

**Job Posting Title**

Planner II – Recreation

**Company**

The City of Vancouver is striving to become the greenest city in the world by 2020 and we are proud to be one of Canada's Top 100 Employers, BC's Top Employers, and one of Canada's Greenest Employers.

With employees that have helped Vancouver consistently rank as one of the world's most livable cities, the City values a diverse workforce which represents the vibrant community we so proudly serve.

Consider joining our committed team of staff and being part of an innovative, inclusive and rewarding workplace.

**Department**

Vancouver Board of Parks and Recreation – Planning and Operations

**Competition #**

2015-0105

**Application Close**

March 25, 2015

**Employment Type**

Temporary Full Time

**Affiliation**

CUPE Local 15 Bargaining Unit (VMECW)

**Position Start Date**

May 11, 2015

**Position End Date**

March 02, 2017

**Salary Information**

Pay Grade 31: \$45.41 to \$53.83 per hour

**Main Purpose & Function**

This position develops and coordinates strategic planning efforts, policy initiatives, comprehensive plans or master plans that guide the overall development and delivery of the City's recreation and parks system. One of the specific functions of the position will be overseeing the development of a City-wide Recreation Services Master Plan planned for 2015/2016

Reporting to the Manager of Research and Planning this position works closely with the Parks Planning and Development staff teams including close collaboration with the Recreation management team. The position also works cross-departmentally within the City with a focus on initiatives within the Facilities and Planning and Development Services departments.

**Specific Duties & Responsibilities**

The Planner II investigates problems and identifies issues, develops study and strategy processes, conducts research and surveys, analyzes results, directing and evaluating studies, and writes reports summarizing complex issues and formulates policies and recommendations.

The Planner II will serve as a team leader and project manager on complex projects including organizing and developing project terms of reference, scope and requests for proposals, oversees consultant teams and supervises professional, technical, and clerical staff engaged on project and administers budget.

The successful candidate is responsible for ensuring the integration of recreation and parks interests, strategies, priorities and policies in the development of community plans, official development plans, large-site redevelopments, rezonings, development permits and other city-wide planning initiatives.



The Planner II will also design and conduct consultation with the public, stakeholders and other departments and agencies on matters related to assignments and answers enquiries from the public. The Planner II will represent Recreation and Parks interests at various cross-departmental staff technical teams, working groups and internal and external committees. The successful candidate also chairs meetings and attends Park Board and City Council meetings, and other civic and outside meetings to represent the department and make presentations and answer questions.

### **Qualifications**

#### Education and Experience

- A degree in community recreation and leisure studies, physical and policy planning, recreation resource planning, parks and recreation planning/management, landscape architecture, or a related field and a recommended minimum of five years professional experience in the municipal recreation and parks planning or planning field, supplemented by project management supervisory experience, or an equivalent combination of education and experience.
- Experience with work in interdisciplinary project teams, facilitation, evaluating proposals, communicating complex ideas and making sound recommendations.
- Desirable: eligibility for membership in the BC Society of Landscape Architects or the Canadian Institute of Planners.

#### Knowledge, Skills and Abilities

- Considerable knowledge of landscape architecture, indoor and outdoor recreation and leisure planning and design; recreation policy development; municipal recreation and parks trends; athletics and aquatics planning, municipal planning and development processes; and sustainable development.
- Ability to achieve multiple program objectives within defined timelines, manage complex projects, budgets, staff and consultant teams effectively
- Ability to facilitate collaborative decision making, negotiation, interest-based problem solving.
- Ability to work independently, be creative and use sound judgment.
- Ability to supervise staff.
- Ability to communicate ideas and make recommendations to governmental officials.
- Ability to act in a coordinating capacity internally within the department, cross-departmentally and with City officials and other interested groups including citizen groups.

We thank all applicants for their interest. However, only those selected for an interview will be contacted.

For more information on the City's commitment to diversity and inclusion, please visit the following link:

<http://vancouver.ca/your-government/diversity-in-hiring.aspx>