

BCSLA SITELINES MAGAZINE CONTRIBUTOR HONORARIA POLICY

The BCSLA and Sitelines Editorial Advisory Board (SEAB) recognize the importance of expanding the range of Sitelines contributors to include more diverse perspectives. The BCSLA offers honoraria to certain Sitelines contributors as detailed in this policy. The purpose of the honorarium is not to compensate contributors at market value, but to acknowledge and respect the contributions of voices from outside of the BCSLA and landscape architecture profession.

Scope

An honorarium is a one-time payment of \$50 CAD paid by the BCSLA. The honorarium will be paid either via cheque or via Visa gift card which can be spent like cash.

To be considered for an honorarium, the contributor:

- Will not benefit from BCSLA CE credits.
- Will offer expertise outside of the professional practice of *landscape architecture.
- Through their contribution to Sitelines, will aid in the SEAB's objective to ensure that Sitelines is a platform that engages with and encourages contributions from diverse and underrepresented voices.

Procedure

Contributors receiving honoraria will complete the **Honoraria Form**. The BCSLA and SEAB will protect contributors' information in accordance with the [BCSLA Privacy Policy](#).

SEAB will forward completed Honoraria Forms, along with meeting minutes approving the honoraria, to the BCSLA Office. The BCSLA Office will mail cheques and a copy of Sitelines to contributors upon completion of the issue that the contributor has provided content for.

Copyright

Sitelines contributors retain copyright of their work. The BCSLA/SEAB will be granted permission, as agreed upon with the contributor, to publish the work one time in the agreed upon issue of Sitelines magazine, both print and online formats. SEAB may use a portion or full image or text for marketing and promotional use on social media. Without explicit prior written consent from the contributor who created the content, the BCSLA/SEAB will not be able to reproduce any content in subsequent issues, or any other publications, promotional materials, or correspondence.

**Based on the BCSLA definition of landscape architecture: <https://www.bcsla.org/profession/what-landscape-architecture>*