by BCSLA office directly from [ICES](#) or [WES](#). This information is used primarily by post-secondary institutions and professional organizations. For more information, please visit www.bcsla.org/licensure/licensure
- 3) Proof of satisfactory training and knowledge of the English language, and any other information and documents required by the Credentials Committee (*the Credentials Committee may ask Candidate to apply as a BCSLA Intern as approved by BCSLA Board of Directors if the Candidate has not met the criteria*):

If you require an English language proficiency assessment, we will accept IELTS-Academic or TOEFL-iBT. No other assessment test will be accepted. This information is used primarily by post-secondary institutions and professional organizations.
- 4) Petition for admission (letter of intent).
- 5) Certificate of character references (as outlined in BCSLA Registered Landscape Architect Application Form). This may be a letter of reference.
- 6) Appendix B – Section I and Section II must be completed and returned directly to the BCSLA office by the Candidate's licensing/regulatory body.
- 7) Declaration from a Principal who satisfies the standards required by the Credentials Committee, describing the experience of the applicant.

Membership applicants are responsible for payment in full of all fees, including investigation fees for an extra-jurisdictional review, admission fees, and other reasonable assessments.

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SECTION I. Candidate Information and Licensure Certification *(to be completed and returned to the BCSLA office directly from the Candidate’s licensing/regulatory body)*

CANDIDATE NAME: _____

FIRM: _____

ADDRESS: _____

CITY: _____ **PROV/STATE:** _____ **POSTAL/ZIP CODE:** _____ **COUNTRY:** _____

TEL: _____ **EMAIL:** _____

Is the candidate licensed to practice landscape architecture? No Yes

If yes, please list license information:

| LICENSE JURISDICTION | LICENSE NUMBER | LICENSE ISSUE MM/DD/YYYY | LICENSE EXPIRATION MM/DD/YYYY |
|----------------------|----------------|-----------------------------|----------------------------------|
| | | | |

Has the candidate’s license ever been professionally disciplined (including consent agreements, fines, probations, suspension and/or revocation)?

No Yes. Please explain. _____

Does the candidate have any unresolved complaints or other disciplinary proceedings currently pending?

No Yes. Please explain. _____

SECTION II. Certification

I certify that the candidate information contained in this form is true and correct.

Certifier Name (please print)

Position

Signature

Date

ADDRESS: _____

CITY: _____ **PROV/STATE:** _____ **POSTAL/ZIP CODE:** _____ **COUNTRY:** _____

TEL: _____ **EMAIL:** _____

To safeguard and protect your personal information, the BCSLA will only use this information for the purpose(s) specified. It will not be re-used or distributed in any form other than for its specified purpose in compliance with [BCSLA Privacy Protection Policy](#), [PIPEDA](#), [PIPA](#), [EU-GDPR](#) and [Federal ANTI-Spam Legislation](#).

Your application will be processed upon receipt of your signature on the application form. **Information that you have provided above will be used to update the BCSLA websites and in other publications upon acceptance of the application. If you do not wish to be listed please contact our offices.**