



The City of Richmond is a diverse and dynamic community in pursuit of our vision to be the most appealing, livable and well-managed community in Canada.

Park Design Technician 2014206

Regular Full-Time

\$30.75 - \$36.20 (per hour)

POSITION OVERVIEW

Reporting to the Parks Project Technologist, this position provides technical support for park planning, design, and construction projects and is responsible for facilitating the successful transition from conceptual design to detailed final construction document readiness. Examples of key work activities include:

- Development and preparation of base plans, drawings, and specifications for park design and construction projects including integrating survey data, civil services and utilities.
- Preparation of detailed construction layout, drainage & grading plans for a variety of park construction projects including playgrounds, sports fields, trails, sport courts, other park assets.
- Conduct inspections and liaises with internal and external staff, consultants and contractors, including conducting reviews of consultant designs to ensure Parks department standards are met.
- Conduct research for; and preparation of, cost estimates and specifications for park construction projects.
- Project coordination and field reviews of minor capital construction projects and the supervision of contracts associated with them.
- Technical support (mapping and graphic) for Community Services Department presentations, displays, and promotional activities.
- Coordination and management of the Parks GIS Tree Management Program and coordination of various site play equipment and associated infrastructure improvement projects.

EDUCATION AND EXPERIENCE

Completion of a Civil Engineering or Landscape Architecture Technology certificate plus a minimum of 2-3 years work experience in a Civil Engineering or Landscape Architecture practice, Municipal Park System, OR an equivalent combination of training and experience.

Team • Results oriented • Agility • Continuous improvement • Knowledge • Sustainability

The City of Richmond offers competitive pay programs, comprehensive benefits, attractive incentives and a compressed work day schedule.

The City of Richmond uses an applicant tracking system for candidates wishing to view and apply for available career opportunities. For further details regarding this specific career opportunity, please visit our website at www.richmond.ca/employment. Applicants will be required to upload a current resume and provide any supporting documentation relevant to the position (Word format). **The closing date for Job ID# 2014206, Park Design Technician, is 11:59pm, on Sunday, September 14, 2014.** We thank all applicants in advance for their interest. However, only those under consideration will be contacted. This position is restricted to those legally entitled to work in Canada. The City of Richmond is an equal opportunity Employer.



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KNOWLEDGE, SKILLS AND ABILITIES

- Knowledge of municipal engineering/parks design principles, methods and techniques including engineering mathematics.
- Ability to read and interpret landscape/engineering plans and specifications.
- Proficient in the preparation of survey base plans and construction drawings using AutoCAD and Land Development Desktop Applications – Survey addition.
- Performs skilled drafting and design tasks in preparation of preliminary and design drawings for a variety of complex municipal park projects.
- Knowledge of the methods, practices and techniques used in estimating costs for materials, labour, and equipment used in park construction projects.
- Ability to coordinate the implementation of minor capital park construction projects and assist in project budget planning and control of construction progress and expenditures.
- Ability to prepare presentations and display materials pertaining to park design and construction projects and supporting Recreation and Cultural Services initiatives.
- Ability to communicate effectively orally and in writing with internal and external contacts to elicit or present ideas or data pertinent to the work.
- Proficient skill in the use of AutoCAD and Land Development Desktop Applications.
- Experience with ArcMap GIS is preferable.
- Adobe Photoshop, Illustrator, and InDesign skills would be an asset.
- Ability to use REDMS or a similar records management system would be an asset.

LICENCES, CERTIFICATES AND REGISTRATIONS

Valid Class 5 Driver's Licence for the Province of British Columbia

WORKING CONDITIONS AND EFFORT

Work is performed primarily in an office environment.

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