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Terms of Reference for Submissions to Sitelines Web Atlas

- 1. Name of Project.
- 2. Name of Firm / Organization of Record, and optionally the name of individual Landscape Architect(s).
- 3. Date of Completion (and demolition if applicable this site provides a venue for spaces lost to redevelopment to "live" and be remembered).
- 4. Street Address.
- 5. 80-100 words describing significance of the project and the role of the landscape architect.
- 6. Two or more digital photos (ideally 1200 x 1600 pixels). If file sizes exceed 8 MB, please upload to an ftp site and provide a link.

Following the professional code of conduct set out by the BCSLA Bylaws, please ensure that you:

- A. Obtain approval from the client and other professionals involved in the design as appropriate, before submitting it to the Sitelines Web Atlas.
- B. Are prepared to provide a full list of the project team members upon request.

For further information, please review the BCSLA Standards of Professional Conduct and Practice, found at <u>http://www.bcsla.org/profession/documents/StandardApril24-2010adp.doc</u>.

Please note: Images submitted for inclusion in the BCSLA Web Atlas will be made available to the Sitelines design team, and may therefore appear in other areas of www.sitelines.org.

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