

2016 BCSLA ANNUAL GENERAL MEETING

Saturday, April 2, 2016



Registration – 1:30 PM to 2:30 PM

AGM – 2:30 PM to 4:30 PM

**Pinnacle Ballroom, 3rd Floor Vancouver Marriott Pinnacle Hotel
1128 West Hastings Street, Vancouver, BC**

2016 ANNUAL GENERAL MEETING PACKAGE

Saturday, April 2, 2016 – Pinnacle Ballroom, Marriott Vancouver Pinnacle Hotel
3rd Floor, 1128 West Hastings Street, Vancouver, BC
Registration: 1:30 pm – AGM: 2:30 pm

This package includes:

1. Notice of the 2016 AGM
2. 2016 AGM Agenda
3. 2015 Annual General Meeting Draft Minutes
4. Directors and Officers Reports
5. Approved 2016 BCSLA Budget
6. Committee & Sub-Committee Reports
7. Call For Nominations

Pursuant to BCSLA Bylaw section 3.92, which directs the BCSLA Board to provide for the review, amendment and consolidation of the BCSLA Bylaws at least once every three (3) years, the BCSLA Board advises the BCSLA members that it has no Bylaw amendments to propose at this time, but that it may propose Bylaw amendments in subsequent years, depending on developments with labour mobility and other issues.

BRITISH COLUMBIA SOCIETY OF LANDSCAPE ARCHITECTS
(the "Society")

NOTICE OF THE 2016 ANNUAL GENERAL MEETING OF MEMBERS

TAKE NOTICE THAT THE 2016 ANNUAL GENERAL MEETING of the Society will be held at the Pinnacle Ballroom, Marriott Vancouver Pinnacle Hotel, BC, 3rd Floor, 1128 West Hastings Street, Vancouver, BC on **Saturday, April 2, 2016 at 2:30 pm** for the following purposes:

1. To receive and approve the following:
 - a) Financial statements of the Society for 2015 and
 - b) Reports of the Directors and Committees to the Members for 2015
2. To appoint auditors/accountants for the ensuing year.
3. To elect directors and officers to hold office until the conclusion of the next Annual General Meeting of the Society.
4. Other business, as required.

DATED AT Vancouver, British Columbia, this 29^h day of February 2016

BY ORDER OF THE BOARD



Judith Blake Reeve
President

2016 ANNUAL GENERAL MEETING AGENDA

Saturday, April 2, 2016 –Pinnacle Ballroom, Marriott Vancouver Pinnacle Hotel, BC,
3rd Floor, 1128 West Hastings Street, Vancouver, BC
Registration: 1:30 pm – AGM: 2:30 pm
BCSLA New Member Book Awards – 2:15 pm to 2:30 pm

- 1) Welcome and Introductions, Judith Blake Reeve/Eli Mina 2:30 pm
- 2) Declaration of a Quorum, Mark Vaughan 2:40 pm
- 3) Approval of the Agenda, Judith Blake Reeve 2:50 pm
- 4) Adoption of the Draft 2015 Minutes, Judith Blake Reeve 2:55 pm
- 5) Officers Reports* 3:00 pm
 - a. President's Report, Judith Blake Reeve
 - b. Registrar's Report, Mark Vaughan
 - c. Treasurer's Report, Cynthia Hildebrand
 - i. 2015 Audit, Mahmoud Virani
 - ii. Appointment of Auditors
 - iii. 2016 Budget
- 6) Directors Reports* 3:20 pm
- 7) Committee Reports* 3:30 pm
- 8) Nominations Committee 4:00 pm
 - a. President Elect
 - b. Registrar (two-year term)
 - c. Treasurer (two-year term)
 - d. CSLA Representative (two-year term)
 - e. Directors (3 – two- year term)
 - f. Director (1 – one-year term)
- 9) New Business 4:20 pm
- 10) Adjournment 4:30 pm

**Written Reports are included in this package. Please review the reports prior to the meeting as oral reports will be brief due to time constraints. Questions and comments are welcome.*

Pursuant to BCSLA Bylaw section 3.92, which directs the BCSLA Board to provide for the review, amendment and consolidation of the BCSLA Bylaws at least once every three (3) years, the BCSLA Board advises the BCSLA members that it has no Bylaw amendments to propose at this time, but that it may propose Bylaw amendments in subsequent years, depending on developments with labour mobility and other issues.

BC Society of Landscape Architects 2015 Annual General Meeting Minutes

The British Columbia Society of Landscape Architects 2015 Annual General Meeting was held on April 25, 2015 at 2:30 pm at the Frontenac Ballroom, Fairmont Chateau Whistler, 4599 Chateau Boulevard, Whistler, BC.

1) Welcome & Introductions, Jacqueline Lowe, President: Jacqueline thanked Members and associates for their attendance at the BCSLA 2015 Annual General Meeting. She introduced Eli Mina, MSc. PRP, the Registered Parliamentarian who would facilitate the meeting. She introduced Mahmoud Virani, the principal of the firm that conducted the annual audit and noted Mahmoud would answer questions related to the audit. BCSLA Board Members introduced themselves. It was noted that Patricia Gooch, BC Intern & Associate Representative had sent her regrets.

2) Declaration of a Quorum, Mark Vaughan, Registrar: In compliance with our Bylaws, the AGM Notice, Director and Committee Reports and all other documents were circulated on March 1, 2016, more than four weeks in advance of the meeting. The reports were also posted on the BCSLA website. Copies of the 2015 audited financial statements and the 2015 AGM package were available at the meeting.

Mark reported that BCSLA Bylaws require that a quorum of twenty (20) voting Members be present. He reported that there were a total 411 eligible voting Member, and reported that the quorum requirement had been satisfied. Eligible voting Members included: 324 Registered Landscape Architects, 12 Landscape Architect Members, 61 Inactive Members and 14 Retired Members. Mark extended a special welcome to BCSLA Life Members: Jane Durante, Cameron Man and Ken McKillop. Mark welcomed Michelle Legault, CSLA Executive Director, and invited her to speak. Michelle thanked everyone and invited them to register for the CSLA conference that would be held in Mexico City in May.

Jacqueline assumed the Chair and called for a Moment of Silence in memory of Tracy Penner who passed away earlier in the year.

Jacqueline called on Eli Mina to explain the main rules for the meeting.

3) Approval of the Agenda, Jacqueline Lowe: The AGM Agenda was reviewed.

MOTION #1: It was moved and seconded that the 2015 AGM Agenda be adopted.

CARRIED

4) Adoption of Draft 2014 AGM Minutes, Jacqueline Lowe: Next on our agenda we have the approval of last year's AGM minutes. Is there a motion that the minutes be approved? Is there a second?

Motion #2: It was moved and seconded that the minutes of the 2014 AGM be approved as circulated. CARRIED

Jacqueline reported that Frank Basciano, Former Registrar, had asked to address the Members and she invited Frank to speak. Frank: reported that he reluctantly stepped down as Registrar in December 2014 for personal reasons. He thanked Mark Vaughan, a BCSLA Past President and Former Registrar, for volunteering to serve as Registrar in his absence. The Registrar position would be open for the one-year term that remains in the position.

5) Officers Reports, Jacqueline Lowe: It was reported that BCSLA Officers had provided a written report that was included in the AGM package. Questions were invited from the floor.

a) Treasurer's Report, Cynthia Hildebrand: It was reported that the 2014 budget was cautious due to the uncertain global economic climate. Most revenue and expense items were on target but the audit shows a slight profit for 2014.

i) 2014 Audit: Jacqueline indicated that copies of the 2014 Audited Financial statements has been circulated and that. Mahmoud would be happy to answer questions regarding the Society finances.

MOTION #3: It is moved and seconded to adopt the financial statements as circulated.

CARRIED

ii) Appointment of the Auditors:

MOTION #4: It is moved and seconded that Mahmoud Virani Inc. be appointed as the BCSLA auditor for 2015. CARRIED

iii) 2015 Budget: It was reported that the 2015 Budget was approved by the BCSLA Board of Directors. Questions and comments were invited from the floor.

6) Directors Reports, Jacqueline Lowe: It was noted that the Directors had provided written reports which were included in the AGM package. Jacqueline invited questions.

BC Society of Landscape Architects 2015 Annual General Meeting Minutes

7) Committee Reports, Jacqueline Lowe: It was reported that the written reports were included in the AGM package and questions/comments were invited from the floor.

MOTION #5: It is moved and seconded to adopt the reports of the Directors, Officers and Committees. CARRIED

8) Continuing Education (CE) Update. Kathy Dunster and Nastaran Moradinejad: It was reported that the previous CE term was 2012-2013-2014. CE credits were to be filed by December 31, 2014. A one-time three-month extension was granted. By March 31, 2015 there were 33 individuals who had not complied with the CE Policy and they were fined \$100. The fine was waived for one Member due to personal reasons. It was indicated that the CE Committee has worked hard to generate the *BCSLA CE Top 101 [free or low cost] way to get CE credits*. Committee volunteers also researched the CE requirements for allied professions that have been posted to the BCSLA website. They continue to work on methods to improve the CE process and develop programming.

9) BC Landscape Standard, Jacqueline Lowe: It was reported that BCSLA volunteers met with representatives from the CSLA, BCLNA and CNLA to discuss using the BC Landscape Standard as a template for a national Standard. A brief history of the original development of the BC Landscape Standard included acknowledgement of the hard work that was done by many individuals that began more than 35 years ago. Jacqueline reported that the joint discussions covered a range of considerations including, but not limited to: maintaining the history and integrity of the document, cost considerations, royalties, next steps, and technical considerations. Several questions and comments were received from the floor and the initiative was discussed in detail.

10) Election of Officers, Jacqueline Lowe: It was reported that President-Elect Judith Blake Reeve would assume the role of President, and Jacqueline Lowe would become Past President. Cynthia Hildebrand had one year remaining in her term as Treasurer. Nastaran Moradinejad had one year left in her term as the BC Representative. It was noted that as Frank Basciano stepped down as Registrar for personal reasons, and in keeping with BCSLA Bylaw 3.63, the BCSLA Board of Directors appointed Mark Vaughan as Interim Registrar until the AGM. There was a vacancy for a Registrar for a one-year term.

It was reported those Directors: James Tuer, Daryl Tyacke and Elizabeth Watts had completed their terms as Directors. Illarion Gallant, Keith Nyhof, Miriam Plishka had one year remaining in their terms as Directors. Jacqueline asked the Members and Associates to acknowledge all of the individuals who are concluding their service on the Board with a round of applause.

a) President Elect: Al Neufeld had allowed his name to stand as President Elect. Further nominations for President-Elect were invited from the floor. There being no nominations from the floor, Al Neufeld was elected by acclamation to the position of President Elect. Al thanked the Members for their support.

b) Registrar: Mark Vaughan allowed his name to stand as Registrar for a one-year term. Further nominations were invited from the floor. There being no nominations from the floor, Mark Vaughan was elected by acclamation to the position of Registrar. Mark thanked the Members for their support.

c) Directors – Two-Year Term: It was reported that there were three positions open for a Director for a two-year term. Debra Barnes, Bob Lilly, Donna Rodman and Scott Watson allowed their name to stand. Nominations were invited from the floor and there were no further nominations.

Jacqueline invited Eli Mina to lead the election. Caelan Griffiths, BCSLA Intern, served as scrutineer who circulated and collected the ballots. Caelan demonstrate that the ballot box is empty. Nominees were invited to speak for five minutes each to introduce themselves and provide information on why they wanted to serve as a Director. Elections by ballot were held. A five –minute break was called to allow time to count the ballots.

The meeting was called to order. The results of the election were: Debra Barnes – 64, Bob Lilly- 62, Donna Rodman – 27 and Scott Watson – 55. Eli reported that Debra Barnes, Bob Lilly and Scott Watson were elected as BCSLA Directors.

MOTION #6: It is moved and seconded to destroy the ballots.

CARRIED

Jacqueline Lowe thanked all candidates who allowed their name to stand. She also extended her thanks to Caelan and Eli for their assistance with the election. She congratulated all of the Directors and invited Judith Blake Reeve to receive the BCSLA Talking Stick. Judith assumed the Chair and extended her thank you to the Board of Directors and to the Members.

**BC Society of Landscape Architects
2015 Annual General Meeting Minutes**

11) New Business, Judith Blake Reeve: Judith called for New Business.

a) Bylaws: It was indicated that pursuant to BCSLA Bylaw section 3.92, which directs the BCSLA Board to provide for the review, amendment and consolidation of the BCSLA Bylaws at least once every three years, the BCSLA Board advised the Members that it had no Bylaw amendments to propose at this time, but that it may propose Bylaw amendments in subsequent years, depending on developments with labour mobility and other issues. It was indicated that a Watch List has been generated to assist with the review.

b) Sample Contract: It was reported that the Public and Professional Relations Committee would review the BCSLA sample contract that is available online on the "Consulting" Page. It would be a good starting point for updates.

Judith called for New Business items. There was no further new business.

12) Adjournment, Judith Blake Reeve:

MOTION #7: It is moved and seconded to adjourn the 2015 BCSLA Annual General Meeting. CARRIED

The meeting adjourned at 4:20 pm.

It was my pleasure to serve as Chair and a member of the Organizing Committee for the 2015 Annual BCSLA Conference at Whistler last April. The conference theme, Corridors: Connecting Small Communities was very well received. At this time I began my term as BCSLA President and chaired the Board's monthly meetings.

BCSLA continued to grow through 2015; new initiatives and new members indicate this trend will continue through the coming year. Thank you to all who volunteered to chair and to serve on the BCSLA's committees in 2015. Full reports from each are included. Highlights of the past year include:

- In May, CSLA Representative Nastaran Moradinejad and I attended CSLA Annual Conference in Mexico City, where we represented BCSLA at the Presidents' Round Table and IFLA meeting. By teleconference, I attended a number of subsequent CSLA Presidents' Round Table discussions.
- In July, the Board received a delegation representing concerned citizens regarding Queen Elizabeth Park.
- Continuing the tradition of meeting with the BC CSLA Fellows and our volunteers, the Board hosted a reception of more than 50 Members and Associates at the Teahouse in Stanley Park. Erik Lees, inducted into the CSLA College of Fellows earlier in the year (but unable to attend the Investiture Ceremony) received his medal presented by Fellows Alan Duncan, Jane Durante and Don Vaughan.
- October 3, on behalf of the BCSLA, I was very pleased to give a tribute speech at the gala dinner honouring Mike Moscone, Italian-Canadian Businessman of the year.
- In late October, BCSLA Island Chapter hosted a Legislative Breakfast Meeting for MLAs and Cabinet Ministers. This was followed by the BCSLA Board Meeting with the Vancouver Island Chapter.
- In November, I represented BCSLA at the Planning Institute of BC gala dinner, and the ASPBC annual dinner. The BCSLA Festive Party (which, being politically incorrect, I kept referring to as the Christmas Party) in November was a delightful end-of-year occasion.

National Landscape Standard

Volunteers from the BCSLA, CSLA, Canadian Nursery & Landscape Association and the BC Landscape & Nursery Association continued discussions on the proposed national Landscape Standard which uses the BC Landscape Standard as a template.

BCSLA Chapters

- BC Interior: Keith Nyhof, Chair. The Chapter continues to grow, thrive, and undertake some special community projects.
- Vancouver Island: Illarion Gallant, Chair. This group focused on advocacy activities and regional events including an informal breakfast with the Members of the Legislative Assembly in October to discuss diverse projects around the province. Following this, the Chapter hosted the BCSLA Board of Directors at a regional meeting.
- Whistler/Squamish: Tom Barratt, Chair. In May, this Chapter hosted the 2015 Annual BCSLA Conference in Whistler.
- UBC: Cynthia Girling, Allie Tweedie and Mickella Sjoquist are the UBC Representatives to the BCSLA Board. Earlier this year they, along with Mark Vaughan, Miriam Plishka and Sara Ahadi let a Brown Bag Student Session.

Scholarships/Endowments

BCSLA administers three scholarships: the John Wesley Neill Award, the Raoul Robillard Scholarship and the Philip Tattersfield Scholarship. Sara Ahadi, Debra Barnes, Kees Lokman, Randy Sharp and Mike Teed served as the Jurors for the latter.. Through the Landscape Architecture Canada Foundation, and CSLA Campaign of Fellows, BCSLA also supported the new LACF-UBC Scholarship endowment fund. A complete list of scholarship winners is available at www.bcsla.org. In 2015 the BCSLA initiated a sponsorship program that supports the costs funding for students to attend the BCSLA Annual Conference. The program proved very popular and we are pleased to offer this again in 2016.

BCSLA Director Miriam Plishka worked with the UBC Fine Arts Library, which holds the Landscape Architecture Collection, to develop a booklist for the BCSLA/UBC Book Program. BCSLA provides the recommended book purchase list and a \$500 donation.

Strategic Plan

The BCSLA Board of Directors has drafted a Request for Proposals for a Strategic Plan facilitator. The objective is to develop a strategic plan with a streamlined, transparent and accountable approach to the organizational and operational requirements of our society. The resulting plan will form the basis for a review of the BCSLA Bylaws and Standards of Professional Conduct.

In closing, I thank all of the BCSLA Membership and Associates for your faith in me as your representative. I encourage everyone to come forward to volunteer as it is a very rewarding experience while giving back to the profession.

Respectfully Submitted:

Judith Blake Reeve, BCSLA, CSLA, AALA
BCSLA President
February 2016

Credentials Committee

The Credentials Committee is one of six core committees. The Committee manages examination, training and standards for all interns; all aspects of education, including that for Interns, continuing and remedial professional education; and a forum of preliminary review for all matters related to the competence and credentials of Landscape Architects. The Committee makes recommendations on membership applications to the Board of Directors whom have the final approval. In 2015, the BCSLA welcomed 16 new Registered Landscape Architects, one Landscape Architect, 33 BCSLA Interns, and 2 Associates. In addition, BCSLA also added five Affiliates and two new Students to the roster. Thank you very much to Judith Blake Reeve, Jacqueline Lowe, Al Neufeld and Damon Oriente dedicating their time and energy.

Board of Examiners

The BCSLA Board of Examiners consists of your President, your Past President, and four or more persons appointed by the Lieutenant Governor in Council for British Columbia. The Board of Examiners is empowered by the Architects (Landscape) Act RSBC 1996, Chapter 18, S8 in order to uphold public health, safety and welfare as it relates to the professional practice of landscape architecture in British Columbia. The role of the Board of Examiners is to set and administer the examinations necessary for the registration of Members in the Society and to review the applicant's qualifications and to determine acceptability. The 2016 Board of Examiners is comprised of our Jacqueline Lowe, Past President; Judith Blake Reeve, our President, Elizabeth Cunnin, nominated by Kwantlen Polytechnic University; Bill Pechet, the School of Architecture and Landscape Architecture of the University of British Columbia; Daniel Roehr, nominated by the head of Landscape Architecture program of the University of British Columbia; and Michael Nassichuk, a person chosen to represent the public interest in the development and maintenance of proper standards of professional practice in landscape architecture in British Columbia. Thank you to those appointees and our President and Past Presidents for their efforts over the past year. I also wish to thank Katherine Dunster and Bo Helliwell for providing assistance to the Board on several occasions over the past year. The Registrar is not a member of the Board of Examiners however does observe and provide support to the Board of Examiners during their deliberations, without participating directly in decisions of examination recommendations. The process has been refined to allow transparency and to adhere to our Bylaws and Act.

Membership is growing steadily despite the effects of the global economy. BCSLA professional stamps #540 to #556 were issued in 2015.

Membership (as of February 22, 2016)

Registered Landscape Architect	323 (includes 14 Life Members)
Inactive Landscape Architect	69
Retired Landscape Architect	14
Landscape Architect	11
Intern	123
Associate	21
Students	9
Affiliate	49
TOTAL	619

Delinquent Dues and Continuing Education Compliance

As defined in our Bylaw 2.45, Members who fail to pay dues within 60 days of notification shall cease to be a member of the Society. All dues are invoiced on November 30 and are payable by December 31 of the same year. At the beginning of 2016 the BCSLA staff was pursuing 21 Members, 11 BCSLA Inactive Members, 13 BCSLA Interns, 4 Associates, 2 Student and 18 Affiliates and who were delinquent in dues payment.

Our continuing education program is now in its third year of the current three-year term. It rotated through one voluntary reporting period and we are currently in the third rotation. The vast majority of our members and Interns maintain compliance with our continuing education requirements, maintain their membership in good standing and we appreciate those Members whom submit their information and fulfill continuing education obligations on time. We owe a great deal of thanks to those whom volunteer their time and expertise and together with our staff at the BCSLA office manage and maintain this important program. This program helps keep ourselves on the leading edge of professionalism in BC.

Complaints

During the past year we have received several complaints regarding misuse of title. The BCSLA actively monitors the use of title in this Province does inform these individuals of the Provincial statute and requests that they cease and desist using the title and to revise all promotional material that implied the individual was a landscape architect or that a landscape architect was on staff. Thank you to Members for keeping the Society informed when they learn of misuse of title. We addressed one situation regarding copyright that proved to be a typographical error.

Council of Landscape Architectural Registration Boards (CLARB)

The Registrar and the Executive Director represent the BCSLA at CLARB meetings that are held via teleconference, online, and once a year in person.

Landscape Architectural Registration Exams (LARE)

The LARE is a four-part fully computerized examination designed to determine whether applicants for landscape architectural licensure possess sufficient knowledge, skills and abilities to provide landscape architectural services without endangering the health, safety and welfare of the public. It is prepared and scored by Council of Landscape Architectural Registration Boards (CLARB) in accordance with all current standards for fairness and quality of licensure exams.

BCSLA has been continuing discussions with CLARB representatives about the exam costs as a result of the weak Canadian dollar. The costs of the LARE development and administration are fixed per candidate. This means that CLARB pays the contractor in US dollars and they collect in US dollars. As the LARE is offered across North America CLARB cannot offer a discount to Canadian candidates only. The BCSLA has requested that CLARB use a candidate pre-approval list in BC as there are only two test centres in BC. This ensures that all candidates are BCSLA Interns and that those Interns have the widest choice of examination administration times. Non-BCSLA Interns will not take up valuable spots that may have been used by BCSLA Interns. The Registrar and Executive Director continue to work with CLARB to identify additional regional test centres.

LARE Pass Rates September 2012 to December 2015

BCSLA	Section 1	Section 2	Section 3	Section 4
December 2015	80%	67%	86%	62%
August 2015	86%	80%	78%	80%
April 2015	88%	100%	82%	67%
December 2014	90%	63%	67%	75%
August 2014	50%	56%	67%	50%
April 2014	82%	50%	80%	31%
December 2013	80%	75%	57%	14%
August 2013	82%	78%	100%	57%
April 2013	80%	71%	100%	88%
December 2012	N/A	N/A	71%	33%
September 2012	71%	80%	N/A	N/A

LARE Pass Rates- September 2012 to December 2015

International	Section 1	Section 2	Section 3	Section 4
December 2015	76%	74%	72%	63%
August 2015	72%	73%	73%	67%
April 2015	78%	71%	76%	56%
December 2014	74%	71%	72%	54%
August 2014	61%	71%	70%	59%
April 2014	74%	68%	78%	62%
December 2013	69%	65%	72%	55%
August 2013	77%	74%	75%	55%
April 2013	82%	69%	70%	57%
December 2012	N/A	N/A	68%	45%
September 2012	78%	73%	N/A	N/A

In Memoriam

Heinz Hermann Gunter Berger, LMBCSLA #004, FCSLA (April 2, 1923 - January 14, 2016)

Heinz Berger will be greatly missed by many people who he touched so deeply. Heinz was responsible for creating or improving West Vancouver community amenities, and for many other innovations that defined West Vancouver during his 22 years with the municipality's parks and department. He will be missed. BCSLA has made a donation in Memory of Heinz in support of the initiative to rebuild the Whytecliff Park viewpoint pergola. Memorial donations can be made for the re-construction project with cheques made to the District of West Vancouver with the following in the memo section:

'Donation in Memory of Heinz Berger'.

Respectfully Submitted By:
Mark Vaughan, Registrar
February 2016

BCSLA revenue and expenses were very close to being on budget for 2015, with some expenditures slightly higher than anticipated due to the increase in office space rent. The preliminary 2015 year end results show a small surplus. At the time this report was being prepared, the annual audit process had just begun. The audited statements that will be circulated at the AGM will differ slightly, as revenue and expenses will be adjusted by the auditor in accordance with standard accounting practices.

2015 Revenue

Revenue from Member dues was slightly lower than forecast, but the Membership numbers remain steady. The BCSLA annual conference returned a small profit. An administrative fee schedule, application fees etc. help to offset costs.

2015 Expenses

Most of the 2015 budget line items were within their allotted budget. The Board of Directors took on several initiatives such as a Board meeting in Victoria, The BCSLA Annual Conference and AGM in Whistler BC, revisions to the website databases and more. BCSLA granted several requests for funding support including: the UBC Great Garden Designers Lecture Series, BCIT Cornelia Hahn Oberlander Scholarship and Research Grant and the UBC Book Program, as well as a one time contribution to the LACF/UBC Scholarship. We continued to invest funds in the Emergency Fund.

BCSLA Term Deposits

BCSLA has invested in several Term Deposits that earn a small amount of interest. On the advice of the BCSLA Auditor, Mahmoud Virani, we continue to amalgamate Term Deposits to match deposits and making them easier to administer. Several of the term deposits came to maturity in 2015 and they were renewed for either a one year term or an escalator term to capture a better interest rate.

Building Fund

At the 2000 AGM the membership approved the purchase of a strata titled office with the requirement that a comprehensive business plan be developed. Barry Potvin, Adrienne Brown and Tara Culham formed the Office Space Sub-Committee that was tasked with developing the business plan, identifying potential office space locations and making recommendations to the BCSLA Board of Directors. Upon identifying a suitable property volunteers and staff met with the bank manager with the goal of determining what financing the BCSLA could acquire for an office purchase. A preliminary assessment of our finances, in light of the potential purchase, indicated that the BCSLA was not able to proceed with the purchase of a strata titled office. Over time funds were invested and re-invested in Building Fund Term Deposits.

Today there are two BCSLA Building Fund Term Deposits totalling \$59,123.00. One term matured in November 2015 and was renewed for a year and the second term deposit will mature in August 2016. Volunteers will be identified to develop a direction on how to proceed with the funds. The 2011 Strategic Initiatives Survey indicated that less than 4% of the BCSLA Members supported the purchase of a strata titled office space. In the current office space market the BCSLA budget does not accommodate an office purchase at this time.

2016 Budget

In accordance with our Bylaws, the BCSLA Board of Directors approved the budget that is included in the AGM package. The Board continues to take a judicious approach to the budget forecasting procedures and this is reflected in the 2016 budget. The Board intends to proceed with initiatives such as: Annual General Meeting, advocacy, strategic planning, labour mobility, outreach to the public, website database upgrades and other priorities.

The 2016 budget shows a balanced budget of revenue and expenses. Proposed expenditures are either the same as 2015 or adjusted as required based on our experience in 2015. Increased funds have been allocated to the Interior Chapter budget as the Board of Directors has plans to hold meetings in Kelowna in 2016. We continue to receive generous support from our sponsors at the Annual Showcase of Products and Services. The Showcase is the largest source of revenue outside of dues.

At the time of the October 23, 2015 Board of Directors meeting, the Bank of Canada had established the Consumer Price Index as 1% (see <http://www.bank-banque-canada.ca/en/index.html>). The Board approved a Motion to increase the BCSLA portion of the dues by 1%. The 2016 CSLA dues and fees payable by Members And BCSLA Interns will be submitted once the delinquent dues have been determined.

The BCSLA Board of Directors will continue to be responsible with the funds provided by the Membership. Thanks to the decisions of previous Boards and the Membership, the BCSLA has the financial ability to proceed with projects that will benefit the Society and the profession without undue financial strain. The Board welcomes new initiatives from the Membership that will continue this growth.

Respectfully Submitted By:
Cynthia Hildebrand, Treasurer
February 2016

2016 BC Society of Landscape Architects Budget_Adopted: January 26, 2016

	Budget 2016	Actual 01/01/15 to 12/31/15	Budget 01/01/15 to 12/31/15
REVENUE			
Membership Registered	249,550.00	245,946.11	255,000.00
Membership Non-Registered	8,025.00	9,376.50	8,500.00
Membership Intern	26,260.00	25,296.35	24,000.00
Membership: Associate	3,720.00	3,680.00	3,700.00
Membership Student	220.00	265.40	350.00
Membership Inactive	6,660.00	6,614.56	5,300.00
Membership Retired	1,340.00	1,199.00	850.00
Membership Affiliate	13,600.00	13,450.00	12,000.00
Membership Applications	2,000.00	2,050.00	2,000.00
Other: Firm Project Signs	200.00	0.00	400.00
Other: Sitelines	25,000.00	17,940.00	25,000.00
Other: Landscape Standard	3,000.00	3,585.11	2,000.00
Other: CE Penalty	0.00	(100.00)	100.00
Other: Term Deposit Bank Interest	6,000.00	7,762.32	6,000.00
Other: Interest	100.00	136.09	100.00
Other: Admin. Expenses Recovery	4,000.00	3,627.59	6,000.00
Other: Late Pmt Fee, Visa Fee	3,000.00	3,083.32	3,000.00
Other: Miscellaneous	4,000.00	4,190.73	3,000.00
OTHER INCOME TOTAL	356,675.00	348,103.08	357,300.00
Conference: Showcase Banquet	200.00	196.05	0.00
Conference: Registration	28,000.00	25,469.93	40,000.00
Conference: CE	500.00	281.67	1,700.00
Conference: Showcase Booth	29,000.00	35,950.00	45,000.00
Conference: Awards Luncheon	4,500.00	0.00	4,500.00
Conference: Program Support	25,000.00	16,000.00	20,000.00
Conference TOTAL	87,200.00	77,897.65	111,200.00
CE Courses and DVD Sales	1,000.00	35.00	1,000.00
New Member Book	2,000.00	2,000.00	2,000.00
REVENUE TOTAL	446,875.00	428,035.73	471,500.00
TOTAL REVENUE	446,875.00	428,035.73	471,500.00
EXPENSES			
Membership - Profes. Development	3,500.00	2,405.60	4,000.00
Membership - Landscape Standard	2,000.00	9,946.26	6,000.00
Membership - Sitelines	25,000.00	20,403.00	25,000.00
Membership - Committee Expenses	4,000.00	5,462.07	4,000.00
Membership - Social Events	19,000.00	19,670.78	16,000.00
Membership: Firm Project Signs	50.00	15.07	50.00
Membership - Interior Chapter	15,000.00	4,226.36	4,000.00
Membership - Island Chapter	4,000.00	16,396.10	14,000.00
Membership - Whistler Chapter	1,000.00	342.30	1,000.00
Membership: Community Outreach	5,000.00	6,672.28	4,000.00
MEMBERSHIP EXPENSES TOTAL	78,550.00	85,539.82	78,050.00
Admin - Executive Administrator	72,750.00	75,584.05	70,000.00
Admin - Employee Benefits & WCB	3,200.00	2,313.00	3,100.00
Admin - EI Expense	2,500.00	1,526.88	2,500.00
Admin - CPP Expense	4,400.00	3,365.16	4,400.00
Admin - Clerical Assistant	35,000.00	8,511.03	40,000.00
Admin - Accounting/Audit	10,000.00	2,677.70	10,000.00
Admin - Office Rent	33,000.00	32,446.62	33,660.00
Admin - Locker Rent	1,500.00	1,460.04	2,000.00
Admin - Telephone & Fax	3,200.00	3,589.13	3,900.00
Admin - Internet/E-Mail	1,500.00	1,170.81	1,500.00
Admin - WEB Host	1,200.00	1,178.04	1,000.00

Admin - Office Supplies	3,000.00	2,468.95	3,000.00
Admin - Postage	5,000.00	6,622.81	6,000.00
Admin - Photocopies	500.00	349.91	400.00
Admin - Couriers	600.00	446.13	800.00
Admin - Bank & VISA Charges	2,000.00	1,906.98	1,500.00
Admin - Leasing (Photocopier)	2,500.00	2,378.35	3,000.00
Admin - Leasing (Postage Machine)	1,000.00	956.51	1,000.00
Admin - Legal	10,000.00	2,964.50	10,000.00
Admin - Bylaw Revisions	6,500.00	5,445.60	7,000.00
Admin - Office Insurance	1,225.00	962.08	1,200.00
Admin - Board Expenses	20,000.00	19,525.13	20,000.00
Admin - Registrar	1,000.00	1,026.02	2,000.00
Admin - Directors' Insurance	2,000.00	1,955.79	1,500.00
Admin - Amortization	100.00	0.00	100.00
Admin - Miscellaneous	250.00	230.48	2,000.00
ADMIN. EXPENSES TOTAL	223,925.00	181,061.70	231,560.00
Marketing - Advertising & Promotion	4,000.00	4,227.68	5,000.00
Marketing - Community Awards	1,200.00	1,441.60	1,200.00
Sitelines.org Website	3,000.00	1,451.52	4,000.00
MARKETING EXPENSES TOTAL	8,200.00	7,120.80	10,200.00
CSLA - Landscapes Publication	2,000.00	2,080.00	1,800.00
CSLA - Juror Award Meeting	1,500.00	1,000.00	1,500.00
CSLA - BOG Meetings	3,000.00	3,777.19	6,700.00
CSLA - Membership Dues	47,500.00	47,628.00	52,000.00
CSLA EXPENSES TOTAL	54,000.00	54,485.19	62,000.00
CLARB- Membership Dues	6,000.00	6,317.07	6,000.00
CLARB - Meetings	6,000.00	7,337.14	5,000.00
CLARB - Miscellaneous	50.00	0.00	140.00
CLARB EXPENSES TOTAL	12,050.00	13,654.21	11,140.00
ASLA Meetings	0.00	643.40	1,500.00
ASLA EXPENSES TOTAL	0.00	643.40	1,500.00
Registration - Board of Examiners	1,200.00	915.81	2,500.00
Scholarship - P. Tattersfield	1,000.00	1,000.00	1,000.00
Scholarship - John Neill	1,000.00	500.00	500.00
Registration - Robillard Scholar	1,000.00	1,000.00	1,000.00
Registration - Stamps/Certificates	1,500.00	1,291.14	2,000.00
Registration - Miscellaneous	100.00	0.00	100.00
Registration - Scholarships/Books	1,000.00	936.80	1,000.00
REGISTRATION EXPENSES TOTAL	6,800.00	5,643.75	8,100.00
UBC Book Program	500.00	500.00	500.00
UBC Student Outreach	500.00	0.00	500.00
UBC BOOK PROGRAM TOTAL	1,000.00	500.00	1,000.00
CE - On-Line WEB Section	5,000.00	5,026.52	5,000.00
CE - Courses	1,500.00	1,564.54	3,000.00
LARE Workshops	500.00	454.74	1,000.00
Communication Sub-Committee	4,000.00	1,338.65	5,000.00
CONTINUING EDUCATION - TOTAL	11,000.00	8,384.45	14,000.00
AGM/Conference	42,000.00	47,580.76	40,000.00
BCSLA Showcase	200.00	0.00	900.00
Emergency Fund	3,000.00	0.00	4,000.00
Moving Forward/Labour Mobility	50.00	0.00	50.00
Special Levy Expenses	6,100.00	2,000.00	9,000.00
SPECIAL LEVY: TOTAL	9,150.00	2,000.00	13,050.00
EXPENSES TOTAL	446,875.00	406,614.08	471,500.00
TOTAL EXPENSE	446,875.00	406,614.08	471,500.00
TOTAL REVENUE	446,875.00		
NET INCOME	0.00	21,421.65	0.00

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BCSLA Interior Chapter Report

The BCSLA Interior Chapter had a rewarding year in 2015. We continued on with several key initiatives identified in 2014 to promote the profession of Landscape Architecture through volunteering with local community groups and being involved in community initiatives. In addition, we continued to work with local governments to refine their landscape standards and bylaws and have worked to provide continuing education opportunities for our members in 2016.

Interior Chapter Promotional events undertaken in 2015 include:

- The Laneway Project - BCSLA Interior Chapter Members are continuing to work with City of Kelowna staff on a 'Public Place Making Initiative' that was inspired by the original laneway installation. This initiative is to transform the location where the original Laneway project installed into a vibrant and animated space for expanded social opportunity. In addition to this initiative, The Laneway Project has received lots of local media attention and has been used as a precedent for the 'Backlane Public Art Design Competition' for the City of Winnipeg.
- Kelowna Gospel Mission Project - BCSLA Interior Chapter Members worked with Kelowna Gospel Mission Staff to create an outdoor courtyard to provide a safe place for homeless while beautifying Kelowna's downtown. This project turned into a project for a local Landscape Architecture firm and is scheduled to be constructed in the spring / summer of 2016.

Respectfully Submitted By:

Keith Nyhof, Director & Interior Chapter Chair

February 2016

BCSLA Vancouver Island Chapter Report

Please find following my report for the Island Chapter of the BCSLA. The year started with an event held at the Open Space Gallery in downtown Victoria called "See and Be Seen". This event featured talks by Victoria based members as well as invited guests. Michael Bocking gave an annotated history of the history of Landscape Architecture in Victoria. Greg Murdoch and Victoria Architect Franc D'Ambrosio gave an overview of several of their collaborative Victoria projects. The event was attended by our membership as well as local planners, architects and other allied design professionals.

The Island Chapter was host to the biennial outreach Board Meeting which alternates between The Interior and The Island Chapter. The venue for this event was the Empress Hotel overlooking Victoria's Inner Harbour. On the Wednesday prior to the weekend event, The BCSLA hosted a Members of the Legislative Assembly (MLA) Breakfast. The intent of this event was for the membership to meet with MLA's to promote and highlight our profession. It was a good introductory session with 12 BCSLA members and 12 MLA's in attendance. The MLA's were encouraging our Society to consider holding this event again in the future. This has the potential to be an important annual opportunity for the BCSLA to develop a strong direct connection between our Society and our Provincial Elected Representatives.

The Vancouver Island Regional Meeting and Idea Exchange was held in Victoria October 23-24, 2015. The weekend featured an open Board Meeting on the Friday. Guest speakers presented to the membership both on Friday afternoon and Saturday morning. We were fortunate to have Rob McLeod, of Metrix Professional Insurance Brokers, present to the membership on Friday afternoon an overview of the importance of professional risk management from the insurance perspective. On Saturday morning Trevor Coey of Bartlett Tree Experts in Victoria gave a strong presentation on research behind effective planting techniques for street trees in Urban Environments. Morley Eldridge of Millennia Research Ltd of Victoria gave the membership valuable insights into the collaborative and complicated relationship between the Landscape, Landscape Architects and Archeologists. The session closed with a behind the scenes tour of Victoria's Butchart Gardens.

The year finished off with a small afternoon Festive get together at the Royal Victoria Yacht Club.

Respectfully Submitted By:

Illarion Gallant, Director, BCSLA Vancouver Island Chapter

February 2016

BCSLA Whistler /Squamish Chapter Report

The BCSLA Whistler/Squamish Chapter welcomed BCSLA Members, Associates and allied professionals to this Whistler for the 2015 BCSLA Annual Conference, Showcase and AGM. The Chapter was integral to the success of the conference as they worked hard on the program and led informative tours. Several Chapter Members submitted abstracts that were included in the Conference Program. In December Tom Barratt, MBCSLA, organized the Third Annual Whistler Fiesta that was well attended. The BCSLA CE Committee is working with Northwest Landscape & Stone Supply on a Quarry Tour and Luncheon in May 2016. The Chapter will continue to meet informally to discuss commonalities that are unique to the Sea to Sky Corridor.

2015 saw a number of milestone events for CSLA and its component associations. These events resulted from continuous work by the CSLA board, committees, volunteers, components associations and their membership with the goal of advancing the objectives as set out in the 2015 -2017 strategic plan and strengthening the cooperation between the components associations and CSLA. A number of these milestones are as follows:

- Adoption of the Canadian Landscape Charter by all CSLA Components Associations
- Adoption of the CSLA and Components Associations Terms of Reference
- Initiation of the transition from BC Landscape Standards to Canadian Landscape Standards

The CSLA Board of Directors and its various committee members are continuing to develop a number of initiatives as well as the day to day activities of the Society. The following tasks are some highlights of the ongoing activities and initiatives that took place in 2015 and / or are ongoing:

Governance

- Developed and approved a Business Continuity Plan
- Developed and implemented a CSLA Communication Policy
- Hired a Communications Officer
- Planned a Governance Workshop for Components Association Presidents and CSLA Board of Directors coinciding with 2016 Congress in Winnipeg

Advocacy

- Conducted and made available a Study on the Value and Impact of the landscape architecture profession
- Drafted a letter to the newly elected Prime Minister
- Adopted the 2016 Advocacy task Force Action Plan
- Endorsed the United Nations Sustainable Development Goals
- Launched the Canadian Landscape Charter Portfolio
- Worked with other allied professional associations and participated in the discussion regarding the National Memorial for the Victims of Communism in Ottawa
- Awarded the first Component/Affiliate Advocacy Grant Program

Awards and Communication

- Invested 8 members into the College of Fellows
- Adopted the revised and modernized Awards of Excellence program
- Launched the first Governor General Medal in Landscape Architecture to be awarded in 2016

Membership Services

- Conducted and shared a Compensation and Benefits study of the profession
- Continued to expand the Continuing Education Calendar on the CSLA website
- Worked with the Canadian Nursery Landscape Association, the British Columbia Nursery Landscape Association and the British Columbia Society of Landscape Architects to initiate the establishment of a National Landscape Standard

In 2015, the CSLA Board of Directors held 3 teleconference meetings and 2 meetings in person (May in Mexico City, and November in Yellowknife). CSLA committees and sub-committees also met by teleconference to further develop specific actions related to the Strategic Plan objectives.

The 2015 CSLA Annual Congress was held in May in Mexico City, Mexico, where CSLA President Elect, Rob Norman (OALA) took over the presidency from Carol Craig (AALA). The Congress in Mexico City was an opportunity for CSLA members to network with their Mexican counterparts and discuss a variety of current issues affecting the profession across North America. Also this was also an opportunity for a more focused discussion with delegates from IFLA Americas. A charrette that focused on a downtown Mexico City site draw Canadian and Mexican landscape architects and members of the academia as well as students of landscape architecture from UNAM Faculty of Architecture and engaged them in a hands on half day collaborative event.

In June 2016 CSLA will hold their Annual Congress in Winnipeg, Manitoba, where current President Elect, Gordon Smith (APALA) will become the new CSLA President. The 2017 event will coincide with the IFLA congress in Montreal.

Respectfully Submitted By:
Nastaran Moradinejad, Director
BCSLA Representative to CSLA
February 2016

SCHOOL OF ARCHITECTURE AND LANDSCAPE ARCHITECTURE

As of July 1, 2016, Professor Ronald Kellett has assumed the position of Director of the School of Architecture and Landscape Architecture

SALA is initiating a new “Dual Degree Option” for students to concurrently pursue both the Master of Architecture and the Master of Landscape Architecture. Students will be able to complete both professional degrees in 4 years. We will accept our first class of Dual Degree students in September 2016. (See sala.ubc.ca/programs for more information)

2015/16 SALA LECTURE SERIES

The School of Architecture and Landscape Architecture provides a valuable service to the British Columbia professional community with a series of free public lectures held in downtown venues. We endeavor to invite people whose work is on the cutting edge of practice to invigorate the local community. The fall SALA Lecture series was themed “Infrastructure Everywhere” and included the following lecturers: **Hillary Brown**, New Civic Works & City College of New York, **Keller Easterling**, Yale University, **George Baird**, University of Toronto, **Susannah Drake**, dlandstudio, Brooklyn, NY, **Pierre Belanger**, Harvard GSD, **Piet Oudolf**, The Netherlands.

Additionally, SALA sponsors (with BCSLA and others) the Annual Garden Design Lecture. This year’s lecturer was author **Luisa Jones** of Provence, France.

The Spring 2016 SALA Lecture Series: **Georgeen Theodore**, Interboro & NJIT, Brooklyn, NY, **Janette Kim and Erik Carver**, Syracuse Architecture and Columbia University, NY, **Chris Cornelius**, Studio:Indigenous, & UWM, Milwaukee, WI, **Frank Barkow**, Barkow Leibinger, Germany, **Cornelia Hahn Oberlander**, Margolese Prize Lecture, **Yusuke Obuchi**, Studio Obuchi and University of Tokyo.

The **Second Annual Urban Design Forum** jointly sponsored by SALA and the UBC School of Community and Regional Planning will occur March 10 – 12, 2016. See <http://www.urban-design-forum.sala.ubc.ca/>

MASTER OF LANDSCAPE ARCHITECTURE PROGRAM

In the 2015/16 academic year, we admitted 29 new students into the MLA Program from an applicant pool of about 117. We currently have 63 full time students in the MLA program. 21 MLA students are expected to graduate in May. Landscape Architecture also currently has 5 students in the Master of Advanced Studies in Landscape Architecture Program.

Congratulations to our 2015/16 award winners!

Graduating students: (May 2015) Nathan Grimson - Canadian Society of Landscape Architects Award of Merit; Chris Windjack - Dr. John Wesley Neill Prize (supported by the BCSLA); and Miyo Takeda - Durante Kreuk Prize. Continuing students: Jaclyn Kaloczi - Robillard Scholarship (supported by the BCSLA); Stephanie Aitken- Douglas D. Paterson Award; Sara Rickenbacher – Paul Sangha Scholarship; Mark VandenDungen – PWL Partnership Scholarship; Melody Redekop - PMG Award; Allison Tweedie – DMG Scholarship; Mickella Sjoquist – Diane Lane Johnstone Scholarship; Melody Redekop – Masuno Travel Scholarship.

The following new students in fall 2016 received entrance scholarships: Tamara Bonnemaïson, Nicole Alden, Anna Thomas, Genevieve Depelteau, Lacey Barr.

FACULTY MEMBER SEARCH: We are currently searching for one faculty member who is anticipated to join us July 1, 2016.

PHILIP TATTERSFIELD ESSAY COMPETITION: The BCSLA and the Landscape Architecture Program jointly run the Tattersfield essay competition each fall. The winner of this competition receives a \$1000 scholarship funded by the BCSLA and has his and her article featured in the student- edited issue of *Sitelines* (see below under LASA report). This year’s jurors were: Mike Teed, MBCSLA & Chair: Sara Ahadi, BCSLA Intern and Associate Representative, Debra Barnes, MBCSLA; Kees Lokman, UBC Landscape Architecture Program, and Randy Sharp, FCSLA, MBCSLA (Inactive). The winners of the fall, 2015 competition were Christopher Szymberski and Stephanie Aitken, for their essay, “Cities for Engaged Citizens.”

BCSLA Intern/Associate Representative Report

The BCSLA Intern/Associate Sub-Committee is comprised of:

- Sara Ahadi – Liaison to the BCSLA Board of Directors (non-voting)
- Patricia Gooch – Sub-Committee member
- Nicci Theroux – LARE Workshop Organizer, Sub-Committee volunteer

Initiatives for the 2015/2016

- Dividing roles into key responsibilities continues to be an effective way to manage the time and responsibilities of the Intern/Associate Sub-Committee. We recommend a total of five members to ensure efficient committee participation and work distribution. A call for volunteers has been sent in the Friday File to draw more members on the Sub-Committee.
- Sara Ahadi served as the BCSLA Intern and Associate Sub-Committee Representative.
- The CE Committee has actively been working to coordinate networking events and fieldtrips, which aims to attract greater Intern and Associate attendance.
- Greater online presence on social networking sites has broadened the reach of the Sub-Committee.
- Attendance of the 2015 Annual Festive Season Party on November 27, 2015 was good and received very positive reviews from BCSLA Interns and Associates.

BCSLA 2016 Conference and AGM Preparation

- The BCSLA Continuing Education Committee graciously accepted to assist with the organization of the 2016 Conference and AGM taking place in Vancouver. All members of the Intern/Associate Sub-Committee have expressed their availability to assist for the 2016 Conference and AGM.
- President-Elect Al Neufeld and the Conference Organizing Committee have worked to develop the theme and program.
- Sara Ahadi and Patricia Gooch measured the venue for trade show requirements in 2015. Sara has also drafted a portion of the tradeshow floorplan.
- Mike Teed has committed to designing the conference program and signage.
- UBC SALA students have been invited to showcase water-related projects at the Conference.
- Based on the 2015 BCSLA Public and Professional Relations P&PR Committee Survey, 16.52% of members who attend the Annual Conference of BCSLA Interns. Their top reasons for attending the conference were: 1. Speakers; 2. Network & Socializing; 3. CE Credits; 4. Tours; 5. Tradeshow; 6. AGM; 7. Volunteer Opportunities. Members who commit to volunteering for a minimum of 8 hours are waived admission fees to the Conference. The most important part of the overall experience of the Conference for Interns and Students were: 1. Speakers; 2. Location; 3. Low Cost; 4. Social Functions; 5. Venue; 6. High Attendance; 7. Food.

LARE Exams

- A one-day long LARE study session will be held by Matt Mathes on March 12, 2016 at the McMillan room 370 at UBC. Based on positive reviews of previous sessions and expression of interest in additional workshops received by a previous informal survey of past participants, this session was scheduled and organized. The workshops are at no cost to attendees, but cost of covering basic food and accommodations are through the LARE Workshop budget. SALA students Allison Tweedie and Mickella Sjoquist helped arrange the venue for the LARE workshop. The Sub-Committee sent BCSLA Interns notices directly from the BCSLA Intern email to inform them about this session, and posts were also made onto the BCSLA Intern Representative LinkedIn page. A consistently up-to-date list of BCSLA Interns and Associates is necessary to ensure that Sub-Committee notices and events are received.
- Please see the Registrar's Report for LARE pass rates
- LARE Workshops continue to be an important resource for interns to learn about the exam format, form study groups, and become familiar with the exam content. The Sub-committee aims to organize additional study sessions with the help of more volunteer committee members.

UBC SALA Initiative

- On January 19, 2016 Sara Ahadi sat as a panel member at the UBC SALA Professional Practice course being taught to both March and MLA students. The aim of the panel discussion was to give first-hand experience with the internship to registration process, explain the challenges and benefits of it, as well as answer questions about the LARE. The students were clearly interested and felt it was a very informative session.
- On January 22, 2016 Sara Ahadi, in conjunction with two other BCSLA Board Members, Mark Vaughan, BCSLA Registrar, and Miriam Plishka, attended the SALA BCSLA Student Night. This panel discussion was aimed at explaining the role of the BCSLA, its mandate, what it does for the Landscape Architecture profession and its members, and why students should get involved prior to graduation.

BCSLA Intern Database

- The consolidation of the BCSLA website is in its final stages so that members can access all their BCSLA online activities from a single login. The new Work Experience tool of the Intern Reporting system is also being updated and is currently under testing by volunteers. Vancouver-based company Luna Design has been hired to manage and design the changes.

Vancouver Public Library Initiative

- A new list of recommended readings will be sent to Public Libraries in the Lower Mainland for request to purchase.
- "Landscape Architecture" is now an official authorized subject heading, as are the terms, "Landscape Architects", "Women Landscape Architects", "Landscape Architects and Planners", and "Golf Course Architects".

Moving Forward for 2016/2017 Term

- The Intern/Associate Sub-Committee will brainstorm new ways to engage interns in social events that include opportunities to further their knowledge base and networking opportunities. We maintain that informal workshop sessions are a more preferable way to use intern funds than pub socials.
- Sara Ahadi will remain as the BCSLA Intern/Associate Representative to the Board of Directors for the next year.
- The Intern/Associate Sub-committee aims to bring in new members to help with the organization of more additional events.
- The Sub-Committee is committed to increasing its presence on social media and has worked to be more active on the BCSLA Intern LinkedIn account
- The BCSLA Intern/Associate Sub-Committee will continue to build relationships with former interns and professionals who can offer engaging LARE workshops. These workshops have proven to be the number one way of engaging the BCSLA Interns as they balance work, life, and professional development.
- Nicci Theroux has updated the Intern email list on Google Drive, and the Sub-Committee aims to sustain a more updated list of Intern contacts and comply with federal and provincial privacy protection legislation, Anti-SPAM legislation and the BCSLA Privacy Policy

We invite committed BCSLA Interns and Associates to put their name forward to volunteer for the Sub-Committee. This is a great opportunity to network and gain CE Credits. Please contact Tara Culham at the BCSLA Office if interested. Many thanks to all of our various employers and families who support our time with the BCSLA – without them this would not be possible.

Respectfully Submitted By:

Sara Ahadi
BCSLA Intern/Associate Sub-Committee
February 2016

CO-OP WORK PLACEMENTS: Several agencies and firms have been a great help in placing our students during the summer months in student Co-op Work Placements. Such assistance is greatly appreciated. Relevant office experience obtained while a student helps to enrich students' education while making them better prepared to enter the landscape architecture workforce upon graduation. There is a great need to place students from May to August. If your firm is interested in hiring a summer student, please send a short advertisement for distribution to Nicole McDonald (nmcdonald@sala.ubc.ca) and request the Landscape Architecture Program's Co-op Work Placement Handbook. (NOTE: We have changed the name of this course and program to concur with UBC standards.)

ADJUNCT FACULTY: We welcomed a visiting faculty member to Landscape Architecture this past fall- Elizabeth Umbanhowar. Elizabeth teaches part-time at the University of Washington and works at Parametrix in Seattle. We continue to receive valued support from wonderful adjunct faculty in the Program. Douglas Justice, Paul de Greef, David Flanders, Isabel Kunigk, Karin England, Lara Davis, Geoff Cox, Kim Perry, Alex Man-Bourdon provided assistance this year. Many other BCSLA members contribute their time and expertise as thesis advisors, guest critics and lecturers. All of these contributions make the program a richer experience for our students.

OTHER UBC NEWS

The Faculty of Forestry at UBC is launching a new Bachelor of Urban Forestry Program under the leadership of Dr. Stephen Sheppard. The program focus will be planning and managing urban green-spaces and ecosystems for human welfare, ecological health, and protection of our cities' support systems. The program has launched, and has about 30 students this year.

LANDSCAPE ARCHITECTURE STUDENT ASSOCIATION

The Landscape Architecture Student Association (LASA) continues its key roles of: representing the landscape architecture students in SALA, developing student events, and practicing leadership and mentorship with the students. LASA has worked hard toward its goal of becoming more integrated with the architecture and environmental design students by: jointly serving on the School's Student Executive Committee, occasionally attending each other's student body meetings, aligning each other's goals, and working together through various initiatives. In 2015/2016 LASA has continued past traditional major events and continued to host and support smaller events and initiatives that enrich the day to day experiences for the students.

Small Events/ Initiatives:

1. **Fundraiser:** LASA continued a fundraising initiative with our Plant Sales. We completed one plant sale of tropical plants. This initiative has supported our wellness goals by greening our studio space and therefore making it a more pleasant space to work.
2. **Social Experience:** The social committee has continued to look for ways to improve the day-to-day social aspects of studio life. Some initiatives include waffle breakfasts and studio potlucks.
3. **Wellness Initiatives:** Ali Canning and Jaclyn Kalozci focused on programming that benefits the physical and mental health of students. This year, the wellness committee advocated the need for student health awareness and were successful in acquiring an increase in funds to help subsidize the cost of some of these programs. These include:
 - a) **Yoga:** LASA and Ali have continued to organize weekly yoga sessions. The yoga classes have been a huge success with an average of 10 students attending each class.
 - b) **Wellness Walk:** LASA and Stephanie have developed a weekly stress-relief walk on Wednesdays. Students walk and explore areas of the UBC campus, such as the: Nitobe Memorial Garden, UBC Botanical Garden, Museum of Anthropology, and Wreck Beach.
 - c) **Wellness Break:** Jaclyn has prepared two lunches using money from the LASA budget. These have been a great success and allow the growing body of LARC students to take a break and get to know each other over healthy snacks.
 - d) **CASA Student Experience Survey:** This survey was originally developed by the Graduate Architecture, Landscape, and Design Student Union (GALDSU) at the University of Toronto in the Fall of 2013, in collaboration with a representative of the Department of Psychology at the University of Toronto as part of GALDSU's Mental Health Initiative. Students in SALA were asked to fill out this survey. Results have yet to be compiled.
4. **End of Semester Dinner:** This year (2015) LASA planned an end of semester dinner in which all MLA students and faculty were invited. The dinner was held at The Irish Heather on December 7.

Continuing events:

1. Annual Corn Roast: The annual Corn Roast took place in September 2014 in which we continued the tradition of bringing the students together with a corn barbeque.
2. SALA GALA: The annual SALA Gala will be taking place at SoundHouse Studios this February 27. This year the theme is 'Futurism' which will complement the industrial nature of the venue.
3. Brown Bag Lunch lectures: LASA has continued the Brown Bag Lunch lecture series in which we have had nine lecture thus far. Our Vice President Internal, Ivy Smith, worked hard to develop Brown Bag Lectures that would show case students projects and bring together professionals from different aspects of the field of landscape architecture. Recently, we held the BCSLA Brown Bag lecture in which Mark Vaughan, Sara Ahadi and Miriam Plishka spoke to over thirty landscape architecture students about the BCSLA.
4. Student-edited Sitelines magazine December 2015: LASA and Vice-President External, Allison Tweedie, had an enjoyable experience organizing the Sitelines December 2015 Student Edition in which nine written works were submitted, which included the Philip Tattersfield Essay Competition Scholarship. The works showcased the range of projects that the MLA students had worked on throughout 2014/2015.
5. Meet and Greet: LASA held the annual meet and greet event at the beginning of September to welcome new students.

WITH THANKS: On behalf of the Program, we would like to close by thanking the membership of BCSLA and local firms for continued support of the Landscape Architecture Program. Wonderful scholarships, donations, and gifts-in-kind, as well as energetic guest lecturers and wise studio critics give a program added depth and grounded perspectives. This support is crucial to our continued development and success.

Cynthia Girling, Chair, Landscape Architecture

Allison Tweedie, MLA student, School of Architecture and Landscape Architecture

History of the Continuing Education (CE) Program

In 2003, the BCSLA Membership approved a Special Resolution establishing that CE be a mandatory obligation for BCSLA Registered Landscape Architects, Landscape Architects, Inactive Members, and Interns. The voluntary program was a success; the Membership responded positively to monitoring their CE activities and a survey of the Membership's professional needs and areas of interest were recorded. The Continuing Education Committee will continue to monitor and review the success of the program and advise the Membership regularly.

CE Policy

BCSLA encourages our Members and Associates to be *Life Long Learners* in order to uphold the health, safety, and welfare of the public as required by our legislation. Registered Landscape Architects, Landscape Architects, and Interns are required to submit a minimum of 30 CE credits over a three-year period. That requirement is pro-rated for new members and members who re-activate their membership. Inactive Members are required to meet a minimum of 15 credits over the same three-year period. The CE Committee also can propose changes to the CE policy document and make recommendations to the Board of Directors for their consideration. The CE Committee audits CE reporting from members from time to time and can consider requests to waive the requirement on a case-by-case basis. In 2014 the CE Committee reviewed members' reported credits for 2011-2012-2013 and conveyed deficiencies and subsequent penalty assessments to the Board of Directors for their deliberation. The next review will occur in 2017, following the next CE cycle (2014-2015-2016). There is still time to sort out your CE record.

Changes to the 2014-2015-2016 CE Policy

The mandatory BCSLA Continuing Education (CE) Program requires members to **report their CE Credits online**, and we are now entering the final year of the 2014-2015-**2016** reporting cycle. Changes introduced at the start of this cycle included reduction of the LARE credit to five credits per examination passed and reduction of the full-time employment credit to three credits per year. The *2014 CE Policy* is available online along with the *2014 CE Input and Credit Guide and Compliance Schedule A* at <http://www.bcsla.org/education/continuing-education-ce>

CE Programs

A major task of the CE Committee is to identify and support CE opportunities for the membership. Input from members is valuable in the development of programming and credit allocations – so please send us your ideas. Through the Friday File and special announcements, we provide information to members on seminars, courses, and other opportunities for acquiring CE Credits. As requested by the membership at the 2014 AGM an ideas zine (titled “*101 ways to get CE Credits for free or next to nothing*”) was published in 2015 to help members find easy ways to get the necessary credits wherever they live, and without spending a lot of money in their quest to meet membership requirements through lifelong learning. The CE Committee has since received positive feedback from the membership that the ideas have stimulated CE activity (and good humour).

In 2015, the BCSLA CE program continued the Landscape Café series with a pre-conference evening event on April 23 in Whistler: *Adapting to Invasives with Kathy Dunster, MBCSLA, RPBio*

Regional networking events were organized by BCSLA Chapters in the Interior, Whistler, and on Vancouver Island. The Public Sector Sub-Committee arranges tours and discussions relevant to their particular field. BCSLA CE Committee was a key sponsor of the UBC SALA/Continuing Studies Garden Design Lecture by Louisa Jones from Provence, France on November 6. The CE Committee is continuing to develop the idea of hosting themed walking / cycling tours to sites featured in the Web Atlas <http://www.sitelines.org/webatlas/> as a way to animate the Atlas and physically explore our local landscapes and (of course) have some fun. The “Downtown” location for the 2016 AGM and conference will give us a chance to test the idea. The CE Committee has been heavily involved in developing the 2016 conference theme and program planning. A Quarry tour in Squamish in May 2016 is also being planned.

We were delighted to have some new members volunteer on the CE Committee this year; they came along just when we needed more hands and minds to help with the 2016 Conference. Many thanks to all on the Committee and to all staff and volunteers that help make the BCSLA Continuing Education program function successfully.

Katherine Dunster, Chair
Patricia Gooch
Nastaran Moradinejad
Nancy Paul

Dave Thompson
Cindy Hsu Becker
Stephen Watt

Respectfully Submitted By:

Katherine Dunster, CE Committee Chair
February 2016

Committee Members

Al Neufeld – Chair, Adrienne Brown, Alina Maness, Brad Snelling, Daryl Tyacke, Dylan Chernoff, Emily Dunlop, Jacqueline Lowe, Jennifer Wall, Ron Myers, Mike Teed

The BCSLA Public & Professional Relations (P&PR) Committee meets monthly. The meetings over the last year have been held at the offices of Durante Kreuk Ltd who have graciously provided access to their board room. Thank you DKL.

This has been a very active committee with individual members taking on coordinating roles and all members participating in each of the initiatives with input, review and feedback.

Work Program addressed in 2015 – 2016

Construction Site Signs

Mike Teed has been leading this initiative to finalize new construction signs featuring the BCSLA logo/wordmark. Board approval has been received on the new sign design and production costs determined. Signs are now available to order from the BCSLA office with your company name and contact information.

Web Atlas

Adrienne Brown has continued to promote the Web Atlas and coordinate new additions. In 2015 the homepage featured examples of heritage projects (June to October) and playgrounds (October to February), with a total of over 20 new projects being featured and added to the site. At the beginning of 2016 a request was made for projects related to water in order to build on and celebrate this year's AGM theme.

Climate Change

The P&PR Committee reviewed a proposed joint statement on Professional Leadership in a Changing Climate and recommended that the Board adopt this joint statement and become one of the signatory organizations noted on the document. This statement is now posted on the BCSLA website.

BCSLA Landscape Schedules

Completed and distributed revised Landscape Schedules along with updated Guidelines for Use. Letters were sent to local government organizations in BC and allied professionals requesting support of the use of these schedules by BCSLA members. These schedules and guidelines were forwarded to the CSLA who are now considering how these could be used as a template for a consistent standard across Canada.

Competition Policy

Mike Teed coordinated revisions to the draft competition guidelines which were then approved to receive a legal review. The suggested changes from the legal review have now been incorporated into the competition guidelines which will be brought forward to the Board for approval and distribution.

Recommended Fee Guide

Emily Dunlop, Adrienne Brown and Margot Long have continued to coordinate the initiative to update the recommended fee guide first adopted by the Board in 1999. A process is well underway to establish a review committee of members in representing a cross section of professional landscape architects across BC. A legal review has been completed and a draft of the guidelines forwarded to the Board.

Request for Proposals

Ron Myers is coordinating an initiative to review good and bad examples of RFP's with the intent of developing some guidelines for RFP's being administered in the public sector.

On Line Member Survey

Emily Dunlop spearheaded a major initiative of surveying BCSLA members on a number of outreach and promotional programs supported by the BCSLA. Main topics included printed publications, construction site signs, BCSLA web sites, conferences and general communications. An amazing member response rate of 64% was achieved. A summary and report on the findings has been presented to the Board. The P&PR committee will develop a Survey Action Plan to focus on areas of priority evident in the survey results.

Sitelines Annual Membership and Firm Roster

David Rose continues to work with BCSLA office staff on the Roster. The 2016 edition will be circulated to more than 1,700 BCSLA Members and Associates, allied professional organizations, public and private sector entities and government agencies. BCSLA provides the editorial listings for the Roster. Naylor Publications does the graphic work, provides proofs, edits and circulates the Roster. In exchange Naylor Publications earns revenue from advertising. A portion of the revenue is returned to the BCSLA. With due consideration to paper, ink, transportation and other environmental costs we continue to produce the Roster as it has received positive feedback from Member and users.

Sitelines Magazine

The BCSLA is pleased to work with enthusiastic volunteers to produce Sitelines magazine six times per year. BCSLA is grateful to the following volunteer Co-Editors who came forward in 2015 with a dedicated theme for each issue:

February 2015	Drawing From Travel, Jane Durante
April 2015	2 Many Questions – Youth in Landscape, Ted Uhrich
June 2015	The Healthy City, Randall Sharp
August 2015	Invasive Free Future, Gail Wallin
October 2015	Power of Place: BC Design, Andrew Robertson
December 2015	Iterations of the Everyday, Allison Tweedie

Social Media

The BCSLA Facebook (FB) page continues to be popular. We currently linked to the BCSLA Twitter account (<https://twitter.com/BCSLA>) and LinkedIn (.<https://www.linkedin.com/groups/5074296>) accounts. Facebook insights show that we have likes from across the globe including but not limited to: Egypt, Thailand, Europe, Brazil, Mexico, India and here at home. Liking the FB page is a fun and casual way to raise awareness of the profession and the Society. You can view us on FB event if you do not have a FB account. Visit us on FB www.facebook.com/BCSocietyofLandscapeArchitects?ref=aymt_homepage_panel

BC Land Summit Society

The BC Land Summit Society (BCLSS) is an incorporated non-profit society comprised of five member professional associations all of whom have ties to land and land-use in BC. The member associations include: Appraisal Institute of Canada – BC (AIC-BC), the BC Institute of Agrologists (BCIA); the BC Society of Landscape Architects (BCSLA); the Planning Institute of British Columbia (PIBC); and the Real Estate Institute of BC (REIBC). The BCLSS has its own bylaws, and is governed by a five-person Board of Directors, comprised of the five principal or chief staff persons from each of the member professional associations.

The primary purpose of the BCLSS is to successfully organize and deliver a combined joint professional development and networking conference for the member associations and their respective individual members every five years (known as the BC Land Summit). The first three BC Land Summit conferences were held in 2004, 2009, and 2014 respectively.

Following the 2014 BC Land Summit, the BCLSS Board engaged an outside consultant to review and make recommendations to improve the effectiveness and success of future BC Land Summit conferences – including the functioning of the BCLSS in planning and implementing the Summit. A number of useful and practical recommendations were reported back to the Board. The BCLSS Board organized a Strategic Retreat and Working Meeting in November 2015. We developed:

- *Mission Statement & Strategic Vision for the BCLSS and Board of Directors*
- *Strategic Outline of Clear BCLSS “Agreed Terms of Participation”:*
- *High-Level Strategic Plan / Objectives Going Forward (to 2019 BC Land Summit)*
- *Strategic Overview of Key BCLSS Roles, Responsibilities & Relationships:*
- *Strategic Overview of Board Policy Needs, Gaps & Objectives*

The next BCLSS meeting will be held in the Spring 2016 to begin preliminary planning for the 2019 BC Land Summit.

Websites

BCSLA publishes two websites www.bcsla.org and www.sitelines.org. Thanks to Pawel Gradowski who was key in website development and maintenance before moving overseas. Another thanks to Andrew Wasson and the website wizards at Luna Design for their tireless efforts! They have provided a report that follows.

BCSLA Website (<http://www.bcsla.org/>)

Summary

In 2013 the BCSLA website was migrated from an older unsupported technology platform to a modern and better supported platform which consolidated BCSLA member's online activities within a standardized and supported system consisting of the Drupal content management system and the CiviCRM contact/membership management system. This provided the means to enable the majority of website updates and maintenance to be performed in-house. Within this system we have migrated the data and functions for CE updates, LARE tracking and the online Intern Work Experience logging and reporting tool.

The last piece of the puzzle was the Work Experience logging and reporting tool which was integrated into the site in late 2015 and early 2016. It is currently being tested by a group of interns. We are in the process of reviewing the intern notes and will be turning the system on shortly. We still have some legacy work experience data from the old system to migrate into the new one but the tool for creating and reviewing work experience logs on the main BCSLA website is essentially complete. Once the new Work Experience logging and reporting tool is up and running and all legacy data has been moved over, we can disconnect entirely from the old website member pages and operate everything from the new site.

BCSLA Website General Website Updates and Maintenance

The BCSLA website is relatively maintenance free other than requiring software updates which are handled by Luna Design. Content updates and maintenance are managed almost 100% internally by BCSLA administration.

BCSLA Website Future

Now that all online activities are run from a single point, BCSLA has the opportunity to provide additional member services from the site:

- Event listing and signup (with paid registrations) can be run from the BCSLA website
- Membership renewals (with payment or pay later) can be offered from the BCSLA website
- A variety of communications tools can be operated from the website including managing email lists of all members, committee members and the BCSLA eNewsletter can be managed and run from the website

BCSLA Website Mobile Compatibility

The BCSLA website is built with "responsive" design capabilities which allow it to scale to fit the desktop or laptop window it is being viewed in. In order to accommodate mobile phones and tablets, the website "theme" which applies design elements to the content management system will need to be reconfigured to allow for smaller screens. This entails rearranging page regions to better fit a phone screen, adjusting the scale of the page elements and shaping out the navigation bar and sub navigation for a mobile friendly navigation scheme. To date some preliminary discussion has taken place but no concrete plans have been made to make the BCSLA website mobile friendly.

Sitelines Website (<http://www.sitelines.org/>)

The Sitelines website is relatively maintenance free and other than applying software updates, the site requires very little outside attention. Content updates and maintenance are managed almost 100% internally by BCSLA administration.

Sitelines Web Atlas

The Web Atlas component of the Sitelines website is for the most-part managed by Adrienne Brown. In 2016, Luna Design will continue to assist with regard to placing maps and helping Adrienne with some of the complications surrounding the Web Atlas's integration with Google Maps.

Sitelines Web Atlas Future

Adrienne and Luna Design have discussed improving the Web Atlas by integrating it more fully with the content management system. This would allow for easier maintenance/upkeep of the Web Atlas and reduce the chance of problems occurring between the website and the Google Map part of the equation. In order to achieve this integration we will need to integrate a drag & drop interface into the content management tools which would then enable Adrienne to log in and more efficiently create Web Atlas content and have it linked to the Web Atlas map graphics. To date some preliminary investigation has taken place but no concrete plans have been made to take on this project.

Sitelines Mobile Compatibility

The Sitelines website was developed before internet equipped smart phones took influence over the way websites are used and as result was not designed with mobile or responsive capabilities in mind.

The website and content management are capable of becoming a mobile friendly f site with some work. This would require removing the existing “theme”, which integrates the design and layout with the site and replacing the old static theme with a responsive and mobile friendly theme that provides a varied scale and layout depending on the size of the device viewing the site. To date, no concrete plans have been made to update the Sitelines website for mobile compatibility.

Website Software Upgrades (distant future)

At some point but not in the immediate future, we will need to upgrade the Drupal content management systems that the BCSLA website’s run on to the next version. Content management powered websites like the BCSLA website and the Sitelines website require upgrades from one version to the next periodically. The Drupal organization who furnishes the content management system released the next version (Drupal 8) at the end of 2015 but will continue to support Drupal 7 which BCLSA website’s run on for the next several years. At some point we will need to plan for an upgrade of the content management system and we can assess our options at that time.

**BRITISH COLUMBIA SOCIETY OF LANDSCAPE ARCHITECTS
2016 Annual General Meeting Report**

**ADP Sub-
Committee
Report**

Local Government	BCSLA Registered Landscape Architect	Term Ending
Corporation of Delta (1yr term)	Don Wuori (2) Michael Patterson (2)	February, 2017 February, 2017
City of Duncan (New)	Cam Campbell	July 19, 2017
City of Esquimalt	Jill Singleton (2) Paul de Greeff (2)	June 30, 2017 June 30, 2017
District of Maple Ridge	Kyoung Bae Park (2) Blair Arbuthnot (2)	December, 2017 December, 2016
City of Nanaimo	Fred Brooks	March, 2018
City of New Westminster	Maria Fish (2) Meredith Mitchell	January, 2018 January, 2017
City of North Vancouver	Alexandre Man-Bourdon Karin England	January, 2018 January, 2017
District of North Vancouver	Liane McKenna (2) Amy Tsang	December, 2015 December, 2015
City of Parksville	Cara MacDonald (2)	December, 2016
Village of Pemberton	TBD	
District of Pitt Meadows (New)	Matt Harbut Doron Fishman	July, 2017 July, 2017
City of Port Moody	Jason Wegman (2)	December, 2016
City of Richmond	Grant Brumpton (2) Doug Shearer (replacement)	December, 2016 December, 2016 (compl term)
City of Saanich	John Gauld (2) Illarion Gallant (2)	December, 2016 December, 2017
District of Squamish	Ian Stewart Crosland Doak	September, 2016 September, 2017
Squamish Nation	TBD	
City of Surrey	Erika Mashig (2) Stephen Vincent (2)	July, 2017 April, 2016
Vancouver (1 st Shaughnessy)	Donna Chomichuk (2) Lu Xu	February, 2017 February, 2016
City of Vancouver	Ken Larsson David Jerke	December, 2016 March, 2016 (date pending)
City of Victoria (18 mos. terms)	Rene Lussier Cynthia Hildebrand (2)	June, 2017 June, 2017
District of West Vancouver (1yr terms)	Keith Ross (2) Dimitri Samaridis (3)	January, 2017 January, 2017
Resort Municipality of Whistler (1yr term)	Kristina Salin Julian Pattison	December, 2016 December, 2016
City of White Rock	Ruchir Dhall	December, 2017
UEL	Nancy Paul Saba Farmand	January, 2018 January, 2018
UBC	Jane Durante (2)	September, 2017

Numbers in brackets indicates term reappointment.

Please see the next page for

I am pleased to report that this past year we were able to meet all the requirements and requests for registered landscape architects representing the BCSLA on the various Advisory Design Panels.

I reported last year that the Tsawwassen First Nation was interested in starting an advisory panel but for some untold reason decided not to proceed. We did put out a 'nomination call' and received many applications which were presented but it became apparent this was not going to materialize. We thank those members who did come forward.

Though the TFN was a disappointment we did still accomplish having two new design panel added to our list - notably the Cities of Duncan and Pitt Meadows! Each for differing reasons took many months to get formulated and supported through their planning departments and city councils.

As always city councils are looking for representation on their design panels and committees to be of a diverse background of the population including gender. Of course our existing ADP Guidelines support diversification and I want to remind our members that all are welcome and appreciated for the time, effort and expertise provided as volunteers. Please keep in mind however, that all appointments must be made through the BCSLA whether it is a new advertised position or a reappointment and not by direct contact of the municipalities. Please notify the BCSLA should a municipality rep contact them directly.

I believe this report gives an accurate overview of the Sub-Committee's activities for the previous year and extend to all members to contact me directly with any suggestions, feedback, questions or concerns.

To all those who have come forward offering to participate on Advisory Design Panels - a big thank you!

Respectively Submitted By:

Al Tanzer, ADP Sub-Committee Chair
February 2016

General Insurance Products for BCSLA Members

These broad ranges of products are available from Mumby Insurance Brokers Inc. who has worked with landscape architects for more than 25 years. This voluntary program is a benefit of your Membership. You can choose from the following options:

- i) Home, tenant, condo, rental income and property owner's insurance, with discounts of up to 60% available. – underwriter is Waterloo Insurance Company.
- ii) Long term disability, office overhead insurance, extended health care and dental insurance, term life insurance and personal accident insurance.

Contact Douglas Pinnell at Mumby Insurance by telephone at (800) 446-5745 or by email at getaquotenow@mumby.com.

Professional employees such as technologists, arborists, planners, etc, working for landscape architectural firms are eligible for benefits, within the BCSLA Group Insurance program. The professional employee must work a minimum of 25 hours per week.

Group Liability Insurance (Errors and Omission Insurance)

Metrix Insurance Brokers Inc. and XL Insurance (underwriter), continue to provide competitively priced group liability insurance to our Members and firms. This group policy is customized to include many features unique to landscape architecture. As outlined last year, premiums have remained stable for the past five years. Firms with fees less than \$300,000 / year can expect no premium increase. Firms with greater than \$300,000 in fees can anticipate a premium increase between 2% and 3%, depending on the fee growth and whether projects are domestic or foreign countries.

Metrix and XL Insurance will continue to offer firms with consistent / stable fees from year to year, the option of a two (2) year policy. These firms in 2017 will not need to complete a renewal application and will have no premium increase.

For further details, free quotes, and particulars relating to your needs, please contact Rob McLeod at Metrix Professional Insurance Brokers Inc. by mail at #1500, 1166 Alberni Street, Vancouver, BC V6E 3Z3, by telephone at (604) 629-2680 or email at rmcleod@mpib.com.

Participating firms are encouraged to enroll in a professional liability education program (PLEP), to increase their knowledge and awareness of liability insurance issues. Each firm that successfully completes various short programs receives a 10% discount on their premium. In addition, Metrix Insurance facilitates a yearly one day seminar, which qualifies for the 10% discount and BCSLA continuing education points. This year the dates for the annual XLDP / Metrix seminars are as follows:

- o Tuesday, April 12, 2016 – Fairmont Empress, Victoria, BC, 9:00 am – noon.
- o Wednesday, April 13, 2016 – Marriott, Vancouver, BC (morning & afternoon sessions)

Claims continue much the same as previous years:

- I. More 'trip and fall' claims where the allegation is that the landscape architect's design caused parties to slip and injure themselves,
- II. Redevelopment of a public rooftop indoor park project resulted in a claim when leaks caused water to escape from the planters, penetrating walls, floors and ceilings causing damage to tenants of the premises located below.

Industry Trend:

- I. Landscape architects are being requested to act as a prime consultant and retain other design disciplines as sub-consultants. Serious consideration should be given to how they should proceed, specifically to how the agreements are arranged and if the other consultants should be retained directly by the project Owner.

Commercial (Office) Insurance

Metrix Insurance Brokers Inc. together with various insurance underwriters, continue to offer competitively priced commercial general liability insurance packages with increased enhancements for private firms. As with liability insurance, the best coverage and premiums are based on a firm's fee size, the nature of work, and in which country(s) the firm is practicing. Firms providing services in the US and foreign countries necessitate different insurers. For further information contact Michael Russell.

This past year, the BCSLA has entered into an agreement with Nexus Insurance Brokers to provide another alternative for business insurance office packages for our members. For further details and free quotes contact David Barton or Ken Addison at # 303, 566 Lougheed Hwy., Coquitlam, BC V3K 3S3 or by telephone at 604-420-250 or email at ken@nexusinsurancebrokers.com.

Jay Lazzarin, BCSLA
Insurance Sub-Committee Representative
February 2016

The BCSLA is comprised of enthusiastic volunteers who provide leadership and direction on important issues. They are elected by the Membership to attend to Society business in accordance with our Bylaws and Standards of the Professional Conduct. The Board of Directors is comprised of the following: President, President-Elect, Past President, Registrar, Treasurer and seven Directors. There are also three non-voting Board Members: BCSLA Intern/Associate Representative, UBC Representative and Student Representative.

At the 2016 Annual General Meeting on April 2, 2016, **Al Neufeld** will assume the role of President and **Judith Blake Reeve** will become Past President. **Debra Barnes** and **Bob Lilly** have one year remaining in their terms as Directors. **Scott Watson** also has one year remaining in his term as Director and will resign to put his name forward as President Elect.

Mark Vaughan, Registrar, has completed his term and will allow his name to stand for a two-year term as Registrar. **Cynthia Hildebrand**, Treasurer and **Nastaran Moradinejad**, BC Representative to CSLA have completed their two-year terms and have put their names forward for a two-year term in the same position. **Illarion Gallant**, **Vancouver Island Chapter Chair** and **Miriam Plishka** have completed a two-year term as Directors and will allow their names to stand for a two-year term.

Keith Nyhof, will step down as the Interior Chapter Chair. **Jacqueline Lowe** steps down as Past President after several years on the Board of Directors. A big thank you to: Keith and Jacqueline for their service to the BCSLA. You have earned a well-deserved break!

Sara Ahadi has been serving as the lead on the BCSLA Intern and Associate Sub-Committee for several years. Her successor will be appointed at a future Board meeting. **Cynthia Girling** continues to serve the UBC Landscape Architecture Program Representative. **Allison Tweedie** and **Mickella Sjoquist** have served as the Student Representatives and a successor will be appointed soon. A huge thanks to Sara, Cynthia, Allison and Mickella for their hard work! All serve on the Board as non-voting Members.

Detailed below are the Board of Director vacancies. We urge you to consider putting your name forward to serve on the Board as it is a rewarding experience. Applications and / or nominations should be submitted to Jacqueline Lowe, Nominations Committee Chair, in care of the BCSLA office until **March 15, 2016**. Nominations will also be accepted from the floor at the AGM. Elections will take place at the AGM from the list of Members who have put their names forward or who are nominated.

There are four Directors positions open for nomination. **Alexandre Man Bourdan**, **Robert Fershau (Interior Chapter Chair)**, **Illarion Gallant (Vancouver Island Chapter Chair)**, **Jordan McAuley** and **Miriam Plishka** have put their names forward to serve as Director. Please contact the BCSLA office for more information.

POSITION	Nominee
President-Elect	Scott Watson
Treasurer (two-year term)	Cynthia Hildebrand
Registrar (two-year term)	Mark Vaughan
CSLA Representative (two-year term)	Nastaran Moradinejad
Director 1, 2 and 3 (two-year term)	
Director 4 (one-year term)	

BCSLA Awards

Thank you to those Members who submitted names for BCSLA Awards. The Board of Directors will select winners at their February, 2016 meeting. All BCSLA Award Recipients will be announced in the Friday File and at the Conference in April 2016

CSLA Juror

Thank you to everyone who allowed their name to stand as a Juror for the CSLA Awards of Excellence. **Don Wuori** was appointed as the Juror and **Joe Fry** was selected as the Alternate. CSLA Awards from BC will be recognized at the BCSLA Conference.

BCSLA Committees

BCSLA Committees and Sub-Committees are always looking for volunteers. The BCSLA Core Committees are:

- a) Bylaws & Standards Committee
- b) Continuing Education Committee
- c) Credentials Committee
- d) Finance Committee
- e) Nominations Committee
- f) Public & Professional Relations Committee

A complete list of BCSLA Committees and Sub-Committees and their volunteers is available at : <http://members.bcsla.org/bcsla.asp>. Thank you all for your service to the Society on behalf of the Members.

Respectfully Submitted By:
Jacqueline Lowe, Nominations Committee Chair
February 2016