

CITY OF VANCOUVER



TEMPORARY OPPORTUNITIES Engineering Assistant II (Co-op Employment) Street Activities Branch, Project and Quality Management Position # 2015-50104176



Engineering Services is currently accepting applications from qualified individuals for a temporary full-time Engineering Assistant II in the Street Activities Branch, Project and Quality Management Division. This opportunity is for approximately 4 months (May to September 2015). This position will perform a variety of field and office duties in the Street Activities Branch which is responsible for transportation programming and on-street elements, including: horticulture maintenance, temporary public space installations, patios, vending and furniture on City rights-of-way. Outside duties will include: performing field observations and studies, working with internal and external stakeholders, and collecting data. Office duties will include: preparing simple AutoCAD drawings, public consultation materials, managing a database, and communicating with the public verbally and through social media and letters.

REQUIREMENTS:

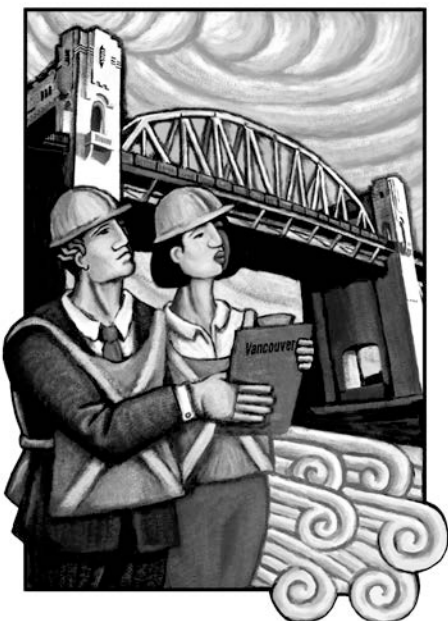
Education:

Must be a registered student in a Civil, Integrated, or Environmental Engineering program, or a registered student in an Architecture or Landscape Architecture program. Interest or completion in transportation courses is preferred.

Key Abilities & Experience:

- Some knowledge of civil/transportation engineering principles; and/or urban design principles.
- Working knowledge of AutoCAD, Excel, Word, Access, GIS, and PowerPoint.
- Ability to collect field notes, measurements and photos and make basic recommendations for improvements while recognizing basic constraints affecting construction.
- Ability to perform elementary drafting, make simple computations, and maintain and organize database and office notes pertaining to the work.
- Experience interacting with the public complemented with excellent verbal and written communication skills.
- Familiarity of the City's street system, transportation policies, and cycling network would be preferred.
- Familiarity with the City's By-laws (e.g. Street and Traffic, Granville Mall, Street Vending and Noise By-laws), Transportation 2040 Plan, Healthy City Strategy and the Manual of Uniform Traffic Control Devices would be an asset.
- Ability to work well with others under competing deadlines with little or no supervision.
- Transportation arrangements must meet operational requirements of the Engineering Services Department.

Starting hourly rate for an Engineering Assistant II is \$25.61/hr (January 2015 rate), plus a percentage in lieu of benefits. Interested candidates should include the position number on their application and submit a co-op application through their co-op program; or by February 20th, 2015:



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Streets Activities Branch
City of Vancouver
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Fax: 604.871.7212

Email: street.activities@vancouver.ca

Thank you for your interest, only those selected for an interview will be contacted.

*Resumes will remain active on file for three months.
The City of Vancouver is an equal opportunity employer*

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